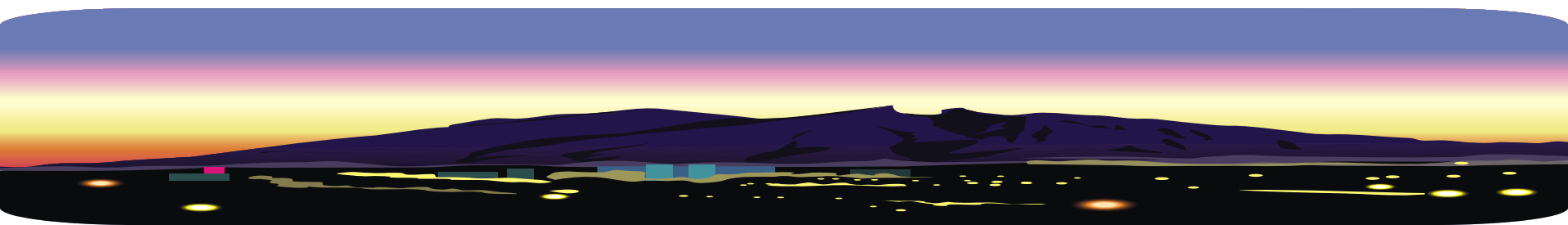# *Reconciliation – RPMS to UFMS*
(A to Zillions)
Oklahoma Area Experience

Sandra M. Lahi, Business Office
Kathy Harris, Budget Officer, Finance
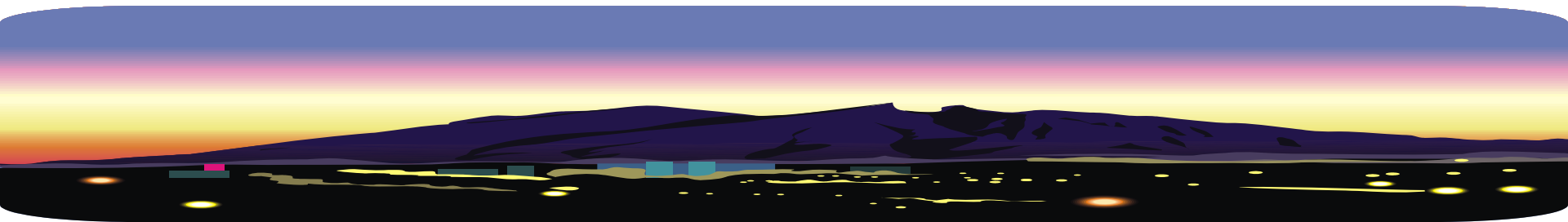Oklahoma City Area Office

Discussion

– Review of the RPMS UFMS Interface process

– Defining the Reconciliation Requirements

– Overview of Oklahoma Area Approach

– HQE UFMS RPMS Dashboard

– Questions

Objectives of RPMS to UFMS Interface

- To automate financial CORE third party revenue entries to UFMS to streamline financial reconciliation

- To send RPMS data from federal locations to the UFMS financial system

- To reconcile so that UFMS balances & RPMS balances are in sync

RPMS and UFMS
"Mapping the Terminology"

RPMS		UFMS
Bills	=	Invoices
Payments	=	Receipts
Adjustments	=	Adjustments
Insurers	=	Customer
CANS	=	BACS
Clinic codes	=	Cost Centers
Type of Insurer	=	Budget Activity Code
ASUFAC #s	=	Location Codes

RPMS & UFMS TERMINOLOGY

BAP

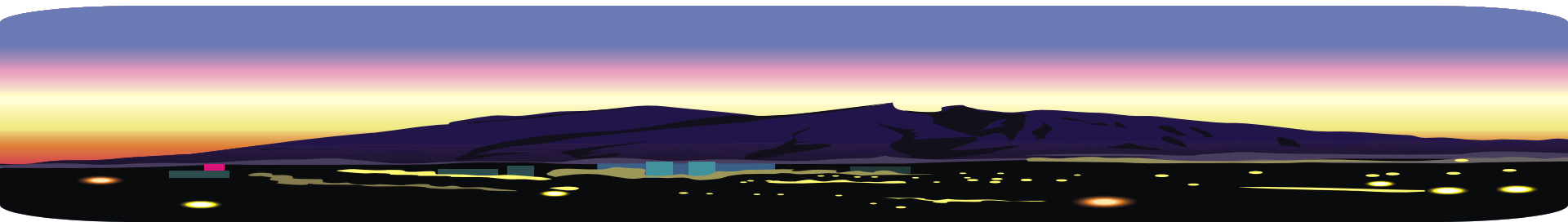|	
7120500121	Medicare
7122500222	Medicaid
7132500515	PI
7132500109	Other

BUDGET ACTIVITY PROGRAM

UFMS A/R Balances

Without RPMS Interface…
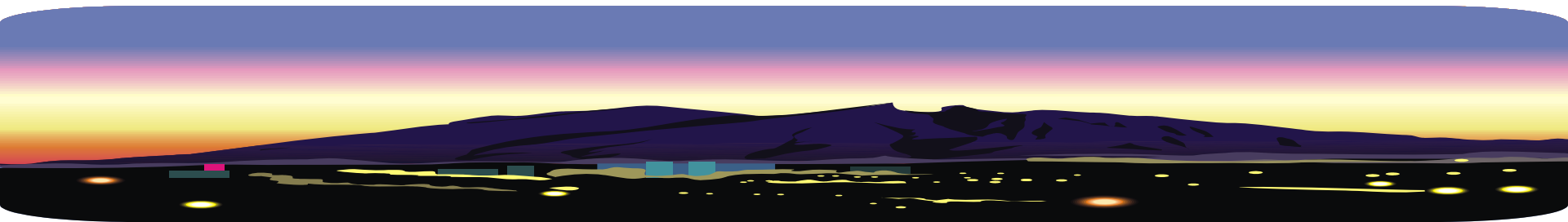
- There were no RPMS A/R balances in UFMS
  - No Billed Amounts
  - No Adjusted or Receipt Amounts
- All information resided in RPMS (the Subsidiary Ledger)
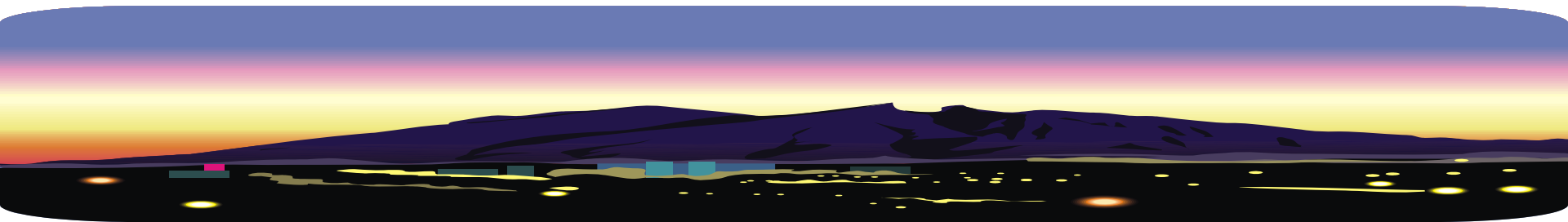
UFMS A/R Balances

Without RPMS Interface…

- Area Finance manually performed journal vouchers to record total collected in Medicaid, Medicare, PI and Other.

  - This amount was calculated based on Treasury Cashlink deposits

UFMS A/R Balances

Without RPMS Interface…

- Allotments were issued monthly to Area Offices for the amount of the Journal Voucher from HQE

- Area Finance distributed allowances to the Service Units for their use.

  – by Allowance Category: Medicaid, Medicare, PI and Other
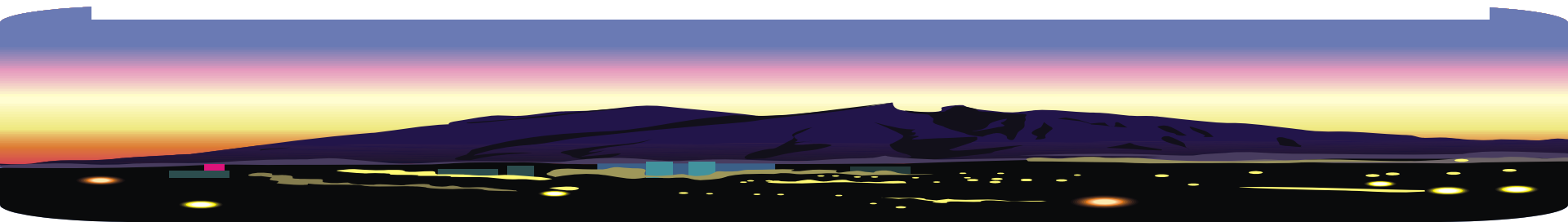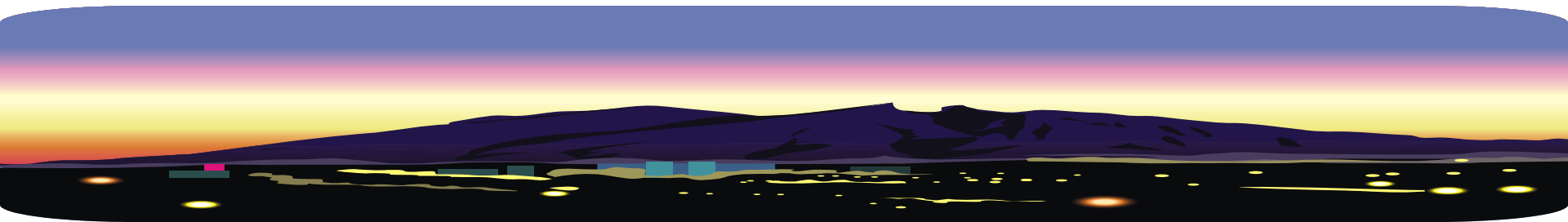
UFMS RPMS A/R Balances

On October 1, 2008, the RPMS UFMS interface went live.

