

## RESEARCH AGREEMENT

### Guidelines:

1. Research shall be conducted in accordance with DoDEA Administrative Instruction (2071.3).
2. Research involving pupils, sponsors and/or personnel of the Department of Defense Education Activity (DoDEA) must protect the dignity, well-being, and confidentiality of the individual(s), including the rights guaranteed legally and constitutionally and by DoDEA policies.
3. The researcher shall inform all participants (i.e. students, sponsors/guardians, DoDEA personnel) that participation in the proposed research is voluntary.
4. The researcher shall obtain informed consent from participants of legal age; and will obtain informed assent from participants and consent from a sponsor/guardian when participants are not of legal age, unless a waiver is obtained.
5. Personal, social, and psychological research of any nature must NOT be in conflict with the rights of individuals or groups.
6. The researcher shall obtain permission for all information collections as required under Public Law 104-13, "Paperwork Reduction Act of 1995" and DoD Directive 8910.1, "Management and Control of Information Requirements," June 11, 1993.
7. All information obtained will be held in accordance with the Privacy Act (5 USC 552a).
8. The research shall not unduly interfere with the classroom instructional process or the regular operations of the school or district.
9. The researcher shall cooperate with the staff member(s) designated by the district or school to coordinate the research. It is the researcher's responsibility to become familiar with DoDEA operating policies.
10. Researchers are not to refer to the specific military installation, the names or locations of the schools, or the name of the school system (DoDEA, Domestic Dependent Elementary and Secondary Schools (DDESS), or Department of Defense Dependents Schools (DoDDS)) in any reports generated from this research. It may only be stated that the study was conducted in a school that serves children of military sponsors. In addition, there must not be any association with the DoDEA on surveys, letters, documents, etc. (e.g. Government letterhead, name of installation, etc.).
11. The researcher shall submit an electronic copy of the final research report to the Chief, Research and Evaluation, DoDEA.
12. The Principal, Superintendent, Area Deputy Director, Chief, Research and Evaluation Branch, or the Director, DoDEA may terminate a research study that receives permission at any time.
13. Permission to conduct research is not an endorsement and does not compel any personnel of the DoDEA to participate in research studies.

I acknowledge receipt of the Guidelines for Research in DoDEA and agree to abide by the guidelines as stated.

**1. SIGNATURE OF RESEARCHER**

**2. DATE (YYYYMMDD)**