

Instructions for

**CATCHER/PROCESSOR: TRAWL GEAR
DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)**

RESPONSIBILITY

Unless using a NMFS-approved catcher/processor trawl gear electronic logbook (ELB), the operator of a catcher/processor that is required to have a Federal Fisheries Permit (FFP) under § 679.4(b) and that is using trawl gear to harvest groundfish must use a combination of catcher/ processor trawl gear DCPL and eLandings to record and report daily processor identification information, catch-by-haul landings information, groundfish production data, and groundfish and prohibited species discard or disposition data.

The owner of a catcher/processor is responsible for compliance with the applicable recordkeeping and reporting requirements in § 679.5 and in § 679.28, including maintaining a trawl gear DCPL, and must ensure that the operator or representative complies with the applicable requirements. The signature of the owner or operator on the DCPL is verification of acceptance of that responsibility.

REPORTING TIME LIMITS

The operator must record in the DCPL the information in the following table for each haul within the specified time limit.

| REPORTING TIME LIMITS, CATCHER/PROCESSOR TRAWL GEAR | |
|---|---|
| Required information | Time limit for Reporting |
| Management program, except CDQ Program, haul number, time and date gear set, time and date gear hauled, begin and end positions of gear, and, if not required to weigh catch on a scale approved by NMFS, total estimated haul weight for each haul | Within 2 hours after completion of gear retrieval. |
| CDQ group number (if applicable) and, if required to weigh catch on a scale approved by NMFS, the scale weight of total catch for each haul | Within 2 hours after completion of weighing all catch in the haul. |
| All other required information | By 2400 hours, A.l.t., of the day following completion of production to record all other required information |
| Operator sign the completed logsheets | By 2400 hours, A.l.t., of the day following the week-ending date of the weekly reporting period |
| Submit the goldenrod logsheet to the observer | After signature of operator and prior to departure of observer from the vessel. |

GROUNDFISH LOGBOOKS.

The Regional Administrator will prescribe and provide all groundfish logbooks. Additional logbooks may be requested by calling the Sustainable Fisheries Division at 907-586-7228 or faxing 907-586-7465. All groundfish logsheets and instructions may be read on the Alaska Region website at <http://alaskafisheries.noaa.gov>.

Current edition.

The operator must use the current edition of the DCPL. Upon written notification and approval by the Regional Administrator, DCPLs from the previous year may be used.

Logbook Numbering.

If more than one logbook is used in a fishing year, the page numbers should follow the consecutive order of the previous logbook.

Use of Two or More Vessel Logbooks of Same Gear Type.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

Use of Two or More Vessel Logbooks of Different Gear Types.

If two or more different gear types are used onboard a vessel in a fishing year, the operator(s) of this vessel must use the same number of separate vessel logbooks for the different gear types, each separately paginated. The page numbers in each logbook must start with page one.

Two Vessel Logbooks for Pair Trawl.

If two vessels are dragging a trawl between them (pair trawl), the operator of each vessel must maintain a separate logbook to record the amount of the catch retained and fish discarded by that vessel. Each of the two logbooks must be separately paginated.

Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

Logsheets distribution and submittal.

White: The operator must retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.

Goldenrod: The operator must submit to observer after signature of operator and prior to departure of observer from the vessel.

The operator is no longer required to submit yellow logsheets quarterly to NMFS, because the catcher/processor is using eLandings.

RECORDING ACTIVE AND INACTIVE TIME PERIODS IN THE DCPL

The operator must account for each day of the fishing year, January 1 through December 31, in the DCPL and indicate whether the catcher/ processor was active or inactive during the time period. The operator must record time periods consecutively.

Page number.

Number the pages in each logbook consecutively, beginning with page 1 for January 1 and continuing throughout the logbook for the remainder of the fishing year.

Vessel and permit information.

Name of catcher/ processor as displayed in official documentation, FFP number, and Alaska Department of Fish and Game (ADF&G) processor code.

Printed name and signature of operator.

The operator's name must be printed in the DCPL. The operator must sign each completed DCPL logsheet as verification of acceptance of the responsibility to provide accurate and complete information.

REQUIRED INFORMATION, IF INACTIVE

If inactive, the operator must mark "inactive" and record the following information on one logsheet in the DCPL:

Inactive start date.

Record the date (mm/dd) of the first day when inactive under "Start date."

Why inactive.

Write brief explanation why inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write “surrender of permit” as the reason for inactivity.

Inactive end date.

