

**Federal Geographic Data Committee
Coordination Group Meeting
Tuesday, March 8, 2011
9:00 a.m. – 3:00 p.m.**

**Location: Teleconference and
Webinar ONLY**

Room: N/A

AGENDA

9:00 – 9:10	Welcome and Roll Call	<i>Ivan DeLoatch, FGDC; Randy Fusaro, Census; Arista Maher, FGDC</i>
9:10 – 9:15	Previous Meeting Action Item Review	<i>Arista Maher, FGDC</i>
9:15 – 10:15	FGDC Business and Secretariat Report	<i>Ken Shaffer, FGDC</i>
10:15 – 10:45	Vegetation Subcommittee Update	<i>Ralph Crawford, FS</i>
10:45 – 11:15	Executive Committee Liaison Update	<i>Karen Siderelis, DOI</i>
11:15 – 11:30	National Geospatial Data Themes	<i>Randy Fusaro, Census</i>
11:30 – 12:00	A-16 Supplemental Guidance	<i>Ivan DeLoatch, FGDC</i>
12:00 – 1:00	Lunch	
1:00 – 2:45	Geospatial Platform <ul style="list-style-type: none">• Technical Deployment Task Team• Capabilities Assessment Task Team	<i>Ivan DeLoatch, FGDC; Steve Jackson, NGA; Ken Shaffer, FGDC</i>
2:45 – 3:00	Action Item Review & Next Meeting Agenda	<i>Arista Maher, FGDC</i>
3:00	Adjourn	

*Read-ahead Documents	<ol style="list-style-type: none"> 1. 2011 2 18 Portfolio Management diagram write up.docx 2. 2011-03-08_TDDT Coordination Group Presentation of Findings v2.1.pdf 3. 2011-2-18_Portfolio Management for ExCom and CG_v3.pptx 4. A-16.pdf 5. CG Capabilities Assessment TT TOR 20110210 v1.docx 6. CG Draft Meeting Agenda 20110308 v5.pdf 7. FGDC Business Report CG 20110308 v1.pptx 8. NGD Themes.pptx 9. Standards Update - 20110308.docx 10. Vegetation Subcommittee Update - Ralph Crawford - 20110308.ppt
Other Relevant documents	

* Read-ahead documents are located at the my.usgs.gov site for member access.

CG Meeting Planning

<p>Coordination Group Meetings Topics (in addition to the following standing items)</p> <ul style="list-style-type: none"> - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn - All meetings are scheduled from 9am to 3pm EST at NCPC in D.C., unless otherwise noted
<p>April 19, 2011</p> <ul style="list-style-type: none"> • Reports from: Geologic SC (Dave Soller); Spatial Water Data SC (Tod Dabolt and Bob Pierce).
<p>May 10, 2011</p> <ul style="list-style-type: none"> • Reports from: Marine and Coastal Spatial Data Subcommittee (Tony LaVoi); and Cadastral SC (Don Buhler).
<p>June 14, 2011</p> <ul style="list-style-type: none"> • Reports from: National Digital Orthoimagery Program (NDOP) Subcommittee (Anne O'Connor); Transportation for the Nation (Mark Bradford).
<p>July 19, 2011</p> <ul style="list-style-type: none"> • Reports from: Segment Architecture/Shared Infrastructure Work Group (Doug Nebert); Standards Work Group (Julie Maitra).
<p>August 9, 2011</p> <ul style="list-style-type: none"> • Reports from: Geologic Subcommittee (Dave Soller); Cultural and Demographic Statistics Work Group (Randy Fusaro).
<p>September 13, 2011</p> <ul style="list-style-type: none"> • Reports from: Users/Historical Data WG (Colleen Cahill); Geodetic Control SC (Joe Evjen).

