

INDIAN HEALTH SERVICE
Business Office Coordinators, HPA A Coordinators,
Information System Coordinators and Headquarters
Minutes for October 23, 2003

HIPAA Business Transactions Awareness Conference Call

Present:

<i>ITSC</i>	Susan Bowman, Sandra Lahi, Carl Gervais, and Cathy Federico, Ken Russell, Deputy Director; George Huggins, IT Supvr
<i>Headquarters</i>	Frank Martin
<i>Aberdeen</i>	Raymond Grandbois, HIPAA Coord; Thad Banley, IS Security Ofcr <i>Eagle Butte (Cheyenne River)</i> Diane Marshall, Case Mgr Nurse <i>Ft. Thompson Service Unit:</i> Jackie Spier <i>Ft. Totten:</i> Jean Brininger, Med Rec Tech <i>Rosebud Service Unit:</i> Joan Azure, BOC
<i>Alaska</i>	<i>No response</i>
<i>Albuquerque</i>	<i>No response</i>
<i>Bemidji</i>	<i>Peter Christensen Health Center:</i> Pam Ahlborn (Billing and HIPAA Coord) <i>Red Lake Service Unit:</i> Jan Thunder, BOC; Margo Bahr, IT; Brian Schaffer <i>White Earth:</i> Julie Heisler, BOM
<i>Billings</i>	<i>No response</i>
<i>California</i>	Jan Bergemann, ISC; Toni Johnson, BOC; Wayne Isaacs, ISC
<i>Nashville</i>	<i>No response</i>
<i>Navajo</i>	Sharon Sorrell, GIMC
<i>Oklahoma</i>	Sue Bear, BOC
<i>Portland</i>	David Battese, ISC
<i>Phoenix</i>	Charolett Melcher
<i>Tucson</i>	Bernie DeAsis

Other Participants Present:

Steve Bird

Meeting Began at 10:00 AM

Roll Call -- Participant names will be sent via email to Susan Bowman from dial-in operator. Area facilities with more than one participant were asked to email their list of participants to Susan Bowman, so they could be added to the roll call list.

Minutes were approved, noting that they will be posted to the IHS website.

AGENDA ITEMS ADDRESSED

Frank Martin Item #2 -- Update on Website Postings

HIPAA Packet

The HIPAA Compliance Packet will be posted to the IHS website next Tuesday. There was a delay in posting the packet to the website because a couple of documents had to go to the Office of General Counsel (OGC) for approval. In addition, the person who maintains the website's computer crashed. It is expected that her computer will be fully restored so the documents can be posted to the website next Tuesday.

The Business Associates Agreement Sample (BA) was approved yesterday by OGC and will be posted with the other documents next Tuesday.

The Trading Partner Agreement Sample (TPA) has been sent to OGC for review and approval. It is expected to have the document back from review by next Friday. Once approved, it will be posted to the website.

Sandra Lahi **General HIPAA Information**

An overview was provided on the HIPAA information that can be found on the IHS website. See agenda for individual topics reviewed.

The testing reports, taxonomy file instructions, and conference call minutes will be posted and updated in the HIPAA Testing area.

Cathy Federico Item #3 – HIPAA Security Standards, ITSC approach

ITSC is just starting to work with the security standards for HIPAA. April 2005 is the deadline to be HIPAA compliant for security standards. This topic will be discussed in the upcoming ISC meeting in November (Albuquerque) to begin to develop a plan.

Sandra Lahi Item #4 – Reports from Area Office Leads – What's Happening with

Testing for Your Area?

Joan Azure Aberdeen	Testing two clinics: Ft. Thompson (Crow Creek) and Ft. Berthold (Fort Berthold). State of ND does not want tests sent until the transactions are working. For SD Medicaid, Don Jackson is reviewing the test file for errors. (<i>Emailed update to Sandra</i>)
Alaska Rep	<i>No response</i>
Albuquerque	<i>No response</i>
Jan Thunder & Brian Schaffer	Jan reported that they are waiting on the State of MN. Redlake will be testing the 835.
Bemidji	Brian reported that the files are set up and ready to be tested by WI Medicaid. He requested guidance on setting up RPMS. Sandra to respond to his request. MI Medicaid wanted to test but they lost their ISC person, so it's delayed the process.
Billings	Per email update received from Terri and Cynthia, they are moving ahead. They have a developer working with RPMS testing which assists their testing process considerably.
Jan Bergemann, Toni Johnson California	Testing 837 and are having good luck with it so far. There are three sites with MediCal. Also testing with United Government Services. San Diego Urban is testing, MediCal has moved into production and each site is to be tested. Sent United Government Services test files but have not heard back yet. A contingency letter from B/C B/S MediCal is moving into testing phase 2. Riverbend was sent their first test file. A second test file is now being sent.
Nashville	<i>No response</i>
Sharon Sorrell Navajo	Sharon from Gallup said they are testing 837 with AHCCCs and so far, majority of the files have failed. NM Medicaid issued a waiver until 11/1/03. Gallup chose to go with PayerPath. Sharon requested an update from two tribal sites and received no feedback. Navajo is working with Quovadx testing the 270/271, submitting response. Navajo is also planning to use Quovadx for submitting 837's to their Private insurance payers.
Sue Bear Oklahoma	PI 837 claims are being sent in a HIPAA compliant format using Infinity, a clearinghouse. WW Hastings is also testing Medicare Part A to TB which has been certified. They are continuing to test Part B.
David Battese Portland	Still testing HIPAA in OR and WA. OR has done fairly well. Optometry, Dental, Outpatient, and some Mental Health passed. ID is up and running. OR will send an invitation next week to go live.

