



**Employment & Training  
Administration**

**WIA  
DRVS Software  
Version 5.0**

***User's Guide***

***November 2005***

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# I. OVERVIEW

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## A. User Guide

The purpose of this User's Guide is to guide you through the process of using the ETA Data Reporting and Validation System (DRVS) Version 5.0 to produce the Workforce Investment Act (WIA) 9090 quarterly report for submission to ETA. DRVS 5.0 incorporates ETA's new common measures reporting requirements specified in TEGL 28-04 and approved under OMB Control Number 1205-0420. DRVS 5.0 covers both WIA and Labor Exchange (LX) reporting as specified in these guidance documents. For WIA, future versions of this software will include functionality to produce local level reports, annual reports including Table O, and the Option B Literacy and Numeracy Rate. Future versions will also include the functionality to conduct report validation and data element validation, and to upload validation results to ETA.

This User's Guide contains the following sections:

II. **Installation:** Provides a step-by-step description of how to install the software on your PC, for both MSDE and SQL Server users. Also includes instructions for logging on.

III. **Tutorial:** Provides information on the menus and functions of the software. Describes how to build a WIASRD-formatted extract file, import data, generate a quarterly report, and data enter that report on ETA's Enterprise Business Support System (EBSS). Also describes the DRVS database management functions.

IV. **Reference Guide:** Provides a condensed list of all the menus and functions for quick reference.

Appendix A. **Reporting Schedule:** Provides the quarterly report due dates and the participant and exiter cohorts to be included on each quarterly report.

Appendix B. **Record Layout:** Provides the record layout for the participant records. This record layout provides a list of field level and cross field error checks and the accompanying error messages that may occur during a data import.

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Appendix C. **Performance Outcome Groups:** Specifies the performance outcome groups used in calculating the entered employment, retention, earnings increase, and youth performance measures.

Please contact **Mathematica Policy Research, Inc.** at [WIATA@mathematica-mpr.com](mailto:WIATA@mathematica-mpr.com) for information about application installation, WIA data files, performance reports, or any other issues related to DRVS 5.0.

## B. Overview of Data Directories

The DRVS uses a number of data directories. The following table provides a list of the data directories that the user is most likely to access.

<b>Application Folder or File</b>	<b>Directory Location</b>
<b>Application default directory</b>	C:\Program Files\DRVS (user can rename directory or install in another location)
<b>Database default</b>	C:\ProgramFiles\DRVS\User Data\ (user can create own named databases)
<b>Error log default</b>	C:\Program Files\DRVS\Logs
<b>Exported numerators and denominators default</b>	C:\Program Files\DRVS\Performance Groups Export\ 

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This chapter provides DRVS system requirements and installation instructions.

### Step 1—Minimum System Requirements

Following are the minimum system requirements. Recommendations for greater than minimum requirements are indicated in parentheses where applicable.

Item	Requirement
Processor	Pentium 4 CPU 1.80GHZ (more is recommended)
Operating System	Windows 2000 or Windows XP
Memory	512 MB (more is recommended)
Application Hard Disk Space	350 MB (more is recommended)
Database Hard Disk Space	Varies by state.
Database	Varies by state. States that exceed MSDE maximum per database must install SQL Server.
Display	1024x768 or higher-resolution display with 256 colors
Other	MSDE or SQL Server must be installed prior to installing DRVS 5.0.  Latest Windows service packs and critical updates should also be installed.

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Hard disk requirements will vary depending on the state's database size. For example, some states may exceed the current MSDE 2 GB per database size limit. If any database exceeds the MSDE limit, users will need to license, install, and set up Microsoft SQL Server to run the DRVS. Any licensed version of SQL Server should allow the user to install and run the DRVS.

The DRVS will install all required .Net and Crystal Reports components.

### **Step 2—Uninstalling Prior Versions**

It is recommended but not required that you uninstall previous versions of the software before you install the DRVS. Because DRVS 5.0 reflects substantial changes to the WIA reporting requirements, states must use prior versions of the application to analyze or amend reports for Program Year 2004 and earlier. The participant counts and performance measures generated by DRVS 5.0 are in general not comparable to those generated by prior versions of the application.

Following are instructions for uninstalling WIA version 2.0 or later on a Windows 2000 or Windows XP machine. Procedures for uninstalling may differ slightly on different machines, but are generally self-explanatory. On any machine, users should be sure to uninstall through the control panel rather than by deleting the installation directory for the prior version; uninstalling by deleting the installation directory may cause problems with the subsequent installation.

- Click the Start button, then select Settings, Control Panel.
- Click on Add/Remove Programs.
- Click on the WIA icon. (Click on the DRVS icon to uninstall DRVS 5.0.)
- Click on the Change/Remove button.
- On the Select Uninstall Method screen, select Automatic and then click on Next.
- On the Perform Rollback screen, click on No and then click on Next.
- On the Perform Uninstall screen click on Finish.
- If a Remove Shared Component message displays, click on Yes to All.

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- Close the Add/Remove Programs window.

Users may need to contact their system administrator to uninstall the application.

### Step 3—Download from the Internet

To download DRVS 5.0 from the Internet:

1. Open your Internet browser and go to [www.uses.doleta.gov/dv](http://www.uses.doleta.gov/dv).
2. Click on the DRVS 5.0 link from the "In this section" side bar.
3. If a file download message displays, click on Save.
4. Select the location where you want to store the installation file. Suggestion: C:\Temp. Click on Save.
5. A dialog box will chart the progress of the download of the installation file. When the "Download Complete" message box appears, click on Open.
6. A "WinZip Wizard – Unsupported Archive Type" message box may display. Choose "Open the archive using the classic interface" and then click on OK.



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7. Click on the DRVS.exe file and then click on **Extract** from the tool bar at the top of the WinZip application screen.
8. Select a location for the extraction of the zip file. C:\Temp is the default.
9. Click on the Extract button.
10. If a Confirm File Overwrite message displays, click Yes.
11. Close the WinZip window.

### Step 4—Application Installation

Based on the size of the state's DRVS import file, either Microsoft SQL Server 2000 Desktop Engine (MSDE) or Microsoft SQL Server 2000 must be installed prior to installing the DRVS. MSDE is a free version of SQL Server that can be used with client applications. Users should go to <http://www.microsoft.com/sql/msde/default.mspx> for more information and to download MSDE.

If the user's estimated database size exceeds the MSDE limit, then Microsoft SQL Server will need to be installed prior to installing the DRVS. Users can find more information about SQL Server at <http://www.microsoft.com/sql/default.mspx>.

Users may need to contact their system administrator to install MSDE or SQL Server. Installation procedures may differ slightly on different machines, but are generally self-explanatory.

Before starting installation of the DRVS, close all applications and programs that are open.

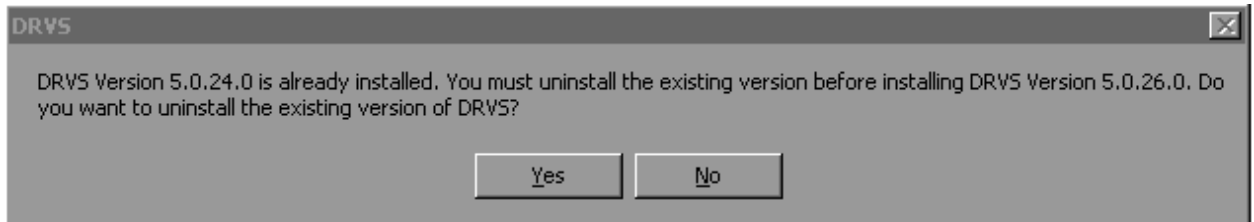
1. Open Windows Explorer and go to C:\Temp (or wherever you stored the application files).
2. Double click on DRVS.exe.
3. If you haven't uninstalled prior versions of the DRVS, the DRVS will display a window asking if you would like to.



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4. Click on Yes to automatically uninstall prior versions. A progress bar will show the status of the uninstall process.
5. At the Welcome to the DRVS Installation Wizard window click on Next. If you are installing the DRVS for the first time, you may be prompted to reboot prior to beginning the installation routine.

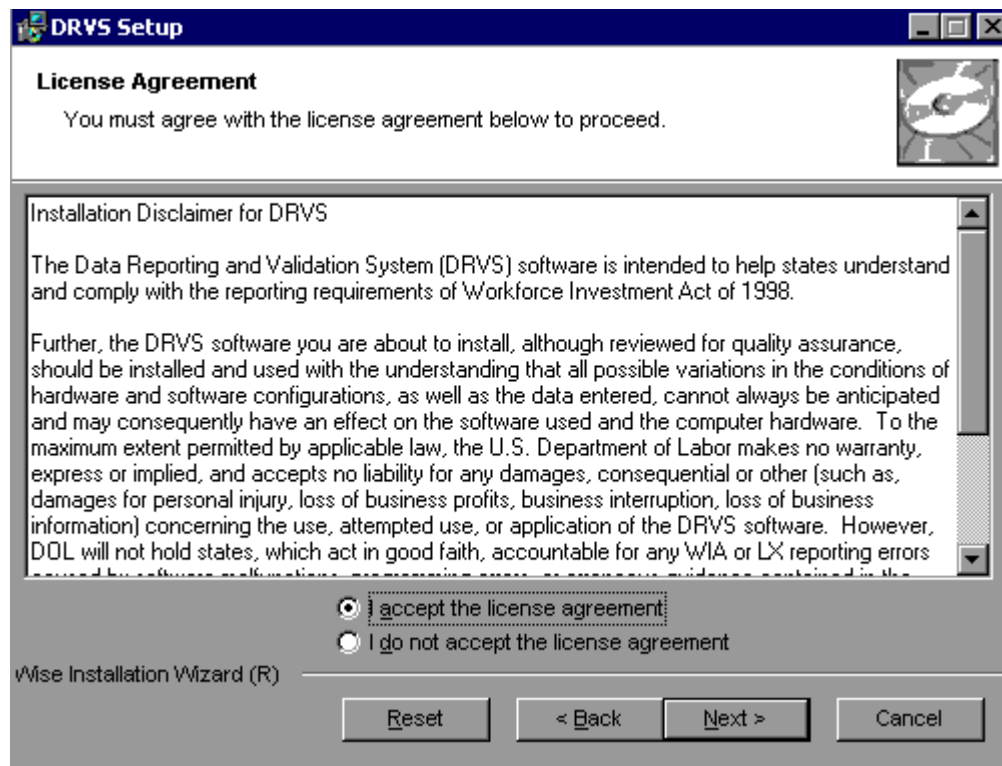


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6. Read the License Agreement and, if you accept, click on the “I accept the license agreement” button.



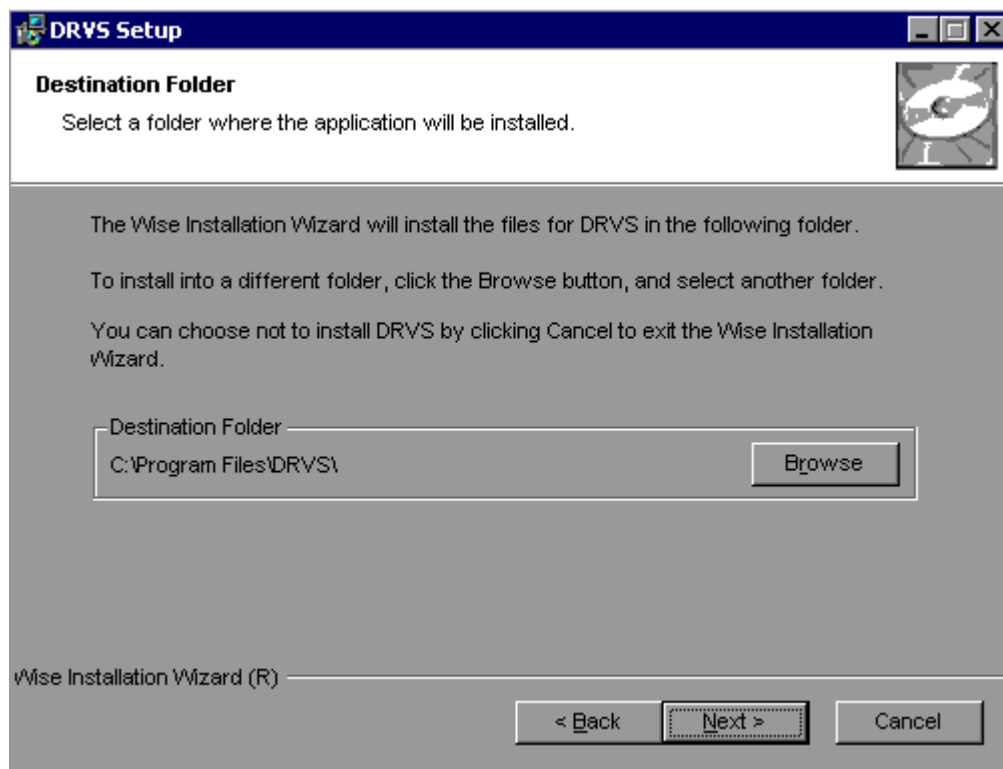
7. Read the Readme Information screen and click on Next.
8. On the User Information screen, make any necessary modifications to the user information. Then click on Next.

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9. On the Destination Folder screen, the destination location will default to C:\Program Files\DRVS.
10. If you prefer a different destination location, click on Browse on the Destination Folder screen to navigate to a different location. Click on Next.

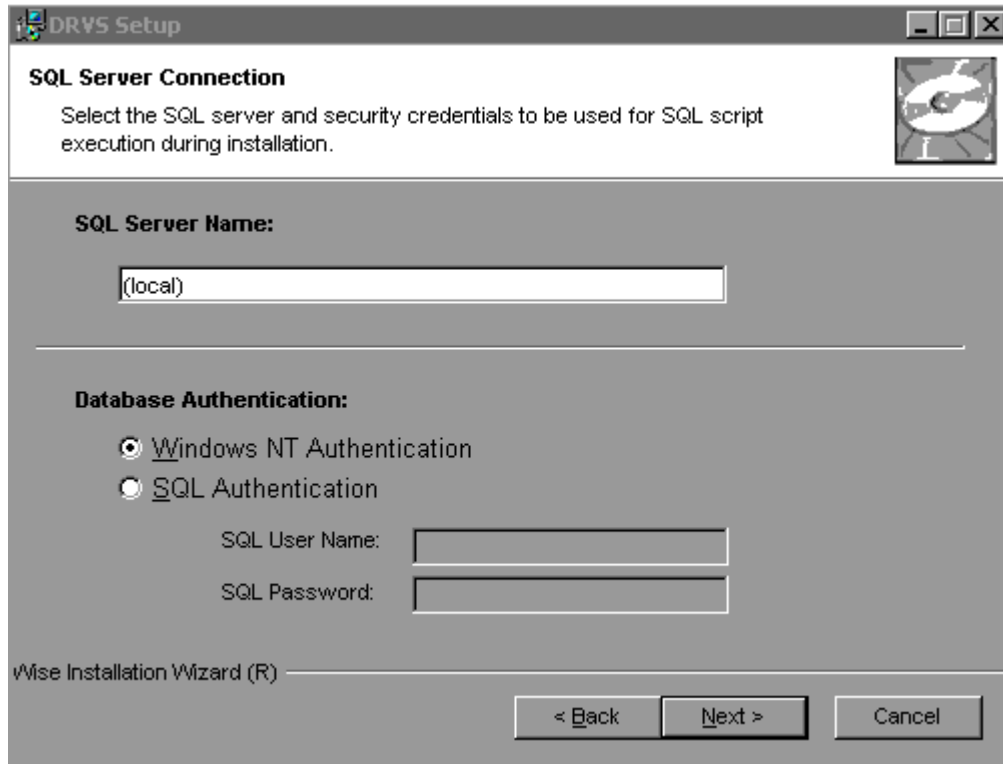


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11. In the “SQL Server Connection” window, enter your database name in the SQL Server Name box. If you are using an MSDE platform, your database name is “(local)”. This may also be your database name if you are using SQL. Otherwise, you may need to obtain your database name from your system administrator.
12. If you are using MSDE click on the Windows NT Authentication button. If you are using SQL, click on SQL Authentication and complete the SQL User Name and SQL Password boxes. Click on Next.



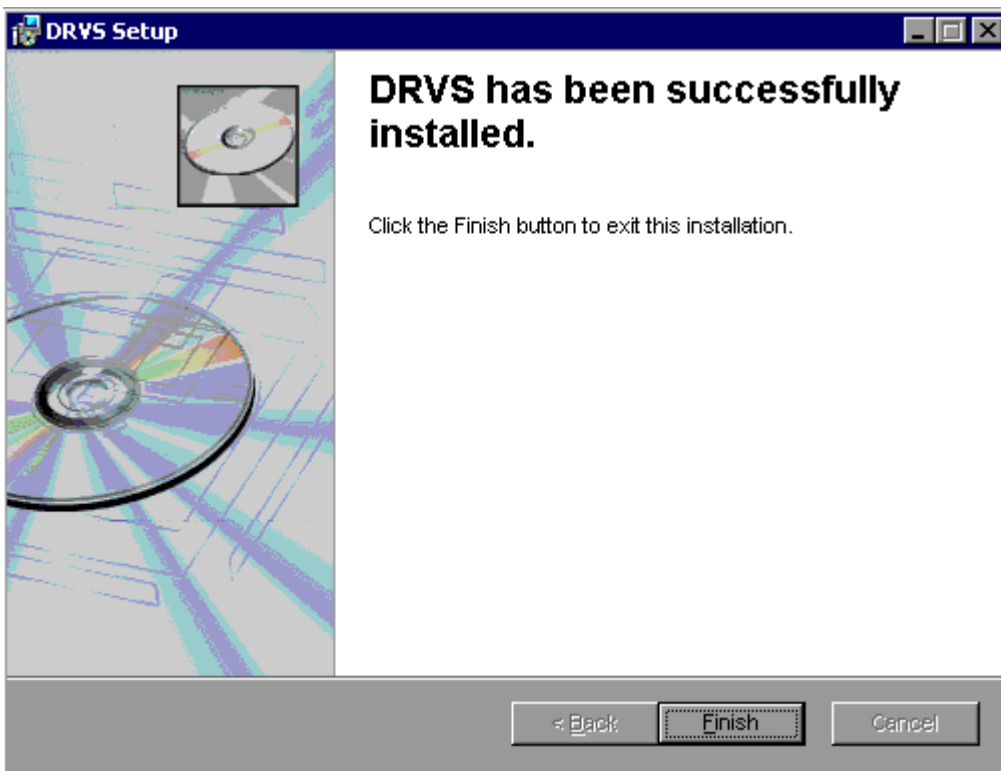
The screenshot shows a Windows dialog box titled "DRVS Setup" with the subtitle "SQL Server Connection". The main text reads: "Select the SQL server and security credentials to be used for SQL script execution during installation." Below this, there is a section for "SQL Server Name:" with a text box containing "(local)". A horizontal line separates this from the "Database Authentication:" section, which contains two radio buttons: "Windows NT Authentication" (selected) and "SQL Authentication". Below the radio buttons are two text boxes labeled "SQL User Name:" and "SQL Password:". At the bottom left, it says "Wise Installation Wizard (R)". At the bottom right, there are three buttons: "< Back", "Next >", and "Cancel".

