

Army Regulation 210-190

Installations

Post Cemeteries

**Headquarters
Department of the Army
Washington, DC
16 February 2005**

UNCLASSIFIED

SUMMARY of CHANGE

AR 210-190
Post Cemeteries

This major revision dated 16 February 2005--

- o Establishes the responsibilities of the Deputy Chief of Staff, G-1 (para 1-4); the Commanding General, U.S. Army Corps of Engineers (para 1-6); Director, Installation Management Agency (para 1-7); the Commander, U.S. Army Human Resources Command (HRC) (para 1-8); and Installation Management Agency garrison commanders for post cemeteries under their management (para 1-10).
- o Removes the general supervision responsibilities of commanders of major Army commands and heads of Army Staff agencies for post cemeteries (paras 1-7 and 1-10).
- o Transfers the responsibilities of The Adjutant General to the Commander, U.S. Army Human Resources Command (para 1-8).
- o Discusses the different types of cemeteries that may be present on an Army installation (para 2-1).
- o States the retention by the U.S. Army of the authority and control over the functions of Army post cemeteries under section 7(b) of Public Law 93-43 (para 2-4b).
- o Removes the requirement of inspection of post cemeteries by inspector general as part of installation inspection and the reference to Army Regulation 20-1 (para 2-10).
- o Updates the table of post cemeteries and moves it to the main body of text (para 2-14).

Installations

Post Cemeteries

By Order of the Secretary of the Army:

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General, United States Army
Chief of Staff

Official:



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Administrative Assistant to the
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History. This publication is a major revision.

Summary. This regulation sets policies, procedures, and responsibilities for the operation, maintenance, and inspection of Army post cemeteries (open or closed) and Army controlled plots used for post burials within private cemeteries.

Applicability. This regulation applies to the Active Army, the Army National Guard of the United States, and the U.S. Army Reserve.

Proponent and exception authority. The proponent of this regulation is the

Deputy Chief of Staff, G–1. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The Commanding General, U.S. Army Human Resources Command may also approve exceptions and waivers to this regulation. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or a direct reporting unit or field operating agency of the proponent agency in the grade of colonel or civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to Army Regulation 25–30 for specific guidance.

Army management control process. This regulation contains management control provisions in accordance with Army Regulation 11–2, but it does not identify key management controls that must be evaluated.

Supplementation. Supplementation of

this regulation and establishment of command and local forms are prohibited without prior approval from the Deputy Chief of Staff, G–1, ATTN: DAPE–MP, 300 Army Pentagon, Washington, DC 20310–0300, or Commander, U.S. Army Human Resources Command, ATTN: AHRC–PED–F, 200 Stovall Street, Alexandria, VA 22332–0482.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Commander, U.S. Army Human Resources Command, ATTN: AHRC–PED–F, 200 Stovall Street, Alexandria, VA 22332–0482.

Distribution. This publication is available in electronic media only and is intended for command levels C, D and E for Active Army and command level E for the Army National Guard of the United States and the U.S. Army Reserve.

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Glossary

Chapter 1 Introduction

Section I General

1-1. Purpose

a. This regulation sets policies, procedures, and responsibilities for the operation, maintenance, and inspection of Army post cemeteries (open or closed) and Army-controlled plots used for post burials within private cemeteries.

b. Specifically, this regulation is concerned only with the interment or inurnment of human remains.

c. This regulation is not applicable to—

(1) National cemeteries under Army control located on or off Army installations. (See Army Regulation (AR) 290-5.)

(2) National Cemetery Administration (NCA) cemeteries located on Army installations. They are governed by the Department of Veteran Affairs (VA) regulations.

d. However, non-post cemeteries of human remains that are located within the boundaries of an Army installation are defined and the Army's responsibilities towards them are discussed in chapter 2, section I.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

Section II Responsibilities

1-4. Deputy Chief of Staff, G-1

The Deputy Chief of Staff, G-1 will—

a. Be the single spokesperson for the Army on memorial affairs issues.

b. Establish policy and procedures for the Army Post Cemetery Program.

1-5. Chief of Engineers

The Chief of Engineers will—

a. Serve as the Department of the Army staff official responsible for the Army engineering, construction, and real property programs.

b. Provide technical advice and support to the Assistant Secretary of the Army (Acquisition, Logistics & Technology), the Assistant Secretary of the Army (Manpower and Reserve Affairs), the Assistant Secretary of the Army (Financial Management and Comptroller), the Assistant Secretary of the Army (Installations and Environment), and the Army Staff on engineering, construction, and real estate matters.

c. Perform staff liaison and coordination, as required.