This is the beginning date for reconciliation processes

UFMS A/R Balances

To establish beginning balances…

- Areas reported total ASM (RPMS Aged Summary Report) balances as of 9/30/2008 by Allowance Category

- These balances were entered into UFMS AR by Area and Allowance Category
  - Only applied to FY 2009 only
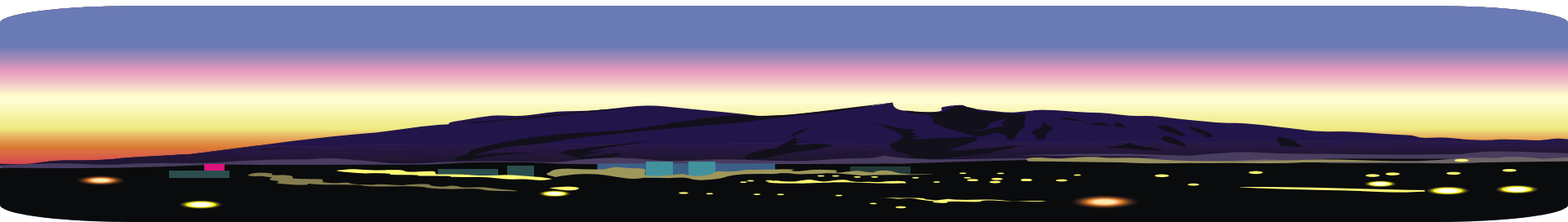
UFMS A/R Balances

After October 1, 2008…

- Each Federal location began submitting daily RPMS files from Third Party Billing
  - Bills = Invoices

- Each Federal location will submit daily RPMS files from Accounts Receivable
  - Payments = Receipts
  - Adjustments = Adjustments

RPMS Daily process Business Office

- Third Party Billing RPMS
  - Cashiering Sessions by 3P Billers (POS)
  - File Reconciliation by Managers
  - File Transmissions by Managers
- Accounts Receivable RPMS
  - Cashiering Sessions by A/R Posting Staff
  - File Reconciliation by Managers
  - File Transmissions by Managers
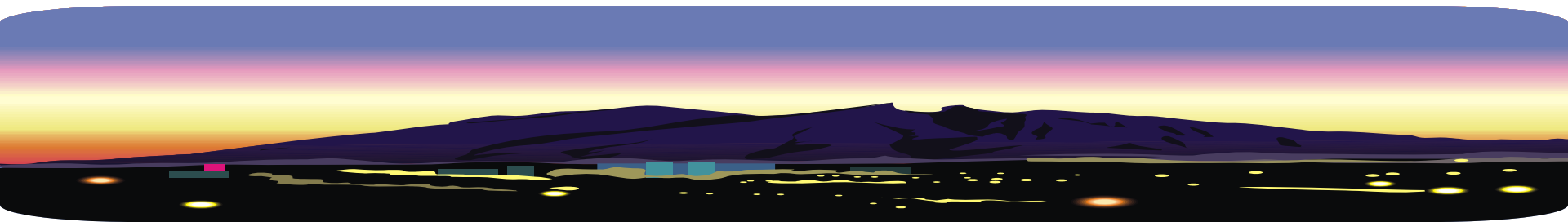
TRANSMISSION FLOW
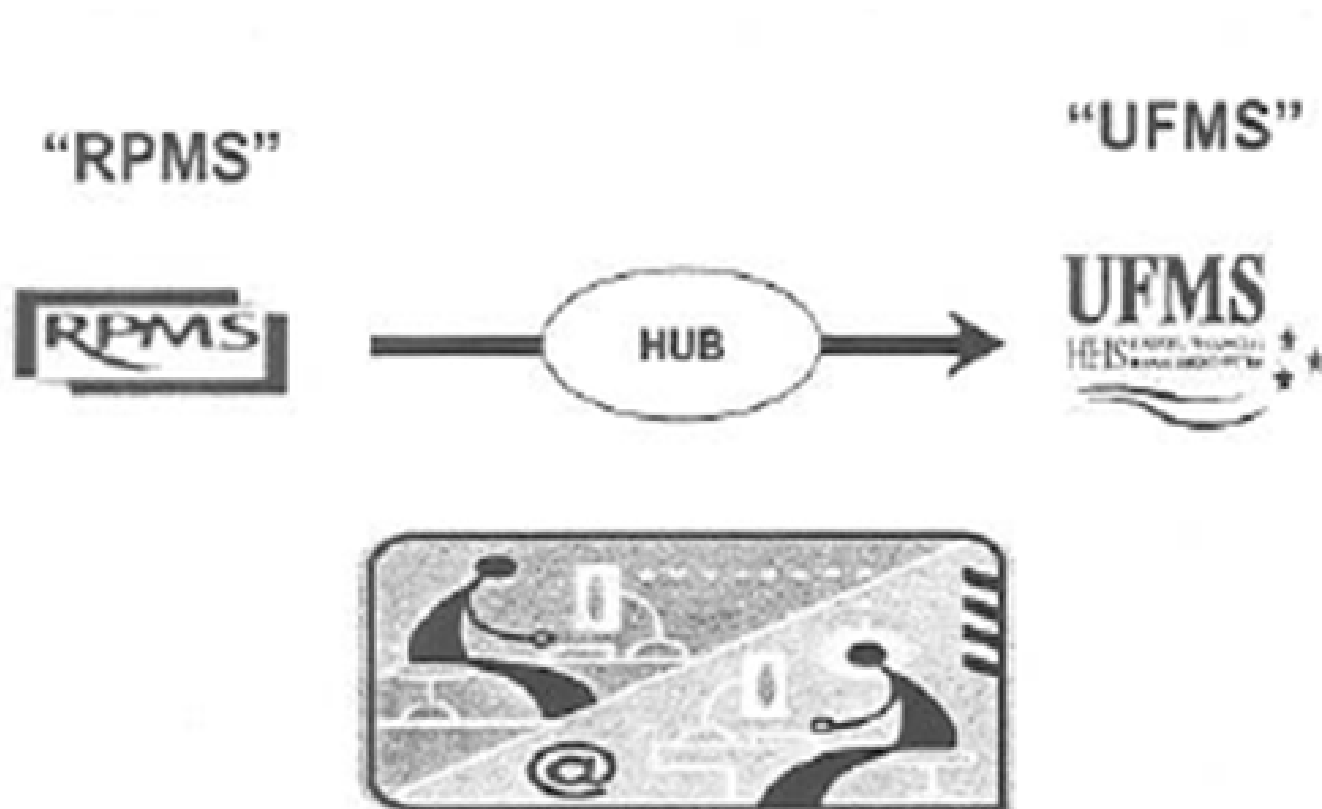
UFMS A/R Balances

Every Monday…

- HQE runs a UFMS AR Transaction report that reports "posted" collections by Allowance Category/Location for the prior weeks time period

- Allotments are issued to the Areas for the amount of "posted" collections

- Areas will distribute allowances to Service Units for their use.

UFMS A/R Balances

In addition…

- Batches in RPMS must be created using accurate Treasury Deposit Numbers (TDNs)

- Batches with TDNs in RPMS must equal the Treasury CASHLINK report
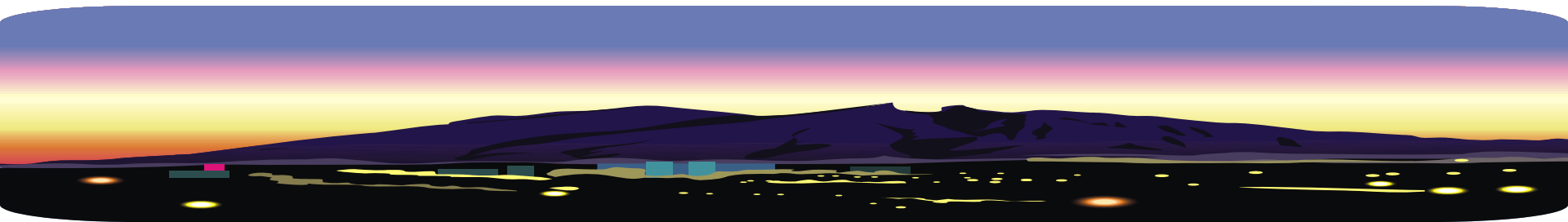
UFMS A/R Balances

Before Business Office posts…

- Batches must be posted to receive allotments of allowances

- When transactions are posted, RPMS links the TDN to the Receipt/Adjustment and sends to UFMS
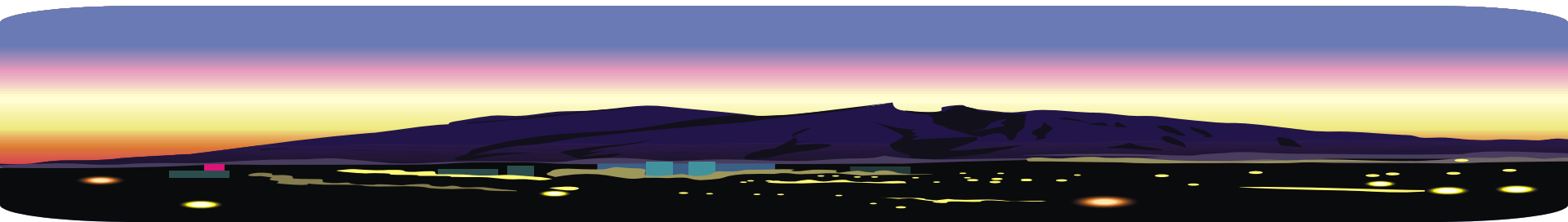
Reconciliation Made Easy

There are 4 different reconciliation requirements….