October 18, 2011

- Reports from: **Vegetation SC (Ralph Crawford); Spatial Water Data SC (Tod Dabolt and Bob Pierce).**

November 8, 2011

- Reports from: **Metadata WG (TBD); Wetlands SC (Bill Wilen).**

ExCom Liaison Schedule

- March 8: Karen Siderelis
- April 19: Karen Siderelis
- May 10: Joe Klimavicz
- June 14: Adrian Gardner



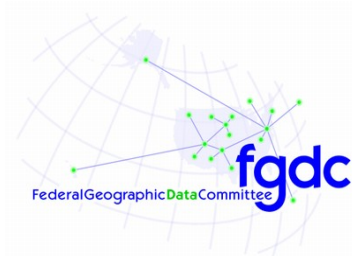
Federal Geographic Data Committee Coordination Group Meeting ACTION ITEMS Through March 8, 2011

Pending		
Lead:	Grant Thornton	Action#: 20101109-09
Action:	Grant Thornton will identify tasks to pursue under the Supplemental Guidance that will move the Geospatial Platform forward.	
Contact:	Hank Garie, Grant Thornton, henry.garie@gt.com	
Resolution/ Response:	Secretariat met with GT 2/17/11 to begin discussion of subtasks.	
Pending		
Lead:	FGDC Secretariat	Action#: 20101214-05
Action:	The FGDC Secretariat will meet with Grant Thornton to discuss how to address the subtask of refining and implementing a survey component to identify Platform business requirements, in relation to the Shared Infrastructure task.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/ Response:	Meeting being set to discuss GT comments on the first draft of the Terms of Reference.	
Pending		
Lead:	Coordination Group Members	Action#: 20101214-06
Action:	The gaps in the candidate list of themes and associated datasets for the Geospatial Platform will be identified by the Coordination Group, and recommendations will be made to resolve those discrepancies prior to the February 1, 2011 end date.	
Contact:	Randy Fusaro, Census, randy.j.fusaro@census.gov	
Resolution/ Response:	A Themes Resolution meeting is scheduled for 3/22/11 from 1-4 pm EST. A meeting announcement with supporting materials was sent via email to the CG members 3/11/11.	
Pending		
Lead:	FGDC Secretariat	Action#: 20110111-02
Action:	Gregg Black (NGA) will send to the Secretariat for distribution to the CG their available information on their Standards Open Support Processes they have developed.	
Contact:	Ken Shaffer, FGDC, kmschaffer@usgs.gov	
Resolution/ Response:	Secretariat has requested any available information and will forward to members upon receipt.	
Complete		
Lead:	FGDC Secretariat	Action#: 20110111-03
Action:	The FGDC Secretariat will facilitate a discussion within the next two weeks to determine whether the Coordination Group Task Team on Standards will be established as a separate entity from the Standards Working Group.	
Contact:	Ken Shaffer, FGDC, kmschaffer@fgdc.gov	

Resolution/ Response:	Only 3 agencies (NGA, USACE, USGS) have stepped forward to participate in this effort. Additional CG members from other agencies are needed. Multiple calls through meetings and email went to FGDC agencies for participation through both the CG and ExCom. Agency's who are participating include: FGDC OS; DOI, USGS; NGA; DoD DISDI; USACE, AGC. As the outcome of this process is to reduce redundancy and approval times by integrating the FGDC (predominantly civil domain) with the GWG (DoD/IC) domain geospatial technology standards process, additional civil agency representation is recommended. Meetings continue to occur.	
Complete		
Lead:	Coordination Group Members	Action#: 20110208-02
Action:	Coordination Group members who wish to participate on a panel regarding the A-16 Supplemental Guidance at <i>The National Map</i> Users Conference are asked to contact Dick Vraga.	
Contact:	Dick Vraga, USGS, rvraga@usgs.gov	
Resolution/ Response:	Agenda has been set.	
Pending		
Lead:	Ivan DeLoatch, FGDC	Action#: 20110208-04
Action:	The FGDC Secretariat will host a follow-up meeting on IFTN with DOI and USDA in the near future.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/ Response:		
Pending		
Lead:	Karen Siderelis, DOI	Action#: 20110208-05
Action:	Coordination Group members who are interested in serving on the Capabilities Assessment Task Team (CATT) are asked to contact Karen Siderelis and their SAOGIs.	
Contact:	Karen Siderelis, DOI, karen_siderelis@ios.doi.gov	
Resolution/ Response:	CATT Terms of Reference, including call for participants, was circulated to the CG for review and comment following the 3/8 CG meeting via email 3/11/11.	
Pending		
Lead:	Arista Maher, FGDC	Action#: 20110308-01
Action:	The FGDC Secretariat will follow up with Dave LaBranche on presenting on SDS/FIE at the April 19 CG meeting.	
Contact:	Arista Maher, FGDC, amaher@fgdc.gov	
Resolution/ Response:		
Complete		
Lead:	Randy Fusaro, Census	Action#: 20110308-02
Action:	Randy Fusaro will organize a meeting for any interested CG members to discuss the National Geospatial Data Themes on Tuesday, March 22. Themes will then be disseminated and put before CG members for a vote.	
Contact:	Randy Fusaro, Census, randy.j.fusaro@census.gov	

