



## CREDIT APPLICATION INFORMATION

**AMES LABORATORY, IOWA STATE UNIVERSITY** (FEIN: 42-6004224) UNDER CONTRACT NO. DE-AC02-07CH11358 WITH THE U.S. DEPARTMENT OF ENERGY. SALES TAX EXEMPTION CERTIFICATE ATTACHED.

**BILLING ADDRESS:** AMES LABORATORY, ACCOUNTS PAYABLE, 224 TASF, IOWA STATE UNIVERSITY, AMES, IA 50011-3020. PHONE: (515) 294-5663. FAX: (515) 294-3958.

**MANAGER OF PURCHASING:** ANDREA SPIKER, (515) 294-6738, spiker@ameslab.gov.

**ACCOUNTS PAYABLE:** CHERYL CARLILE, (515) 294-5663, carlile@ameslab.gov.

**BANK REFERENCE:** BANKERS TRUST, ATTN: RANDY BERGMAN, 665 LOCUST STREET, PO BOX 897, DES MOINES, IOWA 50304-08097, (515) 245-2446.

**CREDIT REFERENCES:** Ames Laboratory is a part of Iowa State University which is a part of the State of Iowa. The State of Iowa and Iowa State University are listed in Moody's Municipal and Government Manual with an A-one rating. As a courtesy to our vendor community, Iowa State University does not provide business references. Please accept the above information as proof of proper business and payment practices.

**FINANCE CHARGES:** Per the Code of Iowa, Section 421.40, any claim against a state agency (Iowa State University) that remains unpaid after 60 days following the receipt of the claim or the satisfactory delivery, furnishing or performance of the service, supplies, materials, or contract, whichever date is later, is subject to the payment of interest. The rate of interest to be paid is one percent (1%) per month beyond the 60 day period, on a simple interest basis. Federal funds are not subject to this Act. If both state and federal funds are involved, only that portion of the original claim paid with state funds will be subject to interest charges. This section of the Code of Iowa excludes governmental agencies from finance charges, except as provided above.

All invoices are processed in accordance with acceptable accounting practices and every attempt is made to pay them in a timely manner.

**PURCHASE ORDER NUMBERS:** Purchase order numbers are required for all orders. All invoices, credits and correspondence must reference the purchase order number.

\_\_\_\_\_, for Ames Laboratory, Iowa State University.  
Andrea Spiker, Manager of Purchasing and Property Services

Date: August 15, 2011