



**DEPARTMENT OF THE TREASURY
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB)
SPIRITS FOR USE OF THE UNITED STATES**

(Complete this form in duplicate. See instructions at the bottom)

Application made to: Alcohol and Tobacco Tax and Trade Bureau - Director, National Revenue Center
550 Main Street, Suite 8002, Cincinnati, OH 45202-5215

1. Application is made for a permit to procure: *(Check applicable box(es))*

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| <input type="checkbox"/> Spirits, free of tax, from any qualified distilled spirits plant for nonbeverage purposes, under the provisions of 26 U.S.C. 5214(a)(2). [Tax-free alcohol] | <input type="checkbox"/> Spirits, free of tax, from Customs custody at the port of entry of <i>(City and State)</i> : _____ |
| <input type="checkbox"/> Specially denatured spirits from any qualified distilled spirits plant or qualified specially denatured spirits dealer under the provisions of 26 U.S.C. 5271. | _____
Under the provisions of 26 U.S.C. 5313. |

2. Name and Address of Requesting Department or Agency	3. Person to be Contacted Regarding this Application	
	Name	
	Title	
	Area Code and Telephone Number ()	
4. Shipment to be Made to: <i>(If more than one location, attach separate sheet with information)</i> U.S. Officer or Official's Name	5. Employer Identification Number (EIN)	
Agency/Department Name	6. Authorized Official of Department or Agency	
Address, City, State, Zip Code	7. Signature	8. Date
	9. Title	

INSTRUCTIONS

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| <p>1. You may file a single application for both specially denatured spirits (SDS) and/or tax-free (TF) spirits <i>(Item 1)</i>. The Alcohol and Tobacco Tax and Trade Bureau (TTB) will issue one permit authorizing withdrawal and use of both kinds of spirits.</p> <p>2. Combined Application: If you choose to have a single permit authorizing all agencies under your control to procure SDS and/or TF spirits, you must attach a list of the agencies with the complete premises addresses in Item 4.</p> <p>3. Applicant Signature: If someone other than the head of the department or agency signs the application, you must furnish with the application evidence of their authority to sign for the department or agency, if it is not already on file with TTB <i>(Item 5)</i>.</p> <p>4. Using Permit: When your application is approved, an original permit is returned to you. When placing an initial order with a supplier, forward a photocopy of your permit with the order. You need only supply your permit number on subsequent orders.</p> | <p>5. Use of spirits free of tax: Your department or agency must use the nonbeverage TF spirits or SDS procured by this permit only for governmental purposes. The department or agency is responsible for procuring and properly using SDS and/or TF spirits under this permit. Officials responsible for the procurement and use of such spirits must take measures to adequately account for all spirits.</p> <p>6. Discontinuance and Disposition of Spirits: When you discontinue using SDS and/or TF spirits you may dispose of any excess spirits to another government agency holding a valid TTB permit, or in any manner prescribed by TTB. TF spirits or SDS may not be disposed of to the general public. When an agency discontinues using spirits, the permit must be returned to TTB's National Revenue Center (NRC) for cancellation, and all photocopies furnished to suppliers must be returned to the agency for destruction.</p> |
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PAPERWORK REDUCTION ACT NOTICE: This form is not subject to the requirements of Section 3507 of Public Law 104-13.