

Instructions for

**MOTHERSHIP
DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)**

RESPONSIBILITY.

Unless using a NMFS-approved mothership electronic logbook (ELB), the operator of a mothership that is required to have an Federal Fisheries Permit (FFP) under § 679.4(b) and that receives or processes any groundfish from the Gulf of Alaska or Bering Sea and Aleutian Islands Management Area from vessels issued an FFP under § 679.4(b) is required to use a combination of mothership DCPL and eLandings to record and report daily processor identification information, delivery information, groundfish production data, and groundfish and prohibited species discard or disposition data.

The operator must enter into the DCPL any information for groundfish received from a catcher

vessel, groundfish received from processors for reprocessing or rehandling, and groundfish received from an associated buying station documented on a Buying Station Report (BSR).

The owner of a mothership is responsible for compliance with the applicable recordkeeping and reporting requirements in § 679.5 and in § 679.28, including maintaining a mothership DCPL, and must ensure that the operator or representative complies with the applicable requirements.

REPORTING TIME LIMITS.

The operator must record in the DCPL the information in the following table for each groundfish delivery within the specified time limit.

REPORTING TIME LIMITS, MOTHERSHIP	
Required information	Time limit for reporting
All catcher vessel or buying station delivery information	Within 2 hours after completion of receipt of each groundfish delivery
All other required information	By 2400 hours A.l.t. of the day following completion of production
Operator sign the completed logsheets	By 2400 hours A.l.t. of the day following the week-ending date of the weekly reporting period
Submit the goldenrod logsheet to the observer	After signed by the operator and prior to departure of observer from the mothership.

GROUND FISH LOGBOOKS.

The Regional Administrator will prescribe and provide all groundfish logbooks. Additional logbooks may be requested by calling the Sustainable Fisheries Division at 907-586-7228 or faxing 907-586-7465. All groundfish logsheets and instructions may be read on the Alaska Region website at <http://alaskafisheries.noaa.gov>.

Current edition.

The operator must use the current edition of the DCPL. Upon written notification and approval by the Regional Administrator, DCPLs from the previous year may be used.

Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

Logbook Numbering.

If more than one logbook is used in a fishing year, the page numbers should follow the consecutive order of the previous logbook.

Two logbooks of different operation.

If a vessel functions both as a mothership and as a catcher/processor in the same fishing year, the operator(s) must maintain two logbooks, a separate logbook for each operation type, each separately paginated.

Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

Logsheet distribution and submittal.

The operator must distribute and submit logsheets as indicated below.

White: The operator must retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.

Goldenrod: The operator must submit to observer after signature of operator and prior to departure of observer from the vessel.

The operator is no longer required to submit yellow logsheets quarterly to NMFS, because the mothership is using eLandings.

RECORDING ACTIVE AND INACTIVE TIME PERIODS IN THE DCPL

The operator must account for each day of the fishing year, January 1 through December 31, in the DCPL and indicate whether the mothership was active or inactive during the time period. The operator must record time periods consecutively.

Page number.

Number the pages in each logbook consecutively, beginning with page 1 for January 1 and continuing throughout the logbook for the remainder of the fishing year.

Vessel and permit information.

Name of mothership as displayed in official documentation, FFP number, and Alaska Department of Fish and Game (ADF&G) processor code.

Printed name and signature of operator.

The operator's name must be printed in the DCPL. The operator must sign each completed DCPL logsheet as verification of acceptance of the responsibility to provide accurate and complete information.

REQUIRED INFORMATION, IF INACTIVE

If inactive, the operator must mark "inactive" and record the following information on one logsheet in the DCPL.

Inactive start date.

Record the date (mm/dd) of the first day when inactive under "Start date."

Why inactive.

Write brief explanation why inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write "surrender of permit" as the reason for inactivity.

Inactive end date.

Record the date (mm/dd) of the last day when inactive under "End date."

Inactive two or more quarters.

If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

REQUIRED INFORMATION, IF ACTIVE.

A mothership is active when receiving or processing groundfish.

If the mothership is active, the operator must record for one day per logsheet in the DCPL, the information described below.

Use a separate logsheet	For each day of an active period
	For each reporting area where harvest occurred
	For each separate management program
	For each harvester gear type

If the mothership is active, the operator must record for each day per logsheet in the DCPL, the information described below.

Date.

