

U.S. Department of Housing & Urban Development
Office of Public & Indian Housing
Real Estate Assessment Center
Presents

**Updated Enterprise Income
Verification (EIV) System Training &
Effective Use of the PIH EIV System
To Reduce Improper Payments**

October 27, 2011



Agenda

- Welcome
- Annual Security Awareness Training
- What's New in EIV 9.2.1
 - Release Date: October 31, 2011
- Effective Use of EIV Reports to Reduce Improper payments
- HUD Monitoring of PHA Compliance with Mandated Use of EIV
- Question & Answer Session

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**Annual Security Awareness
Training**

Online Training

Annual Security Awareness Training

- Annual security awareness training is required of all individuals who will access or view EIV data
- Online training is available at: http://iase.disa.mil/eta/index.html#online_training
- This training is offered by Department of Defense (DOD) for non-DOD personnel

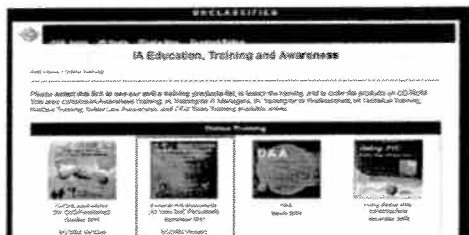
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Annual Security Awareness Training (Continued)

- Click on the **Federal Information Systems Security (ISS) Awareness** icon to access the training
- Print & maintain the certificate of completion once you have completed the training

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Annual Security Awareness Training (Continued)



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What's New in EIV 9.2.1

Release Date: October 31, 2011

What's New in EIV 9.2.1

● EIV 9.2.1 release available to PHAs for use on **October 31, 2011**

● **New Features:**

- New color scheme
- Annual Security Awareness Questionnaire identifies incorrectly answered questions
- Printer-friendly results of Annual Security Awareness Questionnaire
- Clear button on all screens requiring data entry
- Updated text on Tenant Certification Page

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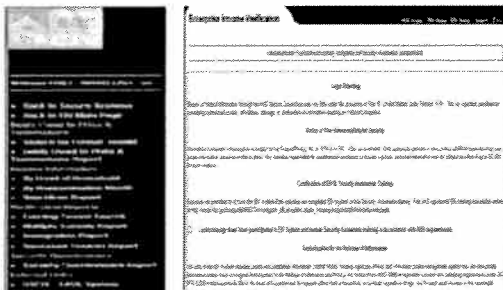
What's New in EIV 9.2.1 - Continued

● **New Features:**

- Delete button on data entry screen of entering debts owed info by SSN
- Printer-friendly version report of household member Multiple Subsidy information
- PHA Usage Report logic enhanced to classify PHAs as using EIV based on accessing the:
 - Verification Reports
 - (In addition to detail income report by HOH or by reexam month)

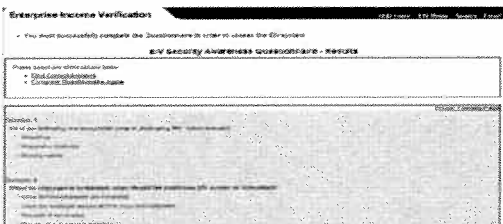
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New Color Scheme



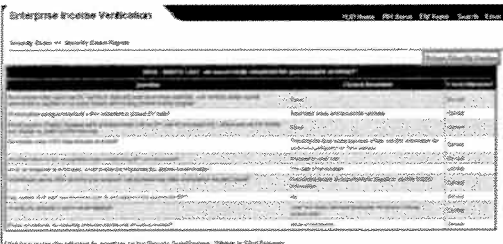
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New Security Awareness Questionnaire: Identification of Incorrect Response



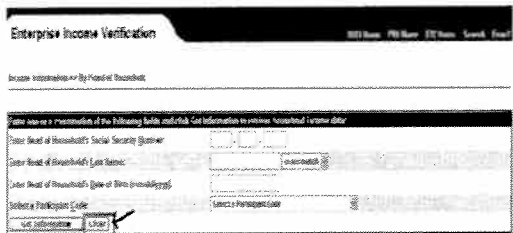
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New Printer-Friendly Version of Security Questionnaire Results



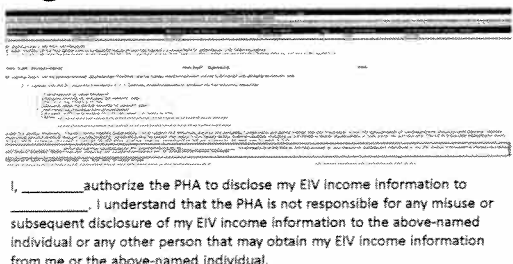
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New Clear Button on Data Entry Screens



