

## Recording in the DSMT

A Daily Summary of Magazine Transactions (DSMT) is a running balance of explosive materials in a magazine. The DSMT must include:

- The manufacturer's name or brand name;
- The date of receipt or removal (no entry is required for any day on which no explosives are placed into or removed from magazine);
- Total quantity received in and removed from each magazine during the day; and
- Total remaining on hand at the end of the day.

Quantity entries for display fireworks may be expressed as the number and size of individual display fireworks in a finished state or as the number of packaged display segments or packaged displays. Information as to the number and size of display fireworks contained in any one packaged display segment or packaged display shall be provided to any ATF officer on request.

Record entries of transactions in the DSMT no later than the close of the next business day and retain DSMT records for no less than 5 years from the transaction date.

A DSMT must be maintained at each magazine or at a central location on the premises (separate records must be kept for each magazine).

### DSMT Discrepancies

You must report any discrepancy, between actual inventory and the DSMT, which might indicate a theft or loss of explosive materials in accordance with § 555.30.

- In the event of an explosives loss, a full inventory is strongly encouraged to reconcile the discrepancies and to prevent future inventory losses.
- Prepare a Report of Theft or Loss-Explosive Materials when you discover that explosive materials are missing from inventory. Submit the original to the U.S. Bomb Data Center and keep a copy for your records. The form is available at <http://www.atf.gov/forms/explosives/>.
- Contact your local law enforcement authority and notify the U.S. Bomb Data Center at 800-461-8841, or after hours at the ATF 24 hour hotline (800-800-3855) within 24 hours of discovering the theft or loss.
- If you find explosive materials that initially were reported as a theft or loss, or locate records that show that a theft or loss did not occur, notify the U.S. Bomb Data Center so that they can correct the list of explosives reported stolen or missing from your inventory.

### Annual Inventory

Federal explosives licensees and permittees must take and record an annual physical inventory of all explosive materials on hand, and a special inventory:

- When commencing business, i.e., the effective date of the explosives license/permit issuance;

- When changing the business location to another region;
- When discontinuing business; and
- At any time ATF may require such in writing.

If a special inventory has not been taken during the calendar year, at least one physical inventory must be taken. The record of the yearly inventory, other than a special inventory required above, will remain on file for inspection instead of being sent to ATF.

This overview is intended as general guidance. The Federal explosives regulations at 27 CFR, Part 555 provide specific regulatory requirements for explosive materials. This overview is intended as an aid to compliance with those regulatory requirements not as a replacement.

### U.S. Department of Justice

Bureau of Alcohol, Tobacco, Firearms and Explosives  
99 New York Avenue, N.E.  
Washington, DC 20226

[www.atf.gov](http://www.atf.gov)



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# ATF

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