Enter date (mm/dd/yyyy) of each operating day.

Crew size.

Record the number of crew members (including operator), excluding certified observer(s), on the last day of the weekly reporting period.

Gear type.

Indicate the gear type of harvester. If gear type is other than those listed, circle "Other" and describe. Use a separate logsheet for each gear type.

Federal reporting areas.

Record Federal reporting area code (see Figures 1 and 3 to part 679) where harvest was completed. Use a separate logsheet for each reporting area.

C. *Opilio* Crab Bycatch Limitation Zone (COBLZ) or Red King Crab Savings Area (RKCSA).

If groundfish was harvested with trawl gear in the COBLZ or RKCSA (see Figures 11 and 13 to part 679), use two separate logsheets to record the information: one logsheet for the reporting area that includes COBLZ or RKCSA, and a second logsheet to record the information from the reporting area that does not include COBLZ or RKCSA.

Observer Information.

Record the number of observers aboard, the name(s) of the observer(s), and the observer cruise number(s).

Management program.

Indicate whether harvest occurred under one of the management programs listed in the following table. Use a separate logsheet for each management program. If harvest is not under one of the listed management programs, leave blank.

If harvest made under . . . program	Record the . . .	For more information, see . . .
Western Alaska Community Development Quota (CDQ)	CDQ group number	subpart C of part 679
Exempted Fishery	Exempted fishery permit number	§ 679.6
Research Fishery	Research fishery permit number	§ 600.745(a)
Aleutian Islands Pollock (AIP)	n/a	subpart F of part 679

DELIVERY INFORMATION.

The operator must record delivery information when unprocessed groundfish deliveries are received by the mothership from a buying station or a catcher vessel. If no deliveries are received for a given day, write "no deliveries."

Type of delivery.

Enter "CV" or "BS" to indicate if delivery was from a catcher vessel or buying station, respectively.

Non-submittal of discard report.

Indicate whether the blue logsheet was received from the catcher vessel at the time of catch delivery. If the delivery was from a buying station, leave this column blank. If the blue logsheet is not received from the

catcher vessel, enter "NO" and one of the response codes from the following table to describe the reason for non-submittal.

NON-SUBMITTAL OF DISCARD REPORT	CODE
The catcher vessel does not have an FFP	"P"
The catcher vessel is under 60 ft (18.3 m) LOA and does not have an FFP	"P"
The catcher vessel is under 60 ft (18.3 m) LOA and has an FFP	"L"
The catcher vessel delivered an unsorted codend	"U"
Another reason; describe circumstances	"O"

Vessel identification.

Name and ADF&G vessel registration number of the catcher vessel or buying station (if applicable) delivering the groundfish.

Receipt time.

Record time (in military format, A.I.t.) when receipt of groundfish delivery was completed.

Beginning position of receipt.

Record the position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where receipt of the groundfish delivery began.

Estimated total groundfish hail weight.

Enter the estimated total hail weight of the combined species of each delivery from a catcher vessel or buying station. Total estimated hail weight is an estimate of the total weight of the entire catch without regard to species. Indicate whether the estimated weight is to the nearest pound or to the nearest 0.001 mt.

If a catcher vessel reported discards on a blue DFL but did not deliver groundfish, enter "0" in this column.

IR/IU species (see § 679.27).

Enter the species code of Improved Retention/Improved Utilization Program (IR/IU) species and the estimated total round weight for each IR/IU species, if applicable.

Indicate whether estimated weight is to the nearest pound or the nearest 0.001 mt.

Use one line to record information for each IR/IU species, including species code and amount of catch.

If more than one IR/IU species are to be recorded, the operator must use a separate line for each species.

ADF&G fish ticket numbers.

If receiving unprocessed groundfish from a catcher vessel, record the ADF&G fish ticket number that the mothership issued to each catcher vessel.

If receiving unprocessed groundfish from an associated buying station, record the ADF&G fish ticket numbers issued by the buying station on behalf of the mothership to the catcher vessel.

INSPECTION AND RETENTION OF RECORDS.

Inspection of records.

The operator must make available for inspection the DCPL upon the request of an authorized officer.

Retention of records.

The operator must retain the DCPL:

Onboard. Retain the DCPL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DCPL are retained.

For 3 years. Retain the DCPL for 3 years after the end of the fishing year during which the records were made.