REPORT OF THE DEPARTMENT OF HOMELAND SECURITY DATA PRIVACY AND
INTEGRITY ADVISORY COMMITTEE

Report no. 2008-01

Recommendations on Addressing Privacy Impacts in Department of Homeland Security
Grants to State, Local and Tribal Governments and other Organizations

Adopted September 17, 2008

The Homeland Security Grant Program

One of the core missions of the Department of Homeland Security is to enhance the ability of State,
local, and tribal governments to prevent, protect against, respond to, and recover from terrorist attacks
and other disasters. DHS has distributed roughly $25 billion in grants since Fiscal Year 2002 to State,
local and tribal governments, as well as non-profit organizations.

Because privacy is important to the Department of Homeland Security, applicants for grants from the
Homeland Security Grant Program should submit as part of their application package answers to the
following questions.

1. Would the project collect, generate, or store information on individuals, excluding information
   used to administer the project, such as payroll information?

2. Would the project collect any of the following?
   - Social Security numbers (including truncated or partial Social Security numbers);
   - Other numerical identifiers, such as account numbers or driver's license numbers;
   - Biometric identifiers such as fingerprints, DNA, iris images, and facial scans; or
   - Images or recordings of individuals.

3. Would the project collect, generate, or retain other information about individuals?

4. You may be required to prepare a Privacy Impact Assessment or similar documentation upon
   award of the grant.