



OFFICE OF THE UNDER SECRETARY OF DEFENSE
3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

AUG 23 2006

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Update on DoD Implementation Plan for Electronic Subcontract Reporting System (eSRS)

This updates the interim direction provided to Department of Defense (DoD) components on April 1, 2005, and November 21, 2005, for the implementation of the Electronic Subcontract Reporting System (eSRS). The Office of Federal Procurement Policy (OFPP) issued an eSRS implementation memo on November 3, 2005, which targeted DoD implementation for fiscal year 2006. This is to provide notification that DoD implementation of eSRS will not occur until sometime in fiscal year 2007.

DoD has encountered several issues that must be resolved prior to DoD implementation of the system. These issues include: (1) migration of all contract data into the Federal Procurement Data System-Next Generation (FPDS-NG); (2) loading the DoD organizational hierarchy (including its Services, their Commands and sub-Commands, the contracting offices assigned to them, and the relationships that tie them both vertically and horizontally); (3) providing subcontract reporting data based on the organizational hierarchy; (4) providing an acceptable training plan for both industry and DoD personnel; and (5) incorporating appropriate processes to ensure that participants under the Comprehensive Subcontracting Plan Test Program can submit their reports.

Appropriate DoD personnel and contractors will be formally notified at least 60 days prior to eSRS availability for use by applicable DoD personnel, prime contractors and subcontractors. Additionally, associated training will be provided for DoD personnel, prime contractors and subcontractors. Until that time, it is the responsibility of the procuring offices and the contract administration offices to ensure each contractor, subject to FAR Part 19.7 subcontracting plan requirements, continues to submit the applicable reports (SF 294 and SF 295) in hard-copy format and in accordance with other contract terms and conditions.

The chairperson for the DoD eSRS implementation team is Ms. Lisa Romney, lisa.romney@osd.mil, 703-614-3883. The Defense Procurement and Acquisition Policy point of contact is Ms. Susan Pollack, susan.pollack@osd.mil, 703-697-8336. The principal Office of Small Business Programs points of contact are Ms. Kathryn Ekberg, kathryn.ekberg@osd.mil, 703-604-0157 x182 and Ms. Peg Meehan, peg.meehan@osd.mil, 703-604-0157 x 145.

Shay Assad
Director, Defense Procurement
and Acquisition Policy

Frank M. Ramos
Director, Office of Small
Business Programs



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