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13. Click on Next on the “Ready to Install the Application” screen. This screen also allows you to exit the installation wizard or, if necessary, to return to the previous screen to change server connection information.
14. The “Updating System” screen will display, showing installation progress. However, this screen may display for several minutes with no indication of progress.
15. Click on Finish on the “DRVS has been successfully installed.” screen to exit the DRVS Installation Wizard.



There are no further installation steps. You do not need to reboot your computer after completing the DRVS installation. You may delete the DRVS.exe used to install the application once the installation process is successfully completed.

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This chapter provides information on the various functions of the DRVS software. Users can navigate between functions using the menu bar at the top of the active DRVS window, or by using the side bar at the left of the active DRVS window. Following are brief summaries of each section of the tutorial.

### **A. Signing In**

Section A describes how to open and sign in to the DRVS for specified reporting periods, and how to change reporting options.

### **B. Importing Records**

Section B describes how to build and import files of participant records so the application can produce the ETA 9090 quarterly report. This section also describes how to access and review duplicate detection and error reports of records rejected by the DRVS during the import process.

### **C. Reporting**

Section C describes how to access and review the ETA 9090 quarterly report facsimile, which can be used for data entering the quarterly report into EIMS to fulfill ETA's quarterly reporting requirements. This section also describes how to access and analyze records by performance outcome group and by the numerators and denominators of the performance measures.

### **D. Database Management**

Section D describes how to create new databases to use with the DRVS, how to open existing databases, and how to save databases in alternate locations. This section also describes how to maintain database security.

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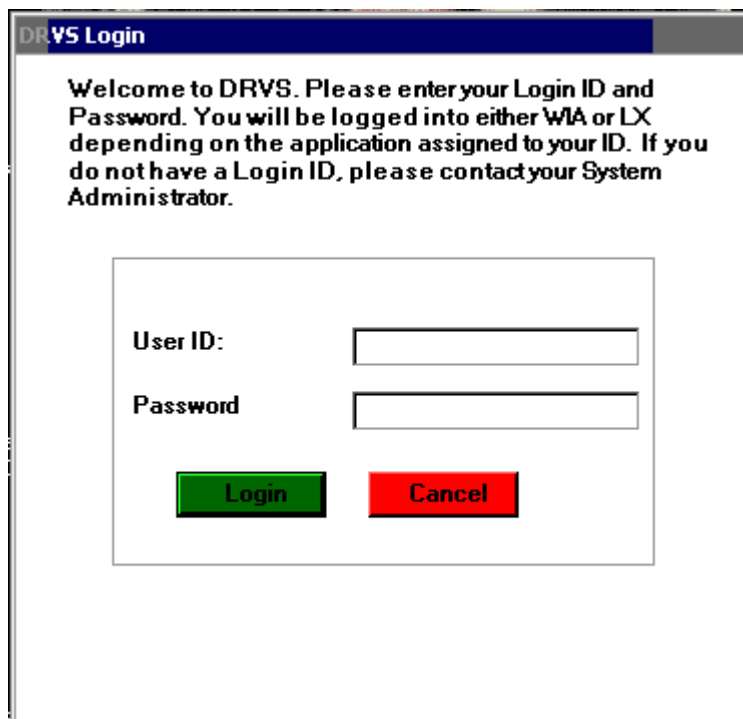
### A. Signing In

#### Step 1—Opening the Application

The installation wizard places a **DRVS icon** on your desktop. Double click on the icon to open the application. Alternatively, click on the **Start** button, click on **Programs**, select **DRVS**, and click on the **DRVS icon** to open the application.

The DRVS Log In screen will display. This is your indication that the application has installed properly. Log on using the default User ID and Password: **WIAAdmin, WIAAdmin**. The User ID is not case sensitive, but the Password is case sensitive.

Click Login.



The screenshot shows a dialog box titled "DRVS Login". The text inside reads: "Welcome to DRVS. Please enter your Login ID and Password. You will be logged into either WIA or LX depending on the application assigned to your ID. If you do not have a Login ID, please contact your System Administrator." Below the text are two input fields: "User ID:" and "Password". At the bottom of the dialog box are two buttons: "Login" (green) and "Cancel" (red).

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This default User ID and Password will provide access to the WIA component of the DRVS. For access to the LX component of the DRVS, the defaults are LXAdmin4, LXAdmin4. As described in the database management section of this chapter, the user may change his or her own password to ensure database security.

### **Step 2—Reporting Options Screen**

After the user logs in with an acceptable User ID and Password, the Reporting Options screen appears. The user should maximize the screen to ensure that all DRVS screens can be viewed in their entirety.

The Reporting Options screen provides several blank fields that the user must complete so that the DRVS will produce the correct quarterly ETA 9090 report.

- Click on Quarterly in the Report box to produce the ETA 9090. The DRVS 5.0 should be preset to Quarterly.
- Select the appropriate Program Year from the drop down menu.
- Select the report due date from the drop down menu labeled “Report Quarter Due.”



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-Report	
<input type="radio"/> Annual <input checked="" type="radio"/> Quarterly	Program Year: <input type="text" value="FY 2005"/> State: <input type="text" value="AL"/> Report Quarter Due: <input type="text" value="11/15"/> <input type="button" value="Refresh"/>
<b>Participant Counts</b>   Entered Employment   Youth Exiters   Retention & Earnings Rates   Other	
<b>Program Start Date</b> <input type="text" value="10/1/2004"/>	<b>Defaults</b> <b>Program Start Date</b> <input type="text" value="10/1/2004"/>
<b>Program End Date</b> <input type="text" value="9/30/2005"/>	<b>Program End Date</b> <input type="text" value="9/30/2005"/>
<input type="button" value="Restore To Default"/>	
<input type="button" value="Save"/>	

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Enter the state's postal abbreviation in capital letters from the following list.

<b>State</b>	<b>Abbr.</b>	<b>State</b>	<b>Abbr.</b>
ALABAMA	AL	NEBRASKA	NE
ALASKA	AK	NEVADA	NV
ARIZONA	AZ	NEW HAMPSHIRE	NH
ARKANSAS	AR	NEW JERSEY	NJ
CALIFORNIA	CA	NEW MEXICO	NM
COLORADO	CO	NEW YORK	NY
CONNECTICUT	CT	NORTH CAROLINA	NC
DELAWARE	DE	NORTH DAKOTA	ND
DISTRICT OF COLUMBIA	DC	OHIO	OH
FLORIDA	FL	OKLAHOMA	OK
GEORGIA	GA	OREGON	OR
HAWAII	HI	PENNSYLVANIA	PA
IDAHO	ID	PUERTO RICO	PR
ILLINOIS	IL	RHODE ISLAND	RI
INDIANA	IN	SOUTH CAROLINA	SC
IOWA	IA	SOUTH DAKOTA	SD
KANSAS	KS	TENNESSEE	TN
KENTUCKY	KY	TEXAS	TX
LOUISIANA	LA	UTAH	UT
MAINE	ME	VERMONT	VT
MARYLAND	MD	VIRGIN ISLANDS	VI
MASSACHUSETTS	MA	VIRGINIA	VA
MICHIGAN	MI	WASHINGTON	WA
MINNESOTA	MN	WEST VIRGINIA	WV
MISSISSIPPI	MS	WISCONSIN	WI
MISSOURI	MO	WYOMING	WY
MONTANA	MT		

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Click on the “**Refresh**” button when the Reporting Options screen has been completed. The Program Start and End Date fields will automatically fill on the Participant Counts, Entered Employment, Youth Exiters, and Retention and Earnings Rates tabs. The auto filled dates are the participant and exiter cohort date ranges for the program year and report due date that were selected. Appendix A provides the reporting schedule for each quarterly report, including the due date and date ranges for the participant and exiter cohorts.

After all options are selected, click on **Save**. “Reporting options saved successfully” will then appear in red type at the bottom left of the screen.

The functionality to change reporting options after the initial sign in will be provided in a future release.

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### B. Importing Records

After signing in, states must import an extract file containing the participant and exiter records for all individuals included in the ETA 9090 quarterly report selected on the Reporting Options screen. See Appendix A for a reporting schedule which specifies the participant and exiter cohorts included on each quarterly 9090 report.

#### Step 1—Create a File Based on the Record Layout

To view the WIA participant record layout, select Import from the menu bar at the top of the screen and then choose Source Table Record Layout. The record layout is also in Appendix B of this User's Guide, together with the field level and cross-field edit checks. Users should also download the WIA conversion rules from [http://www.doleta.gov/performance/reporting/tools\\_datavalidation.cfm](http://www.doleta.gov/performance/reporting/tools_datavalidation.cfm). This document cross-references each field on the current record layout to the corresponding field(s) on the record layout used in prior versions of the reporting/validation software. Both the Appendix B record layout and the conversion rules should be used in building the import file.

The extract file type is ASCII, comma-delimited. Fields must be in the order listed on the record layout. Two hundred and three (203) fields are accepted by the application. If the exact number of fields or columns listed in the record layout is not included, all the records will be rejected.

The record layout is in the WIASRD format with the addition of six fields. The additional six fields are observation number, WIB name, office name, case manager, and two user fields. The user fields are for any additional data (e.g. participant's name or SSN) that the state wishes to include.

The observation number (field 1), individual identifier (field 2), date of birth (field 3), and date of program participation (field 34) are mandatory fields and, if left blank, will result in the record being rejected. Additionally, at least one of the funding stream classifications (fields 36-38, 40, 42, and 44-45) must have a value that would enable the application to assign the records to a funding stream.

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If possible, states should include the participant's Social Security Number (SSN) as the individual identifier (field 2) or in one of the user fields, because SSNs are required to obtain wage records and to measure performance outcomes.

In addition, users should pay special attention to how their participant and exiter files are saved and resaved. There are two fields in the record layout that require two digit numerical codes—field 23/Highest School Grade Completed and field 61/Other Reasons for Exit—and some of the codes have lead zeros. Various file management programs (including .csv) may drop the lead zeros in these two fields as the files are saved and resaved. The DRVS will reject records when codes in these two fields are missing lead zeros. States can treat these two fields as text fields to preserve the lead zeros.

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### Step 2—Load Extract Data

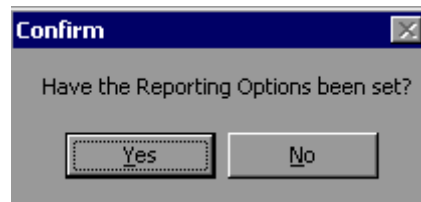
Once the data are formatted according to the record layout, click on Import on the menu bar and select Import File. The Load File to Database screen will appear.

The screenshot shows the 'Load File to Database' interface. At the top left is the Department of Labor seal. To its right, the text reads 'Department of Labor' and 'Workforce Investment Act (WIA)'. Further right is a small graphic of three people. Below this header is a horizontal line. The main content area is titled 'Load File to Database'. It contains a box with two radio buttons: 'Extract' (which is selected) and 'Reported'. Below this box is a file input field. To the right of the input field is an orange 'Browse' button with a folder icon. Below the input field is an orange 'Load File' button with a triangle icon.

Click on Extract. DRVS 5.0 should be preset to Extract. Then select the file to be imported using the Browse button. Click Open. Click the Load File button when the correct file appears in the Browse box.

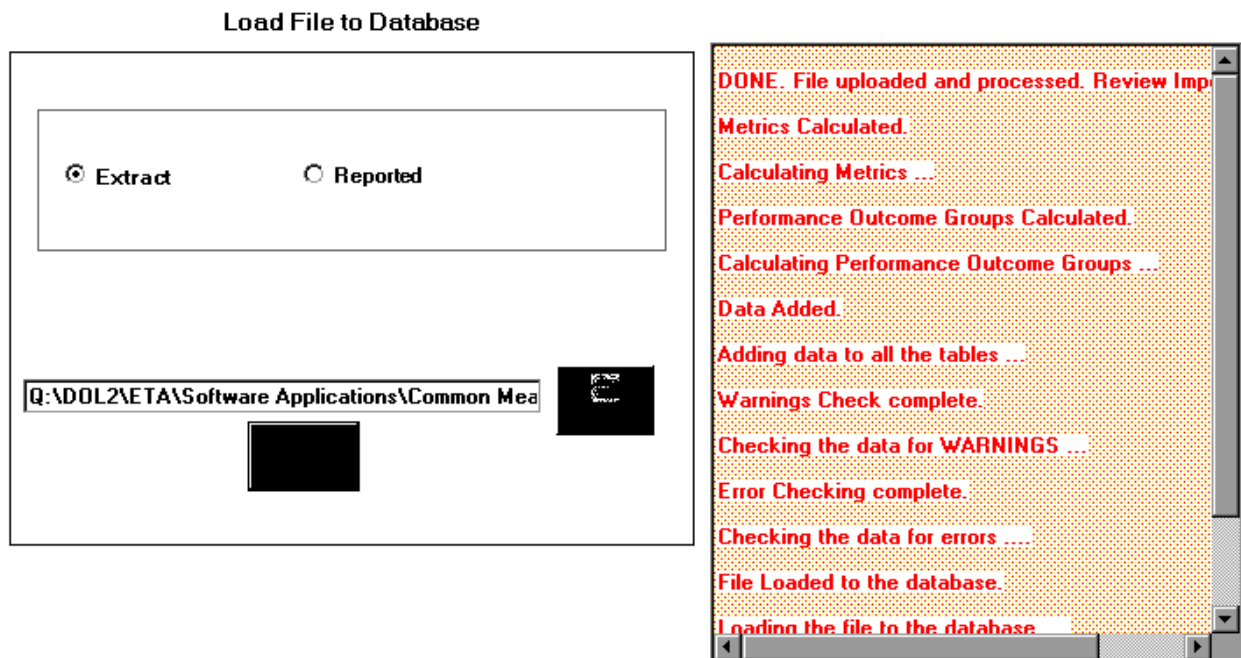
A message box will appear, asking you to confirm that reporting options have been set. Click on Yes if appropriate, or No to return to the change reporting options screen.

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To terminate the import process, click on the **X** in the upper right corner of the screen.

During import, the Load File to Database screen will display a progress bar and status messages. The status messages appear from bottom to top.



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When the import is complete, the progress bar will disappear and the following message will appear in the status message section: “DONE. File upload, processing and calculations successful. Please view the Import Errors file for possible errors and warnings.”

The file import time will vary based on system capabilities, the number of records in the extract file, and the density of the records. Regardless of file size, the minimum import time is approximately five minutes. If the MSDE database has reached its maximum capacity, the software may generate a critical error.

### Step 3—View Imported File

To view the imported file click on **Import** from the menu bar and select **View Source Table**. This is a read-only screen and records are displayed in the order in which they appeared in the import file. The source table displays all records that passed the import edit checks or received only “warning” errors. Rejected records are not displayed in the source table or included in any report calculations.

Users can sort on any column in the source table. Note however that the source table does not assume lead zeros because fields are recognized as text in the source table. So, for example, resorting on OBSNumber will cause records to appear out of order.



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	OBSNumber	Individualden	DateOfBirth	Gender	DisabilityStat	Hispanic	NativeAmeric	Asian
▶	514	2514	19470728	1	2	2	(null)	(null)
	515	2515	19470728	1	2	2	(null)	(null)
	415	2415	19470728	1	2	2	(null)	(null)
	416	2416	19470728	1	2	2	(null)	(null)
	417	2417	19470728	1	2	2	(null)	(null)
	418	2418	19470728	1	2	2	(null)	(null)
	419	2419	19470728	1	2	2	(null)	(null)
	420	2420	19470728	1	2	2	(null)	(null)
	421	2421	19470728	1	2	2	(null)	(null)
	422	2422	19470728	1	2	2	(null)	(null)
	423	2423	19470728	1	2	2	(null)	(null)
	424	2424	19470728	1	2	2	(null)	(null)
	425	2425	19470728	1	2	2	(null)	(null)
	426	2426	19470728	1	2	2	(null)	(null)
	427	2427	19470728	1	2	2	(null)	(null)
	428	2428	19470728	1	2	2	(null)	(null)
	429	2429	19470728	1	2	2	(null)	(null)

### Step 4—Review Error Reports

When the extract file is loaded, the application reads each record to ensure that all fields are valid based on the record layout and the edit check specifications in Appendix B of the User's Guide. The edit checks ensure that data are in the proper format, values are within the specified range of values, and data are consistent across fields. Duplicate records and any records with missing data in mandatory fields are rejected. Other types of data errors will generate warning messages.

Import Errors can be viewed by clicking **Import** from the menu bar and selecting **Import Errors Report**. The Import Errors report will display with a separate row for each error identified in the import file. Reject errors appear first, followed by warnings. Up to 15,000 reject errors and 50,000 warning errors will be reported. Additional errors will be reported on the next import of the file, as long as errors from the first import are corrected.

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### Import Errors Report

<b>Case Manager</b>	2ndNEG/No1st	<b>WIB Name</b>	313b	<b>Office Name</b>	Fail
<b>User Field 1</b>				<b>User Field 2</b>	End
OBS Number	Individual Identifier	Field Name	Field Value	Error Description	Error Type
99	2099			A. No funding stream is specified.	Reject
100	2100			A. No funding stream is specified.	Reject
444	2444	GoalAttainment10		A-D. Error in Attainment of Goal field caused by one of the following conditions: - Attainment of Goal cannot be blank or 0 if Goal Type is specified. - Attainment of Goal must be blank or 0 if no Goal Type is specified.	Warning

Click on the **printer icon** at the top of the report to print a paper copy. You will have the option to change the printer name, paper source and layout.

