



DEPARTMENT OF DEFENSE

DEFENSE ACQUISITION UNIVERSITY
OFFICE OF THE PRESIDENT
9820 BELVOIR ROAD
FORT BELVOIR, VA 22060-5565



MEMORANDUM OF UNDERSTANDING BETWEEN THE FLORIDA INSTITUTE OF TECHNOLOGY AND DEFENSE ACQUISITION UNIVERSITY

1. We, the undersigned, hereby agree and affirm the establishment of a cooperative graduate certificate program between the Defense Acquisition University (DAU) and the Florida Institute of Technology (FIT), leading to a graduate certificate in the following eleven areas: Business Management; Contract Management; eBusiness; Human Resources Management; Information Systems Management; Logistics; Materiel Acquisition Management; Program Management; Quality Management; Systems Management; and Transportation Management. The certificate programs will be subject to the following terms and conditions:

- a. This cooperative program will utilize the education, training, and experiences of the members of the Defense Acquisition, Technology, and Logistics (AT&L) workforce received in pursuit of DAU level of certification in at least one of the 11 DAU career fields in conjunction with graduate courses offered by FIT.
- b. The graduate certificate program will be available to any member of the Defense AT&L workforce that has a bachelor's degree from a regionally accredited university and has at least Level I Certification in at least one DAU career field.
- c. Graduate Certificate Completion Requirements: Each Defense AT&L workforce member must complete 15 semester hours of credit. The program of study, outlined in the current Digest/Catalog Section VIII, includes:
 - (1) Depending on the career field, level of certification and choice of graduate certificate, the AT&L workforce member will receive 0, 3, or 6 semester hours of general graduate level credit toward the specified graduate certificate. This credit will be designated as TRA 5003 on the transcript when three semester hours are awarded and TRA 5006 when six semester hours are awarded. See Enclosure 1 for specific requirements and transfer credit awarded by DAU career field/Level of Certification for each of the eleven graduate certificates.

- (2) The remaining semester hours must be completed either on-line or at one of the ten Graduate Centers of FIT. A cumulative GPA of 3.0 must be obtained in order to be awarded the graduate certificate.
- d. The certificate programs will be conducted at no cost to the Government, other than partial or full tuition assistance for fully-funded students.
- e. Under this agreement, the FIT will:
 - (1) Provide administrative support services to include the counseling and assistance to students desiring to enter the program; promotion and advertising of the programs throughout the Defense AT&L workforce.
 - (2) Provide DAU with information as required for planning, conducting, and reporting of DAU's operation.
 - (3) Conduct the graduate courses when there is a minimum of seven students enrolled for a course. Courses will normally be split when there are 30 or more students. The cost per semester hour credit to students will be no more than that charged for the courses on the Melbourne Campus.
 - (4) Provide qualified and experienced instructors to conduct the graduate courses.
 - (5) Award credit to any student registered with FIT for that purpose who successfully completes all requirements for the course.
 - (6) Render a report showing the final grade assigned, at no charge, to each student enrolled in a course.
- f. Under this agreement, the DAU will:
 - (1) Assist with outreach and communications promoting the certificate programs, counseling of students, and providing suggestions for adjusting content of academic courses to meet the changing needs of the program and Defense AT&L workforce educational requirements.
 - (2) Provide copies of student transcripts for DAU courses and proof of DAU level of certification for students applying for the graduate certificate program.

2. Both parties to this agreement intend to conduct the cooperative certificate program on a continuing basis, subject to at least an annual review of academic matters, and subject to sufficient student participation, the nonconcurrence of which will result in no liability to the Government. All academic policies and regulations of the FIT SEGS are understood to apply to this program.

3. Either party reserves the right to terminate, without liability, the cooperative certificate program when the interest of that party so dictates. Every effort will be made by either party to give 60-days notice prior to effective date of termination and to complete the then-current program year. Credits awarded to the point immediately preceding termination will be considered FIT credits. FIT understands that the DAU support described in paragraph 1f of this agreement is provided with no guarantee of continuation of that support.

4. The parties hereto agree, understand, and acknowledge that this cooperative certificate program shall be without cost or liability to the U.S. Government.

By: Frank J. Anderson Jr.

FRANK J. ANDERSON, JR
President
Defense Acquisition University

By: Richard E. Eyster

Vice President for Academic Affairs
Florida Institute of Technology

12/3/01
(DATE)

12/05/01
(DATE)