



**Federal Geographic Data Committee
Coordination Group Meeting
Thursday, September 30, 2010
2:00 p.m. – 4:00 p.m.**

Location: USGS
12201 Sunrise Valley
Drive
Reston, VA 20192
Room: 2A-405

AGENDA

2:00 – 2:10	Welcome and Introductions	<i>Ivan DeLoatch, FGDC</i>
2:10 – 2:45	Intergovernmental Coordination Discussion	<i>John Mahoney, FGDC</i>
2:45 – 3:15	Stakeholder Engagement	<i>John Mahoney, FGDC</i>
3:15 – 4:00	Managing Partner Discussion	<i>Tony LaVoi, FGDC</i>
4:00	<i>Adjourn</i>	

*Read-ahead Documents	1.
Other Relevant documents	

* Read-ahead documents are located at the my.usgs.gov site for member access.

CG Meeting Planning

<p>Coordination Group Meetings Topics (in addition to the following standing items)</p> <ul style="list-style-type: none"> - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn - All meetings are scheduled from 9am to 3pm EST at NCPC in D.C., unless otherwise noted
<p>October 12, 2010</p> <ul style="list-style-type: none"> • Reports from: Marine and Coastal Spatial Data SC (Tony LaVoi) and Segment Architecture/Shared Infrastructure WG (Doug Nebert).
<p>November 9, 2010</p> <ul style="list-style-type: none"> • Reports from: Geodetic Control SC (Joe Evjen) and Spatial Water Data SC (Tod Dabolt and Bob Pierce).
<p>December 14, 2010</p> <ul style="list-style-type: none"> • Reports from: Standards WG (Julie Maitra).
<p>January 11, 2011</p> <ul style="list-style-type: none"> • Reports from: Wetlands SC (Bill Wilen) and Cultural and Demographic Statistics WG (Randy Fusaro).
<p>February 8, 2011</p> <ul style="list-style-type: none"> • Reports from: Cadastral SC (Don Buhler) and Users/Historical Data WG (Colleen Cahill).
<p>March 8, 2011</p> <ul style="list-style-type: none"> • Reports from: Vegetation SC (Ralph Crawford) and Homeland Security WG (TBD, depending on WG's status).
<p>April 19, 2011</p> <ul style="list-style-type: none"> • Reports from: Geologic SC (Dave Soller).
<p>Pending Topics (date topic was identified)</p> <ul style="list-style-type: none"> •



Federal Geographic Data Committee Coordination Group Meeting ACTION ITEMS Through August 10, 2010

Complete		
Lead:	Department of Homeland Security	Action #: 20091013-03
Action:	The Homeland Security Work Group will meet to revise the WG charter and report back to the CG for consensus and approval.	
Contact:	DHS, Jeff Booth and Jon Hassee, jeffrey.booth@dhs.gov, jonathan.hassee@dhs.gov	
Resolution/Response:	The CG decided to retire the Homeland Security Working Group, and to change all inactive subcommittees to “past” status for consistency on the FGDC website.	
Pending		
Lead:	Ivan DeLoatch, FGDC	Action#: 20100511-03
Action:	The FGDC Secretariat will put together a written proposal regarding the Document Adjudication Team and will send it out for concurrence by the CG.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		
Pending		
Lead:	Ivan DeLoatch, FGDC	Action#: 20100720-01
Action:	The FGDC Secretariat will develop a more formal mechanism for communicating standards status to higher-level bodies, including Steering Committee and Executive Committee, with special attention to how it ties into the Geospatial Platform.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		
Complete		
Lead:	Julie Binder Maitra, FGDC	Action#: 20100720-02
Action:	CG members to review the list of non-federally authored standards, identify any non-endorsements or deferments that they have, and send in their agencies’ recommendations on the provided spreadsheet to Julie Binder Maitra by August 11.	
Contact:	Julie Binder Maitra, FGDC, jmaitra@fgdc.gov	
Resolution/Response:	Responses to the standards review were due August 11.	
Complete		
Lead:	Ken Shaffer, FGDC	Action#: 20100720-05
Action:	The FGDC Secretariat will put out a call for nominations for the CG Co-Chair position.	
Contact:	Ken Shaffer, FGDC, kmshaffer@fgdc.gov	