Click on the **envelope icon** to display an Export popup where you can select a name, format and location for the report. For example, the Error Report can be exported to an Excel file, so that the user can sort on and organize the errors for analysis.

The Import Error report is not automatically saved to the DRVS install location folder. To save an error report, the user must export the error report using the envelope icon.

After reviewing error reports generated by the application, users should determine if the extract must be regenerated or reformatted and reloaded. Note that rejected records do not appear in the source table or in any report calculations.

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However, records that receive warning errors are displayed in the source table and included in all report calculations. Because warning errors may indicate data problems that impact the calculations, users are strongly encouraged to review and correct warning errors in addition to rejected records. If a small number of records are rejected, it may not be necessary to re-import the file.

### Step 5—View Duplicates

This step allows the user to view the duplicate records identified and rejected by the application. No data entry is required; this option is for analytical purposes only. The duplicate detection criteria are specified in Appendix B as cross-field edit checks.

Click on **Import** from the menu bar and select **View Duplicates**.

A report will display the duplicate records from the import file. DRVS rejects records with duplicate observation numbers and records with the same Individual Identifier, Date of Program Participation, and Date of Exit. If the user determines it is necessary to fix the import file, the duplicate records must be removed and the file reimported.

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### WIA Duplicate Records Report

OBS Number	Individual Identifier/SSN	WIA Participation Date	WIA Exit Date
1	201	20030101	20040131
2	201	20030101	20040131
3	202	20030101	20040731
4	202	20040101	20040331
5	203	20030101	20040131
6	203	20040101	20040430
7	204	20030101	20040131
8	204	20021001	20040101
9	205	20030101	20040131
10	205	20021001	20040331
11	206	20030101	20040131

Click on the **printer icon** at the top of the report to print a paper copy. You will have the option to change the printer name, paper source and layout.

Click on the **envelope icon** to display an Export popup where you can select a name, format and location for the report. For example, the duplicates report can be exported to an Excel file, so that the user can sort on and organize the errors for analysis.

The Duplicate Detection report is not automatically saved to the DRVS install location folder. To save a duplicate detection report, the user must export the report using the envelope icon.

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### C. Reporting

The DRVS produces the ETA 9090 quarterly report from the WIASRD formatted import file of participants and exiters from the WIA program. Prior to submitting the ETA 9090 to ETA, states may analyze the ETA 9090 counts and performance rates by viewing the performance outcome groups and the numerators and denominators as described in steps 1 and 2 below.

#### Step 1—View Report Validation Table

This function allows the user to view the imported records assigned to the Adult, Dislocated Worker, NEG, Older Youth, and Younger Youth performance outcome groups. The performance outcome groups are specified in Appendix C of this user's guide. No data entry is required; this function is for analytical purposes only.

Click on Report Validation on the menu bar. Select View Validation Tables and then select the appropriate funding stream from the submenu: Adults, Dislocated Workers, NEG, Older Youth, Younger Youth, or Youth.

For all funding streams, the summary tabs show the total number of records and dollar amounts for each performance outcome group. The Performance column on the summary tabs provides the group number corresponding to the performance outcome group numbers in Appendix C.

WIA Adult Performance Group Validation									
WIA Adult Subset Validation									
WIA Participant Detail									
	GroupID	Performance	NumberOfRe	DateOfExit	EmploymentS	EmpQtrPlus1	SourceOfEmp	EmpQtrPlus2	SourceOfEmp
▶	84	A-1(1)	87	10/31/2004	Yes	Yes	UI Wage Rec	Yes	UI Wage Rec
	85	A-1(2)	0	10/31/2004	Yes	Yes	UI Wage Rec	Yes	UI Wage Rec
	86	A-1(3)	4	10/31/2004	Yes	Yes	UI Wage Rec	Yes	UI Wage Rec
	87	A-1(4)	0	10/31/2004	Yes	Yes	UI Wage Rec	Yes	UI Wage Rec

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Depending on the funding stream selected, two or three tabs will be displayed.

- Adult, Dislocated Worker, and Older Youth funding streams: three tabs will display. The tab on the left provides a summary of each entered employment, retention and earnings performance outcome group for the selected funding stream. The tab in the middle displays the performance outcome groups for the employment and credential measure. The tab on the right will display detailed records when the user selects an outcome group on the left or middle tabs.
- NEG funding stream: two tabs will display. The tab on the left provides a summary of each entered employment, retention and earnings NEG performance outcome group. The tab on the right will display detailed records when the user selects an NEG outcome group on the left tab.
- Younger Youth funding stream: three tabs will display. The tab on the left provides a summary of each diploma measure outcome group, the middle tab provides a summary of each retention measure outcome group, and the tab on the right will display detailed records for each outcome group selected from the left or middle tabs.
- Youth funding stream: three tabs will display. The tab on the left provides a summary of each placement and attainment measure outcome group, the middle tab provides a summary of each youth literacy and numeracy outcome group, and the tab on the right will display detailed records for each outcome group selected from the left or middle tabs.

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For all funding streams, click to highlight a performance outcome group row on the left or middle tabs. The detailed records for the highlighted group will then be displayed on the participant detail tab, which is always the right-most tab in this function.

WIA Adult Performance Group Validation		WIA Adult Subset Validation		WIA Participant Detail			
	Individual	DateOfBirth	GenderID	DisabilityStat	VeteranStatu	VeteranCamp	VeteranDisabl
▶	2009	7/28/1947	Male	No	No	No	No
	2104	7/28/1947	Male	No	No	No	No
	2105	7/28/1947	Male	No	No	No	No
	2106	7/28/1947	Male	No	No	No	No
	2107	7/28/1947	Male	No	No	No	No
	2208	7/28/1947	Male	No	No	No	No
	2208	7/28/1947	Male	No	No	No	No
	2209	7/28/1947	Male	No	No	No	No
	2209	7/28/1947	Male	No	No	No	No
	2210	7/28/1947	Male	No	No	No	No
	2210	7/28/1947	Male	No	No	No	No
	2211	7/28/1947	Male	No	No	No	No
	2211	7/28/1947	Male	No	No	No	No
	2222	7/28/1947	Male	No	No	No	No

The participant detail table can be sorted by clicking once on the header of the column to sort by. Note however that the table does not assume lead zeros because fields are recognized as text in the report validation table. So, for example, resorting on OBSNumber will cause records to appear out of order.

To increase the width of a column, click the mouse on the intersection of the relevant column heading and drag to the desired width.

The DRVS only assigns records to performance measure cohorts if sufficient time has passed for the state to determine the outcomes for the cohort. If sufficient time has passed and the record is still coded as pending, the application will change the status and assign the record accordingly. This default edit is specified in more detail in Appendix B.

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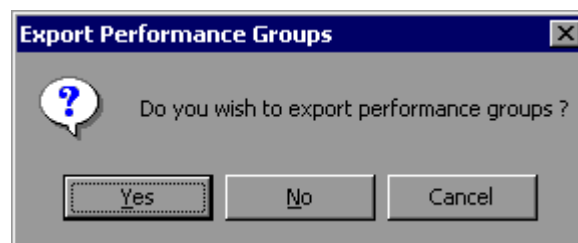
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It is important to note that if the user decides to change the report due date or program year after the file has been imported, the counts displayed in each performance outcome group in the report validation table may not accurately reflect the report period selected. The user must change the program year or the report due date and then re-import the file to obtain the correct performance outcomes.

### Step 2—Export Performance Groups

This function will create individual files of participant records (with the addition of age and performance outcome group at the end of each record) for the numerators and denominators of each core performance measure. These export files can be used for analytical purposes, or they can be used to generate files to match against wage records. The export file will retain the format of the participant/exiter import file. Functionality to create files of records included in the participant and exiter counts will be provided in a future release.

Click on Report Validation from the menu bar. Then click on Export Performance Groups. A message box will ask the user to confirm that the performance groups should be exported. Click on Yes to export.



The application will indicate when the files have been exported by displaying an Export Completed message that specifies the location in which the exported files have been saved. The export files are saved to a subfolder titled “Performance Groups Export” in the DRVS install location. If the DRVS is installed in the





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## Step 3—View Facsimiles

The Facsimile function displays the values generated by the DRVS in the format of the ETA 9090 report.

Click on **Report Validation** from the menu bar and select **Facsimiles**. The reports that are available on the Facsimile submenu depend on which report type was selected on the Sign In screen. Select Quarterly Report Form from the Facsimile submenu, as this is the only WIA report available in DRVS 5.0.

### Sample Facsimile Report

#### WIA Quarterly Report (ETA Form 9090)

Report Due Date: 11/15/2005 OMB No. 1205-0420  
 Report Quarter End Date: 09/30/2005 Expires: 09/30/2005  
 State: AL

#### Quarterly Report Form - ETA 9090

Performance Items <i>(Time Period to Cumulate Performance Results)</i>	Program Group	Current Quarter (Most Recent)		Cumulative 4-Quarter Reporting Period	
		Value	$\frac{\text{Numerator}}{\text{Denominator}}$	Value	$\frac{\text{Numerator}}{\text{Denominator}}$
Total Participants  ( 10/01/2004_09/30/2005 )	Total Adult Participants	1	$\frac{\text{██████}}{\text{██████}}$	1	$\frac{\text{██████}}{\text{██████}}$
	Total Adults (self-services only)	0	$\frac{\text{██████}}{\text{██████}}$	0	$\frac{\text{██████}}{\text{██████}}$

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The footer of the facsimile indicates the pertinent information from the sign in screen including the type of report, the state name and the report due date.

Click on the **printer icon** at the top of the report to print a paper copy. You will have the option to change the printer name, paper source and layout.

Click on the **envelope icon** to display an Export popup where you can select a name, format and location for the report. For example, the facsimile report can be exported to a PDF.

The facsimile is not automatically saved by the software, so the user must export the facsimile report to retain it for future use.

The state can data enter the values from the ETA 9090 report facsimile onto ETA's Enterprise Business Support System (EBSS) to fulfill the state's quarterly ETA 9090 filing requirements. States should contact their regional office or the ETA performance website at [www.doleta.gov/performance](http://www.doleta.gov/performance) for more information about procedures for submitting quarterly reports.

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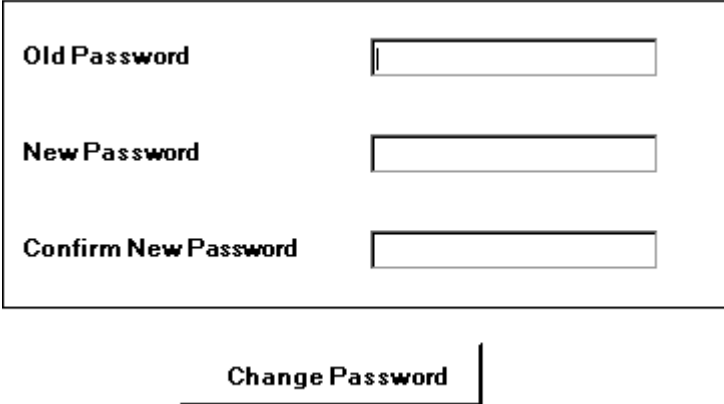
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### D. Database Management

When you use DRVS for the first time, you are provided access using the default User ID and Password and a blank database (WIA.mdf) is automatically created. This section describes how the user can change his or her own password to maintain database security, and how to create additional databases, open existing databases, and save databases in alternate locations.

#### Step 1—Database Security

After the initial log in using the default User ID and Password, users can change their own password by selecting the Utilities menu and the Change Password submenu. In the Change Password window, the user should enter old and new passwords, and click on Change Password.



Old Password	<input type="text"/>
New Password	<input type="text"/>
Confirm New Password	<input type="text"/>

**Change Password**

Future versions of the DRVS will allow database administrators to set up and modify multiple DRVS user profiles, each with a unique User ID and Password and access to specified databases.

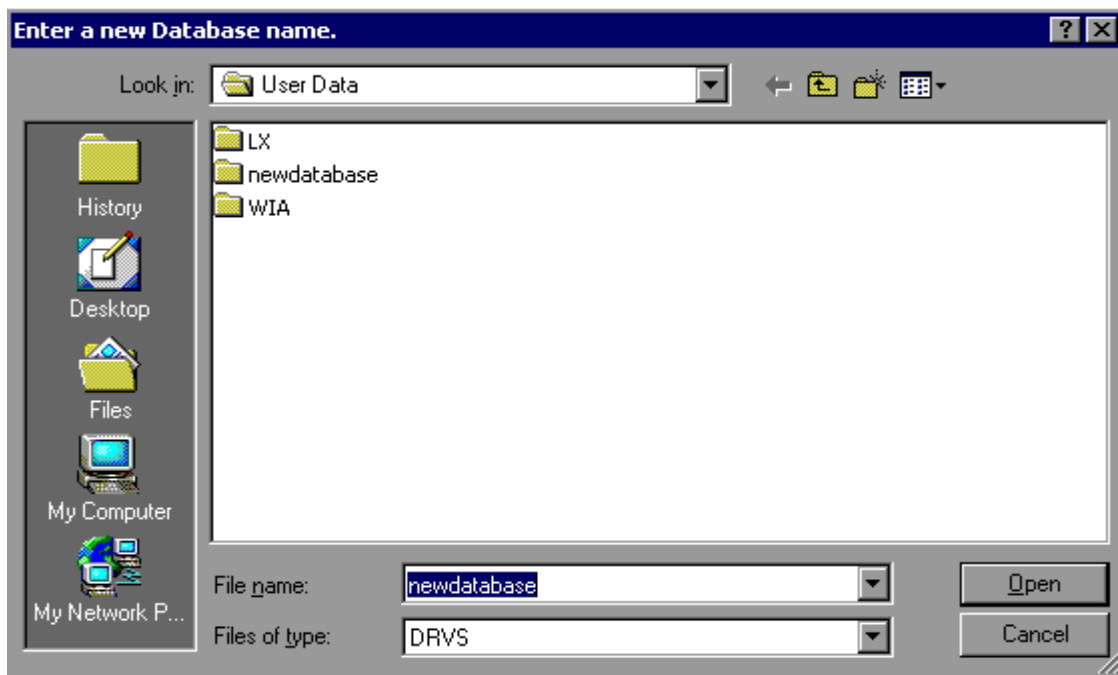
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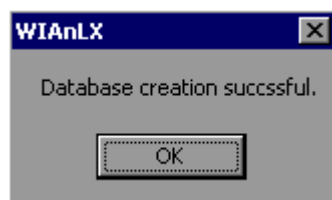
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### Step 2—Create a New Database

To create a new database, go to the File menu and select **New DB**. This opens the Enter a New Database Name dialog box where you can create a new DRVS database in the User Data folder. Type in the name of your new database in the File Name field. Click on Open.



A message box will appear indicating that the new database was successfully created. Click OK.



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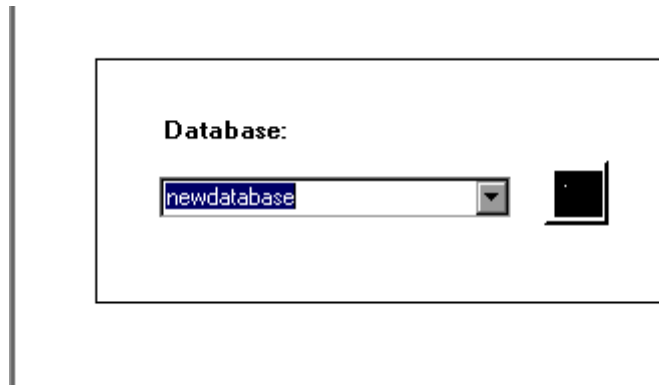
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The DRVS Login box will display. Enter your User ID and Password (or the default User ID and Password) and click on Login. The new database name should display in the footer of the application screen. If it does not, check the source table to confirm that you are in the new database. The new database will be created in the User Data subfolder of the DRVS install location (default install location is C:\Program Files\DRVS).

### Step 3—Open An Existing Database

The DRVS will automatically default to the database you were using the last time you logged out of the application. That database name is displayed in the bottom left footer of the application screen. To open a different database, go to the File menu and select **Open DB**. This opens a dialog box where you can select an existing database to open from the drop down menu.

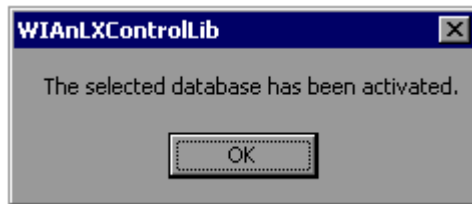


Click on the open folder button. The following message will display.

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Click OK. The Login box will then display. Enter your User ID and Password and click Login. You will now be in the selected database. The new database name should display in the footer of the application screen. If it does not, check the source table to confirm that you are in the new database.

The open database functionality may be helpful if you:

- Have archived prior quarterly file imports but still want to easily access them through the application.
- Have split the import file into two databases to keep the size manageable in large states.