Resolution/ Response:	Meeting scheduled for 3/22/11 from 1-4pm EST.	
Pending		
Lead:	Jon Sperling, HUD, and Randy Fusaro, Census	Action#: 20110308-03
Action:	Randy Fusaro and Jon Sperling will collaborate on a document to distribute to CG Federal agencies for the input, to determine which agencies use address data, what its source is, their requirement, preferred data source(s), etc.	
Contact:	Jon Sperling, HUD, jon.sperling@hud.gov , Randy Fusaro, Census, randy.j.fusaro@census.gov	
Resolution/ Response:		
Pending		
Lead:	Coordination Group Members	Action#: 20110308-04
Action:	Coordination Group Members will review the Capabilities Assessment Team Terms of Reference Document and provide feedback to Ken Shaffer by COB Friday, March 18.	
Contact:	Ken Shaffer, FGDC, kmshaffer@fgdc.gov	
Resolution/ Response:	CATT Terms of Reference, including call for participants, was circulated to the CG for review and comment following the 3/8 CG meeting via email 3/11/11.	

ID (yyyymmdd-#)	Decision/Description Decisions provide a position/foundation on which actions are taken.
20110111-02	A Coordination Group Task Team will be formed to take the next steps in the FGDC/GWG standards synchronization process.
20110208-01	The Document Adjudication Task Team Terms of Reference (DATT TOR) is now part of CG standard operating procedure.



**Federal Geographic Data Committee
Coordination Group Meeting
MEETING MINUTES
March 8, 2011**

√	Coordination Group Attendees	Organization	√	Attendee	Organization
x	Shirley Hall	USDA- Farm Service Agency		Bill Wilen	DOI – US Fish & Wildlife Service
x	Marisa Capriotti	USDA – Natural Resources Conservation Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Betsy Kanalley	USDA – US Forest Service	x	Dick Vraga	DOI – USGS
x	Ralph Crawford	USDA – US Forest Service	x	Bob Pierce	DOI – USGS
	Juliana Blackwell	DOC – National Geodetic Survey		Dan Sandhaus	DOI - USGS
	Tony LaVoi	DOC - NOAA		Edward Hugler	Dept of Labor – OASAM
x	Randy Fusaro	DOC – Census Bureau	x	Roy Standing	Dept of State
	Anne O'Connor	DOC – Census Bureau		Mark Bradford	DOT - Research & Innovative Technology Admin
x	Steve Jackson	DOD - NGA		Raquel Wright	DOT – Federal Railroad Admin
x	David LaBranche	DOD - DISDI		Elaine Boston	Dept of Treasury
x	Mitchell Fiedler	DOD - DISDI		Pheakdey Lim	Dept of Veterans' Affairs
	Nancy Blyler	DOD – US Army Corps of Engineers		Tom Garin	Dept of Veterans' Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics	x	Wendy Blake-Coleman	EPA
	David Morehouse	Dept. of Energy – US Energy Info Administration		George Brilis	EPA
x	Carl Kinkade	DHHS – CDC		Tod Dabolt	EPA – Office of Water
	Robert Shankman	DHHS – Office of Preparedness and Emergency Ops	x	Sandra Downie	GSA
	Jeff Booth	DHS – Office of the CIO		Philip Klokis	GSA
	Dennis Hardy	DHS		Autumn Foard	GSA
x	Jon Sperling	HUD – Policy Development & Research		Colleen Cahill	Library of Congress
	Salvatore Sclafani	HUD - Office of Community Planning & Development	x	Jacqueline Nolan	Library of Congress
	Antoinette Sebastian	HUD – Office of Environment &		Gregory Mann	NASA

