
QUALIFICATIONS REQUIRED:

MINIMUM QUALIFICATIONS: To be eligible for this position, you must possess the qualifying specialized experience and/or education as described in the OPM occupational requirements.

GL-05

To qualify at the GL-05 level, you must meet ONE of the following:

Education: Applicants must have completed a 4-year course of study leading to a bachelor's degree in any field of study or possess a bachelor's degree in any field of study.

-OR-

Experience: Applicants must have three years of experience of progressively responsible experience, 1 year of which was equivalent to at least GL-4, that demonstrates the ability to work in criminal investigative or law enforcement fields that require knowledge and application of laws relating to criminal violations.

-OR-

Combination of Education and Experience: Experience and education can be combined to meet the minimum qualification requirements. Experience and education should be computed as percentages of the overall requirements and must equal 100% when combined. Example: For 3 years of general experience, 18 months general experience (50% of the required experience) plus 2 years of undergraduate course work (50% of the required education) is qualifying for the GS-5 level.

GL 7

To qualify at the GL-07 level, you must meet ONE of the following:

Specialized Experience: Applicants must have at least one full-time year (12-months) of specialized work experience equivalent to the GL-05 level in the Federal service. Specialized experience is experience in or related to investigations of criminal violations that provided the specific knowledge, skills, and abilities to successfully perform the duties of the position. Qualifying specialized experience includes:

- Utilizing basic investigative techniques while participating in criminal investigations;
- Assisting in gathering and analyzing evidence through investigative leads, execution of search and arrest warrants and a variety of other means;
- preparing portions of criminal investigative case reports;
- participating in witness and suspect interviews;
- and testifying for the government regarding investigations in court or before grand juries.

-OR-

Superior Academic Achievement (SAA): SAA at the baccalaureate level is fully qualifying for the GL-07 grade level. To qualify for SAA, you must have completed all requirements for a bachelor's degree in Criminal Justice, Sociology, Psychology, Political Science or a field of study directly related to this position, and meet ONE of the following:

1. A grade point average of "B" (a GPA of 2.95 or higher out of a possible 4.0) for all completed undergraduate courses, or those completed in the last two years of undergraduate study.

2. A grade point average of "B+" (a GPA of 3.45 or higher out of a possible 4.0) for all courses in the applicant's major field of study, or those courses in the applicant's major completed in the last two years of undergraduate study.
3. Rank in the upper one-third of the applicant's class in the college, university, or major subdivision.
4. Membership in a national honor society (other than freshman honor societies) recognized by the Association of College Honor Societies. **(Must include transcripts to verify eligibility)**

-OR-

Education: Applicants must have one full year of graduate level study, or possess a master's or higher degree, e.g., LL.B., J.D., LL.M., Ph.D, in Criminal Justice, Sociology, Psychology, Political Science or a field of study directly related to this position. **(Must include transcripts to verify eligibility)**

-OR-

Combination of Education and Experience: Experience and education can be combined to meet the minimum qualification requirements. Experience and education should be computed as percentages of the overall requirements and must equal 100% when combined. Example: For 6 months of specialized experience (50% of the required experience) plus 1 semester of graduate course work (50% of the required education) is qualifying for the GL-07 level. **Note: You must include a copy of your transcripts if qualifying based on education.**

GL 09

To qualify at the GL-09 level, you must meet ONE of the following:

Specialized Experience: Applicants must have at least one full-time year (12-months) of specialized work experience equivalent to the GL-07 grade level in the Federal service. Specialized experience is experience in or related to investigations of criminal violations that provided the specific knowledge, skills, and abilities to successfully perform the duties of the position. Qualifying specialized experience includes:

- Analyzing raw investigative data and preparing comprehensive written investigative reports;
- Investigating claims involving suspected crimes or alleged fraud;
- Investigating criminal cases requiring the use of recognized investigative methods that may have included presenting evidence in court;
- Conducting interviews that involved eliciting evidence, data or surveillance information;
- Conducting criminal investigations requiring the use of surveillance, undercover or other criminal detection methods;
- And investigating computerized businesses and/or accounting systems to form conclusions as to related criminal business practices and compliance with federal laws and regulations.

-OR-

Education: Applicants must have a master's or equivalent graduate degree or 2 full years of progressively higher level graduate education leading to such a degree or LL. B or J.D., in Criminal Justice, Sociology, Psychology, Political Science or in a field of study directly related to this position..

(Must include transcripts to verify eligibility)

-OR-

Combination of Education and Experience: Applicants must possess a combination of graduate level education and specialized experience totaling 100% of the stated minimum qualifications for this position. Only graduate education in excess of one year (i.e., 18 semester hours) may be combined with experience under this standard. **Note: You must include a copy of your transcripts if qualifying based on education.**