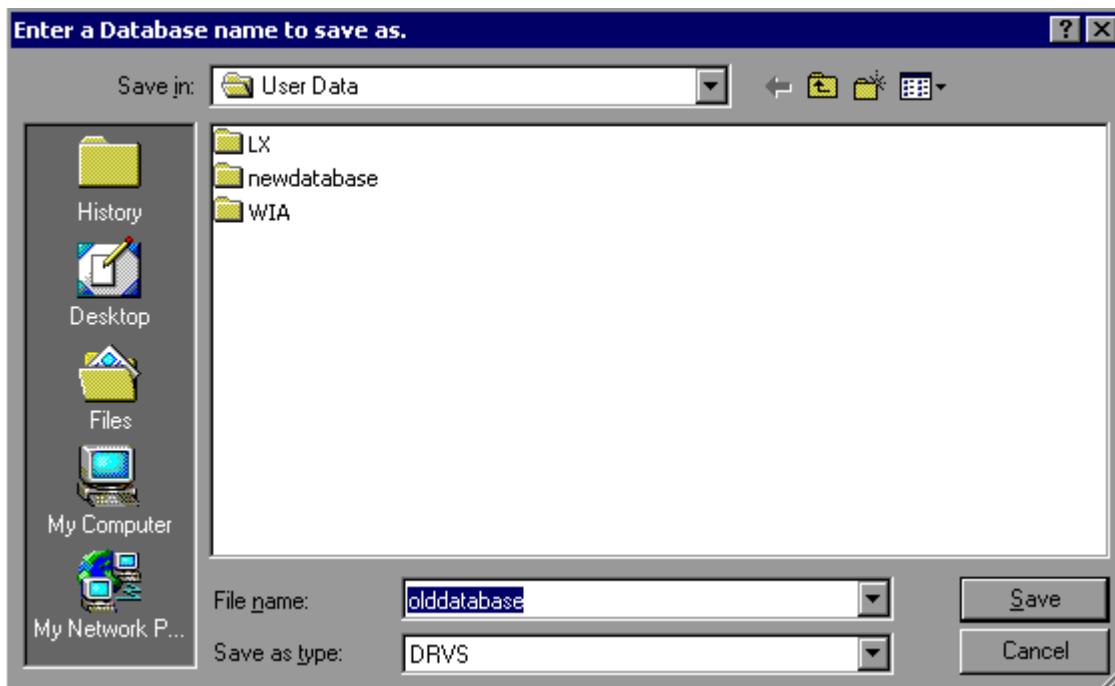
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### Step 4—Save a Database

To save an existing database go to the File menu and select **Save As**. This opens the Save As dialog box where you can save a database and give the database a new name or location.



Enter the new file name for the database and then click on Save. A message box will indicate that the newly named database was successfully saved. Click OK.

The DRVS Login box will display. Enter your User ID and Password and click on Login. The new database name should display in the footer of the application screen. If it does not, check the source table to confirm that you are in the new database. The newly named database will be saved in the User Data subfolder of the DRVS install location (default install location is C:\Program Files\DRVS).



## IV. REFERENCE GUIDE

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This chapter of the User's Guide provides a condensed list of all the application menus and functions for quick reference.

### A. File Menu

Options in this menu include:

1. **New DB** – Opens a dialog box where you can create a new database.
2. **Open DB** – Opens a dialog box where you can select another database to open.
3. **Save As** - Opens a dialog box where you can save a database or file and give the database a new name.
4. **e-Submit** – This function will be provided in a future release.
5. **Exit** - Select this to exit the DRVS.

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### B. Import Menu

Options in this menu include:

1. **Import File**—Select this option to import data into the application. See the source table record layout for the appropriate data record format.
2. **Re-Sample After Import**—This function will be provided in a future release.
3. **Skip Sampling After Import**—This function will be provided in a future release.
4. **View Duplicates**—This selection displays a report that lists the duplicate records identified and rejected by the DRVS when importing the extract file.
5. **View Source Table**—This selection displays all of the records from the extract file that were imported by the DRVS.
6. **Source Table Record Layout**—This selection displays the record layout used in developing the import file. A copy of the record layout can be found in Appendix B of this User's Guide.
7. **Reported Values Record Layout**—This function will be provided in a future release.
8. **Quarterly/Reported Values Record Layout**—This function will be provided in a future release.

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- 9. Import Errors Report**—This selection displays the Import Errors Report displaying the field level and cross-field edit check errors. Appendix B includes the import error messages for each edit check.

### C. Reporting Options Menu

The only option in this menu is **Change**. This selection opens an expanded version of the Reporting Options screen that allows the user to change the program year, report quarter, due date, state postal abbreviation, program year start and end dates, and to select subsets of participant records for analytical and management purposes. The functionality to change reporting options will be provided in a future release.

### D. Report Validation Menu

Options in this menu are:

- 1. View Validation Tables**

This selection provides a window to view a summary of each performance outcome group and totals of records and dollar amounts, where applicable, for each group. Highlight a performance outcome group row to view the detailed records for that group.

- 2. Report Validation**—This function will be provided in a future release.

- 3. Export Performance Groups**

This selection creates an export file for the numerator and denominator of each performance measure. These export files are saved to the

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installation directory, and can be used for analyzing the state's performance.

**4. Export Validation Counts**—This function will be provided in a future release.

### **5. Facsimiles**

The Facsimile selection produces the quarterly report in the format of the ETA 9090 report.

## **E. Admin Menu**

**1. Add User**—This function will be provided in a future release.

**2. De-Activate User**—This function will be provided in a future release.

**3. Delete User**—This function will be provided in a future release.

## **F. Utilities Menu**

The only function in this menu is **Change Password**. This allows the user to change his or her own password.

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### G. Help Menu

Options in this menu include:

1. **WIA User's Guide**—This feature provides this user's guide on-line.
2. **Contacts**—This feature provides contact information for users who would like additional assistance using the application. For questions on installing the software, WIA data files, or performance reports users should e-mail [WIATA@mathematica-mpr.com](mailto:WIATA@mathematica-mpr.com) by clicking on the email link. Specify the version of the application being used, the question, and the user's contact information.
3. **About**—This feature provides the application version number and version release date for the application.

## APPENDIX A. REPORTING SCHEDULE

The following tables provide the program participation and exit date ranges for each quarterly report for program years 2005 through 2007.

Reporting Item	Time Periods to Be Reported Program Year 2005			
	July - Sept.	Oct. - Dec.	Jan. - Mar.	Apr - June
Report Due Date	14-Nov-05	14-Feb-06	15-May-06	14-Aug-06
Total Participants	10/1/04 to 09/30/05	01/01/05 to 12/31/05	04/01/05 to 03/31/06	07/1/05 to 06/30/06
Total Exiters	07/01/04 to 06/30/05	10/1/04 to 09/30/05	01/01/05 to 12/31/05	04/1/05 to 03/31/06
Placement in Employment or Education	01/01/04 to 12/31/04	04/01/04 to 03/31/05	07/01/04 to 06/30/05	10/1/04 to 09/30/05
Attainment of Degree or Certificate	01/01/04 to 12/31/04	04/01/04 to 03/31/05	07/01/04 to 06/30/05	10/1/04 to 09/30/05
Literacy and Numeracy Gains State Reporting Option #1	07/01/05 to 09/30/05 <sup>(1)</sup>	07/01/05 to 12/31/05 <sup>(1)</sup>	07/01/05 to 03/31/06 <sup>(1)</sup>	07/01/05 to 06/30/06 <sup>(1)</sup>
Literacy and Numeracy Gains State Reporting Option #2	State Data Collection and Reporting Begins July 1, 2006			
Skill Attainment Rate	07/01/04 to 06/30/05	10/1/04 to 09/30/05	01/01/05 to 12/31/05	04/1/05 to 03/31/06
Youth Diploma or Equivalent Rate	07/01/04 to 06/30/05	10/1/04 to 09/30/05	01/01/05 to 12/31/05	04/1/05 to 03/31/06
Entered Employment Rate	01/01/04 to 12/31/04	04/01/04 to 03/31/05	07/01/04 to 06/30/05	10/1/04 to 09/30/05
Employment and Credential Rates	01/01/04 to 12/31/04	04/01/04 to 03/31/05	07/01/04 to 06/30/05	10/1/04 to 09/30/05
Employment Retention Rate	07/1/03 to 06/30/04	10/01/03 to 09/30/04	01/01/04 to 12/31/04	04/1/04 to 03/31/05
Six Months Earnings Increase	07/1/03 to 06/30/04	10/01/03 to 09/30/04	01/01/04 to 12/31/04	04/1/04 to 03/31/05

**Additional Notes:**

(1) Only partial data will be available. Indicates the reporting schedule for states that begin implementing the Literacy and Numeracy Gains common measure on July 1, 2005. Only partial data will be available during the program year for youth who begin participation in the program during PY 2005. States report outcomes as they become available during the year.

## APPENDIX A. REPORTING SCHEDULE

Reporting Item	Time Periods to Be Reported Program Year 2006			
	July - Sept.	Oct. - Dec.	Jan. - Mar.	Apr - June
Report Due Date	14-Nov-06	14-Feb-07	15-May-07	14-Aug-07
Total Participants	10/1/05 to 09/30/06	01/01/06 to 12/31/06	04/01/06 to 03/31/07	07/1/06 to 06/30/07
Total Exiters	07/01/05 to 06/30/06	10/1/05 to 09/30/06	01/01/06 to 12/31/06	04/1/06 to 03/31/07
Placement in Employment or Education	01/01/05 to 12/31/05	04/01/05 to 03/31/06	07/01/05 to 06/30/06	10/1/05 to 09/30/06
Attainment of Degree or Certificate	01/01/05 to 12/31/05	04/01/05 to 03/31/06	07/01/05 to 06/30/06	10/1/05 to 09/30/06
Literacy and Numeracy Gains State Reporting Option #1	07/01/05 to 06/30/06 <sup>(2)</sup>	07/01/05 to 06/30/06 <sup>(2)</sup>	07/01/05 to 06/30/06 <sup>(2)</sup>	07/01/05 to 06/30/06
Literacy and Numeracy Gains State Reporting Option #2	07/01/06 to 09/30/06 <sup>(3)</sup>	07/01/06 to 12/31/06 <sup>(3)</sup>	07/01/06 to 03/31/07 <sup>(3)</sup>	07/01/06 to 06/30/07 <sup>(3)</sup>
Skill Attainment Rate	07/01/05 to 06/30/06	10/1/05 to 09/30/06	01/01/06 to 12/31/06	04/1/06 to 03/31/07
Youth Diploma or Equivalent Rate	07/01/05 to 06/30/06	10/1/05 to 09/30/06	01/01/06 to 12/31/06	04/1/06 to 03/31/07
Entered Employment Rate	01/01/05 to 12/31/05	04/01/05 to 03/31/06	07/01/05 to 06/30/06	10/1/05 to 09/30/06
Employment and Credential Rates	01/01/05 to 12/31/05	04/01/05 to 03/31/06	07/01/05 to 06/30/06	10/1/05 to 09/30/06
Employment Retention Rate	07/1/04 to 06/30/05	10/01/04 to 09/30/05	01/01/05 to 12/31/05	04/1/05 to 03/31/06
Six Months Earnings Increase	07/1/04 to 06/30/05	10/01/04 to 09/30/05	01/01/05 to 12/31/05	04/1/05 to 03/31/06

**Additional Notes:**

(2) Only partial data will continue to be reported. Because it takes five calendar quarters for full data to become available on any quarterly youth participant cohort, the reporting schedule reflects the Department's expectation that full outcomes data on youth participants enrolled between July 1, 2005 and June 30, 2006 will be reported on the August 2007 quarterly report.

(3) Only partial data will be available. Indicates the reporting schedule for states that begin implementing the Literacy and Numeracy Gains common measure on July 1, 2006. Only partial data will be available on the quarterly reports for youth who begin participation in the program during PY2006. States report outcomes as they become available.

## APPENDIX A. REPORTING SCHEDULE

Reporting Item	Time Periods to Be Reported Program Year 2007			
	July - Sept.	Oct. - Dec.	Jan. - Mar.	Apr - June
Report Due Date	14-Nov-07	14-Feb-08	15-May-08	14-Aug-08
Total Participants	10/1/06 to 09/30/07	01/01/07 to 12/31/07	04/01/07 to 03/31/08	07/1/07 to 06/30/08
Total Exiters	07/01/06 to 06/30/07	10/1/06 to 09/30/07	01/01/07 to 12/31/07	04/1/07 to 03/31/08
Placement in Employment or Education	01/01/06 to 12/31/06	04/01/06 to 03/31/07	07/01/06 to 06/30/07	10/1/06 to 09/30/07
Attainment of Degree or Certificate	01/01/06 to 12/31/06	04/01/06 to 03/31/07	07/01/06 to 06/30/07	10/1/06 to 09/30/07
Literacy and Numeracy Gains State Reporting Option #1	10/1/05 to 09/30/06	01/01/06 to 12/31/06	04/01/06 to 03/31/07	07/1/06 to 06/30/07
Literacy and Numeracy Gains State Reporting Option #2	07/01/06 to 06/30/07 <sup>(4)</sup>	07/01/06 to 06/30/07 <sup>(4)</sup>	07/01/06 to 06/30/07 <sup>(4)</sup>	07/01/06 to 06/30/07
Skill Attainment Rate	07/01/06 to 06/30/07	10/1/06 to 09/30/07	01/01/07 to 12/31/07	04/1/07 to 03/31/08
Youth Diploma or Equivalent Rate	07/01/06 to 06/30/07	10/1/06 to 09/30/07	01/01/07 to 12/31/07	04/1/07 to 03/31/08
Entered Employment Rate	01/01/06 to 12/31/06	04/01/06 to 03/31/07	07/01/06 to 06/30/07	10/1/06 to 09/30/07
Employment and Credential Rates	01/01/06 to 12/31/06	04/01/06 to 03/31/07	07/01/06 to 06/30/07	10/1/06 to 09/30/07
Employment Retention Rate	07/1/05 to 06/30/06	10/01/05 to 09/30/06	01/01/06 to 12/31/06	04/1/06 to 03/31/07
Six Months Earnings Increase	07/1/05 to 06/30/06	10/01/05 to 09/30/06	01/01/06 to 12/31/06	04/1/06 to 03/31/07

**Additional Notes:**

(4) Only partial data will continue to be reported. Because it takes five calendar quarters for full data to become available on any quarterly youth participant cohort, the reporting schedule reflects the Department's expectation that full outcomes data on youth participants enrolled between July 1, 2006 and June 30, 2007 will be reported on the August 2008 quarterly report. This will be the first quarterly report in which the youth reporting cohorts will be aligned for states who choose either reporting option #1 or #2.



## **APPENDIX B. RECORD LAYOUT AND EDITS**

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The following table lists the field number, field name, valid values, edit checks, and error messages for every field in the DRVS record layout. The record layout can also be viewed through the software by selecting Import / Source Table Record Layout. See Chapter III for detailed instructions for preparing the import file using the record layout. Also see Appendix A for the reporting schedule and the date ranges of participants and exiters to be included in each quarterly import file.

**Data Reporting and Validation Software (DRVS) Release 5.0**

**WORKFORCE INVESTMENT ACT PROGRAMS**  
**Import File Specifications & Edit Checks**

**IMPORTANT NOTE:** This document contains data element specifications and edit checks that will be used to support implementation of the Employment and Training Administration's (ETA) Data Reporting and Validation Software (DRVS) Release 5.0 for WIA Adult, Dislocated Worker (including NEGs), and Youth programs. DRVS for WIA programs is being upgraded to support state implementation of common performance measures and other revised reporting requirements approved by the United States Office of Management and Budget (OMB) beginning PY2005. A crosswalk of the data element numbers, where applicable, from the old WIASRD to the new WIASRD format is also provided. Some of the old WIASRD elements have been eliminated from the WIA program reporting system and are not displayed.

New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Additional Edit Checks		Error Type	
			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>		
<b>Additional Global Edit Rules</b>						
		Duplicate Record Detection Logic		<p>A. If multiple records have the same Individual Identifier (WIASRD 101), then no record can have a Date of Program Participation (WIASRD 302) or a Date of Exit (WIASRD 303) between the Date of Program Participation and the Date of Exit.</p> <p>B. If multiple records have the same Individual Identifier (WIASRD 101), then no record can have a Date of Program Participation (WIASRD 302) or a Date of Exit (WIASRD 303) between the Date of Program Participation and the Date of Exit plus 90 days of any other record with the same Individual Identifier.</p> <p><b>Important Note:</b> Edit check B will become effective for all participants who exit on or after July 1, 2006.</p> <p>C. If multiple records have the same Individual Identifier, then only the record with the most recent Date of Program Participation can have a blank Date of Exit.</p>	<b>Reject</b>	ERROR MESSAGES
		Required Program Funding Stream Edit Logic		<p>A. WIASRD 304 (Adult (local formula)) must be 1 or WIASRD 305 (Dislocated Worker (local formula)) must be 1 or WIASRD 306 (Date of First Youth Service)) must have a valid date or WIASRD 308 (Dislocated Worker (Statewide 15% Activities)) must be 1 or WIASRD 310 (Adult (Statewide 15% Activities)) must be 1 or WIASRD 312 (Rapid Response (Additional Assistance)) must be 1 or WIASRD 313a (NEG Project ID) must not be null.</p>	<b>Reject</b>	A. No funding stream is specified.
		Age Edits for Youth and Non-Youth Funding Streams		<p>A. Age for youth funding stream (calculated at the Date of First Youth Service WIASRD 306) cannot be &lt;14 or &gt;21 if WIASRD 306 has a valid date.</p> <p>B. Age cannot be &lt;14 or &gt;100 if WIASRD 306 is null and WIASRD 307 is 2.</p>	<p><b>A. Reject</b></p> <p><b>B. Warning</b></p>	<p>A. Participant identified as being served by youth funds is not between 14 and 21 years of age on date of first youth service.</p> <p>B. Invalid age - Participant cannot be younger than 14 or older than 100 years old at participation.</p>

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Additional Edit Checks	
				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type
		Edit Check for Employed, Type of Employment Match, and Wages -- 1st Quarter After Exit Quarter		A. If WIASRD 601 (Employed in 1st Quarter After Exit Quarter) is 3 and WIASRD 602 (Type of Employment Match 1st Quarter After Exit Quarter) is 6 and WIASRD 615 (Wages 1st Quarter After Exit Quarter) is 999999.99 and the report quarter is 3 or more quarters after the exit quarter, then change WIASRD 601 to 2, WIASRD 602 to 0, and WIASRD 615 to 0.	<b>Default Warning</b>  A. Employment, Type of Employment Match, and Wages 1st Quarter After Exit Quarter cannot be pending when the report quarter is 3 or more quarters after the exit quarter. Values for these fields have been changed to Unemployed.
		Edit Check for Employed, Type of Employment Match, and Wages -- 2nd Quarter After Exit Quarter		A. If WIASRD 606 (Employed in 2nd Quarter After Exit Quarter) is 3 and WIASRD 607 (Type of Employment Match 2nd Quarter After Exit Quarter) is 6 and WIASRD 616 (Wages 2nd Quarter After Exit Quarter) is 999999.99 and the report quarter is 4 or more quarters after the exit quarter, then change WIASRD 606 to 2, WIASRD 607 to 0, and WIASRD 616 to 0.	<b>Default Warning</b>  A. Employment, Type of Employment Match, and Wages 2nd Quarter After Exit Quarter cannot be pending when the report quarter is 4 or more quarters after the exit quarter. Values for these fields have been changed to Unemployed.
		Edit Check for Employed, Type of Employment Match, and Wages -- 3rd Quarter After Exit Quarter		A. If WIASRD 608 (Employed in 3rd Quarter After Exit Quarter) is 3 and WIASRD 609 (Type of Employment Match 3rd Quarter After Exit Quarter) is 6 and WIASRD 617 (Wages 3rd Quarter After Exit Quarter) is 999999.99 and the report quarter is 5 or more quarters after the exit quarter, then change WIASRD 608 to 2, WIASRD 609 to 0, and WIASRD 617 to 0.	<b>Default Warning</b>  A. Employment, Type of Employment Match, and Wages 3rd Quarter After Exit Quarter cannot be pending when the report quarter is 5 or more quarters after the exit quarter. Values for these fields have been changed to Unemployed.
		Edit Check for Employed, Type of Employment Match, and Wages -- 4th Quarter After Exit Quarter		A. If WIASRD 610 (Employed in 4th Quarter After Exit Quarter) is 3 and WIASRD 611 (Type of Employment Match 4th Quarter After Exit Quarter) is 6 and WIASRD 618 (Wages 4th Quarter After Exit Quarter) is 999999.99 and the report quarter is 6 or more quarters after the exit quarter, then change WIASRD 610 to 2, WIASRD 611 to 0, and WIASRD 618 to 0.	<b>Default Warning</b>  A. Employment, Type of Employment Match, and Wages 4th Quarter After Exit Quarter cannot be pending when the report quarter is 6 or more quarters after the exit quarter. Values for these fields have been changed to Unemployed.