		Energy			
	David Chase	HUD – Policy Development & Research	x	Brett Abrams	NARA
	Don Buhler	DOI - BLM		Clifford Jacobs	National Science Foundation
x	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Trisha Christian	Small Business Administration
	Steven Schwartz	DOI - BOEMRE		David Timmons	Social Security Administration
	Joe Gregson	DOI – Nat'l Park Service		Ray Mitchell	Tennessee Valley Authority
	Tim Smith	DOI – Nat'l Park Service			
	Robert Welsh	DOI – Office of Surface Mining			
x	Christina Lett	DOI – US Fish & Wildlife Service			
	Other Attendees	Organization		Attendee	Organization
x	Acqunetta Anderson	BHarrisonSoc	x	Arista Maher	FGDC
x	Jeanette Archetto	GT	x	John Mahoney	FGDC
x	Anne Ball	NOAA	x	Kristie McLeroy	NRCS
x	Nathan Beck	FDA	x	Doug Nebert	FGDC
x	Olivia Carey	NRCS	x	Catherine Nolan	GT
x	Pat Cummins	ESRI	x	Clive Reece	ESRI
x	Hank Garie	GT	x	Ken Shaffer	FGDC
x	Rich Grady	Applied Geographics	x	Vaishal Sheth	FGDC
x	Marten Hogeweg	ESRI	x	Karen Siderelis	DOI
x	Alex Hume	GT	x	Larry Tanner	DLMSO
x	John Labrecque	NASA	x	Randall Turner	DISDI
x	Roxanne Lamb	FGDC	x	Gita Urban-Mathieux	FGDC
			x	Linda Zellmer	CUAC

Welcome and Roll Call – Ivan DeLoatch, FGDC; Randy Fusaro, Census; Arista Maher, FGDC

Ivan DeLoatch (FGDC) welcomed members to the meeting on behalf of himself and Randy Fusaro, Co-Chair (Census). Arista Maher (FGDC) took roll call of attending members. Other attendees were asked to introduce themselves.

Previous Meeting Action Item Review – Arista Maher, FGDC

The previous meeting action items were reviewed for the Coordination Group, and the resolutions/responses to each action were discussed.

FGDC Business and Secretariat Report – Ken Shaffer, FGDC

[\[Presentation PDF\]](#)

The recent activities for the Geospatial Line of Business were reviewed. It was noted that the Modernization Roadmap Version 4 has been completed; this is the LoB milestone #1. The Roadmap was endorsed by both the Steering Committee (SC) and the Coordination Group (CG). On Task 2: “*Establish Communications and Outreach Strategy*,” it was noted that the new Geospatial Platform website will be released soon. Grant Thornton contractors sent a request for final review and comment on website design. On Task 3: “*Capabilities Assessment for Existing Federal Geospatial DS&A*,” it was stated that the team needs a team lead and members. On Task 4: “*Establish Shared Infrastructure for GeoPlatform.gov*,” the Technical Deployment Task Team (TDTT) lead is Steve Jackson (NGA). The TDTT is evaluating GV-ES, ERMA, ER2, along with other viewers, and will provide an update at today’s meeting. Related subtasks from Task 4 include to: stand-up the initial Geospatial Platform hybrid services/applications, and to develop a “how-to” guide for agencies to contribute applications/services.

The Federal Trade Commission (FTC) Staff Report: “*Protecting Consumer Privacy in an Era of Rapid Change: A Proposed Framework for Businesses and Policymakers*” has been released. The term “precise geolocation data” is addressed in the FTC report, but is not defined. The National Geospatial Advisory Committee (NGAC) reviewed report at their December meeting and recommended that the FGDC collaborate with the FTC to seek clarification of this language and avoid unintended consequences. The FGDC will be working with FTC staff on putting together a workshop dialogue about geolocation definition issues in the report.

An update on the FY 2011 NSDI Cooperative Agreements Program (CAP) was given. Twenty awards were made in six different categories, and the CAP project descriptions are available online at: <http://www.fgdc.gov/grants/2011NSDICAP/2011CAPDescriptions>. A kick-off meeting was held for awardees, which many attended. Some recipients were unable to attend due to travel restrictions.