1-6. Commanding General, U.S. Army Corps of Engineers

The Commanding General, U.S. Army Corps of Engineers (CG, USACE) will—

a. Provide engineering, construction, and real estate support and execution of such actions, as required.

b. Incorporate guidance in this regulation into procedural and technical policies and general procedures within his area of responsibility.

c. Transfer any post cemetery located on an inactive military installation to a State, county, and municipality or a proper agency located near the cemetery. This includes transfer of the graves, monuments, approach roads, and appurtenances. Also included is the transfer of care of the property and maintenance of cemetery records.

d. Once every 5 years, inspect disposed-of post cemeteries and determine if they are being maintained by standards satisfactory to the Secretary of the Army. (When care is not satisfactory, persuade the grantee to fulfill the obligations or invoke any reversionary rights held by the United States.)

e. Coordinate with the Commander, U.S. Army Human Resources Command (HRC) (AHRC-PED-F) and the Installation Management Agency (IMA) to designate an IMA Active Army installation to maintain a post cemetery that has reverted back to United States Army control.

f. Arrange for the care and maintenance of records by the receiving element when a cemetery is transferred to another agency of the Federal Government.

- g. Notify the Commander, HRC (AHRC–PED–F) of requirements for removing remains from a post cemetery on an installation to be disposed of as excess to the Army’s needs.
- h. Clear burial areas and restore land after removal of remains.
- i. Provide technical assistance to the Commander, HRC (AHRC–PED–F) in question of title, burial rights, and the maintenance and repair of post cemeteries.

1–7. Installation Management Agency Director

The IMA Director will—

- a. Maintain general supervision of cemetery activities on Army installations with post cemeteries or plots located in private cemeteries for post burial.
- b. Ensure post cemeteries under Army control on inactive Army installations will be maintained by a designated IMA Active Army installation.
- c. Ensure post cemeteries on Army Reserve facilities will be maintained by the responsible Reserve Readiness Command (RRC).

1–8. Commander, U.S. Army Human Resources Command

The Commander, HRC will—

- a. Provide policy and operational oversight of the Army’s casualty and memorial affairs operations as per AR 638–2.
- b. Provide technical advice and staff assistance on Army post cemetery matters for the DCS, G–1.
- c. Set and issue interments, disinterments, and gravesite reservations.
- d. Budget and issue instructions for the removal and disposition of remains from an installation that is in excess to Army needs. When necessary, the Commander, HRC will supervise the reinterment of remains—
 - (1) In a national cemetery when custody cannot be transferred to the next of kin.
 - (2) In private or public cemeteries as authorized by law.
- e. Determine eligibility for interment in post cemeteries.
- f. Maintain central records of interments for post cemeteries and the U.S. Military Academy Cemetery.
- g. Make gravesites standard when possible and develop gravesite layout maps.
- h. Approve the design and erection of private monuments for graves in post cemeteries.
- i. Request budgeting and funding data as required. (Funds for the operation and maintenance of post cemeteries are included in the annual military appropriation for Operations and Maintenance, Army.)

1–9. Superintendent of the United States Military Academy

The Superintendent of the United States Military Academy will establish policies for operation and maintenance of the Military Academy Cemetery. The Commander, HRC and the CG, USACE will provide staff advice and assistance on cemetery matters when requested.

1–10. Installation Management Agency garrison commanders

IMA garrison commanders may have post cemeteries on their installations and/or have plots located in private cemeteries for post burials. For the purposes of this regulation, the commander of the responsible RRC will be the IMA garrison commander for Army Reserve facilities that have post cemeteries and will have all relevant responsibilities. The IMA garrison commander’s responsibilities under these circumstances are as follows:

- a. The IMA garrison commander of an installation having a post cemetery has immediate supervision of the operations and maintenance of the cemetery. The IMA garrison commander’s responsibilities include—
 - (1) Processing requests for interments.
 - (2) Laying out, opening, preparing, and closing graves.
 - (3) Maintaining cemetery walks, roads, drainage, walls, fences, and other facilities.
 - (4) Controlling erosion.
 - (5) Procuring and setting up temporary grave markers. (Ensure headstones and markers for graves are ordered from the Department of Veterans Affairs (VA).)
 - (6) Setting, raising, and realigning Government headstones.
 - (7) Caring for shrubs, trees, grass, and other appropriate flora.
 - (8) Procuring small, grave-decorating flags and placing and removing them on Memorial Day. (Refer to para 2–15 for additional guidance on procurement of flags.)
 - (9) Maintaining gravesite layout maps.
 - (10) Preparing and maintaining records of interments and gravesite reservation; submitting the reports discussed in DA Pamphlet (DA Pam) 290–5.
 - (11) Inspecting the post cemetery annually.
 - (12) Authorizing disinterments.