Cash Reconciliation

Reconciliation #1…

RPMS AR and 3PB files

must equal

OIT Hub Reports

must equal

UFMS Weekly Reports
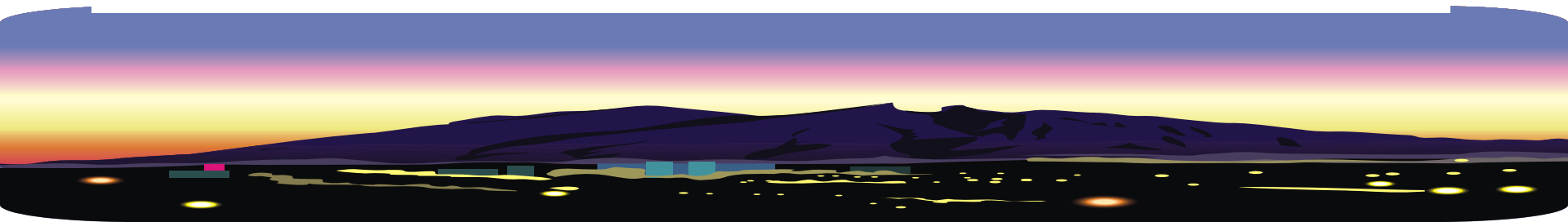
RPMS and UFMS Balances

Reconciliation #2…

RPMS A/R Balance (ASM)

must equal
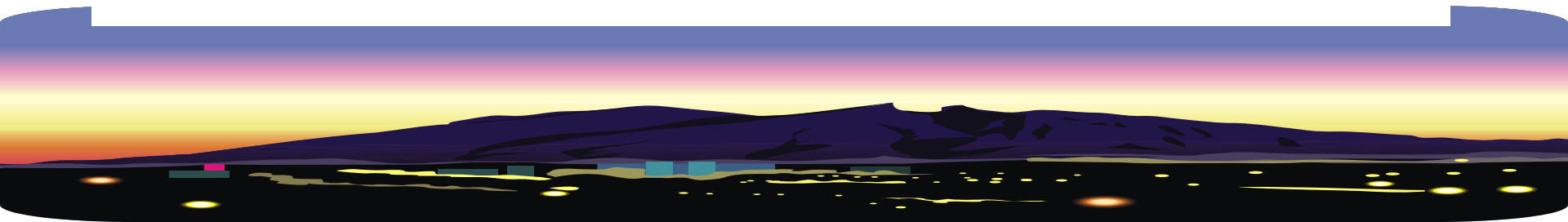
UFMS A/R Balance

RPMS and Allotments

Reconciliation #3…

RPMS A/R Weekly Files

must equal

UFMS Weekly Allotment Reports
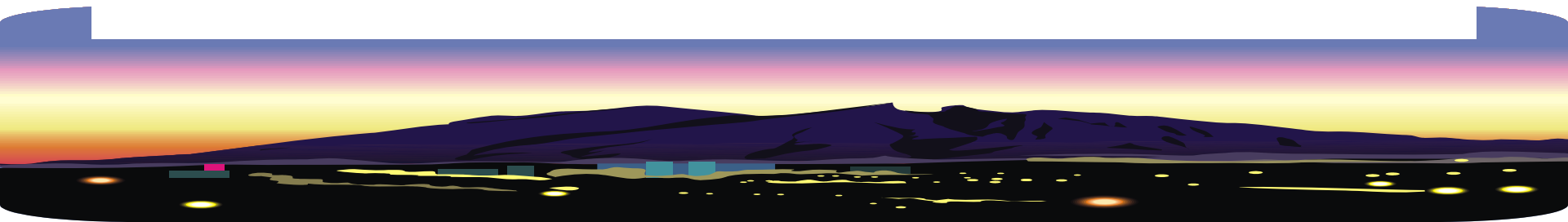
Treasury and RPMS

Reconciliation #4…

RPMS TDN entry balances (deposits)

must equal

Cashlink Treasury Deposits
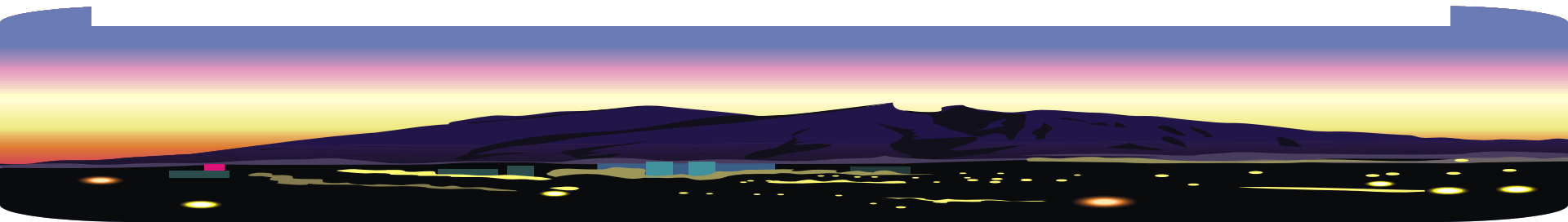
How did Oklahoma Area approach this process?
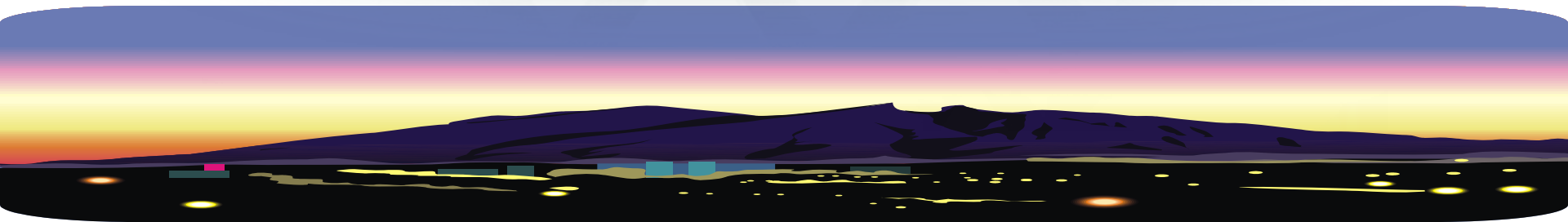
Timelines – Things to keep in mind from the Get-Go

- **Timing of daily file processing**

  All RPMS files received by 2:00 PM Eastern Time daily will be processed in the daily run to UFMS

- **Allotments to Service Units**

  Files processed by 2:00 PM Each Sunday will be included in the following Monday or next Business day allotments by Location
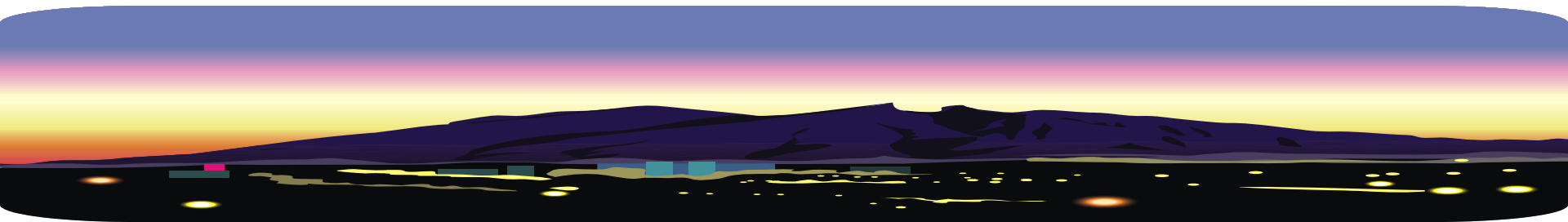
Timing Makes all of the Difference

MON**	TUES	WED	THURS	FRI	SAT	SUN++
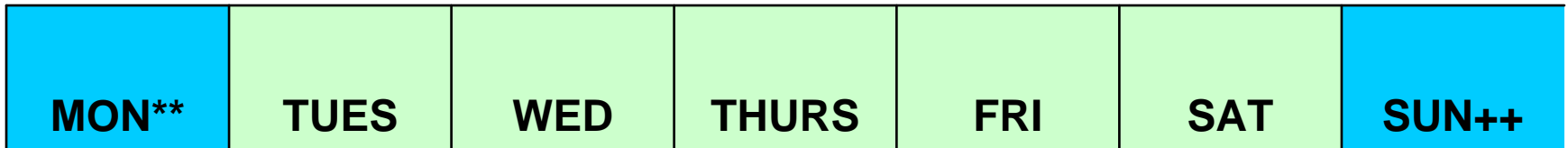
SUN++   **HUB processes last file received by 2:00 PM EST to UFMS**

MON   **UFMS issues AR Transaction Report for prior week's activity**
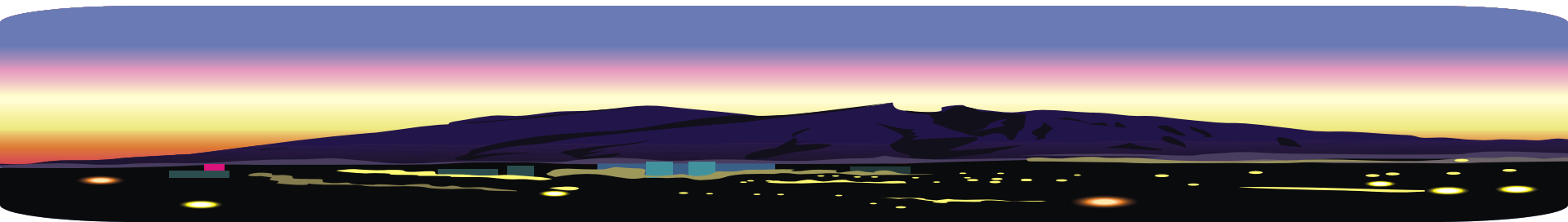
Cash Reconciliation- *Oklahoma City Area Approach*

Reconciliation #1…

RPMS AR and 3PB files

=

OIT Hub Reports

=

UFMS Weekly Reports
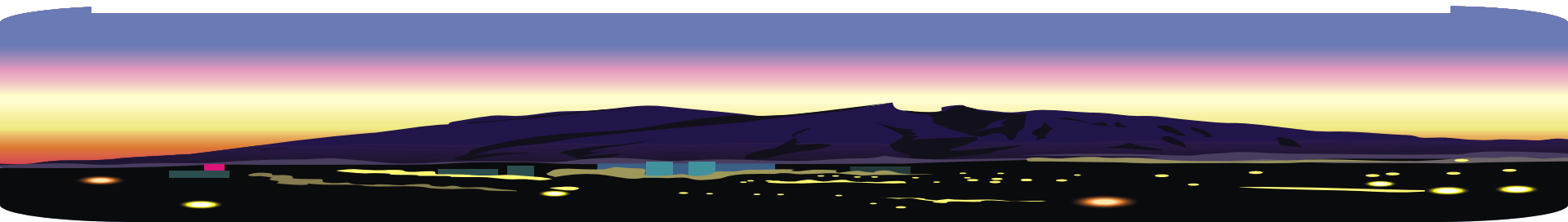
Training

- OCA facility Business Office and Finance staff were trained on the Reconciliation Spreadsheets on May, 2009

- Sites have been actively populating the spreadsheets since then

- March 2010, additional training provided based on national training held Feb 2010

TRANSMISSION FLOW

"RPMS"

RPMS

HUB

"UFMS"