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			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>		
<b>SECTION I - INDIVIDUAL INFORMATION</b>						
1	N/A	OBS Number	000000000 (No hyphens)	A. Mandatory field in DRVS version 5.0. B. Must be unique for each record.	Reject	A-B. OBS number is missing or is not unique.
2	101	Individual Identifier	XXXXXXXXXX (No hyphens)	A. Mandatory field in DRVS version 5.0.	Reject	A. Individual Identifier is missing or invalid.
3	102	Date of Birth	YYMMDD	A. Mandatory field in DRVS version 5.0.	Reject	A. Date of Birth is missing or invalid.
4	103	Gender	1 = Male 2 = Female Blank or 0 = did not self-identify	No additional edit checks.		
5	104	Individual with a Disability	1 = Yes 2 = No Blank or 0 = did not self identify	No additional edit checks.		
6	105	Ethnicity Hispanic/ Latino	1 = Yes 2 = No Blank or 0 = did not self identify	No additional edit checks.		
7	106	American Indian or Alaska Native	1 = Yes Blank or 0 = did not self identify	No additional edit checks.		
8	107	Asian	1 = Yes Blank or 0 = did not self identify	No additional edit checks.		
9	108	Black or African American	1 = Yes Blank or 0 = did not self identify	No additional edit checks.		
10	109	Hawaiian Native or other Pacific Islander	1 = Yes Blank or 0 = did not self identify	No additional edit checks.		

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>			
11	110	White	1 = Yes Blank or 0 = did not self identify	No additional edit checks.			
12	111	Eligible Veteran Status	1 = Yes, <= 180 days 2 = Yes, Eligible Veteran 3 = Yes, Other Eligible Person 4 = No Blank = not applicable (Younger Youth only)	A. Must be 2 if WIASRD 112 (Campaign Veteran) is 1. B. Must be 2 if WIASRD 113 (Disabled Veteran) is 1 or 2 C. Must be 2 if WIASRD 114 (Recently Separated Veteran) is 1	<b>Warning</b>	A-C. The value for Eligible Veteran Status does not meet one of the following conditions: - Eligible Veteran Status must be 2 (Yes, Eligible Veteran) if Campaign Veteran is 1 (Yes). - Eligible Veteran Status must be 2 (Yes, Eligible Veteran) if Disabled Veteran is 1 or 2 (Yes). - Eligible Veteran Status must be 2 (Yes, Eligible Veteran) if Recently Separated Veteran is 1 (Yes).	
13	112	Campaign Veteran	1 = Yes 2 = No Blank or 0 = Not known or Not Applicable (Younger Youth only)	A. Must be 1 or 2 if WIASRD 111 (Eligible Veteran Status) is 1 or 2.	<b>Warning</b>	A. Campaign Veteran cannot be blank or 0 if participant is an Eligible Veteran.	
14	113	Disabled Veteran	1 = Yes 2 = Yes, special disabled 3 = No Blank or 0 = Not known or Not Applicable (Younger Youth only)	A. Must be 1, 2 or 3 if WIASRD 111 (Eligible Veteran Status) is 1 or 2.	<b>Warning</b>	A. Disabled Veteran cannot be blank or 0 if participant is an Eligible Veteran.	
15	114	Recently Separated Veteran	1 = Yes 2 = No Blank or 0 = Not known or Not Applicable (Younger Youth only)	A. Must be 1 or 2 if WIASRD 111 (Eligible Veteran Status) is 1 or 2.	<b>Warning</b>	A. Recently Separated Veteran cannot be blank or 0 if participant is an Eligible Veteran.	
16	115	Employment Status at Participation	1 = Employed 2 = Employed, but Received Notice of Termination of Employment or Military Separation 3 = Not Employed	No additional edit checks.			

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type	
17	116	Limited English Language Proficiency	1 = Yes 2 = No Blank or 0 = Adult or Dislocated Worker/NEG core services only	No additional edit checks.		
18	117	Single Parent	1 = Yes 2 = No Blank or 0 = Adult or Dislocated Worker/NEG core services only	No additional edit checks.		
19	118	UC Eligible Status at Participation	1 = Claimant Referred by WPRS 2 = Claimant Not Referred by WPRS 3 = Exhaustee 4 = Neither Claimant nor Exhaustee Blank or 0 = Adult or Dislocated Worker/NEG core services only	No additional edit checks.		
20	119	Low Income	1 = Yes 2 = No Blank or 0 = Adult core services only and for dislocated worker/NEG	No additional edit checks.		
21	120	Temporary Assistance to Needy Families (TANF)	1 = Yes 2 = No Blank or 0 = Adult core services only and for dislocated worker/NEG	No additional edit checks.		
22	121	Other Public Assistance Recipient	1 = Yes 2 = No Blank or 0 = Adult core services only and for dislocated worker/NEG	No additional edit checks.		

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type	
23	122	Highest School Grade Completed	00 = No school grades completed 01 - 12 = Number of elementary/secondary school grades completed 13 - 15 = Number of college, or full-time technical or vocational school years completed 16 = Bachelor's degree or equivalent 17 = Education beyond the Bachelor's degree 87 = Attained High School Diploma 88 = Attained GED or Equivalent 89 = Attained Certificate of Attendance/Completion 90 = Attained other post-secondary degree or certification Blank = Adult, Dislocated Worker, or NEG Core Services only	No additional edit checks.		
24	123	Displaced Homemaker	1 = Yes 2 = No Blank or 0 = Adult and Youth Only	No additional edit checks.		
25	124	Date of Actual Qualifying Dislocation	YYYYMMDD Blank = no date of dislocation	No additional edit checks.		
26	125	Homeless individual and/or runaway youth	1 = Yes 2 = No Blank or 0 = Adults and Dislocated worker/NEG	No additional edit checks.		
27	126	Offender	1 = Yes 2 = No Blank or 0 = Adults and Dislocated worker/NEG	No additional edit checks.		
28	127	Pregnant or Parenting Youth	1 = Yes 2 = No Blank or 0 = Adult only and for dislocated worker/NEG	No additional edit checks.		

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type	
29	128	Youth Who Needs Additional Assistance	1 = Yes 2 = No Blank or 0 = Adult only and for dislocated worker/NEG	No additional edit checks.		
30	129	School Status at Participation	1 = In-school, H.S. or less 2 = In-school, Alternative School 3 = In-school, Post-H.S. 4 = Not attending school or H.S. Dropout 5 = Not attending school; H.S. graduate Blank or 0 = Adult only and for dislocated worker/NEG	A. Must be 3 or 5 if WIASRD 122 (Highest School Grade Completed) is 13-17, 87, 88, or 90. (For Youth only)  B. Must be 1, 2, or 4 if WIASRD 122 (Highest School Grade Completed) is 00-12. (For Youth only)	<b>Reject for Youth</b>	A-B. School Status at Participation and Highest School Grade Completed values are contradictory.
31	130	Basic Literacy Skills Deficiency	1 = Yes 2 = No Blank or 0 = Adult only and for dislocated worker/NEG	No additional edit checks.		
32	131	Foster Care Youth	1 = Yes 2 = No Blank or 0 = Not Known	No additional edit checks.		



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			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	
<b>SECTION II - PROGRAM ACTIVITIES AND SERVICES INFORMATION</b>					
<b>SECTION II.A - PROGRAM PARTICIPATION DATA</b>					
33	301	ETA-Assigned Local Board/Statewide Code	00000	<p>A. The last digit of the ETA-assigned Local Board/Statewide code must end in a 0 or 5 if funded with local Adult, Dislocated Worker or Youth funds (WIASRD 304 = 1, WIASRD 305 = 1, or (WIASRD 306 = valid date and and WIASRD 307 [Youth/Statewide 15% Activities]] = 2 or 3).</p> <p>B. Cannot have the last three digits end in 000.</p> <p>C. The last three digits of the ETA-assigned Local Board/Statewide code must end in 903 if funded with statewide (15%) Youth, statewide (15%) Dislocated Worker, or statewide (15%) Adult (WIASRD 307 = 1, WIASRD 308 = 1, or WIASRD 310 = 1) but not local funds--WIASRD 304 [Adult (Local)] # 1, WIASRD 305 [Dislocated Worker (Local)] # 1, and (WIASRD 306 [Date of First Youth Service]) is not null and WIASRD 307 [Youth/Statewide 15% Activities]] = 1).</p> <p>D. The last three digits of the ETA-assigned Local Board/Statewide code must end in 901 if funded by National Emergency Grant (WIASRD 313a, 313b, or 313c has a valid four-digit number) but not local or statewide funds--WIASRD 304 [Adult (Local)] # 1, WIASRD 305 [Dislocated Worker (Local)] # 1, and WIASRD 306 [Date of First Youth Service] is null, WIASRD 308 [Dislocated Worker (Statewide (15% Activities))] # 1, WIASRD 309 [Incumbent Worker (Statewide (15% Activities))] # 1, and WIASRD 310 [Adult (Statewide (15% Activities))] # 1.</p>	Warning
<p>A-F. The ETA-assigned Local Board/Statewide code is invalid or does not correspond to the funding stream indicated for the participant.</p>					

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>			
34	302	Date of Program Participation	YYYYMMDD	A. Mandatory field in DRVS version 5.0.		<b>Reject</b>	A. Date of Program Participation is missing or invalid.
35	303	Date of Exit	YYYYMMDD Blank = has not exited	A. Must be blank or greater than or equal to WIASRD 302 (Date of Program Participation). B. Must be a valid date if WIASRD 327 (Other Reasons for Exit) is 01, 02, 03, 04, 05, or 06.		<b>Reject</b>	A-B. Date of Exit must be greater than or equal to the Date of Program Participation, and cannot be blank if Other Reasons for Exit is 01 - 06.
36	304	Adult (local formula)	1 = Yes 2 = No Blank or 0 = Dislocated Worker/NEG or Youth only	No additional edit checks.			
37	305	Dislocated Worker (local formula)	1 = Yes 2 = No Blank or 0 = Adult or Youth only	No additional edit checks.			

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>			
38	306	Date of First Youth Service	YYYYMMDD Blank = no youth service		A. Must be blank or greater than or equal to WIASRD 302 (Date of Program Participation). B. Must be blank or less than or equal to WIASRD 303 (Date of Exit). C. Must have valid date if WIASRD 307 (Youth (Statewide 15% Activities)) is 1 or 2.		A-C. Error in Date of First Youth Service field caused by one of the following conditions: - Date of First Youth Service is before the Date of Program Participation or after the Date of Exit. - Date of First Youth Service cannot be blank if Youth (Statewide 15% Activities) funding is 1 or 2 (Yes).
39	307	Youth (Statewide 15% Activities)	1 = Yes, Received Statewide 15% Funded Services only. 2 = Yes, Received Both Statewide 15% and Local Formula Funded Services 3 = No, Did Not Receive Statewide 15% Funded Services Blank or 0 = Adult or dislocated worker/NEG only		No additional edit checks.		
40	308	Dislocated Worker (Statewide 15% Activities)	1 = Yes 2 = No Blank or 0 = Adult or Youth only		No additional edit checks.		
41	309	Incumbent Worker (Statewide 15% Activities)	1 = Yes 2 = No		No additional edit checks.		
42	310	Adult (Statewide 15% Activities)	1 = Yes 2 = No Blank or 0 = Dislocated worker/NEG or Youth only		No additional edit checks.		
43	311	Rapid Response	1 = Yes 2 = No Blank or 0 = Adult or Youth only		No additional edit checks.		
44	312	Rapid Response (Additional Assistance)	1 = Yes 2 = No Blank or 0 = Adult or Youth only		No additional edit checks.		
45	313a	NEG Project ID	XXXX Blank or 0000 = no services received		No additional edit checks.		

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type
46	313b	Second NEG Project ID	XXXX Blank or 0000 = no services received	A. Must be Blank or 0000 if WIASRD 313a is Blank or 0000.	Warning ERROR MESSAGES A. Second NEG Project ID is specified, but First NEG Project ID is not given.
47	313c	Third NEG Project ID	XXXX Blank or 0000 = no services received	A. Must be Blank or 0000 if WIASRD 313b is Blank or 0000.	Warning A. Third NEG Project ID is specified, but Second NEG Project ID is not given.
48	314	Adult Education	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	
49	315	Job Corps	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	
50	316	National Farmworker Jobs Program	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	
51	317	Indian and Native American Programs	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	
52	318	Veterans' Programs	1 = Yes, DVOP/LVER 2 = Yes, VWIP Blank or 0 = no services received or unknown	No additional edit checks.	
53	319	Trade Adjustment Assistance (TAA)	1 = Yes 2 = No Blank or 0 = Youth only	No additional edit checks.	
54	320	Vocational Education	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	
55	321	Vocational Rehabilitation	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	
56	322	Wagner-Peyser Act	1 = Yes 2 = No	No additional edit checks.	
57	323	YouthBuild (Dept. of Housing and Urban Development)	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	
58	324	Title V Older Worker Program	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.	

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type	
59	325	Employment and Training Services Related to Food Stamps	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.		
60	326	Other Non-WIA Programs	1 = Yes Blank or 0 = no services received or unknown	No additional edit checks.		
61	327	Other Reasons for Exit (at time of exit or during 3-quarter measurement period following the quarter of exit)	01 Institutionalized 02 Health/Medical 03 Deceased 04 Family Care 05 Reservists Called to Active Duty 06 Relocated to Mandated Residential Program 99 = Invalid SSN. Blank or 00 = Participant has not exited or exited for reason other than one of the conditions listed above.	A. Must be blank, 00-06, or 99. B. Must be blank, 00, or 99 if WIASRD 303 (Date of Exit) is blank.	Reject	A-B. Error in Other Reasons for Exit field caused by one of the following conditions: - Other Reasons for Exit value is invalid. - Other Reasons for Exit is specified (01 - 06), but no Date of Exit is given.

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Additional Edit Checks		Error Type	ERROR MESSAGES
			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>		
<b>SECTION II.B - SERVICES AND OTHER RELATED ASSISTANCE DATA</b>						
62	328	Received Supportive Services (except needs-related payments)	1 = Yes 2 = No	No additional edit checks.		
63	329	Needs-Related payments (Adults/Dislocated Workers in training services) or stipends (Youth in training)	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG core services only	No additional edit checks.		
64	330	Received Disaster Relief Assistance	1 = Yes 2 = No Blank or 0 = Not Known	No additional edit checks.		
65	331	Received Core Self-Services and Informational Activities	1 = Yes 2 = No Blank or 0 = unknown	No additional edit checks.		
66	332	Date of First Staff Assisted Core Service	YYYYMMDD Blank = no services received	A. Must be blank or be less than or equal to WIASRD 303 (Date of Exit).	<b>Warning</b>	A. Date of First Staff Assisted Core Service is after the Date of Exit.
67	333	Received Workforce Information Services	1 = Yes 2 = No Blank or 0 = unknown	No additional edit checks.		
68	334	Date of First Intensive Service	YYYYMMDD Blank = no services received	A. Must be blank or less than or equal to WIASRD 303 (Date of Exit).	<b>Warning</b>	A. Date of First Intensive Service is after the Date of Exit.

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Additional Edit Checks		Error Type	ERROR MESSAGES
				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>			
69	335	Date Entered Training	YYYYMMDD Blank = no training services received	A. Must be blank or less than or equal to WIASRD 303 (Date of Exit). B. Must have a valid date if WIASRD 340 or 341 (Types of Training) is 1-6. C. Must have a valid date for Adults, Dislocated Workers, and Older Youth if WIASRD 342 (Occupational Skills Training Code) has a valid code.		<b>A. &amp; B. Reject</b> <b>C. Warning</b>	A-B. Type of Training is specified, but no Date Entered Training is given or Date Entered Training is after the Date of Exit. C. Occupational Skills Training Code is specified, but no Date Entered Training is given.
70	336	Date Completed or Withdrew From Training	YYYYMMDD Blank = no training services received	A. Must be blank if WIASRD 335 (Date Entered Training) is blank. B. Must be greater than or equal to WIASRD 335 (Date Entered Training) if WIASRD 335 has a valid date.		<b>Warning</b>	A-B. Date Completed or Withdrew From Training is specified but is prior to Date Entered Training, or no Date Entered Training is given.
71	337	Established Individual Training Account (ITA)	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG core services only or Youth	No additional edit checks.			
72	338	Pell Grant Recipient	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG core services only	No additional edit checks.			
73	339	Received Pre-Vocational Activities	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG core services only or Youth	No additional edit checks.			