- (13) Including funds for the installation operating budget for post cemetery activities.
- (14) Replacing headstones or markers (procedures discussed in AR 290–5 and DA Pam 290–5).
- b. The IMA garrison commander of an installation that has a plot in a private cemetery used for post burials will—
 - (1) Conduct an annual cemetery inspection to insure that the graves are maintained by the private cemetery owners as agreed when the gravesites were bought.
 - (2) Raise, realign, clean, and replace unserviceable Government headstones.
 - (3) Prepare and maintain records of interment of burials in graves brought by the Government. (Refer to para 2–9 for recording interments and reservations.)
 - (4) Assist local veterans’ groups, as needed, by furnishing and placing small, grave-decorating flags on Government-owned graves on Memorial Day.

Chapter 2 Cemeteries

Section I

Government Cemeteries; Private Cemeteries, Government-Owned Land; and Private Cemeteries, Privately Owned Land

The Army management responsibilities with regard to cemeteries located on an installation depends on whether the facility is a National Cemetery Administration (NCA), Department of Veterans Affairs (VA) cemetery; Army National Cemetery; post cemetery; or private cemetery.

2–1. Government cemeteries

Refer to this regulation for rules and regulations on post cemeteries. NCA cemeteries are governed by VA regulations. Army National Cemeteries are governed by AR 290–5.

2–2. Private cemeteries, Government-owned land

For purpose of this regulation, a private cemetery is any cemetery or burial plot on the installation that, regardless of present ownership, was initially owned by a person or agency other than the United States. Therefore, even if the United States acquired fee title to the underlying land, if the cemetery was in place at the time of acquisition and graves were allowed to remain in place, the cemetery remains a private cemetery under Army policy. Regardless of why the cemetery was allowed to remain in place, the Army owes certain duties to the family, church, or private cemetery association that has an interest in the burial sites and to the next of kin of the individuals buried there. Access and visitation rights continue. There is no automatic right for continued burial (unless the original condemnation decree for acquisition of the site provided for future interments or other responsibilities). The request must show some right or reason why the burial in this cemetery is appropriate. In order to allow burial of an individual in the cemetery, a perpetual easement must be granted to the next of kin under authority of Section 1314, Title 40, United States Code (Public Law 107-217, Section 1, 116 Stat. 1139, Aug. 21, 2002) (40 USC 1314). Rights of entry may be granted while the easement is being processed. No formal Report of Availability, as described by AR 405–80, is required. The installations should forward the written request with its concurrence to the USACE district for execution of an easement.

2–3. Private cemeteries, privately owned land

In some instances, the Army chose to not acquire a cemetery site and left fee title to the cemetery site in private ownership, although surrounding property was acquired. In these cases, the garrison commander must acknowledge the continuing ownership rights of the family, church, or private association that controls the cemetery land and the attendant rights associated with that private ownership. Access for burials, visitation rights, and general access must be allowed. No burial easement is required, although the installation may impose reasonable requirements for safety, traffic, and logistics purposes.

Section II

Post Cemeteries

2–4. General

- a. New post cemeteries will not be established. Present ones will not be expanded beyond existing boundaries according to a Munitions Board ruling of 3 March 1950.
- b. The Army retains authority and control over the functions of Army post cemeteries under section 7(b) of Public Law 93–43. When Army installations have been or are scheduled to be closed, the post cemeteries on the installation

will be transferred to a State, county, municipality, or other proper agency in accordance with applicable Federal, State, and local laws.

c. Departments or agencies other than Army having installation cemeteries to be condemned (closed permanently) will dispose of any remains. If the remains are to be moved to an Army cemetery, approval must be obtained from the Commander, HRC (AHRC-PED-F). Arrangements must also be made to pay for the opening and closing of the new grave and for restoring the excavated area in the cemetery.

d. Burials in post cemeteries on active installations that have available gravesites are authorized.

e. Only burials in reserved graves or additional interments in occupied graves can be made in a closed post cemetery. Such burials are authorized only with prior written commitments and within Army resources and capabilities. If Army does not have resources for these burials, the responsible IMA garrison commander can authorize the next of kin, or a designated agent, to make arrangements for interment at their own expense. After burial, the IMA garrison commander will submit a DA Form 2122 (Record of Interment) to Commander, U.S. Army Human Resources Command (AHRC-PED-F), 200 Stovall Street, Alexandria, VA 22332-0482, and erect headstones when received. Refer to paragraph 2-7 for marking of graves.

f. Once a post cemetery has been closed, the decision is final even if the installation on which it is located is reactivated. Only burials discussed in e, above, are authorized.

g. The IMA garrison commander of an installation with an open or closed cemetery can approve disinterments at no expense to the Government on receipt of written consent from all close relatives or if a court has ordered the disinterments. All disinterments should be submitted to the servicing staff judge advocate for legal review to ensure compliance with state and local laws where appropriate.

h. Next of kin planning a post cemetery burial will be told of the temporary nature of a cemetery. The next of kin should be informed that the cemetery could possibly be transferred to local authorities or the remains moved to a national cemetery if the installation should be closed at a later date.

