



# AGENDA

July 1, 2011

Yates Building, McArdle Room (1<sup>st</sup> floor)  
 USDA Forest Service Headquarters  
 1400 Independence Ave. SW  
 Washington, DC 20250

10:00 – 12:00 AM – Eastern Time

*Reminder: Agendas, Notes and Handouts are available at [myfirecommunity.net](http://myfirecommunity.net) – WFEC Neighborhood*

Time	#		Topic	Presenter
1000 – 1005	1		<b>Welcome/Introductions</b>	Roy Johnson
1010 – 1030	2	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>Meeting Objectives &amp; Expectations</b> <u>Description:</u> Outline the objectives and expectations of this meeting <u>Outcome:</u> 1. Understanding what we need to accomplish <u>Reference Material:</u> 1. Final Agenda	Tom Harbour
1010 – 1030	3	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>Serious Accident Investigation</b> <u>Description:</u> NWCG FEC Tasking Response – Interagency SAI Guidance document and associated DOI/DOA MOU <u>Outcome:</u> 1. Consensus to move Guidance document to WFLC for approval to release. 2. Consensus to move draft MOU to FFPC for additional follow through. <u>Reference Material:</u> 1. Memorandum Deliverables for the Wildland Fire SAI Standards and Protocols 2. Final Draft 3. Serious Accident Investigation Standards and Protocols Tasking 4. FEC SAI Memo 5. Recommendation to Update the SAI MOU 6. Draft SAI MOU 7. Proposal – NWCG SAI Guidance Package 8. Proposal – NWCG SAI MOU	Bill Kaage
1030 – 1050	4	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>CS Sub-Committee reports</b> <u>Description:</u> Sub-Committees will report on the following: 1. Identify actions, milestones and deliverables that were to be accomplished between the June 3 WFEC meeting and now. 2. Report on actual accomplishments during that time period.	Kirk Rowdabaugh (CSSC)  Douglas MacDonald

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			3. Identify actions, milestones and deliverables planned to be completed between now and the July 1 WFEC meeting. 4. Identify any issues or barriers that need to be resolved. 5. Identify what, if anything, is needed from WFEC. <u>Outcome:</u> 1. Understanding of the activities of each sub-committee. 2. Agreement on any modifications to deliverables or timelines 3. Identify of next steps to resolve any pending issues and/or barriers <u>Reference Material:</u> 1. Sub-Committee Status Reports	(RSC – West)  Tom Harbour (RSC – Northeast)  Jim Karels (RSC – South)
1050 – 1110	5	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>CSSC/NSAT Response to WFEC Tasking – Governance</b> <u>Description:</u> The Cohesive Strategy Subcommittee and the National Science Analysis Team were tasked to develop recommendations on the reporting relationship, and roles and responsibilities of the National Science Analysis Team. <u>Outcome:</u> 1. Understand and approve the recommendations <u>Reference Material:</u> 1. Proposal on CSSC and NSAT Governance	Kirk Rowdabaugh
1110 - 1130	6	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>WFEC Website</b> (forestsandrangelands.gov) <u>Description:</u> The forestsandrangelands.gov website has been redesigned. The WFEC information is included on that website and serves as WFEC’s public access for agendas, notes, and any other documentation that is available at the meetings. Jenna will review the website and ask for WFEC to decide between some options.  We will be setting up a net meeting for this agenda topic so that members that are calling in can see the web pages displayed on their computer.  <u>Outcome:</u> 1. Agreement on current and planned website enhancements <u>Reference Material:</u> 1. WFEC Website Proposal	Jenna Sloan
1130 – 1140	7	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>Round Table Discussion</b> <u>Description:</u> WFEC members have the opportunity to share information with the committee and identify issues that may result in potential future agenda	WFEC Members

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			<p>items.</p> <p><u>Outcome:</u></p> <p>1. Understanding of activities within the members' organizations.</p> <p><u>Reference Material:</u></p> <p>1. Each member prepare a paragraph or two to addressing their organization's relevant activities, issues, etc</p>	
1140 – 1155	8	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p><b>Public Comments</b></p> <p><u>Description:</u></p> <p>Time for WFEC to hear from the public. Specific topics to be determined</p> <p><u>Outcome:</u></p> <p>1. Awareness of public opinions related to WFEC activities</p> <p><u>Reference Material:</u></p> <p>1. TBD</p>	Public
1155 – 1200	9	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<p><b>Closeout</b></p> <p><u>Description:</u></p> <p>1. Review the outcomes of this meeting</p> <p>2. Review decision and actions</p> <p>3. Identify potential agenda items for July 15</p> <p><u>Outcome:</u></p> <p>1. Agreement on decisions and actions</p> <p>2. Agreement on focus for next meeting</p>	Tom Harbour
1200	10		<b>ADJOURN</b>	