

Step-by-Step Instructions for Disclosing Corporate Affiliations

Corporate Disclosures

Add any Corporate Parent(s), Affiliate(s), Subsidiaries and Non-parties with a financial interest.

If there is no parent corporation, type No Parent Corp. in the search field and click Search.

Select *No Parent Corp.* from the results list.

Select *Corporate Parent* from the *Type* list. Click *Add Corporate Parent or Other Affiliate*.

Select the filing party and click *Next*.

Continue adding corporate data as necessary.

Once you are finished adding corporate data, click *End Corporate Parent or Other Affiliate Selection* to continue.

Search for a corporate parent or other affiliate

Last/Business name

(Image 1)

Corporate parties with no parent corporation must specify such by following the steps below.

1. Type No Parent Corp. in the *Last/Business name* search field and click *Search*.

Search for a corporate parent or other affiliate

Last/Business name

Corporate parent or other affiliate search results

- No Parent Corp.
- No Parent Corporation

(Image 2)

2. Select *No Parent Corp.* and click *Select Name From List.*

Corporate Parent or Other Affiliate Information

Last/Business name First name

Middle name

Type

Click the Add corporate parent or other affiliate button to return to the Corporate parent or other affiliate search screen.

(Image 3)

No Parent Corp. will populate the *Last/Business name* search field.

3. Select Corporate Parent from the *Type* drop-down list then click *Add Corporate Parent or Other Affiliate.*

Corporate Disclosures

Adding new corporate parent or other affiliate.

Select the Party:

Xanodyne Pharmaceuticals, Inc. [Defendant] NYE/1: 10-cv-05737

Next Clear

(Image 4)

4. Select the appropriate party on for which you are adding the corporate information and click *Next*.

* Note: More than one party name may be listed here depending on whom was selected as the filers of the corporate disclosure statement. Please be sure to link the right case parties to the right corporate entities.

Corporate Disclosures

Search for a corporate parent or other affiliate

Last/Business name

Search Clear

End corporate parent or other affiliate selection

Corporate parents and other affiliates added thus far:

Xanodyne Pharmaceuticals, Inc. Corporate Parent No Parent Corp.

(Image 5)

The filing party will be listed and No Parent Corp. identified in the *Corporate Parents and Other Affiliates Added Thus Far* section.

5. If there is no other corporate information to enter, click *End Corporate Parent or Other Affiliate Selection*.

*If additional corporate information must be added, continue following the steps below.

Corporate Disclosures

Search for a corporate parent or other affiliate

Last/Business name

Corporate parents and other affiliates added thus far:
Xanodyne Pharmaceuticals, Inc. **Corporate Parent** No Parent Corp.

(Image 6)

6. Type the name of the next corporate entity in the *Last/Business name* search field and click *Search*.

Search for a corporate parent or other affiliate

Last/Business name

Corporate parent or other affiliate search results

(Image 7)

Matching corporate names populate the results list.

7. Select the appropriate name and click *Select Name From List*.

*If the corporate name is not listed, click *Create New Corporate Parent or Affiliate* to add a new name to the database.

Corporate Parent or Other Affiliate Information

Last/Business name First name

Middle name

Type

Click the Add corporate parent or other affiliate button to return to the Corporate parent or other affiliate search screen.

(Image 8)

The selected or newly added name will populate the *Last/Business name* search field.

8. Select the appropriate affiliate type from the *Type* drop-down list then click *Add Corporate Parent or Other Affiliate*.

Corporate Disclosures

Adding new corporate parent or other affiliate.

Select the Party:

(Image 9)

9. Select the filing party.

* Note: More than one party name may be listed here depending on whom was selected as the filers of the corporate disclosure.

**Different filing parties may disclose different corporate entities and/or affiliations.

Corporate Disclosures

Search for a corporate parent or other affiliate

Last/Business name

Corporate parents and other affiliates added thus far:

Xanodyne Pharmaceuticals, Inc.	Corporate Parent	No Parent Corp.
	Other Affiliate	Chubb Custom Insurance Company

(Image 10)

Each filing party, affiliation type and corporate entity will be identified in the *Corporate Parents and Other Affiliates Added Thus Far* section.

10. Continue adding corporate information until all corporate entities are added and click *End Corporate Parent or Other Affiliate Selection* when done.