



Submission Guidelines

Defense AT&L is a bimonthly magazine published by DAU Press, Defense Acquisition University, for senior military personnel, civilians, defense contractors, and defense industry professionals in program management and the acquisition, technology, and logistics workforce.

Submission Procedures

Submit articles in Microsoft Word format by e-mail to [datl\(at\)dau\(dot\)mil](mailto:datl@dau.mil). The subject line should read: Defense AT&L Submission. Submissions must include each author's name, mailing address, office phone number, e-mail address, and brief biographical statement. Each must also be accompanied by a copyright release.

The receipt of your manuscript will be acknowledged within five working days. You will be notified of the publication decision within two to three weeks. All decisions are final.

Deadlines

Authors are advised to submit early. When an issue has a full complement of articles, it is closed, regardless of the author deadline. Articles submitted after an issue has closed will automatically be considered for the following issue.

Issue	Manuscript Deadline
January - February	October 1
March - April	December 1
May - June	February 1
July - August	April 1
September - October	June 1
November - December	August 1

Audience

Defense AT&L readers are mainly acquisition professionals serving in career positions covered by the Defense Acquisition Workforce Improvement Act (DAWIA) or industry equivalent.

Style

Defense AT&L prints feature stories focusing on real people and events. The magazine seeks articles that reflect author experiences and observations rather than pages of researched information. Articles should discuss the individual's experience with problems and solutions in acquisition, contracting, logistics, or program management, or emerging trends.

The magazine does not print academic papers; fact sheets; technical papers; white papers; or articles with footnotes, endnotes, or references. Such manuscripts may be suited to DAU's journal, *Defense Acquisition Research Journal (ARJ)*.

Defense AT&L does not reprint from other publications. Please do not submit manuscripts that have appeared elsewhere in print or online. *Defense AT&L* does not publish endorsements of products for sale.

Length

Articles should be **1,500 to 2,500 words**.

Format

Submissions should be sent via e-mail as a Microsoft Word attachment. Please use Times Roman 12 point type. Do not include a header or a footer. Make sure your name appears under the title of the article. Number the pages at the bottom right.

Graphics

Do not embed tables, images or other graphic elements in the manuscript. They should instead be sent as separate e-mail attachments. Each figure or chart must be saved as a separate file in the original software format in which it was created.

TIF or JPEG files must have a resolution of 300 pixels per inch; enhanced resolutions are not acceptable; images downloaded from the Web are not of adequate quality for reproduction. Detailed tables and charts are not accepted for publication because they will be illegible when reduced to fit at most one-third of a magazine page.

Non-Department of Defense photos and graphics are printed only with written permission from the source. It is the author's responsibility to obtain and submit permission with the article.

Author Information

Contact and biographical information will be included with each article selected for publication in *Defense AT&L*. Please include the following information with your submission: name, position title, department, institution, address, phone number, and e-mail address. Also, please supply a short biographical statement, not to exceed 25 words. We do not print author bio photographs.

Copyright

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Alternatively, you may submit a written release from the major command (normally the public affairs office) indicating the author is releasing the article to Defense AT&L for publication without restriction. Authors are responsible for completing any internal security and/or public affairs clearance procedures before submitting the article to Defense AT&L for consideration. **Do not include any classified information.**

The Defense Acquisition University does not accept copyrighted material for publication in *Defense AT&L*. Articles will be given consideration only if they are unrestricted. This is in keeping with the university's policy that our publications should be fully accessible to the public without restriction. All articles are in the public domain and posted to the university's website at www.dau.mil.

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Or you may fax form to 703-805-2917.

Articles will not be considered for publication without this form on file.

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