The 2010-11 GSDI Small Grants Program was reviewed. This program is designed to give out awards for spatial data infrastructure or Earth Observations Systems-related activities in economically disadvantaged nations. Ten of those awards were for \$2,500 in cash, two awards were for \$2,500 in cash and URISA GISCorps volunteer professional services, and two awards are solely for URISA GISCorps volunteer professional services. More information on the GSDI Small Grants Program is available at: <http://www.gsdi.org/sic1>.

An update on FGDC Standards was given. Updates were given on: the Cultural Resources Spatial Data Standard; the Shoreline Data Content Standard; the United States Thoroughfare, Landmark, and Postal Address Data Standard; the Federal Buildings and Facilities Geospatial Data Content Standard; and the Federal Trails Data Standard (FTDS).

An update on the Geospatial-Intelligence Standards Working Group (GWG) activities was given. A GWG polling session was held Thursday, February 10, 2011. The FGDC voted to abstain on most standards, with comment. The GWG/FGDC process alignment (the process by which

FGDC agencies review and establish geospatial technology standards) was also discussed. It was emphasized that the task team that has been established to work on the GWG/FGDC standards alignment process needs broader member representation. Calls for participation have been issued to the Standards Working Group, the Coordination Group, and the FGDC Executive Committee (ExCom).

ACTION: The FGDC Secretariat will follow up with Dave LaBranche on presenting on the development of the current version of the SDS/FIE at the April 19 CG meeting.

The last ExCom meeting was briefly reviewed. Topics of discussion included: the Geospatial Platform Roadmap Version 4; a Geospatial OneStop/Data.gov integration update; an IFTN follow-up; the NGAC appointments and upcoming meeting; and the FGDC/GWG standards process integration efforts. The TDTT update that was scheduled for that ExCom meeting was postponed due to time constraints.

An update on the National Geospatial Advisory Committee (NGAC) was given. Department of Interior (DOI) Secretary Ken Salazar appointed 15 members to NGAC on February 15, 2011. There were 10 new appointees and 5 re-appointments. The full announcement of the appointees is available at: <http://www.fgdc.gov/ngac/news-release-interior-department-announces-appointments-to-ngac-02152011.pdf>. The Chair and Vice-Chair were unofficially announced to the CG members: Dr. David Cowen and Dr. Jerry Johnston will be serving in this capacity. The next NGAC meeting will be held on Thursday and Friday, March 17-18, 2011 at the American Institute of Architects (AIA). Those who wish to register to attend are asked to contact Arista Maher at amaher@fgdc.gov or (703) 648-6283.

The next Coordination Group meeting will be held in the regular location at the National Capital Planning Commission (NCPC) on Tuesday, April 19, 2011. The audiovisual systems are anticipated to be back in working order by then.

CG members were asked to identify items for discussion at the next ExCom meeting. Randy Fusaro (Census) identified the following topic that arose out of discussions at NSGIC: do federal agencies talk to each other? There is a need to improve the communications to constituent groups and Federal leadership on the extent, successes and challenges of Federal GIS coordination.

Vegetation Subcommittee Update – Ralph Crawford, FS

[\[Presentation PDF\]](#)

Ralph Crawford (FS) presented on the Vegetation Subcommittee's recent activities. The mission and purpose of the Vegetation Subcommittee is: "The coordination of terrestrial vegetative data-related activities among Federal agencies and establish[ing] a mechanism for the coordinated development, use, sharing, and dissemination of terrestrial vegetation data." The members of the Vegetation Subcommittee were listed.

The most recent meeting of the Vegetation Subcommittee was held on February 22, 2011. Some of the topics discussed at that meeting included: Hierarchy Revisions Working Group; website updates; NVC group review; MOU; plan for briefings; and organizational reports.

Some of the recent projects and developments were discussed, including that the USNVC website has been developed (mid-March); that the group descriptions have been completed for the conterminous U.S.; that a Sharepoint site has been developed to support group reviews; and that screening criteria have been developed to assign confidence to the association descriptions. Other projects include: the Ecological Society of America 2011 meeting, which was held in Perdenales Falls State Park in Texas, and the development of three training modules.