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Additional Edit Checks		Error Type	ERROR MESSAGES
				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>			
74	340	Type of Training Service #1	1 = On-the-Job Training 2 = Skill Upgrading & Retraining 3 = Entrepreneurial Training 4 = Adult Education & Literacy Activities in Combination with Training 5 = Customized Training 6 = Other Occupational Skills Training Blank or 0 = no services received	A. Must be 1, 2, 3, 4, 5, or 6 if WIASRD 335 (Date Entered Training) has a valid date. B. Must be 0 or blank if WIASRD 335 (Date Entered Training) is blank.		Warning	A-B. If Date Entered Training or Type of Training is specified, the other must also be specified.
75	341	Type of Training Service #2	1 = On-the-Job Training 2 = Skill Upgrading & Retraining 3 = Entrepreneurial Training 4 = Adult Education & Literacy Activities in Combination with Training 5 = Customized Training 6 = Other Occupational Skills Training Blank or 0 = no services received	A. Must be 0 or blank if WIASRD 340 (Type of Training Service #1) is 0 or blank.		Warning	A. Type of Training #2 is specified, but no Type of Training #1 is given.
76	342	Occupational Skills Training Code	00000000 Blank or 00000000 = unavailable or unknown	No additional edit checks.			
<b>SECTION II.C - ADDITIONAL YOUTH SERVICES DATA</b>							
77	343	Enrolled in Education	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG only	A. Must be 1 if WIASRD 670 (School Status at Exit) is 1, 2, or 3.		Warning	A. Enrolled in Education and School Status at Exit values are contradictory.
78	344	Received Educational Achievement Services	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG only	No additional edit checks.			
79	345	Received Employment Services	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG only	No additional edit checks.			



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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Additional Edit Checks	
				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type
80	346	Received Summer Employment Opportunities	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG only	No additional edit checks.	
81	347	Received Additional Support for Youth Services	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG only	No additional edit checks.	
82	348	Received Leadership Development Opportunities	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG only	No additional edit checks.	
83	349	Received Follow-up Services	1 = Yes 2 = No Blank or 0 = Adult or dislocated worker/NEG only	No additional edit checks.	

ERROR MESSAGES

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Additional Edit Checks		Error Type
			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	
<b>SECTION III - PROGRAM OUTCOMES INFORMATION</b>					
<b>SECTION IIIA - EMPLOYMENT AND JOB RETENTION DATA</b>					
84	601	Employed in 1st Quarter After Exit Quarter	1 = Yes 2 = No 3 = Information not yet available	A. Must be 1 if WIASRD 602 (Type of Employment Match 1st Quarter After Exit Quarter) is 1-5. B. Must be 2 if WIASRD 602 is Blank or 0. C. Must be 3 if WIASRD 602 is 6. D. Must not be 3 if report quarter is 3 or more quarters after exit quarter. E. Must be 3 if WIASRD 303 (Date of Exit) is null.	<b>Reject</b>  A-E. Error in Employed in 1st Quarter After Exit Quarter field caused by one of the following conditions: - Employed in 1st Quarter After Exit Quarter must be 1 (Yes) if Type of Employment Match is 1-5 (Wage records, Employment records, or Supplemental). - Employed in 1st Quarter After Exit Quarter must be 2 (No) if Type of Employment Match is blank or 0 (Not Employed). - Employed in 1st Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Type of Employment Match is 6 (Information Not Yet Available). - Employed in 1st Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Date of Exit is blank. - Employed in 1st Quarter After Exit Quarter cannot be 3 (Information Not Yet Available) if report quarter is 3 or more quarters after the exit quarter.
85	602	Type of Employment Match 1st Quarter After Exit Quarter	1 = UI Wage Records (In-State & WRIS) 2 = Federal Employment Records (OPM, USPS) 3 = Military Employment Records (DOD) 4 = Other Administrative Wage Records 5 = Supplemental through case management, participant survey, and/or verification with the employer 6 = Information not yet available Blank or 0 = not employed	A. Must be 1-4 if WIASRD 615 (Wages 1st Quarter After Exit Quarter) is >0 and <999999.99. B. Must be 0, 5, or blank if WIASRD 615 is 0 or blank. C. Must be 6 if WIASRD 615 is 999999.99.	<b>Reject</b>  A-C. The value for Type of Employment Match 1st Quarter After Exit Quarter does not meet one of the following conditions: - Type of Employment Match 1st Quarter After Exit Quarter must be 1-4 (Wage or Employment Records) if Wages is >0. - Type of Employment Match 1st Quarter After Exit Quarter must be 5, blank or 0 (Supplemental or Not Employed) if Wages is blank or 0. - Type of Employment Match 1st Quarter After Exit Quarter must be 6 (Information Not Yet Available) if Wages are 999999.99 (Not Yet Available).

ERROR MESSAGES

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Additional Edit Checks		Error Type
				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>		
86	603	Occupational Code (if available)	00000000 Blank or 00000000 = unavailable or unknown (No hyphens or periods)	A. Must be blank or 00000000 if WIASRD 601 (Employed 1st Quarter After Exit Quarter) is 2 or 3		<b>Warning</b>
87	604	Entered Training-Related Employment	1 = Yes 2 = No Blank or 0 = not applicable Younger Youth, Adult or Dislocated Worker/NEG core services only	A. Must be 1 or 2 if WIASRD 335 (Date Entered Training) has a valid date and WIASRD 601 (Employed in 1st Quarter After Exit Quarter) is 1 [for Adults and Dislocated Workers only]. B. Must be 1 or 2 if WIASRD 601 (Employed in 1st Quarter After Exit Quarter) is 1 [for Older Youth only].		<b>Warning</b>
88	605	Entered non-Traditional Employment	1 = Yes 2 = No Blank or 0 = not applicable Younger Youth only	A. Must be 1 or 2 if WIASRD 601 (Employed in 1st Quarter After Exit Quarter) is 1.		<b>Warning</b>
89	606	Employed in 2nd Quarter After Exit Quarter	1 = Yes 2 = No Blank or 0 = not applicable (Younger Youth only)	A. Must be 1 if WIASRD 607 (Type of Employment Match 2nd Quarter After Exit Quarter) is 1-5. B. Must be 2 if WIASRD 607 is Blank or 0. (Not for Younger Youth) C. Must be 3 if WIASRD 607 is 6 D. Must not be 3 if report quarter is 4 or more quarters after exit quarter. (Not for Younger Youth) E. Must be 3 if WIASRD 303 (Date of Exit) is null. (Not for Younger Youth)		<b>Reject</b>

**ERROR MESSAGES**

A. Occupational Code cannot be given unless Employed 1st Quarter After Exit Quarter is 1 (Yes).

A-B. Entered Training-Related Employment cannot be blank or 0 for Older Youth or for any participant that has a Date Entered Training and was Employed in 1st Quarter after Exit Quarter.

A. If participant was Employed in 1st Quarter after Exit Quarter, Entered Non-Traditional Employment cannot be blank or 0.

A-E. Error in Employed in 2nd Quarter After Exit Quarter field caused by one of the following conditions:

- Employed in 2nd Quarter After Exit Quarter must be 1 (Yes) if Type of Employment Match is 1-5 (Wage records, Employment records, or Supplemental).
- Employed in 2nd Quarter After Exit Quarter must be 2 (No) if Type of Employment Match is blank or 0 (Not Employed).
- Employed in 2nd Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Type of Employment Match is 6 (Information Not Yet Available).
- Employed in 2nd Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Date of Exit is blank.
- Employed in 2nd Quarter After Exit Quarter cannot be 3 (Information Not Yet Available) if report quarter is 4 or more quarters after the exit quarter.

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Additional Edit Checks	
				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type
90	607	Type of Employment Match 2nd Quarter After Exit Quarter	1 = UI Wage Records (In-State & WRIS) 2 = Federal Employment Records (OPM, USPS) 3 = Military Employment Records (DOD) 4 = Other Administrative Wage Records 5 = Supplemental through case management, participant survey, and/or verification with the employer 6 = Information not yet available Blank or 0 = not employed	A. Must be 1-4 if WIASRD 616 (Wages 2nd Quarter After Exit Quarter) is >0 and <999999.99. B. Must be 0, 5, or blank if WIASRD 616 is 0 or blank. C. Must be 6 if WIASRD 616 is 999999.99.	ERROR MESSAGES A-C. The value for Type of Employment Match 2nd Quarter After Exit Quarter does not meet one of the following conditions: - Type of Employment Match 2nd Quarter After Exit Quarter must be 1-4 (Wage or Employment Records) if Wages is >0. - Type of Employment Match 2nd Quarter After Exit Quarter must be 5, blank or 0 (Supplemental or Not Employed) if Wages is blank or 0. - Type of Employment Match 2nd Quarter After Exit Quarter must be 6 (Information Not Yet Available) if Wages are 999999.99 (Not Yet Available).
91	608	Employed in 3rd Quarter After Exit Quarter	1 = Yes 2 = No 3 = Information not yet available	A. Must be 1 if WIASRD 609 (Type of Employment Match 3rd Quarter After Exit Quarter) is 1-5. B. Must be 2 if WIASRD 609 is Blank or 0. C. Must be 3 if WIASRD 609 is 6 D. Must not be 3 if report quarter is 5 or more quarters after exit quarter. E. Must be 3 if WIASRD 303 (Date of Exit) is null.	A-E. Error in Employed in 3rd Quarter After Exit Quarter field caused by one of the following conditions: - Employed in 3rd Quarter After Exit Quarter must be 1 (Yes) if Type of Employment Match is 1-5 (Wage records, Employment records, or Supplemental). - Employed in 3rd Quarter After Exit Quarter must be 2 (No) if Type of Employment Match is blank or 0 (Not Employed). - Employed in 3rd Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Type of Employment Match is 6 (Information Not Yet Available). - Employed in 3rd Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Date of Exit is blank. - Employed in 3rd Quarter After Exit Quarter cannot be 3 (Information Not Yet Available) if report quarter is 5 or more quarters after the exit quarter.

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>		
92	609	Type of Employment Match 3rd Quarter After Exit Quarter	1 = UI Wage Records (In-State & WRIS) 2 = Federal Employment Records (OPM, USPS) 3 = Military Employment Records (DOD) 4 = Other Administrative Wage Records 5 = Supplemental through case management, participant survey, and/or verification with the employer 6 = Information not yet available Blank or 0 = not employed	A. Must be 1-4 if WIASRD 617 (Wages 3rd Quarter After Exit Quarter) is >0 and <999999.99. B. Must be 0, 5, or blank if WIASRD 617 is 0 or blank. C. Must be 6 if WIASRD 617 is 999999.99.		ERROR MESSAGES A-C. The value for Type of Employment Match 3rd Quarter After Exit Quarter does not meet one of the following conditions: - Type of Employment Match 3rd Quarter After Exit Quarter must be 1-4 (Wage or Employment Records) if Wages is >0. - Type of Employment Match 3rd Quarter After Exit Quarter must be 5, blank or 0 (Supplemental or Not Employed) if Wages is blank or 0. - Type of Employment Match 3rd Quarter After Exit Quarter must be 6 (Information Not Yet Available) if Wages are 999999.99 (Not Yet Available).
93	610	Employed in 4th Quarter After Exit Quarter	1 = Yes 2 = No 3 = Information not yet available Blank or 0 = not applicable (Younger Youth only)	A. Must be 1 if WIASRD 611 (Type of Employment Match 4th Quarter After Exit Quarter) is 1-5. B. Must be 2 if WIASRD 611 is Blank or 0. (Not for Younger Youth) C. Must be 3 if WIASRD 611 is 6 D. Must not be 3 if report quarter is 6 or more quarters after exit quarter. (Not for Younger Youth) E. Must be 3 if WIASRD 303 (Date of Exit) is null. (Not for Younger Youth)		A-E. Error in Employed in 4th Quarter After Exit Quarter field caused by one of the following conditions: - Employed in 4th Quarter After Exit Quarter must be 1 (Yes) if Type of Employment Match is 1-5 (Wage records, Employment records, or Supplemental). - Employed in 4th Quarter After Exit Quarter must be 2 (No) if Type of Employment Match is blank or 0 (Not Employed). - Employed in 4th Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Type of Employment Match is 6 (Information Not Yet Available). - Employed in 4th Quarter After Exit Quarter must be 3 (Information Not Yet Available) if Date of Exit is blank. - Employed in 4th Quarter After Exit Quarter cannot be 3 (Information Not Yet Available) if report quarter is 6 or more quarters after the exit quarter.

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Additional Edit Checks		
			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	
94	611	Type of Employment Match 4th Quarter After Exit Quarter	<p>1 = UI Wage Records (In-State &amp; WRIS)</p> <p>2 = Federal Employment Records (OPM, USPS)</p> <p>3 = Military Employment Records (DOD)</p> <p>4 = Other Administrative Wage Records</p> <p>5 = Supplemental through case management, participant survey, and/or verification with the employer</p> <p>6 = Information not yet available</p> <p>Blank or 0 = not employed</p>	<p>A. Must be 1-4 if WIASRD 618 (Wages 4th Quarter After Exit Quarter) is &gt;0 and &lt;999999.99.</p> <p>B. Must be 0, 5, or blank if WIASRD 618 is 0 or blank.</p> <p>C. Must be 6 if WIASRD 618 is 999999.99.</p>	<p>Warning</p>
			<p><b>ERROR MESSAGES</b></p> <p>A-C. The value for Type of Employment Match 4th Quarter After Exit Quarter does not meet one of the following conditions:</p> <ul style="list-style-type: none"> <li>- Type of Employment Match 4th Quarter After Exit Quarter must be 1-4 (Wage or Employment Records) if Wages is &gt;0.</li> <li>- Type of Employment Match 4th Quarter After Exit Quarter must be 5, blank or 0 (Supplemental or Not Employed) if Wages is blank or 0.</li> <li>- Type of Employment Match 4th Quarter After Exit Quarter must be 6 (Information Not Yet Available) if Wages are 999999.99 (Not Yet Available).</li> </ul>		

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			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	
<b>SECTION III.B - WAGE RECORD DATA</b>					
95	612	Wages 3rd Quarter Prior to Participation Quarter	000000.00 Blank = not applicable	A. Must be >=0 and <=999999.99 or blank. B. Must not be >100000.00 and <999999.99.	A. Reject B. Warning
96	613	Wages 2nd Quarter Prior to Participation Quarter	000000.00 Blank = not applicable	A. Must be >=0 and <=999999.99 or blank. B. Must not be >100000.00 and <999999.99.	A. Reject B. Warning
97	614	Wages 1st Quarter Prior to Participation Quarter	000000.00 Blank = not applicable	A. Must be >=0 and <=999999.99 or blank. B. Must not be >100000.00 and <999999.99.	A. Reject B. Warning
98	615	Wages 1st Quarter After Exit Quarter	000000.00 Blank = not applicable	A. Must be >=0 and <=999999.99 or blank. B. Must not be >50000.00 and <999999.99.	A. Reject B. Warning
99	616	Wages 2nd Quarter After Exit Quarter	000000.00 Blank = not applicable	A. Must be >=0 and <=999999.99 or blank. B. Must not be >50000.00 and <999999.99.	A. Reject B. Warning
100	617	Wages 3rd Quarter After Exit Quarter	000000.00 Blank = not applicable	A. Must be >=0 and <=999999.99 or blank. B. Must not be >50000.00 and <999999.99.	A. Reject B. Warning
101	618	Wages 4th Quarter After Exit Quarter	000000.00 Blank = not applicable	A. Must be >=0 and <=999999.99 or blank. B. Must not be >50000.00 and <999999.99.	A. Reject B. Warning
<b>SECTION III.C - EDUCATION, CREDENTIAL, AND SKILL ATTAINMENT DATA</b>					

ERROR MESSAGES

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WORKFORCE INVESTMENT ACT PROGRAMS  
Import File Specifications & Edit Checks

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New DRVS Release 5.0 Field No.	New WIASRD No.	Data Element Name	Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Additional Edit Checks	
				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type
102	619	Type of Recognized Credential	1 = High School Diploma/GED 2 = AA or AS Diploma/Degree 3 = BA or BS Diploma/Degree 4 = Occupational Skills License 5 = Occupational Skills Certificate or Credential 6 = Other Recognized Educational or Occupational Skills Credential/Certificate 0 = Individual received training, but no recognized credential received. Blank = Individual did not receive training.	Important Note: The following edit checks differ by program funding stream: A. Must be 0-6 if WIASRD 340 (Type of Training Service #1) = 1-6 or WIASRD 341 (Type of Training Service #2) = 1-6 and the report date is after the end of the third quarter after the quarter of exit [Adults and Dislocated Workers only]. B. Must be 0-6 if the report date is after the end of the third quarter after the quarter of exit [Older Youth only]. C. Must not be 1 if WIASRD 129 (School Status at Participation) is 3 or 5 D. Must not be 2 or 3 if WIASRD 122 is 16 or 17.	Reject  A-D. Error in Type of Recognized Credential field caused by one of the following conditions: - Type of Recognized Credential and School Status at Participation values are contradictory. - If the report date is after the end of the third quarter after the exit quarter, Type of Recognized Credential cannot be blank for Older Youth or any other participant for whom Type of Training Service is specified.
103	620	Goal #1 Type	1 = Basic Skills 2 = Occupational Skills 3 = Work Readiness Skills Blank or 0 = goal #1 is not set	A. Must be 1, 2, or 3 if WIASRD 129 (School Status at Participation) is 1 or 2, or WIASRD 129 is 3 and WIASRD 130 (Basic Skills Deficient) is 1.	Warning  A. Goal Type 1 cannot be blank or 0 if participant is In School or Basic Skills Deficient at Participation (WIASRD Elements 129 and 130).
104	621	Date Goal #1 Was Set	YYYYMMDD Blank = goal #1 is not set	A. Must be valid date (YYYYMMDD) if WIASRD 620 (Goal #1 Type) is 1, 2, or 3. B. Must be blank if WIASRD 620 (Goal #1 Type) is blank or 0.	A-B. Improper correspondence between Goal #1 Type and Date Goal #1 Was Set.