2-5. Interment eligibility requirements for burial in a post cemetery

a. The following persons are eligible for burial at a post cemetery:

(1) Any member or retired member of the Armed Forces of the United States. (A retired member is one who receives retired pay for service in the Armed Force and is carried on an official service retired list.)

(2) The spouse, widow or widower, and minor children of (1), above. Dependents are authorized burial only if the service member is or will be interred in the same post cemetery. A surviving spouse who has remarried and whose remarriage is void, terminated by death, or dissolved by annulment or divorce by a court with basic authority to render such decrees regains eligibility for burial unless it is determined that the decree of annulment or divorce was secured through fraud or collusion. (Refer to the glossary for a definition of *minor children*.)

(3) An unmarried adult child incapable of self-support at the time of death because of a physical or mental condition. A request for interment at a desired post cemetery must be sent to the post commander. Documentation to accompany the request must include—

(a) A notarized statement from a person having direct knowledge of the marital status and degree of dependency of the deceased child.

(b) The name of the child's primary eligible parent.

(c) The military service on which the burial request is made.

(d) A certificate from an attending physician for the child indicating the length of the physical or mental disability. The certificate must be sent to the cemetery officials for approval.

(4) Widows and widowers of Armed Forces members lost or buried at sea or officially declared permanently absent in status of missing or missing in action.

(5) Military prisoners who die while in Army custody and are not claimed by the person authorized to direct disposition of remains or other persons legally authorized to dispose of the remains. (See AR 638-2, para 2-9, authorizing the Army to direct disposition of military prisoners remains.)

(6) Prisoners of war and interned aliens who die while under Army control. (See AR 638-2, para 4-16, authorizing the Army to inter in a government cemetery.)

(7) Unclaimed remains of indigents who have died on Army posts but cannot be transferred to civil authorities. (See AR 638-2, para 4-16, authorizing the Army to inter in a government cemetery.)

(8) Honorably discharged veterans with an immediate family member (wife, husband, minor child) who had been interred in the cemetery at an earlier date. Veterans not covered by this regulation may qualify for burial in a NCA cemetery.

(9) A surviving spouse whose remarriage is void—terminated by death or dissolved by annulment or divorce by a court—regains eligibility for burial.

b. The following persons are not eligible for burial in a post cemetery:

(1) A father, mother, sister, brother, or in-law of a service member, even though he or she is dependent on the member for support.

- (2) A spouse who is divorced from a service member or is widowed but remarried at the time of his or her death.
- (3) A person who has volunteered for service with the Armed Forces but has not actually served on active duty.

2-6. Gravesite assignment criteria

- a. All gravesites will be assigned without regard to military rank, race, color, sex, religion, age, or national origin.
- b. Gravesites for persons now living will not be reserved in advance of interment. However, for any burial reservations made before 1 May 1975, the Army will continue to honor its commitment.
- c. Only one gravesite in a post cemetery will be assigned to a family unit for burial. (See AR 290-5 for Army policy concerning assignment of gravesites.) This policy will apply uniformly to later burials, unless decedents made gravesite reservations before 1 May 1975.
- d. Reservations made before 1 May 1975 will continue in effect unless canceled by the reservationist or unless he or she has become ineligible for burial since 1 May 1975.
- e. A reservationist may give up a gravesite if he or she agrees to be buried in the same grave with the family member interred there.
- f. When a gravesite is canceled, the IMA garrison commander will send a DA Form 2121-R (Record of Gravesite Reservation) to Commander, U.S. Army Human Resources Command (AHRC-PED-F), 200 Stovall Street, Alexandria, VA 22332-0482. (See DA Pam 290-5, para 7-3, for removing DA Form 2121-R from cemetery files.)

2-7. The marking of graves

- a. Graves in a post cemetery will be marked with a standard, upright Government headstone. (However, the next of kin, at his or her own expense, may erect a private monument in a section where private monuments are permitted.) The following procedures apply:
 - (1) After interment, the grave will be marked with a temporary grave marker. The temporary grave marker will show the grave number, decedent name, grade, branch of service, dates of birth, death and interment. (See DA Pam 290-5, para 4-13 for temporary grave marker standard.)
 - (2) On receipt of DA Form 2122 (para 2-4e), responsible installation personnel will send the original of the form to the VA, which procures headstones and markers. Next of kin should verify all dates, facts, and spellings on the form.
 - (3) 'Headstone Not Required' will be placed on the form if a private monument has already been erected at the gravesite or next of kin plans to erect a private monument.
- b. Inscriptions on Government headstones will be according to VA policies. Next of kin desiring memorial markers should submit (or approve submission of) VA Form 40-330 (Application for Standard Government Headstone or Marker) to the VA.
- c. The erection and replacement of Government headstones will be per DA Pam 290-5, paragraphs 4-18 and 4-20.