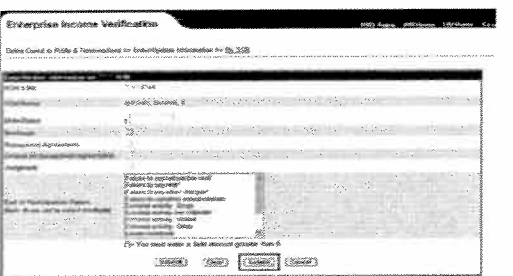
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New Text on Tenant Certification Page



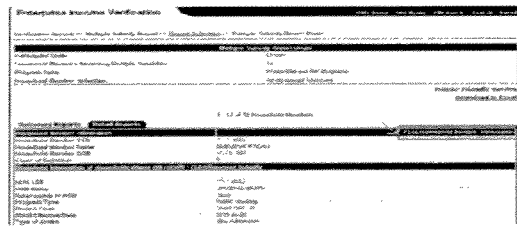
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New Delete Button: Enter/Update Info by SSN (Debts Owed Module)



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New Printer-Friendly Version of Household Member Multiple Subsidy Information



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Effective Use of EIV Reports

To Identify & Reduce Improper Payments

Use of EIV to Reduce Improper Payments

- Use of EIV reports reduces improper payments
- Specifically, reports assist with the identification of deficiencies & potential improper payments
- PHAs are required to monitor various EIV reports on a monthly and quarterly basis & promptly address and correct all identified deficiencies

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PHA Required Monitoring of EIV & PIC Reports - Monthly

- EIV Reports:
 - Deceased Tenants Report
 - Identity Verification Report
 - Failed EIV Pre-Screening
 - Failed SSA Identity Test
 - Immigration Report
- PIC Reports:
 - PIC Delinquency Report
 - PIC Reexam Report

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Required Monitoring of EIV Reports - Quarterly

- Multiple Subsidy Report
- New Hires Report
 - **Only** if your agency has an interim increase policy **and** modifies family rent contribution in between annual reexams

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HUD Monitoring of PHA Program Compliance

Mandated Use of the EIV System
24 CFR 5.233

HUD Monitoring of PHAs

- REAC notified PHAs of routine monitoring of PIC & EIV reports in March 2010
- REAC will notify PHAs and/or local HUD offices of deficiencies by email on a quarterly basis:
 - October – report as of 09/30
 - January – report as of 12/31
 - April – report as of 3/31
 - July – report as of 6/30

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HUD Monitoring of PHAs (Continued)

- All notices are sent via email to the PHA Executive Director & HUD Field Office Director (and HUD staff)
- Please be sure to promptly forward the notice to designated staff for follow-up

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REAC-Monitored Reports

- What REAC monitors:
 - PIC Delinquency Report
 - PIC Reexam Report
 - EIV PHA Usage Report
 - EIV Deceased Tenants Report
 - EIV Identity Verification Report
 - EIV Multiple Subsidy Report
 - EIV Immigration Report
 - EIV Income Report
 - Tenant Unreported Income

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PHA Required Actions

- Promptly review the applicable PIC and/or EIV reports
- Correct erroneous information reported on form HUD-50058
- Successfully submit updated 50058s to PIC
- Provide PHA Code & HUD-requested certification statement and documentation (if applicable) to: PIH.ImproperPayments@hud.gov by specified due date

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Tips for Successful Resolution of Deficiencies

- Read HUD notice of deficiency
- Follow HUD guidance and use HUD-provided documentation checklist
- Do not submit documentation which is not requested by HUD

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Penalties for Non-Compliance

- PHAs may be subject to monetary penalties for the following actions:
 - Failure to use EIV
 - Failure to respond to HUD notice
 - Failure to submit HUD-requested documentation
 - Failure to recover identified improper payments
 - Failure to correct deficiency
 - Falsification of documentation

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EIV Question & Answer Session

Ask HUD...

Future EIV Inquiries

Contact the EIV Coordinator in your local HUD

Additional assistance is available from the
National EIV Coordinator (HUD Headquarters)

PIH EIV system issues: EIV_HELP@HUD.GOV

PIH EIV policy issues: PIH.RHIIP.TA@HUD.GOV