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					Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>			
105	622	Attainment of Goal #1	1 = Attained 2 = Set, but not attained 3 = Set, but attainment is pending Blank or 0 = goal #1 is not set	1 = Attained 2 = Set, but not attained 3 = Set, but attainment is pending Blank or 0 = goal #1 is not set	A. Must be 1, 2, or 3 if WIASRD 620 (Goal #1 Type) is 1, 2, or 3. B. Must be 1 if WIASRD 623 (Date Attained Goal #1) is a valid date. C. Must be blank or 0 if WIASRD 620 (Goal #1 Type) is blank or 0. D. Must not be 3 if WIASRD 303 (Date of Exit) is a valid date.	Warning	A-D. Error in Attainment of Goal #1 field caused by one of the following conditions: - Attainment of Goal #1 cannot be blank or 0 if Goal #1 Type is specified. - Values in the Goal #1 Attainment fields (WIASRD Elements 622 and 623) are contradictory. - Attainment of Goal #1 must be blank or 0 if no Goal #1 Type is specified. - Attainment of Goal #1 cannot be 3 (pending) if participant has a Date of Exit.	
106	623	Date Attained Goal #1	YYYYMMDD Blank = goal #1 is not set	YYYYMMDD Blank = goal #1 is not set	A. Must be greater than or equal to WIASRD 621 (Date Goal #1 Was Set) if WIASRD 622 (Attainment of Goal #1) is 1.	Reject	A. Date Attained Goal #1 is missing or is before Date Goal #1 Was Set.	
107	624	Goal #2 Type	1 = Basic Skills 2 = Occupational Skills 3 = Work Readiness Skills Blank or 0 = goal #2 is not set	1 = Basic Skills 2 = Occupational Skills 3 = Work Readiness Skills Blank or 0 = goal #2 is not set	No additional edit checks.			
108	625	Date Goal #2 Was Set	YYYYMMDD Blank = goal #2 is not set	YYYYMMDD Blank = goal #2 is not set	A. Must be greater than or equal to WIASRD 621 (Date Goal #1 Was Set) if WIASRD 624 (Goal #2 Type) is 1, 2, or 3. B. Must be blank if WIASRD 624 (Goal #2 Type) is blank or 0.	Warning	A-B. Error in Date Goal #2 Was Set field caused by one of the following conditions: - Date Goal #2 Was Set is missing or is before the Date Goal #1 Was Set. - Participant has a Date Goal #2 Was Set, but no Goal #2 Type is specified.	
109	626	Attainment of Goal #2	1 = Attained 2 = Set, but not attained before 1 year anniversary date 3 = Set, but attainment is pending Blank or 0 = goal #2 is not set	1 = Attained 2 = Set, but not attained before 1 year anniversary date 3 = Set, but attainment is pending Blank or 0 = goal #2 is not set	A. Must be 1, 2, or 3 if WIASRD 624 (Goal #2 type) is 1, 2, or 3. B. Must be blank or 0 if WIASRD 624 (Goal #2 type) is blank or 0. C. Must not be 3 if WIASRD 303 (Date of Exit) is a valid date.	Warning	A-D. Error in Attainment of Goal #2 field caused by one of the following conditions: - Attainment of Goal #2 cannot be blank or 0 if Goal #2 Type is specified. - Attainment of Goal #2 must be blank or 0 if no Goal #2 Type is specified. - Attainment of Goal #2 cannot be 3 (pending) if participant has a Date of Exit.	

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			(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)	(all references refer to new DRVS field numbers)			
110	627	Date Attained Goal #2	YYYYMMDD Blank = goal #2 is not set	A. Must be greater than or equal to WIASRD 625 (Date Goal #2 Was Set) if WIASRD 626 (Attainment of Goal #2) is 1. B. Must be blank if WIASRD 626 (Attainment of Goal #2) is 2, 3, 0 or blank.	A. Must be greater than or equal to WIASRD 625 (Date Goal #2 Was Set) if WIASRD 628 (Attainment of Goal #2) is 1, 2, or 3. B. Must be blank if WIASRD 628 (Goal #3 Type) is blank or 0.	Warning	A-B. Date Attained Goal #2 must correspond to the values specified for the other Goal #2 fields (WIASRD Elements 624-627).
111	628	Goal #3 Type	1 = Basic Skills 2 = Occupational Skills 3 = Work Readiness Skills Blank or 0 = goal #3 is not set	No additional edit checks.			
112	629	Date Goal #3 Was Set	YYYYMMDD Blank = goal #3 is not set	A. Must be greater than or equal to WIASRD 625 (Date Goal #2 Was Set) if WIASRD 628 (Goal #3 Type) is 1, 2, or 3. B. Must be blank if WIASRD 628 (Goal #3 Type) is blank or 0.	A. Must be greater than or equal to WIASRD 625 (Date Goal #2 Was Set) if WIASRD 628 (Goal #3 Type) is 1, 2, or 3. B. Must be blank if WIASRD 628 (Goal #3 Type) is blank or 0.	Warning	A-B. Error in Date Goal#3 Was Set field caused by one of the following conditions: - Date Goal #3 Was Set is missing or is before the Date Goal #2 Was Set - Participant has a Date Goal #3 Was Set, but no Goal #3 Type is specified.
113	630	Attainment of Goal #3	1 = Attained 2 = Set, but not attained before 1 year anniversary date 3 = Set, but attainment is pending Blank or 0 = goal #3 is not set	A. Must be 1, 2, or 3 if WIASRD 628 (Goal #3 Type) is 1, 2, or 3. B. Must be blank or 0 if WIASRD 628 (Goal #3 Type) is blank or 0. C. Must not be 3 if WIASRD 303 (Date of Exit) is a valid date.	A. Must be 1, 2, or 3 if WIASRD 628 (Goal #3 Type) is 1, 2, or 3. B. Must be blank or 0 if WIASRD 628 (Goal #3 Type) is blank or 0. C. Must not be 3 if WIASRD 303 (Date of Exit) is a valid date.	Warning	A-D. Error in Attainment of Goal #3 field caused by one of the following conditions: - Attainment of Goal #3 cannot be blank or 0 if Goal #3 Type is specified. - Attainment of Goal #3 must be blank or 0 if no Goal #3 Type is specified. - Attainment of Goal #3 cannot be 3 (pending) if participant has a Date of Exit.
114	631	Date Attained Goal #3	YYYYMMDD Blank = goal #3 is not set	A. Must be greater than or equal to WIASRD 629 (Date Goal #3 Was Set) if WIASRD 630 (Attainment of Goal #3) is 1. B. Must be blank if WIASRD 630 (Attainment of Goal #3) is 2, 3, 0 or blank.	A. Must be greater than or equal to WIASRD 629 (Date Goal #3 Was Set) if WIASRD 630 (Attainment of Goal #3) is 1. B. Must be blank if WIASRD 630 (Attainment of Goal #3) is 2, 3, 0 or blank.	Warning	A-B. Date Attained Goal #3 must correspond to the values specified for the other Goal #3 fields (WIASRD Elements 628-631).
115 to 150	632 to 667	Information on Additional Youth Goals	Same values as WIASRD 628 through 631 - corresponding to goal type, date goal was set, attainment of goal, and date attained goal.	Same edit checks as WIASRD 628 through 631 - corresponding to goal type, date goal was set, attainment of goal, and date attained goal.	Same edit checks as WIASRD 628 through 631 - corresponding to goal type, date goal was set, attainment of goal, and date attained goal.	Warning	Same error messages as WIASRD 628 through 631 - corresponding to goal type, date goal was set, attainment of goal, and date attained goal.

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>	Error Type	
151	668	Attained Diploma, GED, or Certificate	1 = Individual attained a secondary school (high school) diploma. 2 = Individual attained a GED or high school equivalency diploma. 3 = Individual attained a certificate in recognition of attainment of technical or occupational skills. 4 = Individual did not attain a diploma, GED, or certificate Blank or 0 = Not applicable (Adult, Dislocated Worker, or NEG funding streams only) or Not Known (Older Youth 19-21 only)	A. Must not be 1 or 2 if WIASRD 129 (School Status at Participation) is 3 or 5. B. Must be 1, 2, 3, or 4 if WIASRD 129 (School Status at Participation) is 1, 2, or 4. (For Younger Youth only)	<b>A. Reject</b> <b>B. Warning</b>	ERROR MESSAGES A. Attained Diploma, GED, or Certificate and School Status at Participation values are contradictory. B. For younger youth participants, Attained Diploma, GED, or Certificate cannot be blank or 0 if School Status at Participation is In School or H.S. Dropout.
152	669	Date Attained Degree or Certificate	YYYYMMDD Blank = did not attain a diploma, GED, or certificate	A. Must be greater than WIASRD 302 (Date of Program Participation) if WIASRD 668 (Attained Diploma, GED, or Certificate) is 1, 2, or 3.	<b>Warning</b>	A. Date Attained Degree or Certificate is missing or is not after the Date of Program Participation.
153	670	School Status at Exit	1 = In-school, H.S. or less 2 = In-school, Alternative School 3 = In-school, Post-H.S. 4 = Not attending school or H.S. Dropout 5 = Not attending school; H.S. graduate Blank or 0 = Not Known	A. Must not be 1, 2, or 4 if WIASRD 129 (School Status at Participation) is 3 or 5.	<b>Warning</b>	A. School Status at Exit and School Status at Participation values are contradictory.
154	671	Youth Placement Information	1 = Entered post-secondary education 2 = Entered advanced training 3 = Entered military service 4 = Entered a qualified apprenticeship 0 = did not enter any activities Blank = not applicable (Adult, Dislocated Worker, or NEG funding streams only)	A. Must be 0, 1, 2, 3, or 4 if the report date is after the end of the third quarter after the quarter of exit (WIASRD 303). (For Youth only)	<b>Reject</b>	A. For youth participants, Youth Placement Information cannot be blank if the report quarter is after the end of the third quarter after the exit quarter.

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			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Reject	
155	672	Youth Retention Information	<p><b>Edit Checks - Valid Values</b>  <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i></p> <p>1 = In post-secondary education                      2 = In advanced training                      3 = In military service                      4 = In a qualified apprenticeship                      0 = did not enter any activities                      Blank = not applicable (Adult, Dislocated Worker, or NEG funding streams only)</p>	<p><b>Reject</b></p> <p>A. Must be 0, 1, 2, 3, or 4 if the report date is after the end of the fifth quarter after the quarter of exit (WIASRD 303). (For Youth only)</p>	<p>A. For youth participants, Youth Retention Information cannot be blank if the report quarter is after the end of the fifth quarter after the exit quarter.</p>

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			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>		
<b>SECTION III.D - ADDITIONAL YOUTH LITERACY AND NUMERACY ASSESSMENT DATA</b>						
156	701	Category of Assessment	1 = ABE 2 = ESL Blank or 0 = no assessment	A. Must be 1 or 2 if WIASRD 129 (School Status at Participation) is 3, 4, or 5 and WIASRD 130 (Basic Literacy Skills Deficiency) is 1. (For Youth only)	<b>Warning</b>	A. Category of Assessment cannot be blank or 0 if participant is Basic Literacy Skills Deficient.
157	702	Type of Assessment Test	1 = TABE 9-10 2 = CASAS (Life Skills) 3 = ABLE 4 = WorkKeys 5 = SPL 6 = BEST 7 = BEST Plus 8 = Other Approved Assessment Tool Blank or 0 = no assessment	A. Must be 1, 2, 3, 4, 5, 6, 7, or 8 if WIASRD 701 (Category of Assessment) is 1 or 2.	<b>Warning</b>	A. Category of Assessment is specified for OBS#, but no Type of Assessment Test is indicated.
158	703	Functional Area	1 = Reading 2 = Writing 3 = Language 4 = Mathematics 5 = Speaking 6 = Oral 7 = Listening 8 = Other Functional Area Blank or 0 = no assessment	A. Must be 1, 2, 3, 4, 5, 6, 7, or 8 if WIASRD 702 (Type of Assessment Test) is 1, 2, 3, 4, 5, 6, 7, or 8.	<b>Warning</b>	A. Type of Assessment Test is specified for OBS#, but no Functional Area is indicated.
159	704	Date Administered Pre-Test	YYYYMMDD Blank = no assessment	A. Must have a valid date if WIASRD 702 (Type of Assessment Test) is 1, 2, 3, 4, 5, 6, 7, or 8. B. Must be less than WIASRD 707 (Date Administered Post-Test (Year#1)) if WIASRD 707 has a valid date.	<b>Warning</b>	A-B. The value for Date Administered Pre-Test does not meet one of the following conditions: - Date Administered Pre-Test cannot be blank if Type of Assessment is specified. - Date Administered Pre-Test must be before Date Administered Post-Test (Year#1).

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				Edit Check Logic <i>(all references refer to new DRVS field numbers)</i>			
160	705	Pre-Test Score	000 Blank or 000 = no assessment	A. Must be greater than 000 if WIASRD 704 (Date Administered Pre-Test) is not blank. B. Must be greater than 000 if WIASRD 706 (Educational Functioning Level) is 1, 2, 3, 4, 5, or 6.		Warning	A-B. Date Administered Pre-Test and/or Educational Functioning Level is specified, but no Pre-Test Score is given.
161	706	Educational Functioning Level	1 = Beginning ABE/ESL Literacy 2 = Beginning ABE/ESL Basic Education 3 = Low Intermediate ABE/ESL Education 4 = High Intermediate ABE/ESL Education 5 = Low Adult Secondary Education/Advanced ESL 6 = High Adult Secondary Education/Advanced ESL Blank or 0 = no assessment	A. Must be 1, 2, 3, 4, 5, or 6 if WIASRD 705 (Pre-Test Score) is greater than 000.		Warning	A. Pre-Test Score is specified, but no Educational Functioning Level is given.
162	707	Date Administered Post-Test (Year #1)	YYYYMMDD Blank = no post-test	A. Must be greater than WIASRD 704 (Date Administered Pre-Test)		Warning	A. Date Administered Post-Test (Year #1) is not after Date Administered Pre-Test.
163	708	Post-Test Score (Year #1)	000 Blank or 000 = no post-test	A. Must be greater than 000 if WIASRD 707 (Date Administered Post-Test Year #1) is not blank. B. Must be greater than 000 if WIASRD 709 (Educational Functioning Level Year #1) is 1, 2, 3, 4, 5, or 6.		Warning	A-B. Date Administered Post-Test and/or Educational Functioning Level (Year #1) is specified, but no Post-Test Score (Year #1) is given.
164	709	Educational Functioning Level (Year #1)	1 = Beginning ABE/ESL Literacy 2 = Beginning ABE/ESL Basic Education 3 = Low Intermediate ABE/ESL Education 4 = High Intermediate ABE/ESL Education 5 = Low Adult Secondary Education/Advanced ESL 6 = High Adult Secondary Education/Advanced ESL Blank or 0 = no post-test	A. Must be 1, 2, 3, 4, 5, or 6 if WIASRD 708 (Post-Test Score Year #1) is greater than 000.		Warning	A. Post-Test Score (Year #1) is specified, but no Educational Functioning Level (Year #1) is given.
165	710	Date Administered Post-Test (Year #2)	YYYYMMDD Blank = no post-test	A. Must be greater than WIASRD 707 (Date Administered Post-Test Year #1)		Warning	A. Date Administered Post-Test (Year #2) is not after Date Administered Post-Test (Year #1).

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166	711	Post-Test Score (Year #2)	000 Blank or 000 = no post-test		A. Must be greater than 000 if WIASRD 710 (Date Administered Post-Test Year #2) is not blank. B. Must be greater than 000 if WIASRD 712 (Educational Functioning Level Year #2) is 1, 2, 3, 4, 5, or 6.		Warning	A-B. Date Administered Post-Test and/or Educational Functioning Level (Year #2) is specified, but no Post-Test Score (Year #2) is given.
167	712	Educational Functioning Level (Year #2)	1 = Beginning ABE/ESL Literacy 2 = Beginning ABE/ESL Basic Education 3 = Low Intermediate ABE/ESL Education 4 = High Intermediate ABE/ESL Education 5 = Low Adult Secondary Education/Advanced ESL 6 = High Adult Secondary Education/Advanced ESL Blank or 0 = no post-test		A. Must be 1, 2, 3, 4, 5, or 6 if WIASRD 711 (Post-Test Score Year #2) is greater than 000.		Warning	A. Post-Test Score (Year #2) is specified, but no Educational Functioning Level (Year #2) is given.
168	713	Date Administered Post-Test (Year #3)	YYYYMMDD Blank = no post-test		A. Must be greater than WIASRD 710 (Date Administered Post-Test Year #2)		Warning	A. Date Administered Post-Test (Year #3) is not after Date Administered Post-Test (Year #2).
169	714	Post-Test Score (Year #3)	000 Blank or 000 = no assessment		A. Must be greater than 000 if WIASRD 713 (Date Administered Post-Test Year #3) is not blank. B. Must be greater than 000 if WIASRD 715 (Educational Functioning Level Year #3) is 1, 2, 3, 4, 5, or 6.		Warning	A-B. Date Administered Post-Test and/or Educational Functioning Level (Year #3) is specified, but no Post-Test Score (Year #3) is given.
170	715	Educational Functioning Level (Year #3)	1 = Beginning ABE/ESL Literacy 2 = Beginning ABE/ESL Basic Education 3 = Low Intermediate ABE/ESL Education 4 = High Intermediate ABE/ESL Education 5 = Low Adult Secondary Education/Advanced ESL 6 = High Adult Secondary Education/Advanced ESL Blank or 0 = no post-test		A. Must be 1, 2, 3, 4, 5, or 6 if WIASRD 714 (Post-Test Score Year #3) is greater than 000.		Warning	A. Post-Test Score (Year #3) is specified, but no Educational Functioning Level (Year #3) is given.
171 to 198	716 to 743	Information on Additional Functional Areas	Same values as WIASRD 702 through 715 - corresponding to type of assessment, functional area, test dates, test scores, and educational functioning levels.		Same edit checks as WIASRD 702 through 715 - except do not repeat the edit for WIASRD 702. (There are no additional edit checks for WIASRD elements 716 and 730.)		Warning	Same error messages as WIASRD 702 through 715, corresponding to date administered post-test, post-test score, and educational functioning level.

Additional User Defined Fields

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			Edit Checks - Valid Values <i>(DRVS will identify invalid codes and display, where appropriate, warning errors for each field.)</i>	Error Type
199		<b>WIB Name</b>	Alphanumeric - 75 characters maximum	Not Applicable. User defined field.
200		<b>Office Name</b>	Alphanumeric - 75 characters maximum	Not Applicable. User defined field.
201		<b>Case Manager</b>	Alphanumeric - 75 characters maximum	Not Applicable. User defined field.
202		<b>User Field 1</b>	Alphanumeric - 75 characters maximum	Not Applicable. User defined field.
203		<b>User Field 2</b>	Alphanumeric - 75 characters maximum	Not Applicable. User defined field.