Resolution/ Response:	Call for nominations closed on 8/27. Randy Fusaro (DoC) was named the new Co-Chair.	
Pending		
Lead:	Doug Nebert, FGDC	Action#: 20100810-01
Action:	Doug Nebert will update the Coordination Group at an upcoming meeting on the Geospatial Platform task of obtaining final approval of the Geospatial Segment Architecture Guidance Document.	
Contact:	Doug Nebert, FGDC, ddnebert@fgdc.gov	
Resolution/ Response:	Doug will be providing the update at today's meeting.	
Pending		
Lead:	Arista Maher, FGDC	Action#: 20100810-02
Action:	The FGDC Secretariat will schedule an open-session update on the Geospatial Platform for all CG members at the meeting on September 21.	
Contact:	Arista Maher, FGDC, amaher@fgdc.gov	
Resolution/ Response:	There is an update on the Platform scheduled for today's meeting.	
Pending		
Lead:	Ken Shaffer, FGDC	Action#: 20100921-01
Action:	The link to the website where the agency comments on the A-16 Supplemental Guidance document are located will be sent out to the Coordination Group by the FGDC Secretariat, as soon as OMB allows them to be released.	
Contact:	Ken Shaffer, FGDC, kmshaffer@fgdc.gov	
Resolution/ Response:		
Pending		
Lead:	Coordination Group Members	Action#: 20100921-02
Action:	Coordination Group Members are requested to review the two Geospatial Segment Architecture documents (the Guidance document and the Analysis document) that have been posted to myUSGS in the 9/21 meeting folder, and to provide any comments on the documents, particularly on the guidance document, to Doug Nebert (FGDC).	
Contact:	Doug Nebert, FGDC, ddnebert@fgdc.gov	
Resolution/ Response:		
Pending		
Lead:	FGDC Secretariat	Action#: 20100921-03
Action:	Once the Transportation Subcommittee Co-Chairs submit their draft Charter to the FGDC Secretariat in the proper template, the FGDC Secretariat will submit it to the Coordination Group for additional comments.	
Contact:	Ken Shaffer, FGDC, kmshaffer@fgdc.gov	
Resolution/ Response:		
Pending		
Lead:	FGDC Secretariat	Action#: 20100921-04

Action:	The FGDC Secretariat will add an item to the October or November agenda to include a discussion on the IFTN RFI.	
Contact:	Arista Maher, FGDC, amaher@fgdc.gov	
Resolution/Response:		
Pending		
Lead:	Arista Maher, FGDC	Action#: 20100921-05
Action:	Tony LaVoi's presentation on the Geospatial Platform from the September 21 Coordination Group meeting will be posted to myUSGS.	
Contact:	Arista Maher, FGDC, amaher@fgdc.gov	
Resolution/Response:		
Pending		
Lead:	Arista Maher, FGDC	Action#: 20100930-01
Action:	FGDC Secretariat will distribute the General Services Administration's (GSA's) presentation to the Coordination Group (CG) or post presentation on FGDC website.	
Contact:	Arista Maher, FGDC, amaher@fgdc.gov	
Resolution/Response:		
Pending		
Lead:	Vaishal Sheth, FGDC	Action#: 20100930-02
Action:	FGDC Secretariat will post next steps from the Executive Committee (ExCom) session on FGDC website.	
Contact:	Vaishal Sheth, FGDC, vsheth@fgdc.gov	
Resolution/Response:		

ID (yyyymmdd-#)	Decision/Description Decisions provide a position/foundation on which actions are taken.
20100511-01	A Document Adjudication Team will be formed. A written proposal will be put together for the concurrence of the Coordination Group.
20100720-01	The Coastal Marine Ecological Classifications Standard (CMECS) was endorsed by the Coordination Group.
20100720-02	The revised charter for the National Digital Orthoimagery Program (NDOP) Subcommittee of the Coordination Group was voted on and approved by the Coordination Group.
20100720-03	The discussion on the Homeland Security Work Group Charter was deferred to a future meeting, to allow the Coordination Group to discuss whether or not it is necessary to renew the work group's charter and if the work group should be retired.
20100810-01	The CG concurred with the decision to retire the Homeland Security Working Group, and to change all inactive subcommittees to "past" status for consistency on the FGDC website.