2-8. Erection of private monuments

- a. Procedures for obtaining approval of the design and erection of private monuments are in AR 290-5 and DA Pam 290-5. The dimensions and style of private monuments should be the same as the private monuments in Arlington National Cemetery.
- b. The name of each additional person interred in a grave marked with a private monument will be inscribed at private expense. Approval of the inscriptions should be obtained from the Commander, HRC (AHRC-PED-F).

2-9. Recording interments and reservations

All interments and reservations will be recorded on DA Form 2123 (Record of Interments and Reservations). Records will be maintained at Army installations having a post cemetery. (A copy need not be sent to the Commander, HRC (AHRC-PED-F)). (See DA Pam 290-5, para 7-2, for instructions on preparing the DA Form 2123.)

2-10. Cemetery operations

Cemetery operations will be reported on DA Form 2684-R (Cemetery Operations-Utilization of Gravesites.) (See DA Pam 290-5, para 7-6, for instructions on preparing DA Form 2684-R.) This form is to be submitted at the end of the month only by post cemeteries having change of statistics. The original copy will be sent to Commander, U.S. Army Human Resources Command (AHRC-PED-F), 200 Stovall Street, Alexandria, VA 22332-0482, no later than the 5th of the following month. One copy of the form will be sent to the installation's IMA region office and a duplicate copy will be retained for the cemetery records. The form may be sent without a letter of transmittal.

2-11. Disposition of records

All records kept on post cemeteries will be disposed of as per AR 25-400-2 and DA Pam 290-5, paragraph 7-1. Records transferred with a post cemetery to a State or political subdivision or to another Government agency will be maintained by that receiving element.

2-12. Maintenance standards

a. Post cemeteries located on active or inactive Army installations will be maintained as per AR 420-10, AR 420-70, DA Pam 290-5, DA Pam 420-7, and TM 5-630.

b. Criteria for the maintenance for post cemeteries transferred to a State, county, municipality, or other agency are discussed in (1) through (5), below.

(1) Grounds will be maintained at all times, to include—

(*a.*) Suitable ground cover to eliminate dust, mud, and erosion.

(*b.*) Fertilization and irrigation when necessary.

(*c.*) Properly maintained gravel, crushed stone, or other surfaces.

(*d.*) Mowed, neat appearance of grass, weeds, and brush.

(*e.*) Leveling of sunken graves.

(*f.*) Open and clean drainage channels.

(*g.*) Restoration of turf or other surface treatments.

(*h.*) Grave areas policed of all debris.

(2) All roads and walks will be kept in a safe and satisfactory condition. Culverts, bridges, gutters, and drainage ways will be kept open and free of undesirable vegetation.

(3) Buildings, walls, fences, gates, flagpoles, and other structures will be properly maintained. Painted surfaces will be repainted as often as necessary to preserve the structures.

(4) Headstones, monuments, and other markers will be aligned and kept free of dirt or discoloration.

(5) Water and sewer systems and electrical facilities in the cemetery will be maintained for safety and proper care of the area.

c. Post cemeteries on inactive Army installations will be maintained by an active military installation designated by the Director, IMA.

2-13. Inspection of post cemeteries

a. Frequency of inspections. Each post cemetery will be inspected regularly by—

(1) The IMA garrison commander at least once a year.

(2) The Commander, HRC (AHRC-PED-F) or his or her designee upon request of IMA garrison commander.

(3) Representatives of the servicing district, USACE at least once every 5 years for post cemeteries disposed in accordance with section 7(b) of Public Law 93-43 (para 2-4b).

b. Results of inspections.

(1) Results of inspections made by the IMA garrison commander will be sent through channels to Commander, U.S. Army Human Resources Command (AHRC-PED-F), 200 Stovall Street, Alexandria, VA 22332-0482.

(2) Results of inspections by representative of the servicing district, USACE will be sent to the IMA regional office with an information copy of the report and comments to Commander, U.S. Army Human Resources Command (AHRC-PED-F), 200 Stovall Street, Alexandria, VA 22332-0482. Only if the District is considering enforcing a reverter will a copy be sent to HQUSACE, ATTN: CECC-R, 441 G Street NW, Washington, DC 20314-1000.

(3) Results of inspections made by the Commander, HRC (AHRC-PED-F) will be sent to the IMA garrison commander responsible for the inspected cemetery.

2-14. Disinterment of remains

a. Each request for disinterment of remains from a post cemetery will be sent to the IMA garrison commander for approval. The request will include the following documents:

(1) A full statement of reasons for the proposed disinterment.

(2) Notarized affidavits by all close relatives of the decedent that they have no objection to the disinterment. Samples of affidavits are shown in figures 2-1 and 2-2.