UFMS
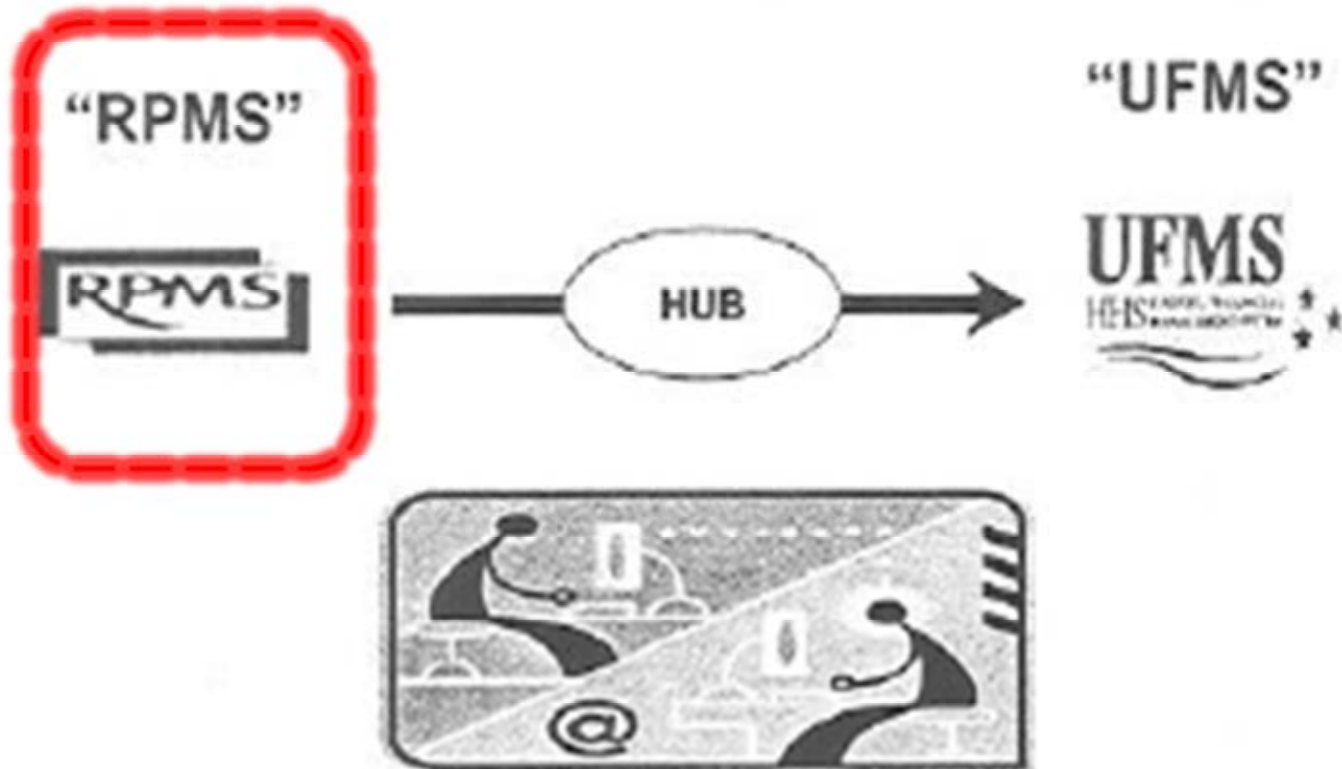
RPMS TRANSMISSIONS

- Business Office Transmissions
  1. Third Party Billing (TPB)
     - Invoices - Approved
  2. Accounts Receivable (AR)
     - Receipts - Posted w/ Payment option
     - Adjustments – Posted w/ Adjustment option

RPMS TRANSMISSIONS

IMPORTANT

- Transmissions need to occur in this order:

  1st - TPB

  2nd - AR

- Transmissions need to occur *daily*

- Business Offices to identify ONE person to perform both transmissions.

  - This person must monitor OIT Hub email receipts for both files

RPMS TRANSMISSIONS

Each transmission is assigned an RPMS filename

IHS_TPB_RPMS_INV_808101_20080905_202754_2.05.15k.DAT
IHS_TPB_RPMS_INV_808201_20080908_065025_2.05.14k.DAT

Third Party Billing file name

ASUFAC   Date & time of file transmission

IHS_AR_RPMS_RCV_1270_808101_20080905_202838_1.08.06.
IHS_AR_RPMS_RCV_1569_808201_20080908_065102_1.08.06.

AR Receipts & Adjustments file name

RPMS TRANS REPORTS – TPB INVOICES

```
***** UFMS EXPORT RECONCILIATION PAGE *****      Page: 1
LOCATION: ANADARKO_IHC
EXPORT DATE: MAY 04, 2009@07:26:18
FILE NAME: IHS_TPB_RPMS_INV_505510_20090506_072618_2.05.16k.DAT
==============================================================================
```

Session/User	Approved Bills		Excluded Bills	Cancelled Bills		Cxl'd Claims	Ben Bills
3090505.075311/NAME,E	16 2,284.85	0 0.00	0 0.00		0	0
3090505.080954/STUDENT,	52 10,061.48	0 0.00	0 0.00		0	
0 3090505.085731/POS CLAIMS	51 2,740.41						

```
------------------------------------------------------------------------
TOTALS:                              118    15,215.47| 0    0.00 0    0.00 0    0
```

```
              UFMS EXPORT SUMMARY            Page: 1
LOCATION: ANADARKO_IHC
EXPORT DATE: MAY 06, 2009@07:26:18
FILE NAME: IHS_TPB_RPMS_INV_505510_20090506_072618_2.05.16k.DAT
EXPORT(S) RESENT: <<NONE>>
==============================================================================
  BUDGET ACTIVITY      BILL CNT    AMOUNT    EXCL.CNT    EXCL.AMT
----------------------------------------------------------------------
SESSION ID: 3090505.075311    BILLER: NAME,EMPLOYEE
SESSION ID: 3090505.080954    BILLER: STUDENT,ONE
SESSION ID: 3090505.085731    BILLER: POS CLAIMS
----------------------------------------------------------------------

ANADARKO HC
```

	BILL CNT	AMOUNT	EXCL.CNT	EXCL.AMT
MEDICAID	**40 bills**	**7,070.82**	0 bills	0.00
MEDICARE	**50 bills**	**5,454.34**	0 bills	0.00
PRIVATE INSURANCE	**28 bills**	**2,690.31**	0 bills	0.00
Total for facility	118 bills	15,215.47		
TOTAL BILLS:	118 bills	15,215.47	0 bills	0.00
TOTAL EXPORTED:	**118 bills**	**15,215.47**		

```
E N D   O F   R E P O R T
```

RPMS TRANS REPORTS - AR RCV & ADJ

```
                        GRAND TOTAL ALL FILES REPORT
                    REPORT DATE: MAY 4,2009@07:30:08
                        PRINTED BY : USER,SUPER
                 DATE RANGE FROM : MAY 4,2009 TO MAY 4,2009
          FILE: IHS_AR_RPMS_RCV_343_505510_20090506_072653_1.08.10.DAT
--------------------------------------------------------------------------------
TRANSMISSIONS:
  05/06/2009@07:27:52
--------------------------------------------------------------------------------
          SESSION TOTALS       DS TOTALS        NS TOTALS        TRANS. TOTALS
--------------------------------------------------------------------------------
  Cashiering Function
   - Payments
  MCD      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  MCR      6 $   1102.29     0 $    0.00     0 $    0.00        6 $   1102.29
  OTH      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  PVT     16 $   1151.35     0 $    0.00     0 $    0.00       16 $   1151.35
         -----------------  --------------  --------------   ------------------
  TOTAL   22 $   2253.64     0 $    0.00     0 $    0.00       22 $   2253.64
  Cashiering Function
   - Zero Pay
  MCD      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  MCR      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  OTH      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  PVT      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
         -----------------  --------------  --------------   ------------------
  TOTAL    0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  Cashiering Function
   - Adjustments
  MCD      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  MCR     15 $    346.40     0 $    0.00     0 $    0.00       15 $    346.40
  OTH      0 $      0.00     0 $    0.00     0 $    0.00        0 $      0.00
  PVT     23 $    600.07     0 $    0.00     0 $    0.00       23 $    600.07
         -----------------  --------------  --------------   ------------------
  TOTAL   38 $    946.47     0 $    0.00     0 $    0.00       38 $    946.47
```

OIT HUB PROCESS
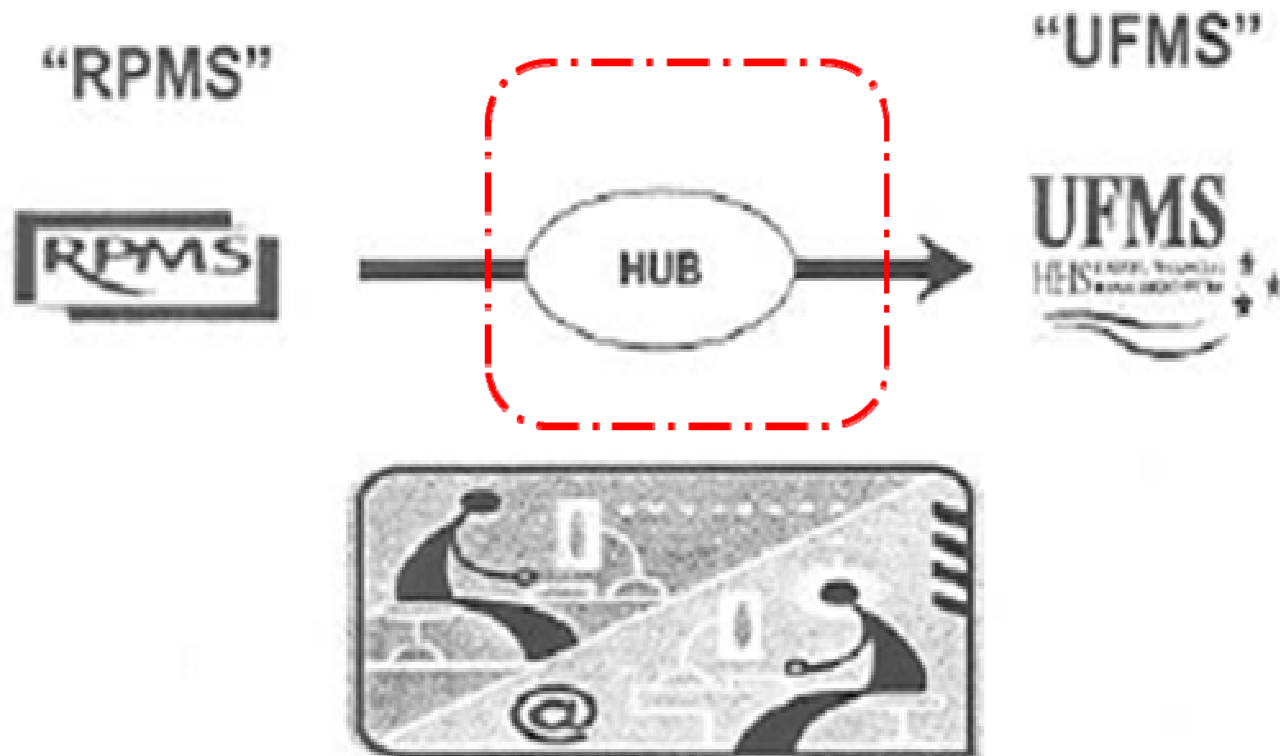
"RPMS"