Record the date (mm/dd) of the last day when inactive under “End date.”

Inactive two or more quarters.

If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

REQUIRED INFORMATION, IF ACTIVE.

A catcher/processor using trawl gear is active when processing groundfish or when all or part of the trawl net is in the water.

| | |
|-------------------------|--|
| Use a separate logsheet | Each day of an active period |
| | Each reporting area where harvest occurred |
| | Each separate management program |
| | For each gear type |

If the catcher/processor is active, the operator must record for each day per logsheet in the DCPL, the information described below.

Date.

Enter date of each day (mm/dd/yyyy). This date is also the date of gear deployment.

Federal reporting area.

| If harvest made under . . . program | Record the . . . | For more information, see . . . |
|--|--------------------------------|---------------------------------|
| Western Alaska Community Development Quota (CDQ) | CDQ group number | subpart C of part 679 |
| Exempted Fishery | Exempted fishery permit number | § 679.6 |
| Research Fishery | Research fishery permit number | § 600.745(a) |
| Aleutian Islands Pollock (AIP) | n/a | subpart F of part 679 |

Record the Federal reporting area code where gear retrieval was completed, regardless of where the majority of the set took place. Use a separate logsheet for each reporting area.

C. Opilio Crab Bycatch Limitation Zone (COBLZ) or Red King Crab Savings Area (RKCSA).

If gear retrieval occurred in the COBLZ (see Figure 13 to part 679) or RKCSA (see Figure 11 to part 679) area within a reporting area, use two separate logsheets, the first to record the information from the reporting area that includes COBLZ or RKCSA, and the second to record the information from the reporting area that does not include COBLZ or RKCSA.

Crew size.

Record the number of crew members (including operator), excluding certified observer(s), on the last day of the weekly reporting period.

Gear type.

Use a separate logsheet for each gear type. Indicate whether pelagic trawl or non-pelagic trawl gear was used to harvest the fish.

Management program.

A “management program” is a unique fishery program with a specific management strategy and/or allocation. Harvest that occurred under the management programs listed in the following table must be recorded separately.

Indicate whether harvest occurred under one of the management programs listed in the following table.

Use a separate logsheet for each management program. If harvest is not under one of the listed management programs, leave blank.

Observer information.

Record the number of observers aboard, the name of the observer(s), and the observer cruise number(s).

CATCH-BY-HAUL INFORMATION.

The operator must record the following information for each haul. If no catch occurred for a given day, write "no catch."

Haul number.

Number hauls sequentially by year.

Gear deployment (or to set gear).

Record the following information for trawl gear deployment:

The time (in military format, A.l.t.) when the trawl net enters the water, and

The position (latitude and longitude to the nearest minute; indicate E or W for longitude) where the trawl net enters the water.

Gear retrieval (or to haul gear).

Record the following information for trawl gear retrieval:

The date (mm/dd) and time (in military format, A.l.t.) when retrieval of trawl gear cable begins.

The position (in latitude and longitude to the nearest minute; indicate E or W for longitude) where retrieval of trawl gear cable begins.

Average sea depth and average gear depth.

Record average sea depth and average gear depth; indicate whether average is reported to the nearest meter or fathom.

Target species code.

Enter the species code of the species to be harvested. Enter only one target species code.

Total estimated hail weight.

If not using scales. If not using NMFS-approved scales, the operator must record the hail weight of each haul. Total hail weight is an estimate of the total weight of the entire catch without regard to species. Indicate whether estimated weight is to the nearest pound or to the nearest 0.001 mt.

If using scales. If required to use a NMFS-approved scale, the operator must record the scale weight of each haul without regard to species. Indicate whether weight is to the nearest pound or to the nearest 0.001 mt.

IR/IU species (see § 679.27).

Enter species code of Improved Retention/Improved Utilization Program (IR/IU) species and estimated total round weight for each IR/IU species, if applicable.

Indicate whether estimated weight is to the nearest pound or the nearest 0.001 mt.

Use one line to record information for each IR/IU species, including species code and amount of catch. If more than one IR/IU species are to be recorded, the operator must use a separate line for each species.

INSPECTION AND RETENTION OF RECORDS.

Inspection of records.

The operator must make available for inspection the DCPL upon the request of an authorized officer.

Retention of records.

The operator must retain the DCPL:

Onboard. Retain the DCPL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DCPL are retained.

For 3 years. Retain the DCPL for 3 years after the end of the fishing year during which the records were made.