The next meeting of the Vegetation Subcommittee will be held on March 31, 2011. It will take place via teleconference. Some of the topics to be discussed at the next meeting include: the subcommittee's review of the class level types; MOU; agencies' specific use/need for keys at various levels of the NVC; and plans/status of training for the group reviews are being managed by the ESA.

CG members who would like to join the Vegetation Subcommittee are asked to contact Ralph Crawford at rcrawford01@fs.fed.us or (703) 605-5253.

Executive Committee Liaison Update – Karen Siderelis, DOI

Karen Siderelis (DOI) gave an update on the last Executive Committee (ExCom) meeting, which took place on February 23, 2011. The continuing themes of the Geospatial Platform, Imagery for the Nation (IFTN), and the National Geospatial Advisory Committee (NGAC) were discussed. On the Geospatial Platform, ExCom members talked about Version 4 of the Roadmap. The goal is to have Version 4 publicly available next week, especially since NGAC is meeting next week. This is dependent on DOI's review and transmittal process. The ExCom members talked about collaborating with the General Services Administration (GSA) in standing up "Version 0" of the Platform, and received feedback from ExCom members on collaboration in that area. ExCom members also talked about the Technical Deployment Task Team (TDTT), and there was a follow-up presentation on TDTT to the Core Team and ExCom yesterday and there will be a similar presentation given at today's meeting by Steve Jackson (NGA).

ExCom members also examined the draft guidance that is being given to NGAC for the new membership to consider. Moreover, there was a brief discussion on IFTN, centered on the status of the joint business case and the results of the RFI, as well as the reality of the budget situation. Stephen Lowe (USDA), Ivan DeLoatch (FGDC) and Karen Siderelis agreed to meet in a working session to develop next steps to keep momentum going on IFTN.

Randy Fusaro (Census) asked that Karen bring the following issue to ExCom: at the NSGIC conference, former Congressman (and now lobbyist) Charlie Stenholm spoke to the group. He was wondering whether different federal agencies coordinate geospatial data with each other, and commented that the coordination needs to be improved, specifically calling out FGDC. Randy emphasized that this is an image issue we need to correct. Karen stated that she will work with ExCom members on this item.

National Geospatial Data Themes – Randy Fusaro, Census

[\[Presentation PDF\]](#)

Randy Fusaro (Census) presented on the National Geospatial Data Themes. Randy noted that they are seeking a vote on “accepted” themes. They are reviewing datasets, services, and applications as proffered to ensure they are placed in the correct primary theme. Various themes and descriptions of each were reviewed, including themes for: biology, boundaries, cadastre, climate and weather, cultural and demographic statistics, cultural resources, elevation, geodetic control, geology, imagery, land-use/land-cover, soils, structures and facilities, transportation, utilities and communications, water-inland, and water-oceans and coasts.

There was some discussion about the themes and what should be included as part of themes and sub-themes. It was suggested that members that have ideas for refining the themes should meet to discuss them in further detail.

ACTION: Randy Fusaro will organize a meeting for any interested CG members to discuss the National Geospatial Data Themes on Tuesday, March 22. Themes will then be disseminated and put before CG members for a vote.

ACTION: Randy Fusaro and Jon Sperling will collaborate on a document to distribute to CG Federal agencies for the input, to determine which agencies use address data, what its source is, their requirement, preferred data source(s), etc.

A-16 Supplemental Guidance – Ivan DeLoatch, FGDC

[\[Presentation PDF\]](#)

Ivan DeLoatch (FGDC) presented on the A-16 Supplemental Guidance. This portfolio management task is one of the five GeoLoB tasks that were agreed upon. A key goal is to develop the strategy and associated products for the A-16 Supplemental Guidance implementation.

The goals for this task are to demonstrate to OMB the progress on a portfolio management paradigm. This is a huge undertaking, as it impacts the entire geospatial, IT, and financial communities. Another key goal is to start the implementation of A-16 Supplemental Guidance portfolio management. Similarly, another goal is to support agencies as they implement the Supplemental Guidance especially those agencies that have data theme responsibilities.

