

Social Networks Initial Interview Session

Interview Session Components
I. Introduce self and explain session
II. Explain Goal of the Project, Role of the Recruiter, Role of the Provider
III. Discuss Testing History/Verify HIV Status
IV. Conduct Risk Assessment
V. Conduct Network Elicitation
VI. Discuss Plans for Follow-up, Summarize and Close Session

I. Introduce self, explain role of provider, explain session,

Goals	Example Script
Introduce self to client	Hello, my name is _____ and I'm a " <i>your title</i> " with the " <i>your agency</i> ". I will be talking with you today about your participation in the Social Networks Project.
Explain Role of Provider	As your " <i>your title</i> ", I will work with you to identify persons who you believe are at high risk for HIV infection, the best way to refer them for testing, and provide referrals.
Outline the content of session	In our session today, we will talk about your HIV testing history and talk about your risk factors. I will explain the goal of the Social Networks Project. I will explain the role of the recruiter. We will talk about the at risk people in your network who possibly needs an HIV test. We will talk about the ways that you can refer those people for testing. We will discuss incentives. We will discuss referrals for other prevention and care services. We will talk about how we will stay in touch throughout the process.
Emphasize confidentiality	Everything we discuss today will remain confidential. It will only be shared with people at the agency who have a need to know.
Address immediate questions or concerns.	Before we go any further, what concerns or questions do you have right now?

II. Explain the Project, Role of Recruiter, Define Network Associate

Goals	Example Script
Explain Project	The Social Network Project is testing project designed for <i>agency name for recruiter</i> to refer persons they believe who are at high-risk for HIV infection for counseling testing and referral services.
Explain role of recruiter	As a <i>agency name for recruiter</i> , your role will be to refer people that you know personally and believe who are at risk for HIV or HIV positive and unaware of their status for HIV testing. For each person that you refer for testing, you will receive “ <i>incentive</i> ” after they receive their test results. You may also inform you’re the persons that you refer for testing that they will receive “ <i>incentive</i> ” when they receive their test results.
Define at risk persons to refer for testing	Let me tell you what I mean by person who you should refer for testing. They are people who are your current or former sex partners, people you may get high with (drug-using partners), or social partners who exhibit behaviors that put them at risk for HIV. <i>Assess client’s understanding of persons to refer for testing. Emphasize that they should refer persons who are not aware of their HIV positive status.</i>
Address immediate questions or concerns	Before we go any further, what concerns or questions do you have right now?

III. Testing History /Verify HIV Status/

Goals	Example Script
Discuss testing history?	When was the last time you tested for HIV?
Verify HIV status	What is your current HIV status? What documentation do you have to verify your status, e.g., test results, prescription for HIV medication, doctor’s notes, etc.?
Address immediate questions or concerns.	Before we go any further, what concerns or questions do you have right now?

IV. Conduct Risk Assessment (For Previously Diagnosed Persons Only)

Protocol	Example
Discuss Risk Factors	<p>What behaviors do you think put you at risk for HIV?</p> <p>Unprotected sex (oral, vaginal, anal) with:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Person with HIV or AIDS <input type="checkbox"/> Person of unknown HIV status, with known risk <input type="checkbox"/> Person of unknown HIV status, with unknown risk <p>Shared drug injection equipment (needle, syringe, cotton, cooker, water) after:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Person with HIV or AIDS <input type="checkbox"/> Person of unknown HIV status, with known risk <input type="checkbox"/> Person of unknown HIV status, with unknown risk <ul style="list-style-type: none"> <input type="checkbox"/> Sex in exchange for money or drugs <input type="checkbox"/> STD diagnosis <input type="checkbox"/> No identified/acknowledged risk
Assign a Risk Group	<p>What risk group do you think the recruiter belong to?</p> <ul style="list-style-type: none"> <input type="checkbox"/> MSM <input type="checkbox"/> IDU <input type="checkbox"/> MSM/IDU <input type="checkbox"/> High Risk Heterosexual <input type="checkbox"/> Unknown <input type="checkbox"/> Other risk Group _____
Address immediate questions or concerns.	<p>Before we go any further, what concerns or questions do you have right now?</p>

V. Conduct Network Elicitation

Protocol	Example
Discuss Network Associates	<p>Now I would like to talk about the people who you would like to refer for testing. Again, think about people you know personally who are your sex partners, drug-using partners, or social partners who exhibit behaviors that put them at risk.</p> <p>Before we go any further, I want to assure you that what we discuss today will remain confidential.</p> <p>Who is the first person that you thought of that you believe needs an HIV test?</p> <p>What makes you think _____ is at risk?</p> <p>How many other people would you like to refer for testing?</p> <p>Get first names of each network associate.</p> <p>Let's talk about _____ first.</p> <p>What is _____ last name?</p> <p>What makes you think _____ is at risk?</p> <p>How do you think _____ will react when you tell him/her to test for HIV.</p> <p>Give me a description of _____ so when he comes in for testing so that I'll know exactly who he is.</p> <p>How does _____ look?</p> <p>Where does _____ stay?</p> <p>What is _____ phone/cell number?</p> <p>How are you going to contact _____?</p> <p>What else can you tell me about _____?</p> <p>Ask these questions for each network associate elicited.</p>
Discuss Recruitment	<p>Let's talk more about the ways you will contact you're the people we discussed to refer for HIV testing. You may contact them yourself and I can help you think about what you plan to say. Role-play the scenario if necessary.</p>
Address immediate questions or concerns.	<p>Before we go any further, what concerns or questions do you have right now?</p>

VI. Discuss Plans for follow-up, Summarize, and Close Session

Goal	Example Script
Plans for follow-up	<p>Let's plan to talk/meet at least once a week until all of your network associates have been tested. Your next appointment is (day/date/time). Is this a good date and time for you? Let me make sure that you know how to contact me if you need to talk to me before we meet next week. <i>(Give the recruiter your phone number and dates and times of availability for coaching sessions if needed)</i>. If case something comes up and I need to change your appointment, let me be sure that I can reach you (review phone number address).</p> <p>In our follow-up sessions, we will discuss how the process of referring the persons we discussed for testing, any new or people that you would like to refer for testing, and your incentives.</p>
Summarize interview session	We've talked about a lot of information today, e.g., your social network, CTR process, incentives, etc.
Address immediate questions or concerns.	Before we go any further, what concerns or questions do you have right now?
Restate commitments	Restate commitments made to and from the recruiter e.g., refer network associates for CTR, follow-up times, etc.
Provide materials	Here are the referral cards for the ____ people that we talked about today. Go over information on the cards or other materials that you gave to the recruiter.
Close the session.	Thank you for coming in today and for all the hard work you have done to help reduce the risk of HIV infection among your partners, friends and family. Let me walk you do the door.