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Captain's Call



Timely PTS Applications Critical to Staying Navy

Navy Personnel Command (NPC) is reminding commands and Sailors that submitting Perform to Serve (PTS) applications is the key to being able to stay Navy.

An approved PTS application is required before negotiating for orders, reenlisting or extending. NAVADMIN 352/10 explains how PTS is used to shape the Navy, and includes all business rules concerning.

Commands must ensure PTS applications are submitted for all designated Sailors in ranks E3-E6 who have up to 14 years of service as early as 15 months, but no later than 12 months prior to their end of active obligated service (EAOS). If a Sailor has extended, then these time frames use the extended or "soft" EAOS (SEAOS).

During this mandatory submission period, applications must be completed even if the Sailor plans to separate or if the Sailor is ineligible or not recommended for reenlistment at the time of application.

PTS quotas issued prior to Oct. 1, 2009, are valid until March 1, 2011. Career counselors and commands are required to obtain Enlisted Community Manager concurrence prior to using quotas issued before Oct. 1, 2009. PTS quota approvals will be granted after the monthly rack and stack, and final review.

Once additional obligated service is incurred for an approved PTS application, or a period of 13 months passes since the quota was issued, the PTS quota is considered expired and is no longer valid. Quotas also expire if a Sailor extends. If a quota expires, the Sailor must reapply.

Separate formulas remain for in-rate and conversion applications; however, applicants will only be compared against other Sailors within the same year group. Previously they were compared against Sailors within the same zone, which meant a third class petty officer with little experience could end up competing with a more-seasoned first class petty officer.

Applications for PTS-eligible Sailors will be automatically pre-populated in Fleet RIDE 15 months prior to their SEAOS, but they must manually apply in PTS with their career counselor's help.

For questions, e-mail PTS_Help_Desk@navy.mil. For in-depth information concerning PTS, visit www.npc.navy.mil/CareerInfo/PerformtoServe/.

