

INDIAN HEALTH SERVICE
Business Office Coordinators, HPA A Coordinators,
Information System Coordinators and Headquarters
Minutes for November 20, 2003
HIPAA Business Transactions Awareness Conference Call

Present

ITSC Susan Bowman, Sandra Lahi, Carl Gervais, Adrian Lujan, and Gail Townsend

Headquarters Frank Martin

Aberdeen Thad Banley, IT/IS Security Ofcr; Jackie Spier, BO Mgr
Eagle Butte, SD: Diane Marshall, Case Mgr Nurse
Rosebud Service Unit: Joan Azure, BOC

Alaska *No response* (Lu Rue Erickson, HIPAA Lead -- *attending the NBOC meeting*)

Albuquerque Ross Leatham, IT Splst

Bemidji Karie Taylor
Red Lake Service Unit: Margo Bahr, IT; ChuckTudor, ISC & HIPAA Compliance Team Lead

Billings *No response* (*Attending the NBOC meeting*)

California *No response* (Toni Johnson -- *attending NBOC meeting*)

Nashville *No response* (*Attending the NBOC meeting*)

Navajo *Sandra Lahi will provide report* (Sharon Sorrell, HIPAA Compliance Team Lead attending NBOC meeting)

Oklahoma Sue Bear, HIPAA Compliance Team Lead, Mary Beaver, BOC

Portland David Battese, ISC; (Cheryl Bittle, HIPAA Lead attending NBOC meeting)

Phoenix DeAlva Honahnie, HIPAA Coord; (Charolett Melcher, HIPAA Lead -- *attending NBOC meeting*)

Tucson Lauren Folson, Med Rec Tech, Sells; FJ Evans, ISC

Meeting Began at 10:00 AM

Roll Call – Participant names will be sent via email to Susan Bowman from dial-in operator.

Minutes for 10/30 Conference Call were approved noting a correction will be made to the urban sites concern brought up by Cheryl Bittle in last week’s meeting.

AGENDA ITEMS ADDRESSED

Item #2 – Update on HIPAA Website Postings

Frank Martin New spreadsheets posted yesterday.
IHS website layout will be redesigned. Frank is waiting for new software before the website can be redesigned.

Sandra Lahi The goals are to provide training updates, training tools, and training resources for HIPAA compliance testing process to all areas and sites.

Frank/Sandra Agenda item -- Update on HIPAA Website Postings will be temporarily removed as an agenda item until the website is redesigned.

Sandra Lahi The goals are to provide training updates, training tools, and training resources for HIPAA compliance testing process to all areas and sites.

Frank/Sandra Agenda item -- Update on HIPAA Website Postings will be temporarily removed as an agenda item until the website is redesigned.

Sandra Lahi Item #3 – Urban Sites Follow-Up

How are the areas going to respond to the urban sites?

Frank Martin
(Reporting for Elmer Brewster) Not all areas have RPMS. The Urban sites that are using RPMS are invited to sit in on these conference calls.
(Note: Received update via email from Elmer Brewster. The UIHP has not been tracking HIPAA implementation. Initially, they participated in the weekly conference calls. Elmer invited them to continue participating in the conference calls. Those UIHPs on RPMS will be part of IHS systems and those processing claims using COTs will work with their software vendor.)

Item #4 -- Reports from Area Office Leads/ITSC -- What’s happening with Testing for Your Area?

Sandra Lahi What transactions are you testing, what area are you planning to test, and what concerns do you have concerning testing process?

Aberdeen
Joan Azure Testing Ft. Thompson – Waiting for Patch 4 to 3rd Party Billing with SD Medicaid. Have not received anything back from ND Medicaid Will report back at next conference call in two weeks.

Thad Banley Speaking for Ron Redwing, IT Ft Thompson, stated they are still waiting on a patch from Don Jackson.

Carl Gervais Will check with Don and send to Ron RedWing.

ACTION ITEM

Alaska *Several of the Coordinators are at the NBOC meeting.*
Things are *status quo* – They are actively working on things.

Ross Leatham Dulce, and then Zuni will start testing. Is there any activity with the
Albuquerque 270/271?

Adrian Lujan Not yet. Still having problems from NM Medicaid software vendor. Provider taxonomy codes have been put into several of the sites.

Sandra Lahi Still haven't received software test file to start testing for 835.
Question on Provider Taxonomy setup. The Provider file is requesting a start date. What date do we use?

Adrian Lujan Use the date of credentialing (original date). If you don't know the date, then use a recent date for now. In the future, it may be necessary to input the credentialing date.

Sandra Lahi Brain Schafer is working with State of WI Medicaid. TPA was issued and received a Trading Partner ID number.
There was a NM Medicaid BOM meeting and Adrian attended it and reported on HIPAA information.

Billings Is WY and MT going to be making 834 format in electronic format? WY or MT will no longer be considered for the 834 format.

California CLIA (Clinical Laboratory Improvement Act) has to be assigned. How will the 3P AR Tag want it formatted? Will be defined.