(3) A sworn statement by a person knowing the fact that those who supplied affidavits are all the living close relatives of the deceased, including the personnel who directed the interment.

b. Instead of the documents listed in *a.*, above, an order of a court of competent jurisdiction may be submitted. The Department of the Army or officials of the cemetery should not be a party to the court action.

c. Any disinterment authorized under this paragraph must be accomplished without expense to the Government.

To: Commander (Name of installation or post).

I hereby request authority for the disinterment of the remains of my (Relationship of deceased) (Name and rank of deceased) from (Name of cemetery). I understand that the expenses of the (Name of cemetery) disinterment cannot be borne by the Government.

The decision that the remains of the decedent would be interred in the Post Cemetery was made by (name and relationship) who is (living)(deceased) (if living insert present address).

This is requested because (Reason disinterment is desired)

Attached hereto is an affidavit from the following named persons agreeing to the request.

I hereby certify that the above-named individuals are all the living close relatives (surviving spouse, parents, adult brothers, adult sisters, and adult children) of the late (Name and rank of deceased).

Witness my signature this (date) day of (date).

Signature

Sworn to and subscribed before me this (date) day of (date)

Notary Public

My commission expires (date)

[Seal]

Figure 2-1. Sample affidavit requesting authority for disinterment of remains

To WHOM IT MAY CONCERN:		
I (we) the undersigned hereby signify my (our) agreement to the disinterment of the remains (name) from the (Name of post cemetery).		
Signature	Relationship to Deceased	Address
Signature	Relationship to Deceased	Address
Sworn to and subscribed before me this (date) day of (date).		
Notary Public		
My commission expires (date).		
[Seal]		

Figure 2-2. Sample affidavit signifying agreement to disinterment of remains

2-15. Procurement of grave-decorating flags for Memorial Day

a. The IMA garrison commander responsible for the post cemetery will submit annual requirements for decorating flags on or before 1 July to the Defense Logistics Agency, Defense Supply Center Philadelphia, 700 Robbins Avenue, Philadelphia, PA 19111.

b. On or before 15 March each year, the IMA garrison commander will submit a requisition for the flags to the Defense Logistics Agency, Defense Supply Center Philadelphia, 700 Robbins Avenue, Philadelphia, PA 19111. Flags can be requisitioned using the MILSTRIP requisitioning process (DD Form 1348 (DOD Single Line Item Requisition System Document)) or online at <http://www.warfighter.net>. Users must have a DOD Activity Address Code (DODAAC) and be registered. Registration can be accomplished directly from the Web page. Off-line orders can be placed by calling the DLA Contact Center at 1-877-DLA-CALL (1-877-352-2255).

2-16. List of post cemeteries

A list of post cemeteries and burial plots for which the Department of the Army is responsible is shown in table 2-1. The status of each cemetery is also noted.

Table 2-1 Post cemeteries				
Location	IMA region office	Responsible IMA installation or organization	Status code	Remarks
Army-controlled post cemeteries				
1. Aberdeen Proving Ground Aberdeen Proving Ground, MD 21005	Northeast	Aberdeen Proving Ground	4	
2. Benicia Arsenal DARCOM 2 Benicia, CA 94510	Southwest	63 rd RRC	6	
3. Benning, Fort Fort Benning, GA 31905	Southeast	Ft. Benning	1	
4. Bragg, Fort Fort Bragg, NC 26307	Southeast	Ft. Bragg	4	

Table 2-1 Post cemeteries—Continued				
5. Carlisle Barracks Carlisle Barracks, PA 17013	Northeast	Carlisle Barracks	4	Burials in new gravesites are restricted to cremated remains. Casket remains may be buried in occupied or reserved gravesites.
6. Devens Reserve Forces Training Area Devens, MA 01432	Northeast	Ft. Devens RFTA 94 th RRC	5	
7. Stephen A. Douglas Armed Forces Reserve Center Fort Douglas, UT 84113	Northwest	Stephen A. Douglas Armed Forces Reserve Center 96 th RRC	5	
8. Edgewood Arsenal Aberdeen Proving Ground, MD 21005	Northeast	Aberdeen Proving Ground	4	
9. El Reno Post Cemetery El Reno, OK 73036	Southwest	Ft. Sill	6	Fort Reno, OK Remount Station transferred to US Department of Agriculture in 1949; satellited on Fort Sill, OK for administration of maintenance.
10. Gordon, Fort Fort Gordon, GA 30905	Southeast	Fort Gordon	4	
11. Huachuca, Fort Fort Huachuca, AZ 65613	Southwest	Fort Huachuca	1	
12. Knox, Fort Fort Knox, KY 40120	Southeast	Fort Knox	4	
13. Lawton, Fort USAR Complex Fort Lawton, WA 98199	Northwest	Fort Lawton USAR Complex 70 th RRC	5	
14. Leavenworth, Fort U.S.D.B Fort Leavenworth, KS 66027	Northwest	Fort Leavenworth	1	Burials are restricted to persons listed in paragraphs 2-5a(5) and (6).
15. Lewis, Fort Fort Lewis, WA 98433	Northwest	Ft. Lewis	4	
16. McClellan, Fort Fort McClellan, AL 36205	Southeast	81 st RRC	6	
17. Meade, Fort George G. Fort George G. Meade, MD 20755	Northeast	Ft. Meade	4	
18. Missoula, Fort Fort Missoula, MT 59691	Northwest	96 th RRC	6	Transferred to Missoula County, MT in 1948. Reacquired by U.S. Government in September 1956. Owned by MT Army National Guard
19. Monterey, Presidio of Presidio of Monterey, CA 93940	Southwest	Presidio of Monterey	4	
20. Riley, Fort Fort Riley, KS 66442	Northwest	Ft. Riley	1	
21. Schofield Barracks, HI APO San Francisco 96557	Pacific	Schofield Barracks	1	
22. Sheridan Reserve Complex Fort Sheridan, IL 60037	Northwest	88 th RRC	2	
23. Sill, Fort Fort Sill, OK, 73503	Southwest	Ft. Sill	1	