"UFMS"

OIT HUB PROCESS

- BACS Assignment
- Merges files by Area ASUFACs
- Creates three files:
  - Invoice File
  - Receipt File
  - Adjustment File
- RPMS file names are assigned a UFMS file name

  ex. IHS_AR_RPMS_RCV_O_20081217_121325.dat
- SUCCESSFUL vs FAILED TRANSACTIONS
- Count and $$ AMOUNTS w/ Subtotal and Totals

UFMS RPMS HUB FILE NAME

IHS_AR_RPMS_INV_O_20081217_121325.dat   (INVOICES)

IHS_AR_RPMS_RCV_O_20081217_121325.dat   (RECEIPTS)

**IHS_AR_RPMS_ADJ_O_20081222_121327.dat
     (ADJUSTMENTS)**

OIT HUB REPORT

UFMS RPMS Hub File Name	RPMS File Name	RPMS $$ Amount	Subtotal $$	Record Count	Subtotal Count	ERROR TYPE
SUCCESSFUL TRANSACTION RECORDS						
IHS_AR_RPMS_INV_N_20090202_120451.dat	IHS_TPB_RPMS_INV_808201_20090202_074057_2.05.16k.DAT	3079436		59		
			3079436		59	
SUCCESSFUL RECEIPT TRANSACTION RECORDS						
IHS_AR_RPMS_RCV_N_20090202_120555.dat	IHS_AR_RPMS_RCV_1569_808201_20090202_074128_1.08.09.	6076917		574		
			6076917		574	
SUCCESSFUL ADJUSTMENT TRANSACTION RECORDS						
IHS_AR_RPMS_ADJ_N_20090202_120643.dat	IHS_AR_RPMS_RCV_1569_808201_20090202_074128_1.08.09.	-6035917		1483		
			-6035917		1483	

OIT HUB PROCESS – REPORTS

UFMS RPMS Hub File Name	RPMS File Name	RPMS $$ Amount	Subtotal $$	Record Count	Subtotal Count	ERROR TYPE
SUCCESSFUL TRANSACTION RECORDS						
IHS_AR_RPMS_INV_N_20090202_120451.da	NO TRANSMISSION					
IHS_AR_RPMS_INV_N_20090202_120451.da	IHS_TPB_RPMS_INV_808201_20090202_074057_2.05.16k.DA	3079436		59		
IHS_AR_RPMS_INV_N_20090202_120451.da	IHS_TPB_RPMS_INV_808301_20090202_080239_2.05.16k.DA	32293552		1617		
IHS_AR_RPMS_INV_N_20090202_120451.da	IHS_TPB_RPMS_INV_808401_20090202_073849_2.05.16k.DA	44417824		1441		
IHS_AR_RPMS_INV_N_20090202_120451.da	IHS_TPB_RPMS_INV_808510_20090202_071455_2.05.16k.DA	4205447		292		
IHS_AR_RPMS_INV_N_20090202_120451.da	IHS_TPB_RPMS_INV_808601_20090202_065951_2.05.16k.DA	25966601		1092		
			109962860		4501	
SUCCESSFUL RECEIPT TRANSACTION RECORDS						
IHS_AR_RPMS_RCV_N_20090202_120555.da	NO TRANSMISSION					
IHS_AR_RPMS_RCV_N_20090202_120555.da	IHS_AR_RPMS_RCV_1569_808201_20090202_074128_1.08.09	6076917		574		
IHS_AR_RPMS_RCV_N_20090202_120555.da	IHS_AR_RPMS_RCV_2568_808301_20090202_080412_1.08.09	13631639		1577		
IHS_AR_RPMS_RCV_N_20090202_120555.da	IHS_AR_RPMS_RCV_3877_808401_20090202_074101_1.08.09	18242413		1777		
IHS_AR_RPMS_RCV_N_20090202_120555.da	IHS_AR_RPMS_RCV_1441_808510_20090202_071609_1.08.09	1443327		367		
IHS_AR_RPMS_RCV_M_20090202_120555.da	IHS_AR_RPMS_RCV_3350_808601_20090202_070114_1.08.09	17971040		1132		
			57365336		5427	
SUCCESSFUL ADJUSTMENT TRANSACTION RECORDS						
IHS_AR_RPMS_ADJ_N_20090202_120643.da	NO TRANSMISSION					
IHS_AR_RPMS_ADJ_N_20090202_120643.da	IHS_AR_RPMS_RCV_1569_808201_20090202_074128_1.08.09	-6035917		1483		
IHS_AR_RPMS_ADJ_N_20090202_120643.da	IHS_AR_RPMS_RCV_2568_808301_20090202_080412_1.08.09	-11271300		2779		
IHS_AR_RPMS_ADJ_N_20090202_120643.da	IHS_AR_RPMS_RCV_3877_808401_20090202_074101_1.08.09	-14721176		3077		
IHS_AR_RPMS_ADJ_N_20090202_120643.da	IHS_AR_RPMS_RCV_1441_808510_20090202_071609_1.08.09	-2489329		975		
IHS_AR_RPMS_ADJ_N_20090202_120643.da	IHS_AR_RPMS_RCV_3350_808601_20090202_070114_1.08.09	-15311172		1604		
			-49828894		9918	

UFMS PROCESS
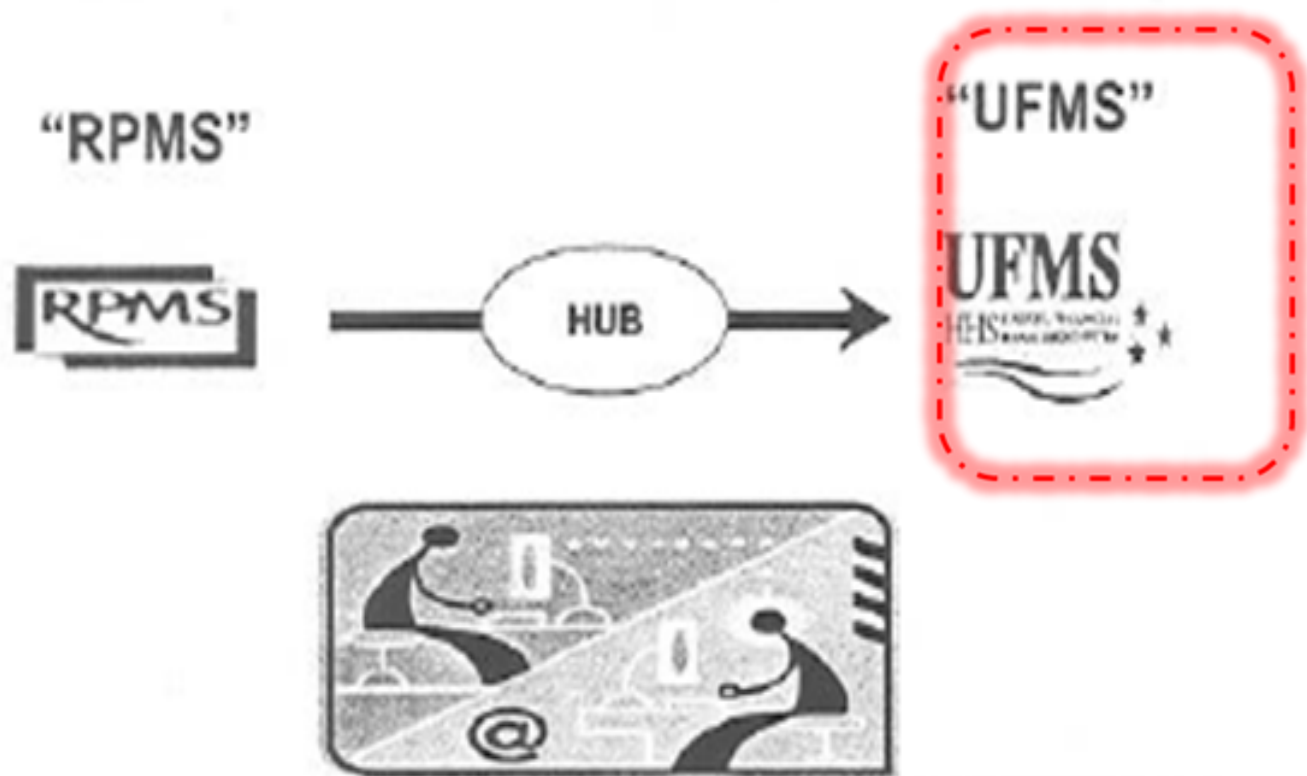
UFMS REPORTS

AS SENT FROM RPMS IN THE STAGING AREA

FILE_NAME	FUND	BUDGET_FISCAL_YEA	BUDGET_ACTIVITY_PROGRA	LOCATION_CO	ADJUSTMENT	AMOUN	COUNT	ADJUSTMENT	FUND
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7132540515	54201AZC006000	1019480	3279.57	21	1019480	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7120540121	54201AZC006000	1019486	12596.82	91	1019486	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7132540515	54201AZC008000	1019487	2259.91	33	1019487	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7122540222	54201AZC006000	1019488	20493	81	1019488	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J227020091RA0	2009	7100540109	54201AZH000000	1019492	248.5	2	1019492	0J22702
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7122540222	54201AZC008000	1019493	16616.19	67	1019493	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J227020091RA0	2009	7100540109	54201AZC008000	1019494	874.99	8	1019494	0J22702
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7132540515	54201AZC009000	1019495	323	2	1019495	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7132540515	54201AZH000000	1019500	26828.99	96	1019500	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7120540121	54201AZC008000	1019503	12384.51	83	1019503	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7122540222	54201AZH000000	1019508	113196.4	411	1019508	0J07002
IHS_AR_RPMS_INV_N_20081230_120801.dat	0J070020090RA0	2009	7120540121	54201AZH000000	1019515	72061.39	373	1019515	0J07002
IHS_AR_RPMS_INV_N_20081231_120755.dat	0J070020090RA0	2009	7132540515	54201AZC006000	1019516	2193.47	10	1019516	0J0700

RPMS-UFMS Invoices-Adjustments | RCV_Receipts with BACS and TDN | RCV_Error Records | ADJ Adjustments | ADJ Error Records | ADJ Err records by