ERROR MESSAGES



## **APPENDIX C. PERFORMANCE GROUPS**

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The attached tables specify the WIA performance outcome groups.

**TABLE C-1: PERFORMANCE OUTCOME GROUPS TABLE for Adult, DW, and NEG EER, Retention, and Earnings**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
Group A	# of Group Records	Date of Exit	Emp Status at Part	Emp qtr+1	Emp qtr+1	Source of Emp qtr+1	Emp qtr+1	Source of Emp qtr+3	Emp qtr+3	Valid Pre-Earn	Other Reasons for Exit	EER Num Den	EER Num Den	EER Num Den	EER Num Den	EER Num Den
	1	3&4 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	Pend	Pend	N/A	No	Yes	Yes	Pend	Pend	Pend	
	2	3&4 qtrs prior to report qtr	UnEmp	Emp	Emp	Supp	Pend	Pend	N/A	No	Yes	Yes	Pend	Pend	No	
	3	3&4 qtrs prior to report qtr	UnEmp	UnEmp	UnEmp	N/A	Pend	Pend	N/A	No	No	Yes	No	No	No	
	4	3&4 qtrs prior to report qtr	Emp	Emp	Emp	Wage	Pend	Pend	N/A	No	No	No	Pend	Pend	Pend	
	5	3&4 qtrs prior to report qtr	Emp	Emp	Emp	Supp	Pend	Pend	N/A	No	No	No	Pend	Pend	No	
	6	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	Emp	Wage	Yes	No	Yes	Yes	Yes	Yes	Yes	
	7	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	Emp	Wage	No	No	Yes	Yes	Yes	Yes	No	
	8	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	Emp	Supp	N/A	No	Yes	Yes	Yes	Yes	No	
	9	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Supp	Emp	Wage	N/A	No	Yes	Yes	Yes	Yes	No	
	10	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Supp	Emp	Supp	N/A	No	Yes	Yes	Yes	Yes	No	
	11	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	UnEmp	Wage	Yes	No	Yes	Yes	No	Yes	Yes	
	12	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	UnEmp	N/A	Yes	No	Yes	Yes	No	Yes	Yes	
	13	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	UnEmp	Supp	N/A	No	Yes	Yes	No	Yes	No	
	14	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	UnEmp	Wage	No	No	Yes	Yes	No	Yes	No	
	15	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Wage	UnEmp	N/A	No	No	Yes	Yes	No	Yes	No	
	16	5&6 qtrs prior to report qtr	UnEmp	Emp	Emp	Supp	UnEmp	N/A	N/A	No	Yes	Yes	No	Yes	No	
	17	5&6 qtrs prior to report qtr	UnEmp	UnEmp	UnEmp	N/A	N/A	N/A	N/A	No	No	Yes	No	No	No	
	18	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	Emp	Wage	Yes	No	No	No	Yes	Yes	Yes	
	19	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	Emp	Wage	No	No	No	No	Yes	Yes	No	
	20	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	Emp	Supp	N/A	No	No	No	Yes	Yes	No	
	21	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Supp	Emp	Wage	N/A	No	No	No	Yes	Yes	No	
	22	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Supp	Emp	Supp	N/A	No	No	No	Yes	Yes	No	
	23	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	UnEmp	Wage	Yes	No	No	No	No	Yes	Yes	
	24	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	UnEmp	N/A	Yes	No	No	No	No	Yes	Yes	
	25	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	UnEmp	Supp	N/A	No	No	No	No	Yes	No	
	26	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	UnEmp	Wage	No	No	No	No	No	Yes	No	
	27	5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	UnEmp	N/A	No	No	No	No	No	Yes	No	

Group B

28	5&6 qtrs prior to report qtr	Emp	Emp	Supp	UnEmp	N/A	N/A	10	11	12	13	14	15	16
1	4	5	6	7	8	9	10	11	12	13	14	15	16	
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Group	# of	Date of Exit	Emp	Emp	Source of	Emp	Source of	Valid	Other	EER	EER	ERR	ERR	
Records	Records		Part	qtr+1	Emp qtr+1	qtr+3	Emp qtr+3	Pre-Earn	Reasons for Exit	Num	Den	Num	Den	Earn
29	7&8 qtrs prior to report qtr	N/A	Emp	Wage	Emp	Wage	Yes	Yes	No	No	No	Yes	Yes	Yes
30	7&8 qtrs prior to report qtr	N/A	Emp	Wage	Emp	Wage	No	No	No	No	No	Yes	Yes	No
31	7&8 qtrs prior to report qtr	N/A	Emp	Wage	Emp	Supp	N/A	N/A	No	No	No	Yes	Yes	No
32	7&8 qtrs prior to report qtr	N/A	Emp	Supp	Emp	Wage	N/A	N/A	No	No	No	Yes	Yes	No
33	7&8 qtrs prior to report qtr	N/A	Emp	Supp	Emp	Supp	N/A	N/A	No	No	No	Yes	Yes	No
34	7&8 qtrs prior to report qtr	N/A	Emp	Wage	UnEmp	Wages	Yes	Yes	No	No	No	No	Yes	Yes
35	7&8 qtrs prior to report qtr	N/A	Emp	Wage	UnEmp	N/A	Yes	Yes	No	No	No	No	Yes	Yes
36	7&8 qtrs prior to report qtr	N/A	Emp	Wage	UnEmp	Supp	N/A	N/A	No	No	No	No	Yes	No
37	7&8 qtrs prior to report qtr	N/A	Emp	Wage	UnEmp	Wages	No	No	No	No	No	No	Yes	No
38	7&8 qtrs prior to report qtr	N/A	Emp	Wage	UnEmp	N/A	No	No	No	No	No	No	Yes	No
39	7&8 qtrs prior to report qtr	N/A	Emp	Supp	UnEmp	N/A	N/A	N/A	No	No	No	No	Yes	No
40	7&8 qtrs prior to report qtr	N/A	UnEmp	N/A	N/A	N/A	N/A	N/A	No	No	No	No	No	No
41	3 to 6 qtrs prior to report qtr	Emp	UnEmp	N/A	N/A	N/A	N/A	N/A	No	No	No	No	No	No
42	3 to 8 qtrs prior to report qtr	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	No	No	No	No	No

Group C

Group D

**TABLE C-2: PERFORMANCE OUTCOME GROUPS TABLE  
For the Adult and DW Employment and Credential Rate**

	1	2	3	4	5	6
	Received Training Services	Employed First Quarter After Exit Quarter	Attained State-Recognized Educational Occupational Certificate/Credential/ Diploma/Degree Within Three Quarters After Exit Quarter	Other Reasons for Exit	Count of Participants Included in Numerator	Count of Participants Included in Denominator
1	YES	YES	YES	NO	YES	YES
2	YES	NO	YES	NO	NO	YES
3	YES	NO	NO	NO	NO	YES
4	YES	YES	NO	NO	NO	YES
5	NO	NA	NA	NO	NO	NO
6	NA	NA	NA	YES	NO	NO

**TABLE C-3: YOUTH PLACEMENT AND ATTAINMENT RATES PERFORMANCE GROUP TABLE**

Number of Records	Employed or in Education on Date of Participations	Enrolled in Education	In Post-sec Ed/ adv training/ Military/ Employed in Qtr+1	Attained Deg or Certificate in Qtr+3	Other Reason for Exit	Placement		Attainment	
						Numerator	Denominator	Numerator	Denominator
1	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
2	No	Yes	Yes	No	No	Yes	Yes	No	Yes
3	No	No	Yes	NA	No	Yes	Yes	No	No
4	No	Yes	No	Yes	No	No	Yes	Yes	Yes
5	No	Yes	No	No	No	No	Yes	No	Yes
6	No	No	No	NA	No	No	Yes	No	No
7	Yes	Yes	NA	Yes	No	No	No	Yes	Yes
8	Yes	Yes	NA	No	No	No	No	No	Yes
9	Yes	No	NA	NA	No	No	No	No	No
10	NA	NA	NA	NA	Yes	No	No	No	No

**TABLE C-4: LITERACY/NUMERACY RATE PERFORMANCE OUTCOME GROUP TABLE**

Number of Records	Out-of-School Youth	Basic Skills Deficient	Increased one or more Educational Functioning Levels	Outcome	
				Numerator	Denominator
1	Yes	Yes	Yes	Yes	Yes
2	Yes	Yes	No	No	Yes
3	Yes	No	NA	No	No
4	No	Yes	NA	No	No
5	No	No	NA	No	No

**TABLE C-5: OLDER YOUTH EER, RETENTION AND EARNINGS PERFORMANCE OUTCOME GROUP TABLE**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
Group	# of	Date of Exit	Emp Status at Part	Emp qtr+1	Source of Emp qtr+1	Emp after Exit Quarter	In Post Secondary Education or Advanced Training In First Quarter	Emp qtr+3	Source of Emp qtr+3	Third Quarter after Exit Quarter	Valid Pre-Earn	Other Reasons for Exit	EER Num	EER Den	EER Num	EER Den	Earn	
Group A	1	3&4 qtrs prior to report qtr	UnEmp	Emp	Wage	N/A	N/A	Pend	Pend	N/A	N/A	No	Yes	Yes	Pend	Pend	Pend	
	2	3&4 qtrs prior to report qtr	UnEmp	Emp	Supp	N/A	N/A	Pend	Pend	N/A	N/A	No	Yes	Yes	Pend	Pend	No	
	3	3&4 qtrs prior to report qtr	UnEmp	UnEmp	N/A	N/A	No	Pend	Pend	N/A	N/A	No	No	Yes	No	No	No	
	4	3&4 qtrs prior to report qtr	UnEmp	UnEmp	N/A	N/A	Yes	Pend	Pend	N/A	N/A	No	No	No	No	No	No	
	5	3&4 qtrs prior to report qtr	Emp	Emp	Wage	N/A	N/A	Pend	Pend	N/A	N/A	No	No	No	No	Pend	Pend	Pend
	6	3&4 qtrs prior to report qtr	Emp	Emp	Supp	N/A	N/A	Pend	Pend	N/A	N/A	N/A	No	No	No	Pend	Pend	No
Group B	7	5&6 qtrs prior to report qtr	UnEmp	Emp	Wage	N/A	N/A	Emp	Wage	N/A	Yes	No	Yes	Yes	Yes	Yes	Yes	
	8	5&6 qtrs prior to report qtr	UnEmp	Emp	Wage	N/A	N/A	Emp	Wage	N/A	No	No	Yes	Yes	Yes	Yes	Yes	No
	9	5&6 qtrs prior to report qtr	UnEmp	Emp	Wage	N/A	N/A	Emp	Supp	N/A	N/A	No	Yes	Yes	Yes	Yes	Yes	No
	10	5&6 qtrs prior to report qtr	UnEmp	Emp	Supp	N/A	N/A	Emp	Wage	N/A	N/A	No	Yes	Yes	Yes	Yes	Yes	No
	11	5&6 qtrs prior to report qtr	UnEmp	Emp	Supp	N/A	N/A	Emp	Supp	N/A	N/A	No	Yes	Yes	Yes	Yes	Yes	No

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Group	# of	Records	Date of Exit	Emp Status at Part	Emp qtr+1	Source of Emp qtr+1	In Post Secondary Education or Advanced Training In First Quarter after Exit Quarter	Emp qtr+3	Source of Emp qtr+3	In Post Secondary Education or Advanced Training In Third Quarter after Exit Quarter	Valid Pre-Earn	Other Reasons for Exit	EER Num	EER Den	ERR Num	ERR Den	Earn
12			5&6 qtrs prior to report qtr	UnEmp	Emp	Wage	N/A	UnEmp	N/A	No	Yes	No	Yes	Yes	No	Yes	Yes
13			5&6 qtrs prior to report qtr	UnEmp	Emp	Wage	N/A	UnEmp	N/A	No	No	No	Yes	Yes	No	Yes	No
14			5&6 qtrs prior to report qtr	UnEmp	Emp	Wage	N/A	UnEmp	N/A	Yes	N/A	No	Yes	Yes	No	No	No
15			5&6 qtrs prior to report qtr	UnEmp	Emp	Supp	N/A	UnEmp	N/A	No	N/A	No	Yes	Yes	No	Yes	No
16			5&6 qtrs prior to report qtr	UnEmp	Emp	Supp	N/A	UnEmp	N/A	Yes	N/A	No	Yes	Yes	No	No	No
17			5&6 qtrs prior to report qtr	UnEmp	UnEmp	N/A	No	N/A	N/A	N/A	N/A	No	No	Yes	No	No	No
18			5&6 qtrs prior to report qtr	UnEmp	UnEmp	N/A	Yes	N/A	N/A	N/A	N/A	No	No	No	No	No	No
19			5&6 qtrs prior to report qtr	Emp	Emp	Wage	N/A	Emp	Wage	N/A	Yes	No	No	No	Yes	Yes	Yes
20			5&6 qtrs prior to report qtr	Emp	Emp	Wage	N/A	Emp	Wage	N/A	No	No	No	No	Yes	Yes	No
21			5&6 qtrs prior to report qtr	Emp	Emp	Wage	N/A	Emp	Supp	N/A	N/A	No	No	No	Yes	Yes	No
22			5&6 qtrs prior to report qtr	Emp	Emp	Supp	N/A	Emp	Wage	N/A	N/A	No	No	No	Yes	Yes	No
23			5&6 qtrs prior to report qtr	Emp	Emp	Supp	N/A	Emp	Supp	N/A	N/A	No	No	No	Yes	Yes	No

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Group	# of	Date of Exit	Emp	Emp	Emp	Source	In Post	Emp	Source	In Post	Valid	Other	EER	EER	EER	ERR	ERR
Records	Records	5&6 qtrs prior to report qtr	Status at Part	qtr+1	qtr+1	of Emp qtr+1	Secondary Education or Advanced Training In First Quarter after Exit Quarter	qtr+3	of Emp qtr+3	Secondary Education or Advanced Training In Third Quarter after Exit Quarter	Pre-Earn	Reasons for Exit	Num	Den	Num	Den	Den
24			Emp	Emp	Emp	Wage	N/A	UnEmp	N/A	No	Yes	No	No	No	No	Yes	Yes
25		5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	N/A	UnEmp	N/A	No	No	No	No	No	No	Yes	No
26		5&6 qtrs prior to report qtr	Emp	Emp	Emp	Wage	N/A	UnEmp	N/A	Yes	N/A	No	No	No	No	No	No
27		5&6 qtrs prior to report qtr	Emp	Emp	Emp	Supp	N/A	UnEmp	N/A	No	N/A	No	No	No	No	Yes	No
28		5&6 qtrs prior to report qtr	Emp	Emp	Emp	Supp	N/A	UnEmp	N/A	Yes	N/A	No	No	No	No	No	No
29		7&8 qtrs prior to report qtr	N/A	Emp	Emp	Wage	N/A	Emp	Wage	N/A	Yes	No	No	No	Yes	Yes	Yes
30		7&8 qtrs prior to report qtr	N/A	Emp	Emp	Wage	N/A	Emp	Wage	N/A	No	No	No	No	Yes	Yes	No
31		7&8 qtrs prior to report qtr	N/A	Emp	Emp	Wage	N/A	Emp	Supp	N/A	N/A	No	No	No	Yes	Yes	No
32		7&8 qtrs prior to report qtr	N/A	Emp	Emp	Supp	N/A	Emp	Wage	N/A	N/A	No	No	No	Yes	Yes	No
33		7&8 qtrs prior to report qtr	N/A	Emp	Emp	Supp	N/A	Emp	Supp	N/A	N/A	No	No	No	Yes	Yes	No
34		7&8 qtrs prior to report qtr	N/A	Emp	Emp	Wage	N/A	UnEmp	N/A	No	Yes	No	No	No	No	Yes	Yes
35		7&8 qtrs prior to report qtr	N/A	Emp	Emp	Wage	N/A	UnEmp	N/A	No	No	No	No	No	No	Yes	No

Group C





**TABLE C-6: PERFORMANCE OUTCOME GROUPS TABLE  
FOR THE OLDER YOUTH CREDENTIAL RATE**

	1	2	3	4	5	6
	Employed First Quarter After Exit Quarter	In Post-Secondary Education or Advanced Training Quarter After Exit Quarter	Attained State- Recognized Educational Occupational Certificate/Credential/ Diploma/Degree Within Three Quarters After Exit Quarter	Other Reasons For Exit	Count of Participants Included in Numerator	Count of Participants Included in Denominator
1	YES	NA	YES	NO	YES	YES
2	YES	NA	NO	NO	NO	YES
3	NO	YES	YES	NO	YES	YES
4	NO	NO	YES	NO	NO	YES
5	NO	YES	NO	NO	NO	YES
6	NO	NO	NO	NO	NO	YES
7	NA	NA	NA	YES	NO	NO

**TABLE C-7: PERFORMANCE OUTCOME GROUPS TABLE  
YOUNGER YOUTH DIPLOMA RATE**

1	2	3	4	5	6
Entered Program with HS Degree or Equivalent	Attained a Secondary Degree (High School), GED, or High School Equivalency Diploma by the End of the First Quarter After the Exit	In Secondary School At Exit	Other Reasons For Exit	Count of Participants Included in Numerator	Count of Participants Included in Denominator
1	NA	NA	NO	NO	NO
2	YES	NA	NO	YES	YES
3	N/A	YES	NO	NO	NO
4	NO	NO	NO	NO	YES
5	NA	NA	YES	NO	NO

**TABLE C-8: PERFORMANCE OUTCOME GROUPS TABLE  
FOR YOUNGER YOUTH RETENTION RATE**

1	2	3	4	5
In Secondary School on Exit Date	Active in the Third Quarter Following the Exit Quarter in any of the Following Activities: Employment Military Service Post-Secondary Education Advanced Training Qualified Apprenticeship	Other Reasons For Exit	Count of Participants Included in Numerator	Count of Participants Included in Denominator
1	NO	YES	NO	YES
2	NO	NO	NO	YES
3	YES	NA	NO	NO
4	NA	NA	NO	NO