Table 2-1 Post cemeteries—Continued				
24. Stevens, Fort Fort Stevens, OR 97121	Northwest	70 th RRC	3	Transferred to City of Hammond, OR on 2 March 1948. U.S. Government reacquired title as of 18 April 1960.
25. Vancouver Barracks Vancouver Barracks, WA 98661	Northwest	70 th RRC	2	
26. Wood, Fort Leonard Fort Leonard Wood, MO 65473	Northwest	Ft. Leonard Wood	1	
27. Worden, Fort Port Townsend, WA 98368	Northwest	Ft. Lewis	3	Inactivated and later reactivated.
28. U.S. Military Academy West Point, NY 10996	Northeast	USMA	1	
Army-controlled plots in private cemeteries used for post burials				
1. Fitzsimons General Hospital Denver, CO 80240	Northwest	96 th RRC	7	Burials made in Fairmont Cemetery
2. Hayes, Fort Columbus, OH 43215	Northwest	88 th RRC	7	Burials made in Greenlawn Cemetery
3. Wayne, Fort 6301 W. Jefferson Avenue, Detroit, MI 48217	Northwest	88 th RRC	7	Burials made in Woodmere Cemetery
Post cemeteries transferred to Department of Veterans Affairs, a State or municipality control				
1. Augusta Arsenal Augusta, GA 30904	N/A	N/A	9	Transferred to City of Augusta on 9 September 1959.
2. Boise Barracks (Fort Boise) Boise, ID 83702	N/A	N/A	9	Transferred to City of Boise on 2 March 1948.
3. Crittenden, Fort (Camp Floyd) Fairfield, UT 84013	N/A	N/A	9	Transferred to State of Utah on 30 November 1948.
4. Custer, Fort Augusta, MI 49012	N/A	N/A	8	Transferred to National Cemetery Administration, Department of Veterans Affairs (VA), 30 May 1982. Established as the Fort Custer National Cemetery.
5. Richardson, Fort Anchorage, AK 99505	N/A	N/A	8	Transferred to National Cemetery Administration, Department of Veterans Affairs (VA), 1984. Established as the Fort Richardson National Cemetery.
6. Ontario, Fort Oswego, NY 13126	N/A	N/A	9	Transferred 46 acres to State of New York in 1948.
7. Sackets Harbor Madison Barracks Post Cemetery Sackets Harbor, NY 13685	N/A	N/A	9	The (Old) Military Cemetery. Transferred to the town of Sackets Harbor in 1949.
<p>Status codes are defined as follows:</p> <p>1 An open post cemetery on an active Army installation in which additional burials in the same grave or in unused or reserved gravesites are authorized by the Department of the Army.</p> <p>2 An open post cemetery on an Army Reserve complex.</p> <p>3 An open post cemetery on an inactive post.</p> <p>4 A closed post cemetery on an active post in which all gravesites within the original boundary of the cemetery have been used or reserved.</p> <p>5 A closed post cemetery on an Army Reserve complex.</p> <p>6 A closed post cemetery on an inactive post.</p> <p>7 A closed plot in a commercial cemetery that was used for post burials.</p> <p>8 A post cemetery that has been transferred to the National Cemetery Administration, Department of Veteran Affairs.</p> <p>9 A post cemetery that has been transferred to a State or political subdivision of the State.</p>				

Appendix A References

Section I Required Publications

AR 290-5

Army National Cemeteries. (Cited in paras 1-1c(1), 1-10a(14), 2-1, 2-6c, and 2-8a.)

AR 638-2

Care and Disposition of Remains and Disposition of Personal Effects. (Cited in paras 1-8a and 2-5a(5), (6) and (7).)