Nashville The information is out there for the tribal sites. Choctaw is waiting for Patch 4.

Navajo Things are *status quo* – Navajo is waiting to see what happens with NM Medicaid and AHCCCs. No response from UT Medicaid.
GIMC testing with Quovadx on the 270/271. Mark Williams is adjusting GIS to receive the 271.

Sue Bear Things are *status quo* – WW Hastings testing Trailblazers Part A&B.

Oklahoma

Carl Jervais Medicare Part B passed, but unfortunately, when changing Part B, it changed Part A.

Portland Patch 4 installed and will begin testing. Yakima sent in a test file, received 21 errors (this is a file that passed). Sent to Don Jackson. Don said it didn't look like Patch 4 he previously sent. Don installed

Patch 4.

Dental and outpatient passed.

Test ran at Western Oregon and Warm Springs. Don couldn't help because test files did not have Patch 4 installed.

Carl Jervais
ACTION ITEM Carl will follow up. It's difficult to test every site, that's why we've identified the test sites.

David Battese Why not test one site for every state?

Sandra Lahi Good approach! She will discuss this with George.

ACTION ITEM Please note: When working with Western Oregon and Warm Springs, they may possibly be used as a test site for Patch 5.

David Battese ID Medicaid is up and running – They have gone live. We will probably not install Patch 4 in ID until we know that processes are billed and paid.

We are working with Yakima for testing Trailblazers Medicare Part B. Need more flexibility to change local codes by date ranges.

Sandra Lahi It is recommended to test the local new codes in 837 with Patch 4.

David Battese They work with the formats to make sure they get the right codes with the right formats.

DeAlva Honahnie
Phoenix
Tucson Parker is waiting for Part B to come down from PNC Ban

ITSC Report AZ Medicaid portion passed. Testing Medicare, Part A. Waiting for certification.

Sandra reported that Patch 4 testing is ongoing. Received notification from AZ AHCCCs that all formats had passed. Software will be certified.

Schedule an AZ AHCCCs call with Lori early next week. Contact Susan if you are testing with them and want to join the conference call.

Susan Bowman
ACTION ITEM Will be working with sites to find out when they want to test the AHCCS 837 format.

Patch 4, Part A and B testing with WW Hastings – Once two sites are certified, then Patch 4 will be certified. Want to make sure everyone is trained with Patch 4.

Trailblazers are offering a nationwide on-line monthly training for all those who are interested. ITSC will partner with TB to provide training on 837 testing for Part A and B. There is a question about the firewall. Susan will be coordinating this training.

Carl Jervais Find out what the restrictions are on the firewall.

ACTION ITEM

Sandra Lahi Maybe we will bring Trailblazers to IHS to be behind the firewall to provide training.

835, Patch 4 to test Medicare, Part A existing ERA process. ITSC is working on getting a file sent down from Ft. Belknap, MT and Tuba City, AZ.

Still working with Quovadx on 270/271. The GIS software development is an issue. The 270 went well, but there are problems with the 271.

Carl Jervais NCPDP 5.1 Pharmacy POS is live with (31) trading partners. There are (23) new formats ready for Patch 8. There are about (80) ready to go.

Item #5 – Review of Area spreadsheets identifying sites, transaction testing and monitoring/documentation

Susan Bowman Received updates from Aberdeen, Alaska, Billings, California, Nashville, and Tucson.

For areas who have not verified your list of sites, please do so and return to Susan as soon as possible. These site lists will be used to track and document the work being done to bring HIPAA compliance awareness, tools and support down to the site level.

Item #6 – Draft HIPAA Compliance “Train the Trainer” agenda and dates.

Sandra Lahi/Susan Bowman A Draft HIPAA Compliance Business Transactions “Train the Trainer” agenda and dates was emailed to all HIPAA Business Transactions Awareness Conference Call participants.

Susan and Sandra provided an overview of the training workshop planned for February 3-5, 2004. It will be held in Albuquerque. There is discussion of the workshop being split into two sessions: One will be a technical, End Users hands-on training, and the other will be an Administrative Overview. This has not been finalized yet. A complete training manual and CD will be provided to all participants. There will be several trainers involved. Frank Martin has agreed to come and participate in the workshop as a trainer.

All Areas are asked to review the training agenda and provide feedback/comments to Susan by December 15th. Once the agenda is somewhat finalized, it will be posted to the website.

IHS would like to have (3) representatives, preferably the Information Systems, Business Office, and HIPAA Coordinators, to attend the workshop. It will be up to each Area to identify the HIPAA

representatives attending the workshop.

QUESTIONS/CONCERNS

No additional questions or concerns.

NEXT WEEK'S CONFERENCE CALL

There will be no conference call next Thursday, 11/27/03 due to Thanksgiving holiday.

The next scheduled conference call will be Thursday, 12/4/03 at

10:00 AM (MST). The conference call-in number will remain the same number: (888) 531-9517 (Passcode: 46879).

MEETING ADJOURNED AT 11:10 AM