



AGENDA DOCUMENT NO. 09-80

**MINUTES OF AN OPEN MEETING
OF THE
FEDERAL ELECTION COMMISSION
THURSDAY, DECEMBER 3, 2009**

PRESENT:

Steven T. Walther, Chairman, presiding

Matthew S. Petersen, Vice Chairman

Cynthia L. Bauerly, Commissioner

Caroline C. Hunter, Commissioner

Donald F. McGahn II, Commissioner

Ellen L. Weintraub, Commissioner

Alec Palmer, Acting Staff Director

Thomasenia P. Duncan, General Counsel

Mary W. Dove, Secretary

Chairman Steven T. Walther called the Federal Election Commission to order in an open meeting at 10:05 A.M. on Thursday, December 3, 2009, with a quorum present.

I. CORRECTION AND APPROVAL OF MINUTES

Minutes for Thursday, November 19, 2009

Agenda Document No. 09-79

Chairman Walther recognized Vice Chairman Petersen, who

MOVED to approve the minutes for the open meeting of Thursday, November 19, 2009, as set forth in Agenda Document No. 09-79.

The motion carried on the vote of 6-0 with Commissioners

Bauerly, Hunter, McGahn, Petersen, Walther, and Weintraub voting affirmatively.

II. ADOPTION OF POLICY TO PREPARE AND PUBLISH A GUIDEBOOK FOR COMPLAINANTS AND RESPONDENTS IN ENFORCEMENT MATTERS

Chairman Walther stated this matter was held over from the last meeting and that a draft guidebook would be placed on the next open meeting for consideration.

III. DISCUSSION OF AGENCY PROCEDURES (ENFORCEMENT)

This matter will be continued to the next open meeting.

IV. MANAGEMENT AND ADMINISTRATIVE MATTERS

**There being no further business to come before the Commission,
the meeting adjourned at 10:14 A.M.**

Signed:

**Steven T. Walther
Chairman of the Commission**

Attest:

**Mary W. Dove
Secretary of the Commission**