A message from the Office of Surface Mining regarding our conversion to the Central Contractor Registration System

The Office of Management and Budget has instructed all federal agencies to adopt use of the Central Contactor Registration system as a single, government-wide system for storing contractor procurement and payment information. The CCR was developed by the Department of Defense and has been in use since 1998.

By October 1, 2003, a vendor must be registered in the CCR in order to receive contracts and purchase orders from most federal agencies, including the Office of Surface Mining (OSM). By having all agencies use the same listing system, vendors will no longer need to submit separate Standard Form 129, Solicitation Mailing List Applications, to each agency. This also will eliminate the need to provide each agency with electronic payment routing instructions.

CCR is a self-service database. Vendors register themselves and maintain their own information through the CCR web site.

In the coming months, there will be changes proposed to the Federal Acquisition Regulation to implement this requirement. Once a proposed rulemaking is issued, it will be posted for public comment at this location:

   http://www.arnet.gov/far/ProposedRules/

If not already registered, we encourage entities interested in OSM business to register in the system now, to avoid any disruption or loss of awards after the revised regulation takes effect.

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To register or learn more about the CCR, go to:

   http://www.ccr.gov

To see current DOD acquisition regulation coverage on use of the CCR, go to:

   http://www.acq.osd.mil/dp/dars/dfars/html/r20021025/204_73.htm

When registering in the CCR, vendors need to be ready to provide the following information about their companies. (Mandatory fields are marked *.)

General Information:

*Data Universal Numbering System (DUNS) Number	*City, State, Zip
CAGE Code (one will be assigned if you do not have one)	*Country
	Mailing Address Information
*Legal Business Name and Doing Business As (DBA)	*Date Business Started
*US Federal TIN	*Fiscal Year End Close Date
Division Name and Number (if registering as part of a larger organization)	*Average # of Employees and Annual Revenue
	Company Security Level (if applicable)
*Physical Street Address 1	Highest Employee security Level
Physical Street Address 2	Corporate Web Page URL

Corporate Information:

*Type of Organization (sole proprietor, corporation, tax exempt corporation, government, etc)
*Business Types (more detailed categories similar to above)
Minority Owned Business Specific Types

Goods/Services:

*North American Industry Classification System (NAICS) Codes
*Standard Industrial Classification (SIC) Codes
Product Service Codes (PSC Codes) - for services
Federal Supply Classification Codes (FSC Codes) - for products

Financial Information:

EFT information -

*Financial Institution	*Automated Clearing House
*ABA Routing Number	*Remittance Information
*Account Number, Type, & Lockbox Number	*Accounts Receivable contact
*Authorization Date	*Credit Card accepted (yes/no)

Point of Contact:

*Primary CCR contact person	Government Business POC
*Alternate Contact	Past Performance POC
	Electronic Business POC

Electronic Data Interchange (EDI)

EDI Contact Information

The CCR web site includes additional detailed instructions for each data element and information on how to obtain a DUNS number. You must have a DUNS number before you can register.

CAUTION As a security precaution, vendors must register themselves through the on-line system. You should never be asked by Government officials to submit this data directly to them nor to give them your TPIN number. If you are asked to provide your CCR registration data to another entity, please do not do so and report the request promptly to the Department of Transportation Inspector General hotline at **1-800-424-9071**.