



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS
UNIT #15228
APO AP 96271-5228

IMHM-PI

1 August 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Humphreys Policy Letter #68, Installation Management Community Campaign Plan (IMCP) Humphreys Garrison Execution Plan (H-GEP)

1. Proponent for this policy is the Plans, Analysis, Integration and Transformation Office (PAIO-T).
2. This policy is effective immediately. It remains in effect until rescinded or superseded.
3. References.
 - a. Installation Management Community Campaign Plan (IMCP), v2, Oct 10.
 - b. USAG Humphreys Garrison Board of Directors (GBOD) Charter, Apr 09.
4. Applicability. This policy applies to all US Army Soldiers and Civilian personnel assigned to USAG Humphreys and Area III as permanent party.
5. Purpose. To establish policies, procedures, assign responsibilities, and provide garrison level guidance for the successful franchise level execution of the IMCP for all US Army Soldiers and Civilian employees assigned to USAG Humphreys and Area III installations.
6. General. The IMCP contains the IMCOM strategy relying on six Lines of Effort (LOE) containing core objectives and specific Keys to Success (KTS) which USAG Humphreys will utilize. The six LOEs have been assigned to key Directorates and Offices within the garrison and are aligned throughout IMCOM garrisons. USAG Humphreys will use a single H-GEP seated in a tactical "franchise" approach. This will ensure that the IMCP and Senior Commander's priorities continually serve as the foundation which guides the garrison. The H-GEP will be revised as new versions of the IMCP are published, when priorities and commanders' intent change, or additional guidance is received.
7. Responsibilities.

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a. The GBOD serves as the primary strategic governance body for garrison management. It will provide the single tool that we will use to fully leverage USAG-H business management capabilities and resources throughout the garrison enterprise in support of the IMCP to achieve Army, IMCOM, and Garrison Strategic Objectives.

b. All Directors and Office Chiefs are tasked to serve as active members of the GBOD and will ensure that all required actions and procedures are executed IAW the GBOD Charter. The board will participate in the development, evaluation, and refinement of the H-GEP. The GBOD is accountable for the Performance Management Review (PMR) process.

c. The PAIO-T has the primary responsibility to plan, coordinate, and facilitate the IMCP H-GEP within USAG Humphreys and Area III and is the Office of Primary Responsibility (OPR) for the PMR OPORD.

d. USAG-H directorates and offices are responsible for LOE/KTS integration as specified in Enclosure 1 (USAG-H GEP Responsibilities).

8. PMR Process. The PAIO-T will execute monthly PMRs as part of the GBOD process to facilitate decision making and drive KTS Action Plan development and Six Sigma Just-Do-It (JDI) projects. All Directors and Office Chiefs will participate in the PMR process IAW the GBOD Charter and as specified in the PMR OPORD.

9. Point of contact for this policy is the Plans, Analysis, Integration and Transformation Office at DSN 754-3886 or DSN 754-6105.

Encl
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DARIN S. KONKRIGHT
COL, SF
Commanding

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Enclosure 1. (USAG-H GEP Responsibilities) to United States Army Garrison Humphreys Policy #68, Installation Management Community Campaign Plan (IMCP) Humphreys Garrison Execution Plan (H-GEP).

1. IAW United States Army Garrison Humphreys Policy #68, Installation Management Community Campaign Plan (IMCP) Humphreys Garrison Execution Plan (H-GEP) the following Directorates and Offices are responsible for IMCP integration as specified in Table 1 below.

GEP/PMR and STRATCOM Leads	
Garrison Execution Plan (GEP) Performance Management Review (PMR)	Plans, Analysis, Integration and Transformation Office (PAIO-T)
Strategic Communication (STRATCOM)	Public Affairs Office (PAO) – Primary Information Management Office (IMO) - Support
LOE Leads	
LOE 1: Soldier, Family & Civilian Readiness	Directorate of Plans Training Mobilization and Security (DPTMS)
LOE 2: Soldier, Family & Civilian Well-Being	Directorate of Family Welfare and Recreation (DFMWR)
LOE 3: Leader & Workforce Development	Directorate of Human Resources (DHR)
LOE 4: Installation Readiness	Directorate of Public Works (DPW)
LOE 5: Safety	Installation Safety Office (ISO)
LOE 6: Energy & Water Efficiency & Security	Directorate of Public Works (DPW)

Table 1 (USAG Humphreys Garrison Execution Plan Responsibilities)

2. All Directorates and Offices identified above will incorporate all tenets of the IMCP and IMCOM Shared Vision into, Keys to Success (KTS) objectives, and associated sub-tasks and garrison specific metrics for their assigned areas of responsibility.

3. Point of contact for additional information and assistance is the Plans, Analysis, Integration and Transformation Office at DSN: 754-3886 or DSN: 754-6105.