



Meeting Notes

January 6, 2012

<i>Attendees</i>	
<p>Members:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Bill Kaage – NWCG <input checked="" type="checkbox"/> Douglas MacDonald – I-Chiefs <input checked="" type="checkbox"/> Glenn Gaines - DHS <input type="checkbox"/> Jim Erickson - ITC <input type="checkbox"/> Jim Karels - NASF <input checked="" type="checkbox"/> Kirk Rowdabaugh - DOI <input checked="" type="checkbox"/> Mary Jacobs – NLC <input checked="" type="checkbox"/> Ryan Yates – NACo <input checked="" type="checkbox"/> Tom Harbour – USFS 	<p>Support Staff:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Roy Johnson – DFO – OWF <input checked="" type="checkbox"/> Shari Shetler – Exec. Sec. – OWF <p>Others:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Ann Walker <input checked="" type="checkbox"/> Danny Lee <input type="checkbox"/> Roberta D’Amico <input type="checkbox"/> Caitlyn Pollihan <input type="checkbox"/> Joe Stutler <input type="checkbox"/> Joe Freeland <input checked="" type="checkbox"/> Jenna Sloan <input checked="" type="checkbox"/> Dan Smith <input type="checkbox"/> Gus Smith <input checked="" type="checkbox"/> Patti Blankenship <input type="checkbox"/> Judith Downing <input type="checkbox"/> Vicki Christiansen <input checked="" type="checkbox"/> Tom Quigley

#	<i>Topic</i>
1	<p>Welcome/Introductions</p> <ul style="list-style-type: none"> • The chair called the meeting to order at 0800 • Roll call above • Went over the January 11 WFLC call <p><u>Decisions:</u></p> <ol style="list-style-type: none"> 1. None <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. None
2	<p>National Science and Analysis Team Phase II Report</p> <ul style="list-style-type: none"> • Two documents: <ul style="list-style-type: none"> ○ The science report itself ○ Summary of the comments received and what was done with it ○ Chose not to include some of those suggestions ○ This is primarily a report out from the sub-teams ○ Summaries – primarily to reflect the deliberation of the sub-teams ○ Anything that could change the nature of the sub-team conclusion was not included or was additional information that the sub-team did not address ○ Changed the format from the October version, mostly cosmetic. Based a lot of these types of changes on comments received during prior presentations, etc. • Questions/Comments about the report <ul style="list-style-type: none"> ○ Highlight the fact that the next steps in the Phase II document do not “match” the 8 steps in the NSAT report. ○ The Phase II document represents an editing of the original 8 steps from the earlier work of the NSAT ○ Just want everyone to recognize that they are not exactly word for word the same



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	<ul style="list-style-type: none"> ○ Think the intent and description remain the same and are consistent or at least not contradictory ○ <p><u>Decisions:</u></p> <ol style="list-style-type: none"> 1. The next steps in both documents will remain the same as they are. 2. WFEC accepts the NSAT report as presented. <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. None
3	<p>WFLC Guidance Document</p> <ul style="list-style-type: none"> • This document will be distributed to many audiences in addition to the Federal Government • Should look like a document that stands alone • Could be transmitted by various agencies, group, etc. via a introductory memo • Summary of the key principles of the cohesive strategy – including the goals, etc. • Comment was received to include who is represented on WFLC • Future WFEC discussion – this reverts to a WFEC task to get back to WFLC. Need to tighten up on our process. Should be fully vetted and approved • Memo format is far too bureaucratic for the purpose of this document • More bureaucratic in some of the words that we choose. WFLC does not have the authority to provide guidance. • The opening sentence could be far more impactful. Replace the first sentence with something like: “Members of the WFLC strongly support the first two phases of the CS and encourage all agency personnel and stakeholders to continue their active engagement in its continued development and implementation.” • Keep the words that include strategically approach the issue of effective wildland fire mitigation and response. • Need to figure out what to do with the heading under the WFLC banner • Change header to “Implementation of the National Cohesive Wildland Fire Management Strategy” • Modify the last bullet – delete “of actively managing our land.” – use the words we agreed to in the Phase II document • The third bullet – delete “including prescribed fire” so that it isn’t emphasized any more than any other tool • This clause is included in the Phase II document that has been submitted to WFLC • Do we need to stay consistent between the Phase II report and the “memo” • The Phase II document expands on the actual authorities that WFLC actually has through their MOU • Have also done the same thing with the role of WFEC • Include a summary of the roles and authority of WFLC on Page 2 within the box. <p><u>Decisions:</u></p> <ol style="list-style-type: none"> 1. Update memo as indicated above. 2. Consensus is to leave the wording in bullet 3 on page 2 as in the draft 3. For WFLC Support Document – make changes and finalize document – send to Shari for records and Sandy for distribution 4. There are factual errors within the CS Phase II report related to the role and authority of the WFLC and the WFEC. These need to be fixed. <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. Jenna – create an errata sheet for the CS Phase II document, send to Shari for records and Sandy for distribution



