



DEPARTMENT OF DEFENSE

**DEFENSE ACQUISITION UNIVERSITY
OFFICE OF THE PRESIDENT
9820 BELVOIR ROAD
FORT BELVOIR, VA 22060-5565**

**MEMORANDUM OF UNDERSTANDING
BETWEEN
VILLANOVA UNIVERSITY (BISK EDUCATION)
AND
DEFENSE ACQUISITION UNIVERSITY**

We, the undersigned, hereby agree to and affirm the establishment of a strategic partnership between the Villanova University's Office of Continuing Studies (hereafter referred to as Villanova) and the Defense Acquisition University (DAU) to offer master's certificate programs to the Department of Defense (DoD) Acquisition, Technology, and Logistics (AT&L) workforce.

As this strategic partnership evolves and includes additional programs, the Memorandum of Understanding (MOU) will be updated and reissued accordingly. Additions will be reflected as addenda to the basic MOU.

Under this agreement, Villanova will:

- Provide advice and assistance to students who want to enroll in Villanova programs covered by this MOU.
- Provide DAU with up-to-date information as required for planning and management.
- Provide qualified and experienced instructors to teach the courses.
- Award credit to Level II and III DAU certified Program Managers for Essentials of Project Management when each student enrolls in the Villanova master's certificate program.

Under this agreement, DAU will:


- Facilitate distribution of Villanova communications promoting master's certificate programs, assisting students as necessary in registering for classes, and providing suggestions for adjusting course content to meet the changing needs of the DoD AT&L workforce.
- Provide copies of student transcripts for DAU courses and assist, if required, in obtaining proof of Defense Acquisition Work Force Improvement Act (DAWIA) level certification for students applying for advanced standing.

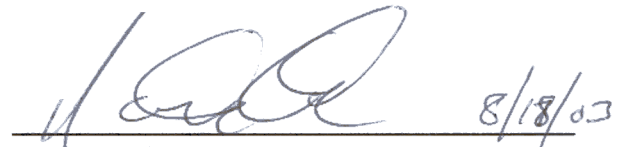
Both parties to this agreement intend to conduct the Villanova – DAU strategic partnership on a continuing basis and to hold periodic reviews to ensure that the partnership is meeting the mutual needs of both institutions.


Students bear the responsibility for payment of tuition, fees, and any other costs related to enrollment in master’s certificate programs. Students will be subject to the policies and procedures of Villanova.

Either party reserves the right to terminate, without liability, the strategic partnership when the interest of that party so dictates. Every effort will be made by either party to give 60-days notice prior to the effective date of termination and to complete the then-current program year.

No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this memorandum. Villanova University and DAU are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions. The administrators of Villanova and DAU are authorized to sign, prepare, and implement plans of action and procedures necessary to effect this agreement.


Frank J. Anderson, Jr. (date)
President
Defense Acquisition University


Nathan Bisk 8/18/03 (date)
CEO
Bisk Education


Gary Bonas 8/7/03 (date)
Director Continuing Studies
Villanova University

Attachments:

- 1. Addendum 1
- 2. Addendum 2

Villanova University – Defense Acquisition University
Memorandum of Understanding
ADDENDUM 1:

MASTER’S CERTIFICATE IN APPLIED PROJECT MANAGEMENT

1. The master’s certificate in Applied Project Management is offered by Villanova University and its on-line partner Bisk Education.
2. With regard to the master’s certificate in Applied Project Management (MCAPM), the following terms and conditions apply:
 - a. Department of Defense Acquisition, Technology, and Logistics workforce members possessing a Level II or III Certification are eligible to receive credit for Essentials of Project Management towards the MCAPM, subject to a Villanova University review of their credentials.
 - b. Completion of any two courses in the Villanova University MCAPM program will fulfill requirements for award of the MCAPM.

Villanova University – Defense Acquisition University
Memorandum of Understanding
ADDENDUM 2:

CERTIFICATE PROGRAMS

1. Villanova University in cooperation with Bisk Education currently offers the following certificate programs:
 - Contract Management
 - Finance and Accounting
 - Six Sigma
 - Project Management
2. Any member of the Department of Defense Acquisition, Technology, and Logistics workforce is eligible to apply for any of the above certificate programs, as well as new ones that may become available.
3. Unlike degree programs, the majority of certificate programs are usually offered and taken as integrated cohort programs, with little opportunity for substitution from courses or certificates previously taken by the applicants. However, this certificate program contains courses or modules that, with Program Director permission, may be substituted by selected Defense Acquisition University courses. Tuition will be adjusted proportionally according to the amount of course time substituted for the course time of the entire certificate program.