NATIONAL SYNCHROTRON LIGHT SOURCE II BROOKHAVEN NATIONAL LABORATORY						
		D	Date: January 30, 2009			
			Prepared By: Nicholas F. Gmür			
GENERAL REVIEW FORM						
This form may be used for other engineering, scientific, and ESH&Q reviews where a standard form is not available.						
TYPE OF REVIEW: Environmental Management Committee						
ALARA	Beamline Safety		&H Committee			
Experimental Safety	Interlock Working Group		o ject Review OSH Mgmt. Review			
TITLE: NSLS-II FY2008 EMS/OHSAS Management Review						
PRESENTED BY: Steve Hoey						
PURPOSE: To satisfy the annual requirement for a departmental EMS/OHSAS internal audit						
REVIEWERS - ASSOCIATION A. Ackerman, D. Bauer, A. Byon-Wagner (by phone), W.R. Casey, S. Dierker, M. Fallier, N. Gmür, G.						
Goode, D. Hatton, C. Porretto, J. Selva, Q. Shen, C. Weilandics, F. Willeke						
DISTRIBUTION: See above						
Attachments: Data Sheets EMS, FUA, and SAD/ASE Checklist for NSLS-II Reviews (if applicable)						
MAJOR COMMENTS & CONCERNS OF REVIEWERS						
Steve Hoey presented the NSLS-II FY2008 Environmental Management System & Occupational Health and Safety Assessment Series management review. This satisfies the EMS/OHSAS requirement for an annual internal audit. The slides of the presentation are provided below:						
r-3.ppt						
During the course of the presentation, a number of discussions took place and are recorded below.						
Goode – Have the Lessons Learned from the CFN construction project been incorporated into the ESH planning for NSLS-II construction?						
	a close-out construction lessons learn d into the "NSLS-II ESH Plan for Co					
Porretto – Where do the Tid Hoey – Mostly from the 90	er I infractions come from? 2/905 office and R&D areas.					
Goode – Finds that the construction ESH management plan is "right on." What type of oversight is planned for the construction site?						
Hoey – 100% oversight by two NSLS-II Construction Safety Engineers. Personnel requiring unescorted access to the construction site must have completed the OSHA 10 hr Construction Safety & Health						

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course. The safety background of prospective contractors is given a 65% weighting in the evaluation process.

Hoey completed the first part of the meeting with a question to the attendees to determine if NSLS-II had met the following requirements:

• *"Top management shall"*...Evaluate the EMS&OSH

- <u>Adequacy</u> does it meet requirements & is it implemented appropriately?
- <u>Suitability</u>- does it "fit" BNL operations & systems?
- <u>Effectiveness</u>- is it achieving the desired results?

The attendees agreed that NSLS-II had met all the above requirements.

Hoey then discussed the NSLS-II Management Safety Observation Program and the following discussions took place.

Willeke – Can I take credit for the observations I have already done? Hoey – Yes; we need to document your results in the BNL database.

Hatton – Is there a checklist for the tours?

Ackerman – No. We encourage the tours to be casual, without clipboards, to encourage dialogue between the manager and the workers. It is preferable for just one person at a time on the tour; maximum two so as not to overly worry the workers. Enter your data into the database after the tour.

Hoey - Tours can be conducted by contractors. Bob Casey is folding in HPI criteria.

Dierker – NSLS-II managers can tour anywhere in the lab, not just in NSLS-II buildings. This results in good cross-pollination between departments. You must complete the minimum number of tours (3 per quarter), but you are welcome to do more.

Shen – He did this at Argonne; there they used ESH personnel to accompany the touring managers.

Dierker – The observations are things you are already doing; this program just formalizes the process. Selva – Take credit for training new manages in this program.

Ackerman – Information data entry into the database is not the best. The check-boxes are difficult to deal with. Spend most of your time entering your comments; this is where the useful information is. Goode – One's data entries are editable by oneself (not by others).

Willeke – Situations change over time.

- Does the database track corrective actions and follow-up?
 - Can one add attachments?

Hoey – Responded "No" to both above questions.

Action Items:

- 1. Post Management Review power point slides and Objectives & Targets to the Light Sources Directorate EMS/OSH web site Gmür.
- 2. Add NSLS-II Project Manager's direct reports to the Laboratory STOP data base with the FY-09 goal of one observation per month for the remainder of the year Hoey.

Reviewed Drawings/Specifications (if applicable)					
APPROVAL (if required)					
Review Committee Chairman: Steve Hoey			Date: February 3, 2009		