

## *Year-End Information Quality Report*

### **I. Cover Sheet: Requests for Correction Received FY 2005**

**Department Name:** U.S. Department of State

**Period Covered:** October 1, 2004 – September 30, 2005

**Web page location of agency information quality correspondence:**

<http://contact-us.state.gov>

<b>Agency Name</b>	<b>No. of Requests Received</b>	<b>No. Designated as Influential</b>
U.S. Dept. of State	1	0
	<b>Total 1</b>	<b>Total 0</b>

### **II. If you received correction requests or appeals and did not provide a final response in FY03 or FY04, please list those correction requests below and provide a detailed summary in section III of this template. N/A**

YEAR-END INFORMATION QUALITY REPORT

I. Requests for Correction Received FY 2005

Department Name: U.S. Department of State

Period Covered: 10/1/2004 – 9/30/2005

Information Quality Act web page location: <http://contact-us.state.gov>

No. of Valid Requests Received

No. Designated as Influential

1

None

II. No correction requests or appeals were received in FY04.

III. Request for Correction

- **Agency Receiving Correction Request:** U.S. Department of State
- **Requester:** U.S. Citizen
- **Date Received:** December 17, 2004 via e-mail
- **Summary of Request:** The submitter requested correction to the Department's web page, <http://travel.state.gov>. The web page was to list the notary availability and fee details at the U.S. Consulate General in Chennai, India. The submitter stated "*[t]he links do not have any contextually correct information. The link the consulate web site is linked to does not have any information related to notary services.*"
- **Description of Requested Correction:** Submitter requested that the web site be corrected so that other U.S. citizens are able to obtain notary services at the U.S. Consulate General in Chennai, India.
- **Influential:** \_\_\_ Yes  No \_\_\_ Undetermined  
"Influential," when used in the phrase "influential scientific, financial, or statistical information," refers to a narrow category of information with respect to which an agency can reasonably determine that dissemination will have a clear and substantial impact on important public policies or important private sector decisions. To be considered influential, information must be based on objective and quantifiable data that constitute a principal basis for substantive policy positions adopted by the Department.
- **First Agency Response:** \_\_\_ in progress  completed (2/10/2005)

**Resolution:** The link to the information that was sought regarding notary services at the American Consulate General Chennai has been corrected. The information is available on the Notarial Services page at <http://chennai.usconsulate.gov/notaries.html> . This link provides the public with a variety of information on Consular service fees, including fees for notarial services. The submitter was advised of this action.

- **Judicial Review:**  none  yes  in progress
- **Appeal Request:**  none  in progress  completed
- **Summary of Request for Reconsideration:** N/A
- **Type of Appeal Process Used:** N/A
- **Appeal Resolution:** N/A