DA Pam 290-5

Army National Cemeteries. (Cited in paras 1-10a(10) and (14), 2-6f, 2-7a(1), 2-7c, 2-8a, 2-9, 2-10, 2-11, and 2-12a.)

Section II Related Publications

A related publication is a source of additional information. The user does not have to read a related reference to understand this publication.

AR 25-400-2

The Army Records Information Management System (ARIMS)

AR 405-80

Management of Title and Granting Use of Real Property

AR 405-90

Disposal of Real Estate

AR 420-10

Management of Installation Directorates of Public Works

AR 420-70

Buildings and Structures

DA Pam 420-7

Natural Resources-Land, Forest, and Wildlife Management

Public Law 93-43

National Cemeteries Act. (Available at <http://thomas.loc.gov/bss/>.)

TM 5-630

Natural Resources Land Management

40 USC 1314 (Public Law 107-217)

Easements. (Available at <http://thomas.loc.gov/bss/>.)

Section III Prescribed Forms

This section contains no entries.

Section IV Referenced Forms

Except where otherwise indicated below, forms are available as follows: DA forms are available on the U.S. Army Publishing Directorate Web site (<http://www.apd.army.mil>); DD forms are available at <http://www.dior.whs.mil>.

DA Form 2028

Recommended Changes to Publications and Blank Forms

DA Form 2121-R

Record of Gravesite Reservation

DA Form 2122

Record of Interment/Inurment

DA Form 2123

Record of Interments and Reservations. (This form may be obtained through normal forms supply channels.)

DA Form 2684-R

Cemetery Operations - Utilization of Gravesites

DD Form 1348

DOD Single Line Item Requisition System Document

VA Form 40-1330

Application for Standard Government Headstone or Marker. (This form may be obtained from the Veterans Affairs Web site: <http://www.cem.va.gov>.)

Glossary

Section I Abbreviations

APD

Army Publishing Directorate

AR

Army regulation

CG

Commanding General

HRC

U.S. Army Human Resources Command

IMA

Installation Management Agency

NCA

National Cemetery Administration

RRC

Reserve Readiness Command

USACE

U.S. Army Corps of Engineers

VA

Department of Veterans Affairs

Section II Terms

Active duty

Full-time duty in the active military service of the United States. This includes duty on the active list; full-time training; annual training duty; attendance (while in active military service) at a school designated as a Service school by law or by the Secretary of the military department concerned; and service as a cadet at the United States Military, Air Force or Coast Guard Academy, or as a midshipman at the United States Naval Academy.

Armed Forces

The Army, Navy, Air Force, Marine Corps, Coast Guard, and their Reserve Components. Reserve Components of the Armed Forces are: Army National Guard of the United States, Army Reserve, Naval Reserve, Marine Corps Reserve, Air National Guard of the United States, Air Force Reserve, and Coast Guard Reserve.

Close relatives

Includes the spouse, parents, adult brothers and sisters, and the adult natural, step or adopted children of a decedent. So far as request for disinterment are concerned, the term also refers to the person who directed the original interment, if living.

Closed post cemetery

A post cemetery on an inactive installation in which all gravesites within the original boundaries have been used or reserved; a post cemetery on an active installation in which all gravesites within the original boundaries have been used or reserved; a post cemetery on an active installation on which additional burials are authorized in reserved gravesites only.

Installation

Land and improvements permanently affixed thereto that are under the control of the Department of the Army and used by Army organizations. Where installations are located contiguously, the combined property is designated as one installation and the separate functions as activities of that installation. In addition to those used primarily by troops, the

term “installation” applies to such real properties as depots, arsenals, ammunition plants (both contractor and government operated), hospitals, terminals, and other special mission installations.

Minor children

A natural, step, or adopted son or daughter of an eligible Service-connected parent, if the minor child is unmarried and is less than 21 or the minor child is unmarried and is pursuing a course of education at an approved institution and has not attained the age of 23.

Open post cemetery

A cemetery located on an active or inactive installation that has available (non-reserved) gravesites and inurnment niches in which the Army may authorize burials or inurnments.

Post cemetery

A military cemetery (as distinguished from a national or private cemetery) under jurisdiction of the Army. It may be located on an active, inactive, or former Army installation.

Private cemetery on an Army installation

A civilian cemetery that is located on land that has been acquired by the Army. The cemetery may be Government-owned or non-Government-owned or any cemetery or burial plot on the installation that, regardless of present ownership, was initially owned by a person or agency other than the United States.

Retired member

Any retired member of the Armed Forces of the United States. A member who has performed active military service, is carried on an official service retired list, and receives retired pay for his or her service in the Armed Forces.

Unmarried adult dependent child

A natural, step, or adopted son or daughter of an eligible service-connected parent who is unmarried, permanently incapable of self-support because of physical or mental disability incurred before age 21, and up to time of death still dependent for support because of physical or mental condition.

Section III

Special Abbreviations and Terms

This section contains no entries.

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