

MS 114 DELEGATION OF AUTHORITY

Attachment I — Inspector General

June 21, 2011

Note: This delegation of authority by the Director supplements the authorities granted to the Peace Corps Inspector General under the Inspector General Act of 1978, as amended (the Act). Under the Act, the Inspector General is granted various authorities including, but not limited to, the authority:

(1) to select, appoint, and employ such officers and employees as may be necessary for carrying out the functions, powers, and duties of the Office of Inspector General and to obtain the temporary or intermittent services of experts or consultants or an organization thereof, subject to the applicable laws and regulations that govern such selections, appointments, and employment, and the obtaining of such services, within the Peace Corps; and

(2) to the extent and in such amounts as may be provided in advance by appropriations acts, to enter into contracts and other arrangements for audits, studies, analyses, and other services with public agencies and with private persons, and to make such payments as may be necessary to carry out the provisions of the Act.

By virtue of the authority vested in me as Director of the Peace Corps by § 4(b) of the Peace Corps Act, 22 U.S.C. § 2503(b), and Executive Order 12137, May 16, 1979, and in furtherance of the authorities granted to the Office of Inspector General (OIG) under the Inspector General Act of 1978, as amended, I hereby delegate the following authorities to the Inspector General¹:

A. BUDGET

1. Authority to approve and authorize obligations and expenditures relating to OIG operations and functions, consistent with the budget limits of the OIG operating plan and budget.
2. Authority to adjust budget authority among lines within the OIG operating plan and budget.

B. EQUAL EMPLOYMENT OPPORTUNITY

Authority to administer oaths or affirmations in connection with investigations of allegations of employment discrimination by the Peace Corps pursuant to Title VII of the Civil Rights Act of 1964, as amended, in situations arising from an allegation of discrimination by a Peace Corps employee or applicant for employment.

C. RECORDS MANAGEMENT AND ADMINISTRATION

1. Authority to release or deny, and respond to appeals resulting from denials of requests for, OIG records, in accordance with the Privacy Act and Freedom of Information Act. See 22 C.F.R. Parts 303 and 308 and MS 893 and MS 897.

¹Approval authorities herein are limited to actions within the Inspector General's area of responsibility. All of the authorities in this delegation are transferable within the OIG, unless otherwise noted. Nothing in this delegation of authority is intended to limit any of the authorities provided under the Inspector General Act of 1978, as amended.

2. Authority to determine, as provided in Peace Corps' FOIA regulation, whether fee waiver or fee reduction requests received under the Freedom of Information Act for OIG records should be granted in whole or in part. See 22 C.F.R. Part 303 and MS 893.
3. Authority to approve and authorize OIG telegrams, cables, and airgrams. See MS 832 and 833.

D. CONTRACTS

Authority to approve and authorize procurement requests, enter into and administer contracts, inter-agency agreements, including fee for service agreements and personnel detail agreements, and other arrangements, in accordance with applicable federal law and regulation.

E. TRAVEL

Authority to approve domestic and international travel, transportation, and related actions and expenses in accordance with the Peace Corps Act, Manual Section 812, and other Federal law, in connection with functions within the authority of the OIG, including the Inspector General's travel.

F. PERSONNEL

In furtherance of the personnel authority granted under the Inspector General Act, the Inspector General is authorized to:

1. Approve and authorize all personnel actions concerning OIG employees, except actions reserved by law to the Director of the Peace Corps, consistent with the personnel laws and regulations of the Peace Corps;
2. Approve and authorize the appointments of experts or consultants.
3. Approve and authorize all time and attendance actions concerning OIG employees (See MS 742, MS 630), including the approval and authorization of the restoration of forfeited annual leave, notwithstanding paragraph 5.3.8.5 of MS 635;
4. Designate time and attendance clerks and certification of attendance reports for OIG employees (See MS 742);
5. Approve and authorize all cash awards and meritorious step increases for OIG employees except Senior Foreign Service employees (See MS 622 and 662);
6. Approve and authorize requests for training for OIG employees;
7. Approve and authorize changes to the organizational structure of the OIG (See MS 122);
8. Provide final grievance review for OIG employees; and
9. Determine that the final pay check be withheld for a separated OIG employee if an accounting of all property assigned to the employee is not received, and notify the Office of Chief Financial Officer.

Aaron S. Williams
Director
June 21, 2011