

This sample shows an acceptable detailed breakout of labor categories, overhead, non-salary expenses and profit for a typical environmental assessment fee. We are providing this sample for guidance purposes only. The indicated values are for illustrative purposes and should not be construed as being representative values for a Sponsor's specific project.

**EXHIBIT I**  
**DERIVATION OF CONSULTANT PROJECT COST**  
**ENVIRONMENTAL EVALUATION SERVICES**

**ENVIRONMENTAL ASSESSMENT**

**ANYWHERE MUNICIPAL AIRPORT**  
**ANYWHERE, KANSAS**

January 11, 2011

**1. DIRECT SALARY COSTS**

<u>TITLE</u>	<u>HOURS</u>	<u>RATE/HOUR</u>	<u>COST (\$)</u>		
Principal	28	\$67.00	\$ 1,876.00		
Project Manager	144	\$44.00	\$ 6,336.00		
Airport Engineer	12	\$36.00	\$ 432.00		
Environmental Scientist/Planner	314	\$32.00	\$ 10,048.00		
CADD Operator/ Technician	40	\$22.00	\$ 880.00		
Clerical	30	\$20.00	\$ 600.00		
Total Direct Salary Costs=	568			= \$	<b>20,172</b>

**2. LABOR AND GENERAL ADMINISTRATIVE OVERHEAD**

Percentage of Direct Salary Costs @	168.88%	= \$	<b>34,066</b>
-------------------------------------	---------	------	---------------

**3. SUBTOTAL**

Items 1 and 2	= \$	<b>54,238</b>
---------------	------	---------------

**4. PROFIT**

15% of Item 3 Subtotal	= \$	<b>8,136</b>
------------------------	------	--------------

**5. OUT-OF-POCKET EXPENSES**

a. Mileage	500 miles @\$0.51/mile = \$	255
b. Meals	4 days @ \$39.00/day = \$	156
c. Materials/Supplies/Printing	= \$	1,778

Total Out-of-Pocket Expenses	= \$	<b>2,189</b>
------------------------------	------	--------------

**6. Sub consultants**

= \$	<b>-</b>
------	----------

**7. MAXIMUM TOTAL FEE**

Items 3, 4, 5 and 6	= \$	<b>64,563</b>
---------------------	------	---------------

**EXHIBIT II  
COST BREAKDOWN**

**ENVIRONMENTAL ASSESSMENT  
ANYWHERE MUNICIPAL AIRPORT  
ANYWHERE, KANSAS**

Classification:	Principal	Project Manager	Airport Engineer	Env. Scientist Planner	CADD Op'r./ Technician	Clerical	Out of Pocket Expenses
Hourly Rate:	\$207.17	\$136.05	\$111.32	\$98.95	\$68.03	\$61.84	

**A. ENVIRONMENTAL ASSESSMENT**

	Hours	Principal	Project Manager	Airport Engineer	Env. Scientist Planner	CADD Op'r./ Technician	Clerical	Out of Pocket Expenses
1. Preliminary Services	16	4	4	0	8	0	0	
Total =	\$2,164	\$828.69	\$544.21	\$0.00	\$791.58	\$0.00	\$0.00	\$0.00
2. Purpose and Need	44	2	16	0	24	0	2	
Total =	\$5,142	\$414.34	\$2,176.85	\$0.00	\$2,374.75	\$0.00	\$123.68	\$52.07
3. Alternatives	88	2	24	12	24	24	2	
Total =	\$9,199	\$414.34	\$3,265.28	\$1,335.80	\$2,374.75	\$1,632.64	\$123.68	\$52.07
4. Affected Environment	96	2	32	0	60	0	2	
Total =	\$10,881	\$414.34	\$4,353.70	\$0.00	\$5,936.87	\$0.00	\$123.68	\$52.07
5. Environ. Consequences & Mitigation	96	2	32	0	60	0	2	
Total =	\$10,880	\$414.34	\$4,353.70	\$0.00	\$5,936.87	\$0.00	\$123.68	\$51.07
6. Wetland Delineation (If necessary)	46	0	4	0	40	0	2	
Total =	\$4,957	\$0.00	\$544.21	\$0.00	\$3,957.91	\$0.00	\$123.68	\$331.00
7. Cultural Survey (If necessary)	46	0	4	0	40	0	2	
Total =	\$4,957	\$0.00	\$544.21	\$0.00	\$3,957.91	\$0.00	\$123.68	\$331.00
8. Biological Survey (If necessary)	46	0	4	0	40	0	2	
Total =	\$4,957	\$0.00	\$544.21	\$0.00	\$3,957.91	\$0.00	\$123.68	\$331.00
9. Public Involvement	40	8	8	0	16	8	0	
Total =	\$4,873	\$1,657.38	\$1,088.43	\$0.00	\$1,583.17	\$544.21	\$0.00	\$0.00
Public Meeting (if necessary)	16	8	8					
Total =	\$2,996	\$1,657.38	\$1,088.43	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
10. Deliverables	34	0	8	0	2	8	16	
Total =	\$3,558	\$0.00	\$1,088.43	\$0.00	\$197.90	\$544.21	\$989.48	\$738.00
<b>TOTAL =</b>	<b>\$64,563</b>							<b>\$2,188</b>

(1) Mileage, Motel and Meals  
(2) Equipment, Materials and Supplies

Employee Classification	Principal	Project Manager	Airport Engineer	Env. Scientist Planner	CADD Op'r./ Technician	Clerical	
Labor Multiplier Hourly Rate 168.88	\$67.00	\$44.00	\$36.00	\$32.00	\$22.00	\$20.00	
Total Hours Per Classification	28	144	12	314	40	30	568.00