FY 2011 outcomes were discussed. Ivan underscored the need to bring in OMB and the stakeholder community, including those who create and process data at the stakeholder level. The incentives for this community and the governance structure ought to be looked at in greater detail. The training curriculum for implementation in FY 2012-14 should be developed in order to make sure all partners are on the same page. The implementation plan and reporting templates

will be other key outcomes for FY 2011. It is our hope that the completion of a theme pilot will take place during FY 2011 as well. It is also important to have incentives developed and available for FY 2012.

A flow chart laying out the Portfolio Management approach was presented to the CG members. Both the A-16 Supplemental Guidance and the Geospatial Platform were noted as key components of the portfolio management approach. The four key areas for the A-16 Supplemental Guidance portfolio management approach were outlined as follows: Outreach, Training, Implementation, and Incentives. Ivan asked the group for input on this approach, and noted that the FGDC will be working with Grant Thornton to help flesh out the approach.

Geospatial Platform – Ivan DeLoatch, FGDC; Steve Jackson, NGA; Ken Shaffer, FGDC

[\[Presentation PDF\]](#)

Steve Jackson (NGA) presented on the Technical Deployment Task Team (TDTT). He noted that the TDTT is only the beginning; it is not in and of itself the Geospatial Platform. The proposed implementation leverages borrowed capabilities on borrowed systems. Marketing the capability, and proper funding, will be essential.

The origin and purpose of the TDTT were overviewed, including that the team was assembled in December 2010, as a functional team comprised of representatives nominated by FGDC partner agencies and the Geospatial Platform Core Team. The purpose of the TDTT is to recommend a path forward for implementation of Geospatial Platform common services and shared infrastructure and to lead efforts to deploy "mature" capabilities identified in the Modernization Roadmap for the Geospatial Platform that provide a useful service, can be built upon, and can be undertaken quickly. The approach was to develop a set of requirements by evaluating existing Federal geospatial capabilities to determine their potential to meet the needs of the Geospatial Platform. The outcome intended to arise out of this effort is the TDTT recommendation for the Core Team and the ExCom, which includes a notional architecture and candidate solutions architecture. A timeline of TDTT milestones from December 2010 until the present was shown. Team members on the TDTT were listed.

Use cases for different types of users were described. The first use case was a notional technical architecture for a casual user, and the second was a notional technical architecture for an advanced user. Finally, a use case for a publisher was described. A diagram of the notional technical architecture was shown. The Notional Technical Architecture is component-based. Open standards-based components can be changed. Publishers can register content in the Geospatial Catalog using the Web Metadata Editor. Another aspect of data and services is that content is discoverable and usable within the Geospatial Platform or other partner capabilities.

Ken Shaffer (FGDC) presented on the Capabilities Assessment Task Team (CATT). The CATT tasks and subtasks were reviewed for the Coordination Group members. Those major tasks are to *refine, identify, evaluate, and deploy*. The first task is to *refine* the CATT task plan.

Next, under the *identify* task, the team will: develop approach and materials to enable evaluation; develop assessment criteria (including interview process and schedule); develop prioritization criteria; define/develop the mechanism and structure for recording technical and agency management attributes (meta) by agency; develop an “Impact Assessment/Platform Considerations” document; go through a technical evaluation process; complete the public release/web launch; develop “how-to” text content for Platform to guide users in discovery of available services; and perform inventory assessment baseline and compilation of priorities/inputs on GDS&As from existing data catalogs/inventories and migrate them into the baseline reporting format.

Under the *evaluate* task, the team will: perform interviews; analyze interview results; develop GDS&As release recommendations, and vet recommendations and get approval to implement recommendations from Core Team.

Finally, the *deploy* task includes the following subtasks: inform source agencies of the inclusion/release of their services through the Geospatial Platform; deploy and test the service; ensure the service’s technical metadata is recorded in the Geospatial Platform’s services registry; announce the deployment/availability of the service through the website; and recommend to the Core Team how to evaluate and deploy future GDS&As to the Geospatial Platform.

ACTION: Coordination Group Members will review the Capabilities Assessment Team Terms of Reference Document and provide feedback to Ken Shaffer by COB Friday, March 18.

Action Item Review and Next Meeting Agenda – Arista Maher, FGDC

The action items were reviewed for the Coordination Group members.

Adjourn