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	2. Mary – finalize the WFLC Support Document, send to Shari for records and Sandy for distribution
4	<p>Communication Plan – Resources Needed</p> <ul style="list-style-type: none"> Reviewed the scenarios that were presented to WFLC WFLC pushed this back down to the agencies There has been some internal discussion with the agency staff Has there been any decisions Mary looking for a commitment that there are resources available to implement the communication plan. Who are they? Can we pull them together? Are we back to the federal folks with drawing from other organizations as needed. Sandy and Alan are fully committed to working on Cohesive Strategy. USFS also has Judith DOI has provided Christie for part time Believe there are expectations in meeting the communication strategy If those resources are not available, we need to lower expectations accordingly One of the fundamental things that this group needs to identify is a core communication coordinator with Mary remaining as the WFEC Liaison. Roberta can be the NPS member for the steering committee <p><u>Decisions:</u></p> <ol style="list-style-type: none"> None <p><u>Actions:</u></p> <ol style="list-style-type: none"> Individually – federal folks will get together and will come back to the next meeting with a proposal
5	<p>CS Sub-Committee Status Reports</p> <p><u>CSSC</u></p> <ul style="list-style-type: none"> Planning to meet in person Jan. 31 – Feb 2 to discuss how to move forward into Phase III Ann requests that Kirk and Tom will be available to attend the meeting <p><u>W-RSC</u></p> <ul style="list-style-type: none"> Report submitted – requested that CSSC and WFEC look at their draft work plan Both the report and draft program of work have been posted Put a lot of energy into identifying what we could accomplish within the next year. Request feedback at the January 20 meeting <p><u>NE-RSC</u></p> <ul style="list-style-type: none"> Submitted status update – working through what phase III is about and how are we going to engage Look around and re-commit for the next year – additional members – elect the next chair How to appoint new members to replace those folks who have left Roy indicated we need to update the roles and responsibilities as well as the membership subsequent to the WFLC meeting for all the sub-committees <p><u>SE-RSC</u></p> <ul style="list-style-type: none"> Setting up schedule to address the work plan <p><u>Decisions:</u></p> <p>None</p> <p><u>Actions:</u></p> <p>WFEC to review and provide feedback on the W-RSC Program of Work</p>



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6	<p>Identify Follow-up Agenda Items for the January 20 WFEC Meeting</p> <ul style="list-style-type: none"> • Discuss the outcome of the January 11 WFLC meeting • How to finalize documents for forwarding to OMB • Tom and Kirk will set a date to get over to OMB to brief them – last week of the month – first week of Feb? • Follow-up on Communication issues • Review and provide feedback on the W-RSC Program of Work <p><u>Decisions:</u></p> <ul style="list-style-type: none"> • None <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Doodle Poll for sometime during the last two weeks of March in DC. Try to get folks together in person.
7	<p>Dan Smith</p> <ul style="list-style-type: none"> • Traditional things associated with WFEC outside the Cohesive Strategy should be forwarded to WFEC – information as well as guidance. <p>Glenn</p> <ul style="list-style-type: none"> • Ernie Mitchell – new administrator will be the FFPC and WFLC member • Glenn will continue to participate on the WFEC • We will continue to communicate with the structural fire organization related to the activities from the wildland fire community including the cohesive strategy <p>Mac</p> <ul style="list-style-type: none"> • None <p>Jim Erickson</p> <ul style="list-style-type: none"> • None <p>Ryan Yates</p> <ul style="list-style-type: none"> • None <p>Bill Kaage</p> <ul style="list-style-type: none"> • Re-emphasized Dan’s comment about bringing other issues to the WFEC table <p>Mary Jacobs</p> <ul style="list-style-type: none"> • None <p>Roy Johnson</p> <ul style="list-style-type: none"> • Some of the administrative items might be dealt with prior to the face-to-face. Critical items can be addressed via conference call.