

# e-erase your e-waste!

*What can I bring?*

## **Acceptable items:**

Audio / Visual Equip	Bar Coding Equip	Blackberry's
Cable TV Boxes	Calculators	Cameras
CD-ROM Drives	Cell Phones	Circuit Boards
Communication Systems	Computer Equipment	Connectors / Cords/Wire
Fax Machines	Game Boys	Hard/Floppy Drives
Laptops	Mainframes / Servers	Memory
Microfiche Readers	Microscopes	Modems
Monitors	Motherboards	Play Stations
Oscilloscopes	PDA's	Printers
Plotters / Copiers	Power Supplies	Scrap Copper
Scrap Computer Metal	Scrap Computer Plastic	Televisions
Tape Drives	Telescopes	UPS's
Test Equip	TIVO's / X-Boxes	

## **Unacceptable items:**

Please, no consumer white goods, mercury thermometers, light bulbs, CFLs or items containing refrigerants, oils, or acids. Also, no damaged toner cartridges.

# Tips for Businesses (and Others) Recycling Large Amounts



While, you are welcome to bring your items to any of the scheduled collections events planned for this year, those with larger amounts are asked to call ahead and make an appointment with Jackie Couture at 406-433-9422. (Please leave a message.) Jackie will be happy to provide you with the proper forms and any additional information needed to help speed the processing of your e-waste

If you have large amounts of e-waste to recycle (1 pallet or more), we recommend the following:

- If possible, fill out the “Items List” at [www.ars.usda.gov/npa/nparl/ewaste](http://www.ars.usda.gov/npa/nparl/ewaste) and palletize your items ahead of time, according to the instructions below, or...
- If not, please send a couple of your employees with your items to help our volunteers palletize them at the site.

Thanks!

~ The “E-erase your E-waste” Committee & Volunteers

## ***Packaging Requirements:***

Material must be properly packaged for pick up. The material must be placed on pallets, either in Gaylord boxes or shrink wrapped directly to the pallet. By packing the items tightly on the pallet or tightly within a Gaylord, breakage and shifting is diminished. If an item is larger than a pallet or Gaylord (such as cabinets, main frames, or any other large electronic item), the item must be placed in the trailer in such a way so that it can be loaded and unloaded easily.



**Monitors:** Monitors should be skidded 4 rows high with cardboard between rows. The monitors should be placed face down on the cardboard to protect the screens. Shrink wrap each layer several times. Pull the shrink wrap tightly to ensure the product does not come apart in shipment.



**Computer Processing Unit (CPUs):** CPUs should be skidded up “head” high (approximately 6 ft.), stacked and tightly shrink wrapped.



**Printers:** Printers should be skidded and shrink wrapped if they are able to be stacked in a safe manner. Otherwise, place printers neatly in a Gaylord boxes. Gaylord boxes must be placed on pallets.



**Small Items:** Mice, keyboards, wires, cables also can be placed in a Gaylord or smaller box. The Gaylord box must be placed on a pallet.