INVOICES   RECEIPTS   ADJUSTMENTS
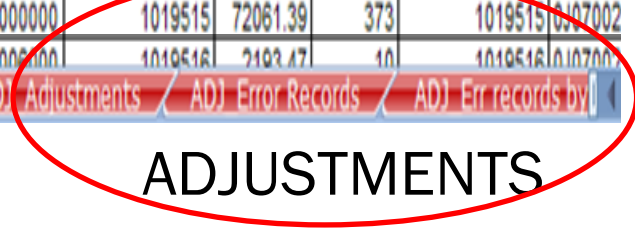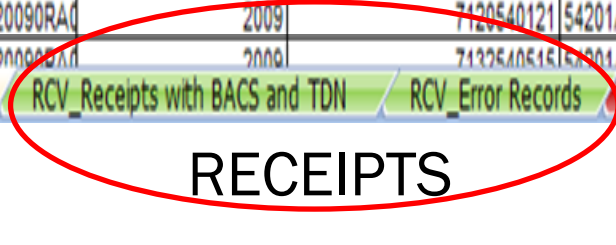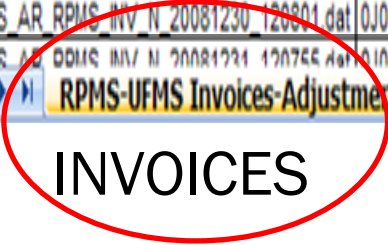
Populating the Reconciliation Spreadsheet
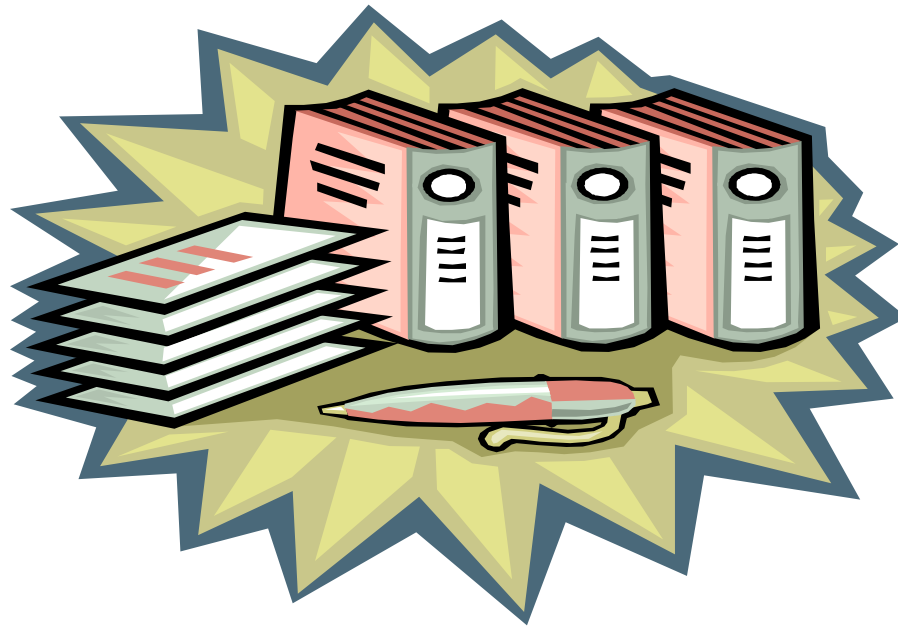
AR RECONCILIATION WORKSHEET

NAVAJO AREA INDIAN HEALTH SERVICE
RPMS UFMS RECONCILIATION
CHINLE

HUB File Name	RPMS File Name	COUNT	MEDICAID	COUNT	MEDICARE	COUNT	PVT INS	COUNT	OTHER
INVOICE	**INVOICE**								
20081229	NO TRANSMISSION	0	$0.00	0	$0.00	0	$0.00	0	$0.00
20081230	IHS_AR_RPMS 230_120801.dat IHS_TPB_RPMS_INV_808101_20081229_174929_2.05.16k.I	559	$150,305.61	547	$97,042.72	152	$32,691.47	10	$1,123.49
20081231	IHS_AR_RPMS 231_120755.dat IHS_TPB_RPMS_INV_808101_20081230_174935_2.05.16k.I	488	$131,555.48	185	$32,150.71	130	$17,333.90	0	$0.00
20090101	IHS_AR_RPMS 101_120531.dat IHS_TPB_RPMS_INV_808101_20081231_165833_2.05.16k.I	492	$144,790.07	159	$25,349.68	101	$9,687.20	0	$0.00
20090102	NO TRANSMISSION	0	$0.00	0	$0.00	0	$0.00	0	$0.00
20090103	IHS_AR_RPMS_INV_N_20090103_120211.dat IHS_TPB_RPMS_INV_808101_20090102_175857_2.05.16k.I	599	$127,203.39	165	$25,102.71	74	$7,621.80	7	$315.73
1ST WK TOTAL		2138	$553,854.55	1056	$179,645.82	457	$67,334.37	17	$1,439.22
HUB File Name	**RPMS File Name**	COUNT	MEDICAID	COUNT	MEDICARE	COUNT	PVT INS	COUNT	OTHER
RECEIPTS	**RECEIPTS (CASHIERING SESSIONS AND PSR)**								
20081229	NO TRANSMISSION	0	$0.00	0	$0.00	0	$0.00	0	$0.00
20081230	IHS_AR_RPMS 30_120924.da IHS_AR_RPMS_RCV_6652_808101_20081229_175015_1.0	30	$5,480.30	4	$164.09	105	$9,506.42	2	$117.00
20081231	IHS_AR_RPMS 31_120916.da IHS_AR_RPMS_RCV_5539_808101_20081230_175037_1.0	38	$9,614.00	936	$262,736.62	117	$8,029.72	4	$202.74
20090101	IHS_AR_RPMS 01_120620.da IHS_AR_RPMS_RCV_6652_808101_20081231_165921_1.0	1199	$377,102.60	367	$22,241.34	150	$13,997.08	2	$212.00
20090102	NO TRANSMISSION	0	$0.00	0	$0.00	0	$0.00	0	$0.00
20090103	IHS_AR_RPMS_RCV_N_20090103_120258.da IHS_AR_RPMS_RCV_6652_808101_20090102_175934_1.0	0	$0.00	325	$15,562.43	29	$1,416.39	0	$0.00
1ST WK TOTAL		1267	$392,196.90	1632	$300,704.48	401	$32,949.61	8	$531.74
HUB File Name	**RPMS File Name**	COUNT	MEDICAID	COUNT	MEDICARE	COUNT	PVT INS	COUNT	OTHER
ADJUSTMT	**ADJUSTMENTS (CASHIERING SESSIONS AND PSR)**								
20081229	NO TRANSMISSION	0	$0.00	0	$0.00	0	$0.00	0	$0.00
20081230	IHS_AR_RPMS 230_121014.da IHS_AR_RPMS_RCV_6652_808101_20081229_175015_1.0	24	($3,943.88)	14	($1,072.83)	128	($5,832.50)	2	($22.00)
20081231	IHS_AR_RPMS 231_121006.da IHS_AR_RPMS_RCV_5539_808101_20081230_175037_1.0	8	($1,254.98)	1554	($32,848.25)	157	($8,304.56)	3	($15.00)
20090101	IHS_AR_RPMS 101_120702.da IHS_AR_RPMS_RCV_6652_808101_20081231_165921_1.0	67	($2,594,257.99)	1130	($32,103.57)	253	($11,718.74)	2	($68.00)
20090102	NO TRANSMISSION	0	$0.00	0	$0.00	0	$0.00	0	$0.00
20090103	IHS_AR_RPMS_ADJ_N_20090103_120339.da IHS_AR_RPMS_RCV_6652_808101_20090102_175934_1.0	15	($4,452.44)	1001	($23,816.78)	253	($6,216.35)	0	$0.00
1ST WK TOTAL		114	($2,603,909.29)	3699	($89,841.43)	791	($32,072.15)	7	($105.00)
INVOICE LESS RECEIPTS\ADJS		3,405	$ 2,765,566.94	2,688	$ (31,217.23)	858	$ 66,456.91	25	$ 1,012.48

Notes: -Differences might appear in the error files.

AR RECONCILIATION WORKSHEET

	A		B (RPMS STAGING)		C (RPMS vs HUB)		D (UFMS A/R)		E (HUB vs UFMS)	
	COUNT	**AMOUNT**	**COUNT**	**AMOUNT**	**COUNT**	**AMOUNT**	**COUNT**	**AMOUNT**	**COUNT**	**AMOUNT**
INV	0	$0.00	0	$0.00	0	$0.00			0	$0.00
	1268	$281,163.29	1268	$281,163.29	0	$0.00	1268	$281,163.29	0	$0.00
	803	$181,040.09	803	$181,040.09	0	$0.00	803	$181,040.09	0	$0.00
	752	$179,826.95	752	$179,826.95	0	$0.00	752	$179,826.95	0	$0.00
	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00
	845	$160,243.63	845	$160,243.63	0	$0.00	845	$160,243.63	0	$0.00
	3668	**$802,273.96**	**3668**	**$802,273.96**	**0**	**$0.00**	**3668**	**$802,273.96**	**0**	**$0.00**
RCV	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00
	141	$15,267.81	141	$15,267.81	0	$0.00	129	$14,830.41	12	$437.40
	1095	$280,583.08	1095	$280,583.08	0	$0.00	1061	$248,399.78	34	$32,183.30
	1718	$413,553.02	1718	$413,553.02	0	$0.00	1609	$345,112.27	109	$68,440.75
	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00
	354	$16,978.82	354	$16,978.82	0	$0.00	354	$16,978.82	0	$0.00
	3308	**$726,382.73**	**3308**	**$726,382.73**	**0**	**$0.00**	**3,153**	**$625,321.28**	**-155**	**($101,061.45)**
ADJ	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00
	168	($10,871.21)	168	($10,871.21)	0	$0.00	153	($10,387.70)	15	($483.51)
	1722	($42,422.79)	1722	($42,422.79)	0	$0.00	1620	($42,794.61)	102	$371.82
	1452	($2,638,148.30)	1452	($2,638,148.30)	0	$0.00	1372	($2,626,659.11)	80	($11,489.19)
	0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00
	1269	($34,485.57)	1269	($34,485.57)	0	$0.00	1219	($27,838.49)	50	($6,647.08)
	4,611	($2,725,927.87)	4611	($2,725,927.87)	0	$0.00	4364	($2,707,679.91)	247	($18,247.96)
	6,976	**$ 2,801,819.10**	**6,976**	**$ 2,801,819.10**	**0**	**$ -**	**6,821**	**$ 2,884,632.59**	**-92**	**$ 119,309.41**

