## The PIH-REAC Reverse Auction Program is seeking Contractors!

The PIH-REAC Reverse Auction Program (RAP) is a process of securing inspection services for HUD assisted housing. The auction is conducted with the use of a reverse auction vendor website. More...

## **Reverse Auction Program:**

- Contractors bid on inspection assignments throughout the nation, including Puerto Rico, U.S. Virgin Islands, and Guam;
- Purchase order awards are made to the lowest, eligible contractor at the close of the auction;
- Contractors then schedule and conduct the inspection in accordance with Uniform Physical Condition Standards (UPCS) Protocol;
- Once the inspection is accepted by PIH-REAC, payment is authorized; and
- Payment is made electronically to the contractor's Master Card vendor account.
- All eligible contractors will be notified by email of upcoming auctions. Information will also be posted to the web site as it becomes available.

**If you are interested in participating in the Reverse Auction Program**, you must provide the following via email: REACReverseAuctionProgram@HUD.GOV.

- Small Business Registration Number (DUNS number) from the SBA;
- TIN Number for Small Business;
- Level II MasterCard Account Number, Point of Contact, Phone Number, and e-mail address;
- Current General Liability Insurance Company Name and Policy Number; and
- M-ID or I-ID for accessing the HUD REAC's Secure System. If your ID is no longer active, please contact us at <a href="mailto:REACReverseAuctionProgram@HUD.GOV">REACReverseAuctionProgram@HUD.GOV</a> for further assistance.
- In addition you will need to apply for an organization ID through REAC's secure systems. Please go to the following website to apply <a href="https://hudapps.hud.gov/public/pass/cm/applyParticipant.action">https://hudapps.hud.gov/public/pass/cm/applyParticipant.action</a>

## FORMAT FOR YOUR REPLY

I, (NAME), hereby certify that my firm (or myself, if a sole proprietor):

Is a Small Business as classified by the SBA for the North American Industry Classification System (NAICS) code 541350. My DUNS Number is: (xxxxxx) and my TIN Number (xxxxxxxx).

Has an active Level II MasterCard Account Number, my Number is (XXxxxxxxx) and the appropriate contact information is as follows: (insert point of contact name, phone number, and e-mail address).

Has the appropriate General Liability Insurance through (*insert company name*) and my policy number is: (11111111).

Has a current M-ID or I-ID for access to the REAC's Secure Systems. The M-ID or I-ID is: (Xxxxxx).

I affirm that all the above information is true and accurate as of this date of reply.