

Notice: Increase in Stock for Cash

Date

Director for District Licensing
Comptroller of the Currency
Street Address
City, State, ZIP Code

Re: Increase in Stock for Cash, Charter Number (*insert*)

Dear Director:

The (*bank name*) notifies you, according to 12 CFR 5.46, that its capital structure changed.

I certify that, as of (*date*), \$ (*amount*) has been paid into this bank in cash, and not in promissory notes or other evidences of debt, as the purchase price of \$ (*amount*) aggregate par value of (*number of additional shares of common or preferred shares*) stock of this bank and that, upon the Comptroller of the Currency's certification the issuance of such additional shares of (*common or preferred*) stock will increase the aggregate par value of the (*common or preferred*) stock of the bank from \$ (*amount*) to \$ (*amount*) and capital surplus from \$ (*amount*) to \$ (*amount*). (***Discuss and confirm any change in the bank's capital category and/or the legal lending limit with your Supervisory Office.***)

(If the issuance required an amendment to the Articles of Association to increase authorized shares) I certify that this bank's shareholders approved this change in capital structure according to law, regulations, and this bank's Articles of Association. A secretary's certificate of shareholder approval and a certified copy of the change in the Articles of Association are enclosed.

(If stock was sold in a public sale) [Registration statement under 12 CFR 16.3 or small issues exemption under 12 CFR 16.8 must be filed with SCP and declared affective or qualified by the OCC.]

I declare that the changes in the (*name of bank*)'s capital structure comply fully with all applicable laws and regulations.

President, Vice President, or Cashier

State of

County of

Subscribed and sworn to before me this ____ day of _____, 20__.

(SEAL OF NOTARY)

Notary Public

If you have questions, contact (*name, address, city, state, ZIP Code*) at (*telephone and FAX number*) or by e-mail at (*insert address*).

Sincerely,

—Signature—

Name and Title

Enclosure(s)

Amendment to the Articles of Association (*If applicable*)

Secretary's Certificate

Notice for Preferred Stock Terms (*If applicable*)