AR RECONCILIATION WORKSHEET

					ADVICE OF ALLOWANCE									
$0.00														
$0.00														
$0.00														< LESS
B vs UFMS	2008	2009	TOTAL	2008	2009	TOTAL	2008	2009	TOTAL	2008	2009	TOTAL		> MORE
AMOUNT	MEDICAID	MEDICAID	MCAID	MEDICARE	MEDICARE	MCARE	PVT INS	PVT INS	PI	OTHER	OTHER	OTHER	Total AOA	diff
$0.00														
$437.40														
$32,183.30														
$68,440.75														
$0.00														
$0.00														
($101,061.45)	65,578.98	326,617.92	392,196.90	31,269.19	269,435.29	300,704.48	2,304.24	30,252.31	32,556.55	67.71	533.76	601.47	726,059.40	$323.33
B vs UFMS														

PREPARING THE AR RECON WORKSHEET - INV

INVOICES

UFMS EXPORT SUMMARY

LOCATION: CROWNPOINT
EXPORT DATE: FEB 02, 2009@07:40:57
FILE NAME: IHS_TPB_RPMS_INV_808201_20090202_074057_2.05.16k.DAT
EXPORT(S) RESENT: <<NONE>>

===

SESSION ID: 3090130.08211   BILLER: JOHNSON,O

    PRIVATE   5 bills   511.00
    NON-BENEFICIARY   2 bills   669.00

SESSION ID: 3090130.085824   BILLER: POS CLAIMS

    MEDICAID FI   26 bills   2,118.33
    MEDICARE PART D   15 bills   1,765.90
    PRIVATE   5 bills   66.92

SESSION ID: 3090130.114956   BILLER: WOODY,C

    MEDICAID FI   4 bills   12,776.21
    MEDICARE FI   2 bills   12,887.00

TOTAL BILLS FOR THIS EXPORT: 59 bills   30,794.36

	CNT	AMT
MCAID	30	14,894.54
MCARE	17	14,652.90
PI	10	577.92
OTHER	2	669.00
TOTAL	59	30,794.36

POPULATING THE AR RECON WORKSHEET - INV

							RPMS UFMS RECONCILIATION				
							CROWNPOINT				
	HUB File Name	RPMS File Name	COUNT	MEDICAID	COUNT	MEDICARE	COUNT	PVT INS	COUNT	OTHER	TOTAL
INVOICE		INVOICE									COUNT
20090202	IHS_AR_RPMS_INV_N_20090202_120451.	IHS_TPB_RPMS_INV_808201_20090202_074057_	30	$14,894.54	17	$14,652.90	10	$577.92	2	$669.00	59
20090203											0
20090204											0
20090205											0
20090206											0
20090207											0
1ST WK TOTAL			30	$14,894.54	17	$14,652.90	10	$577.92	2	$669.00	59
											0
											0
											0
											0
											0
											0
2ND WK TOTAL			0	0	0	0	0	0	0	0	0

(TOTAL AMOUNT column values: $30,794.3_, $0.00, $0.00, $0.00, $0.00, $0.00, $30,794.3_, $0.00, $0.00, $0.00, $0.00, $0.00, $0.00, 0, $0.00)

POPULATING THE AR RECON WORKSHEET – RCV (RECEIPTS)

RECEIPTS AND ADJUSTMENTS

```
                    GRAND TOTAL ALL FILES REPORT                 PAGE 1
                 REPORT DATE: FEB 2,2009@07:42:15
                   PRINTED BY : CHARLEE,TICO R
              DATE RANGE FROM : FEB 2,2009 TO FEB 2,2009
        FILE: IHS_AR_RPMS_RCV_1569_808201_20090202_074128_1.08.09.DAT
-------------------------------------------------------------------------
TRANSMISSIONS:
  02/02/2009@07:42:06
-------------------------------------------------------------------------
          SESSION TOTALS        DS TOTALS        NS TOTALS      TRANS. TOTALS
-------------------------------------------------------------------------

Cashiering Function
  - Payments
MCD     171 $    5316.10     0 $    0.00      0 $    0.00     171 $    5316.10
MCR     397 $   54667.64     0 $    0.00      0 $    0.00     397 $   54667.64
OTH       0 $       0.00     0 $    0.00      0 $    0.00       0 $       0.00
PVT       6 $     785.43     0 $    0.00      0 $    0.00       6 $     785.43
      ----------------    ------------    ------------    ----------------
TOTAL   574 $   60769.17     0 $    0.00      0 $    0.00     574 $   60769.17

Cashiering Function
  - Zero Pay
MCD       0 $       0.00     0 $    0.00      0 $    0.00       0 $       0.00
MCR       0 $       0.00     0 $    0.00      0 $    0.00       0 $       0.00
OTH       0 $       0.00     0 $    0.00      0 $    0.00       0 $       0.00
PVT       0 $       0.00     0 $    0.00      0 $    0.00       0 $       0.00
      ----------------    ------------    ------------    ----------------
TOTAL     0 $       0.00     0 $    0.00      0 $    0.00       0 $       0.00

Cashiering Function
  - Adjustments
MCD     326 $    7900.64     0 $    0.00      0 $    0.00     326 $    7900.64
MCR    1149 $   52193.99     0 $    0.00      0 $    0.00    1149 $   52193.99
OTH       0 $       0.00     0 $    0.00      0 $    0.00       0 $       0.00
PVT       8 $     264.54     0 $    0.00      0 $    0.00       8 $     264.54
      ----------------    ------------    ------------    ----------------
TOTAL  1483 $   60359.17     0 $    0.00      0 $    0.00    1483 $   60359.17
```

POPULATING THE AR RECON WORKSHEET – RCV (RECEIPTS)

Cashiering Function
- Payments

MCD	171 $ 5316.10	0 $ 0.00	0 $ 0.00	171 $ 5316.10
MCR	397 $ 54667.64	0 $ 0.00	0 $ 0.00	397 $ 54667.64
OTH	0 $ 0.00	0 $ 0.00	0 $ 0.00	0 $ 0.00
PVT	6 $ 785.43	0 $ 0.00	0 $ 0.00	6 $ 785.43
TOTAL	574 $ 60769.17	0 $ 0.00	0 $ 0.00	574 $ 60769.17

Cashiering Function
- Zero Pay

MCD	0 $ 0.00	0 $ 0.00	0 $ 0.00	0 $ 0.00
MCR	0 $ 0.00	0 $ 0.00	0 $ 0.00	0 $ 0.00
OTH	0 $ 0.00	0 $ 0.00	0 $ 0.00	0 $ 0.00
PVT	0 $ 0.00	0 $ 0.00	0 $ 0.00	0 $ 0.00
TOTAL	0 $ 0.00	0 $ 0.00	0 $ 0.00	0 $ 0.00

POPULATING THE AR RECON WORKSHEET – RCV (RECEIPTS)

	HUB File Name	RPMS File Name	COUNT	MEDICAID	COUNT	MEDICARE	COUNT	PVT INS	COUNT	OTHER	TOTAL COUNT	TOTAL AMOUNT
RECEIPTS	RECEIPTS (CASHIERING SESSIONS AND PSR)											
20090202	IHS_AR_RPMS_RCV_N_20090202_120555	IHS_AR_RPMS_RCV_1569_808201_20090202_0'	171	$5,316.10	397	$54,667.64	6	$785.43	0	$0.00	574	$60,769.17
20090203											0	$0.00
20090204											0	$0.00
20090205											0	$0.00
20090206											0	$0.00
20090207											0	$0.00
1ST WK TOTAL			171	$5,316.10	397	$54,667.64	6	$785.43	0	$0.00	574	$60,769.17
											0	$0.00
											0	$0.00
											0	$0.00
											0	$0.00
											0	$0.00
											0	$0.00
2ND WK TOTAL			0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00

POPULATING THE AR RECON WORKSHEET – ADJUSTMENTS

```
Cashiering Function
 - Adjustments
MCD      326 $     7900.64      0 $      0.00      0 $      0.00      326 $     7900.64
MCR     1149 $    52193.99      0 $      0.00      0 $      0.00     1149 $    52193.99
OTH        0 $        0.00      0 $      0.00      0 $      0.00        0 $        0.00
PVT        8 $      264.54      0 $      0.00      0 $      0.00        8 $      264.54
       -------------------   ---------------   ---------------   -------------------
TOTAL   1483 $    60359.17      0 $      0.00      0 $      0.00     1483 $    60359.17

Cashiering Function
 - Zero Adjustments
MCD        0 $        0.00      0 $      0.00      0 $      0.00        0 $        0.00
MCR        0 $        0.00      0 $      0.00      0 $      0.00        0 $        0.00
OTH        0 $        0.00      0 $      0.00      0 $      0.00        0 $        0.00
PVT        0 $        0.00      0 $      0.00      0 $      0.00        0 $        0.00
       -------------------   ---------------   ---------------   -------------------
TOTAL      0 $        0.00      0 $      0.00      0 $      0.00        0 $        0.00
```
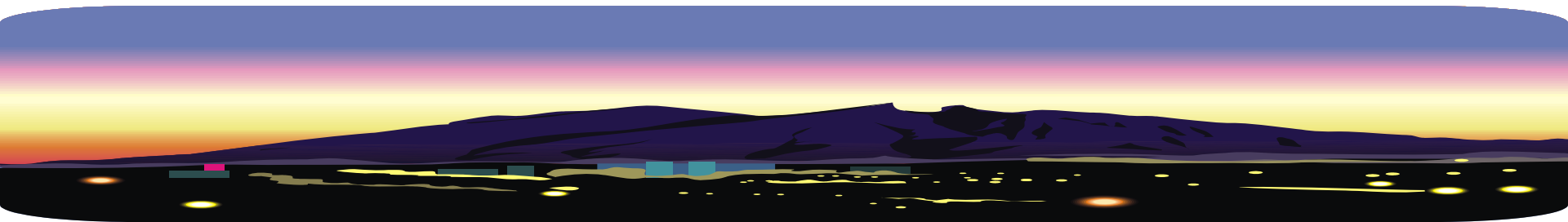
POPULATING THE AR RECON WORKSHEET – ADJUSTMENTS