**Federal Geographic Data Committee
Coordination Group Meeting
MEETING MINUTES
September 30, 2010**

√	Coordination Group Attendees	Organization	√	Attendee	Organization
x	Ivan DeLoatch – Chair	FGDC	x	Christina Lett	DOI
	Randy Fusaro – Co-Chair	DoC		Pheakdey Lim	VA
x	Ken Shaffer	FGDC		Jonathan Mann	GSA
x	Brett Abrams	NARA		Scott McAfee	FEMA
	Rani Balasubramanyam	DOJ		Ray Milefsky	State
	Deidre Bishop	Census		John Merrill	DHS
x	Wendy Blake-Coleman	EPA	x	David Morehouse	DoE
	Jeff Booth	DHS	x	Jacquie Nolan	LoC
	Mark Bradford	DOT	x	Anne O’Connor	DoC
x	Colleen Cahill	LoC		Tai Phan	DoE
	Trisha Christian	SBA		Robert Pierce	DOI
x	Sandra Downie	GSA		Stu Reiter	NRC
x	Shirley Hall	USDA		Daniel Sandhaus	DOI
	Jonathan Hasse	DHS		Antoinette Sebastian	HUD
	William Henriques	DHS		Charles Smart	TVA
	Edward Hulger	DoL		Jon Sperling	HUD
	Carol Giffin	USGS		David Timmons	SSA
	David LaBranche	DoD		Dat Tran	VA
x	Tony LaVoi	DoC		Adrienne Walker	OMB
	Other Attendees	Organization		Attendee	Organization
	Charlie Adler	FAA		Mark Lemon	GT
	Cliff Allison	NAVTEQ		Lynda Liptrap	Census
x	Jeanette Archetto	GT		Stephen Lowe	USDA
	Anne Ball	NOAA		Sherry Loy	Global Marketing Insights, Inc.
	Juliana Blackwell	NGS		Vicki Lukas	USGS
	Nancy Blyler	USACE	x	Arista Maher	FGDC
	Nancy Brelos	Pictometry	x	John Mahoney	FGDC
	Don Buhler	BLM	x	Julie Binder Maitra	FGDC
	Bill Burgess	NSGIC		Karen Matheson	USGS
	Kathleen Callister	NASA		Alan Mikuni	CaGIS
	Don Campbell	FCC		Charles Mondello	Pictometry
x	Marisa Capriotti	USDA		Zsolt Nagy	AECOM
	Mike Cooley	USGS		Doug Nebert	FGDC

	Kevin Corbley	Corbley Communications		Wendy Nelson	URISA
	Ed Crane	IAAO	x	Catherine Nolan	GT
	Ralph Crawford	USFS		John Palatiello	MAPPS
	Pat Cummins	ESRI		Jean Parcher	USGS
	Tod Dabolt	EPA		Rick Pearsall	NGA
	Lisa Daniels	IAAO		Lorri Peltz-Lewis	FS
	Najia DiPiro	DOI	x	Bob Pierce	USGS
	George Deryckere	GSA		Jim Plasker	ASPRS
	David DiSera	EMA, Inc.		Alexandra Prokhorova	GT
	Rob Dollison	USGS	x	Milo Robinson	FGDC
	Kelly Downs	LizardTech		Jim Rolfes	DOI
	Lee Fahrner	NSGIC		Kevin Kirby	EPA
	Sherry Farrell			Jenee Kresge	NARC
	Mitchell Fiedler	DISDI		Roxanne Lamb	FGDC
	Mark Finkbeiner	NOAA		Garth Lawrence	Intermap Technologies
x	Autumn Foard	GSA		Adena Schutzberg	Directions Media
	Michelle Gallinger	LoC		Steve Schwartz	MMS
x	Hank Garie	GT	x	Vaishal Sheth	FGDC
	Tricia Gibbons	LEAD Alliance		Renee Shields	NOAA
	Dan Good	USDA		Sharon Shin	FGDC
	Rich Grady	Applied Geographics	x	Karen Siderelis	DOI
	Joe Gregson			Terry Slocum	UKansas
	Sarah Hammer	GT		Cy Smith	URISA
	John Hanes	USGS		Dave Soller	USGS
	Travis Hardy			Justin Steckervetz	EPA
	Charles Hickman	USGS		Larry Sugarbaker	USGS
	Marten Hogeweg			Curt Sumner	ACSM
	Mike Horan	DISDI	x	Gita Urban-Mathieux	FGDC
	David Hoy	USFWS		Doug Vandegraft	MMS
	Alex Hume	GT		Martha McCart Wells	URISA
	Bert Jarreau	NACo		Bill Wilen	FWS
x	Jerry Johnston	EPA		Kent Williams	USDA
x	Elizabeth Kanalley	USFS		Linda Zellmer	WestIllU
	Sean Killen	USFWS		Lin Zhang	DOI
	Carl Kinkade	CDC		Todd Barr	KTS
	Steven Hak	FGDC		Bob Bewley	USGS
	Mark Bradford	DOT		Raquel Wright	DOT
	Steve Lewis	DOT		Danielle Ayan	GT Research Institute
	Steve Jackson	NGA		Carol Giffin	
	Roy Standing	State		Judah Linem	DOT
	Olivia Carey		x	Steve Wallach	NGA
x	Steve Jackson	NGA	x	Jon Gottsegen	NSGIC
x	Kate Hickey	App Geo	x	Stephen Bryce	ESRI

x	Nathan Beck		x	Dick Vraga	USGS
1) CG Members in blue text 2) Check box for meeting attendance.					

