CONSTRUCTION LABOR AGREEMENT (CLA) PRE-JOB CONFERENCE AGENDA

DATE:				
CONTRACTING AGENCY/SC NUMBER:				
SCOPE OF WORK:				
PRIME CONTRACTOR:				
START DATE:				
COMPLETION DATE:				
JOBSITE OFFICE:				
MANAGER/SUPERINTENDENT:				
JOBSITE PHONE:				
GENERAL INFORMATION				
TRAINING REQUIREMENTS:				
PORTAL(S)/GATE(S):				
WORK WEEK:				
PAY DAY: PAY CLOSES:				
MISCELLANEOUS:				

PRE-JOB CONFERENCE

Page 2 SC#				
SUB TIER SUBCONTRACTORS:				
CIVIL:				
STRUCTURAL:				
MECHANICAL:				
ELECTRICAL				
SPECIALTY (PAINTING, INSULATION, SPRINKLER, SIDING, ROOFING):				

PRE-JOB CONFERENCE

Page 3		SC#
		MAJOR WORK ITEMS
ITEM	CONTRACTOR	TENTATIVE ASSIGNMENT OF WORK
SAFETY RI	EPRESENTATIVE:	
COMPENS	ATION CARRIER:	
HOSPITAL		
DOCTOR(S		
TOOL BOX	SAFETY MEETING	GS:
SUBSTAN	CE ABUSE:	

PRE-JOB CONFERENCE

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GENERAL NOTES:	

CONSTRUCTION LABOR AGREEMENT PRE-JOB CONFERENCE

ATTENDANCE

CONTRACTOR:				
DATE:				
SC#				
NAME	COMPANY	PHONE/FAX		