	HUB File Name	RPMS File Name	COUNT	MEDICAID	COUNT	MEDICARE	COUNT	PVT INS	COUNT	OTHER	TOTAL COUNT	TOTAL AMOUNT
			171	$5,310.10	357	$54,007.04	0	$765.45	0	$0.00	574	$60,705.17
ADJUSTMT	ADJUSTMENTS (CASHIERING SESSIONS AND PSR)											
20090202	IHS_AR_RPMS_ADJ_N_20090202_120643	IHS_AR_RPMS_RCV_1569_808201_20090202_0	326	($7,900.64)	1149	($52,193.99)	8	($264.54)	0	$0.00	1483	($60,359.17
20090203											0	$0.00
20090204											0	$0.00
20090205											0	$0.00
20090206											0	$0.00
20090207											0	$0.00
ST WK TOTAL			326	($7,900.64)	1149	($52,193.99)	8	($264.54)	0	$0.00	1,483	($60,359.17
											0	$0.00
											0	$0.00
											0	$0.00
											0	$0.00
											0	$0.00
											0	$0.00
											0	$0.00
ND WK TOTAL			0	$0.00	0	$0.00	0	$0.00	0	$0.00	0	$0.00
											0	$0.00

OCA Approach

- Established Sharepoint Drive for all Spreadsheets to reside

- Spreadsheets set up for each month and FY for sites to access

- All SU spreadsheets feed into the Area Spreadsheet for monitoring and reporting

Error Reports Causing Discrepancies

- AR transmission executed with the TPB transmissions. - Not Sent Report

- Processing files at HUB

  - = "FAILED TRANS" will appear on the HUB reports

- Transmission between RPMS to HUB and UFMS

  - Will appear in the UFMS Error Reports - weekly

RPMS and UFMS Balances

Reconciliation #2…

RPMS A/R Balance (ASM)

must equal
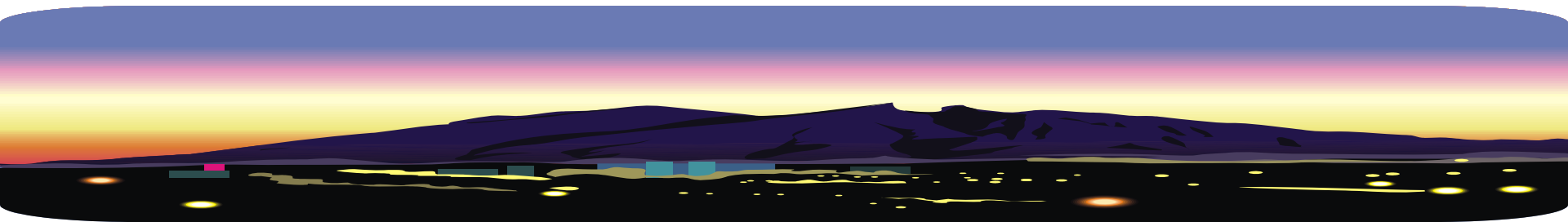
UFMS A/R Balance

UFMS = ASM Reports

- FY 08, FY 09, FY 10 ASM/USM reports must be ran each Friday immediately after the 3PB and AR transmission

- These reports take a snapshot of RPMS balances as of that date

- Hub sends files to UFMS

- Monday: UFMS issues AR transaction Report
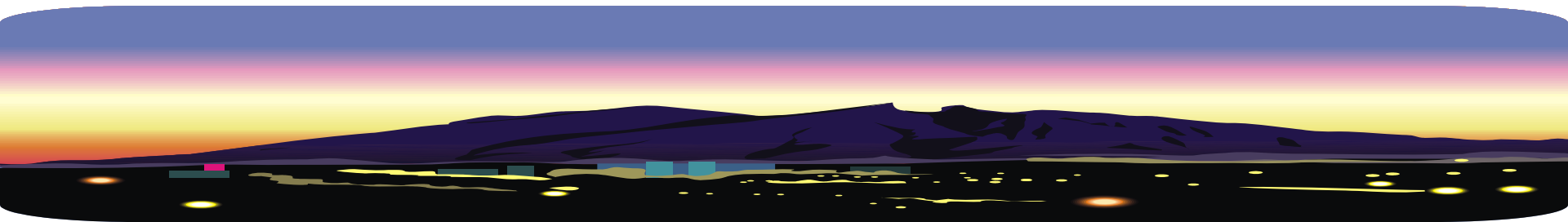
Comparing RPMS ASM to UFMS

- Establish a spreadsheet to monitor the amounts and compare differences.
- These will be reported to HQE each month by the Area UFMS RPMS team leads
- HQE will populate dashboard to be shared with Leadership
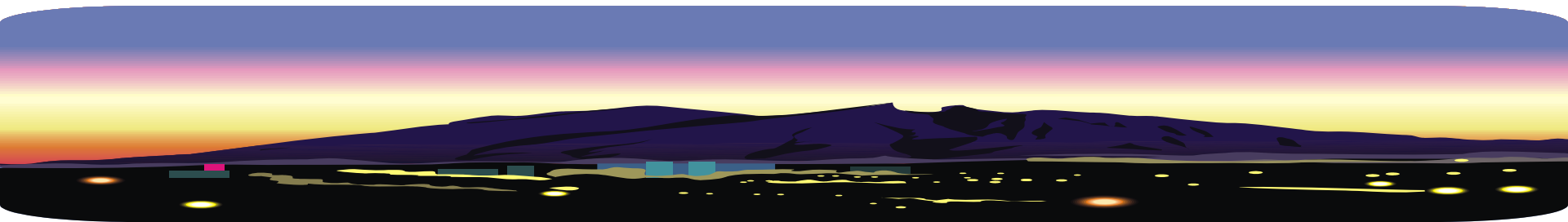
Sample Spreadsheet Using UFMS AR Transaction Report

| Fiscal Year	Location Code	Invoice Number	Customer Number	Customer Name	Invoice Date	UFMS Balance	RPMS Balance	Difference
2009	50203OKC000000	181	70061	OKCMANMEDICAID	01-Oct-2008	1,037.89	0.00	1,037.89
2009	50203OKC000000	176	70060	OKCMANMEDICARE	01-Oct-2008	29,935.92	0.00	29,935.92
2009	50203OKC000000	1061	70063	OKCMANOTHER	14-Apr-2009	1,610.00	215.00	1,395.00
2009	50203OKC000000	193	70062	OKCMANPRIVINS	01-Oct-2008	7,196.47	1,600.00	5,596.47
2010	50203OKC000000	1397	70061	OKCMANMEDICAID	01-Oct-2009	12,627.17	12,627.17	0.00
2010	50203OKC000000	1384	70060	OKCMANMEDICARE	01-Oct-2009	182,225.31	18,225.31	164,000.00
2010	50203OKC000000	1415	70063	OKCMANOTHER	08-Oct-2009	804.00	804.00	0.00
2010	50203OKC000000	1416	70062	OKCMANPRIVINS	01-Oct-2009	177,710.36	177,710.36	0.00

Finance Reconciliation

Reconciliation #3…

RPMS A/R Weekly Files must equal UFMS Weekly Allotment Reports
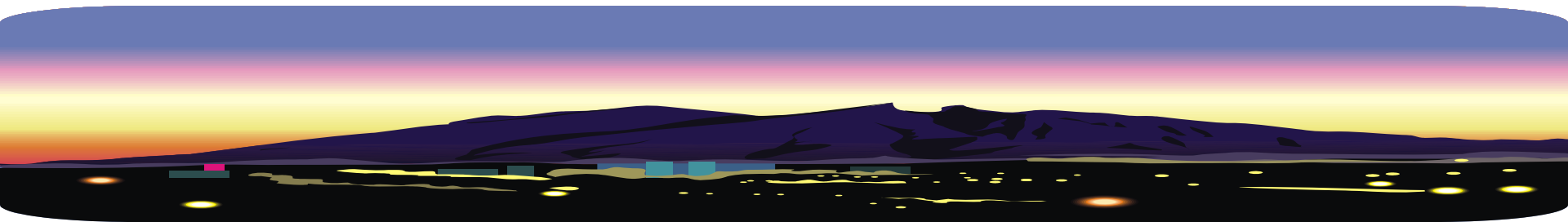
Reconciliation #4…

RPMS TDN entry balances (deposits) must equal Cashlink Treasury Deposits
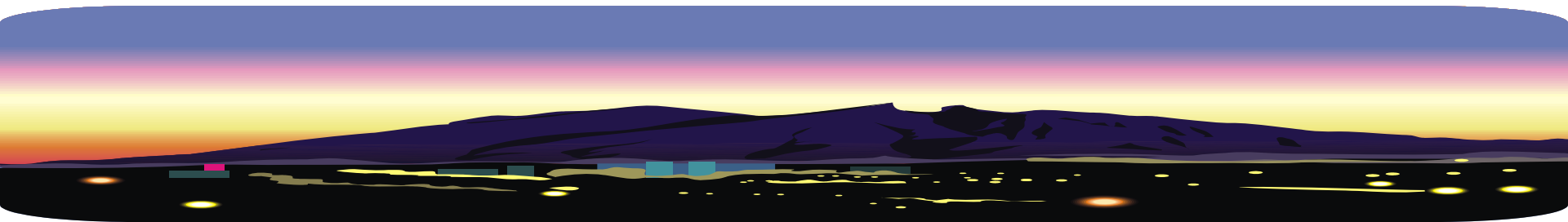
RPMS UFMS AR Dashboard

- *Report to be provided to Area Directors, Executive Officers, FMOs, and UFMS RPMS team the first week of every month*
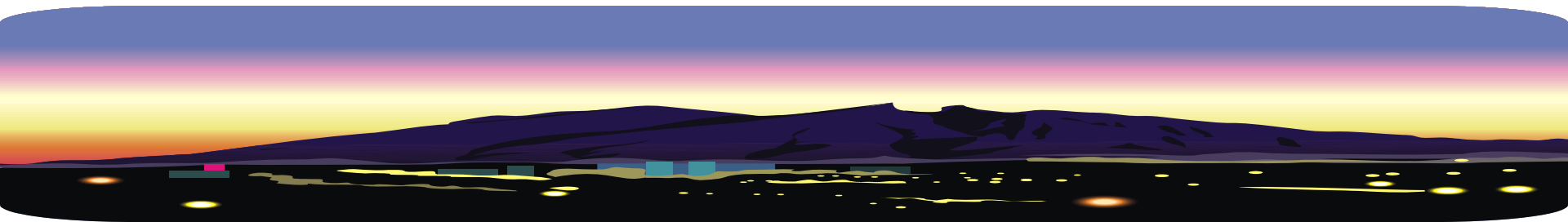
Why would all of this be important?

Third Party Revenue collections are critical for funding of Health Care operations

In the UFMS Financial Management System, you _must_ have an allowance before you can purchase services, contracts, etc.

IHS must strive to find support systems to protect the Third Party Revenue

Questions