Intergovernmental Coordination (John Mahoney)

- The purpose of the intergovernmental coordination effort is to provide a mechanism for the Geospatial Platform (Platform) to reach out to partners in State, local, Tribal, and regional government. The President’s FY2011 Budget calls for intergovernmental coordination.
- Two options for working on intergovernmental coordination were presented to the National Geospatial Advisory Committee (NGAC).
 - Establish a Federal Advisory Committee Act (FACA)-authorized Intergovernmental Subcommittee of the NGAC.
 - Create a non-FACA Intergovernmental Subcommittee of the Federal Geographic Data Committee (FGDC), consisting of representatives of non-Federal governments.
- NGAC concurred that the Platform should establish a FACA-authorized Intergovernmental Subcommittee of the NGAC. Platform leadership agreed to use this approach.
- Platform and NGAC leadership may consider adding individuals to the Subcommittee to incorporate a full range of the competencies needed to guide the development of the Platform.
- The development of the intergovernmental coordination process is intertwined with the development of the stakeholder engagement process and the development of the Managing Partner.

Stakeholder Engagement (John Mahoney)

- Platform leadership received good feedback and constructive ideas from NGAC membership on a path forward for stakeholder engagement.
- The Modernization Roadmap for the Geospatial Platform (the Roadmap) has undergone a Federal review process. The Office of Management and Budget (OMB) has given approval for more extensive engagement from non-Federal stakeholders for their thoughts and suggestions for improvement on the Roadmap.
- The Roadmap v3 is posted on www.GeoPlatform.gov.
- Platform leadership will do a concentrated outreach program over the next 60 days.
- Platform leadership will use some social media techniques such as IdeaScale to generate feedback and discussion.
- NGAC will benefit from tools to assist in communicating the goals and value of Platform to non-Federal stakeholders, including background papers, slide presentations, etc. The ExCom will work with the CG to update background papers, slide presentations, etc. for use in communicating with non-Federal stakeholders.

Managing Partner (Tony LaVoi)

- Tony provided a brief overview of the Managing Partner discussion with NGAC and the ExCom.
- The key roles identified for the Managing Partner are:
 - Project Sponsor/Executive Champion.

- Project Stakeholders/Board of Directors.
 - Project Manager.
- The key criteria identified for selecting the Managing Partner are:
 - Agency interest and commitment.
 - Core capabilities.
 - Leadership skills.
 - Credibility.
 - Operational experience.
- Three questions were posed to the NGAC to foster discussion of the Managing Partner:
 - Are there innovative organizational options that should be considered when developing the model for the Managing Partner organization?
 - Are there essential criteria that must be factored into the decision of the Managing Partner organization?
 - What are the core operational functions required for a successful Managing Partner function?
- NGAC discussed several key points concerning the Managing Partner.
 - It is difficult to engage stakeholders without knowledge of the Managing Partner.
 - The Platform should think about high-level constructs before details.
 - The first question answered should be: what are the core “mission” requirements?
 - Identify alternatives and criteria for selection.
 - It’s a business – needs that kind of focus.
 - Strong understanding of geospatial (does the Managing Partner need to have it?).
 - There will never be a “perfect” candidate.
- Participants stressed a sense of urgency that the Managing Partner needs to be decided on soon. The Administration measures success in weeks and months, so action is required quickly.
- Participants discussed splitting the Managing Partner into two functional components. These components are:
 - Policy/Governance.
 - Operations.
- Participants reviewed the proposed responsibilities, capabilities, components, and characteristics needed for the Managing Partner. These were presented in Policy and Operation buckets.
- Participants discussed the implications for governance, service-level agreements, and other interactions among and between the two core functions.
- Using this information as a set of criteria, Randy Fusaro will lead a small group of CG members to go through and look at agencies and identify which agencies best fit the core criteria.
- GSA presented their capabilities to be the Managing Partner, as well as their geospatial needs. GSA offers communications capability through mechanisms supporting Data.gov, including Chief Information Officer (CIO) Council

engagement and other employees at departments/agencies involved in data, business case development support, and other attractive features.

- **ACTION ITEM: Distribute GSA's presentation to the CG.**
- Participants discussed GSA's current capabilities to immediately implement "Platform as a Service" by leveraging infrastructure that is already in place. A potential next step is using Gartner to evaluate current models.
- Participants discussed GSA being the Managing Partner. Discussion topics included:
 - Leveraging current investments.
 - Knowledge of the customer.
 - Budgetary incentive/disincentive.
- Based on the ExCom meeting, the ExCom will work with GSA to develop a business case with alternatives. GSA has employees to help Platform leadership with a preliminary business case. This business case would be the cost of the entire Platform, not just the Managing Partner.
- Participants agreed that it is critical to develop a business case and understand the necessary investment.
- GSA recommended finding high-value, easy wins that they can support.
- GSA has a "venture capital" like fund. Under this fund, GSA is presented with an idea, they evaluate return on investment, make a funding decision. Participants recommended using geocoding as a pilot for the venture capital option.

- **ACTION ITEM: Email the CG next steps from the ExCom session.**

- The next FGDC CG meeting will be held on October 12, 2010

Adjourn