ID is up and running -- they went live. They trained ID and tribes.
WA is dead in the water. WA passed some tests with single claims, but large claims are not working.

Stopped billing because of 10/16 deadline. Trying to bring attention to the urgency in becoming HIPAA compliant.

DP loop needs to be looked at on all loops (Shonda and Don are aware of it). RPMS will not allow you to change "place of service" code. The single biggest problem is the taxonomy file. All sites should have a standard file. If IHS fixes the problem, it will make testing much easier.

**Charolett
Melcher**

Hopi – Testing for hospital sites, Part A & B. Off the record – they received certification on Part A.

Phoenix

AHCCCS, San Carlos – 837I (Institutional) certified; 837D (Dental) certified, still working with Lori Petre.

CA Medicaid submitted test file, but have not heard back.

Contingency plan with AZ Medicare/Medicaid with tribal sites.

NV, CA, and UT Medicaid to continue submitting paper and legacy (old NSF) formats.

Might contract with B/C B/S. PNC Bank identified Parker.

Received BA Agreement from PNC Bank – it should not be signed without going through contracts & legal.

Received a couple of TPAs – They should be forwarded to contracts & legal.

Bernie DeAsis

Submitted State Medicaid (AHCCCS) contingency plan. 837P

Tucson

(Professional) certified; still testing 837I (Institutional) and 837D (Dental). They are looking to go through a clearinghouse. Kurt Priessman (on leave) is taking the lead in this.

Carl Gervais

He commented that D (Dental) was identified yesterday, so hopefully Dental will be okay.

ITSC

Sandra Lahi

ITSC Report: Provider Taxonomy File.

ITSC

Provided overview of the taxonomy file. The plan is to design RPMS to accommodate for sites that are populating their files both ways. One of the top items to address is the inability of the sites to edit and delete. The AUT structure is causing the problem. RPMS has a provider table built into the taxonomy file. Once a draft document is prepared, the document will be shared with a random number of staff who have already gone through this process for questions until a final is completed. The final will be posted on the Website.

AZ Medicaid – AHCCCS

Have been working with them for about six months. They are one of the top payers for Indian Health Service. The testing has been tedious. A new approach is designing a spreadsheet with the known errors and providing RPMS solutions for a future training tool. Each Area Coordinator will have to become involved at this level and if they want to use a copy of the sample spreadsheet, they can email Sandra and she can email it to them.

Trailblazers Part A and B - Two of three testing sites have received their Certification for Part A. Part B is still being tested. All modifications will be included in Patch 4.

RPMS Third Party Patch 4 will be certified by TB Part A and B and AHCCCs which will then allow the sites to only begin using the software and they will not have to go through the individual testing process.

ACTION ITEM Upon request, Sandra will provide the sites with a spreadsheet track errors.

Sandra Lahi

David Battese **Local 837 Software Modifications.**

Portland

Recommended having RPMS 3p application released at the national level. This will be very important to avoid local modified software to be overridden by new patches/versions.

Shonda wrote four routines for Western Oregon and sent them to Don. It is important to add the routines with patch 4. These routines will help other sites.

Toni Johnson

California

There are also local modifications being done for MediCal. MediCal is also planning on using local codes on or after 9/22 has to be formatted. Toni will send routines to Don to be included in Patch 4.

ACTION ITEM

Carl Gervais

Carl will make sure these are included in Patch 4 before it is nationally released.

ITSC UPDATE CONTINUED

Sandra Lahi

835 Testing

PNC Bank – ITSC has completed development of AR patch 4 enhancing the ERA process using the 835 format. IHS is beginning the testing process with Parker SU and Red Lake SU.

IHS is looking for sites to test. Sandra asked that the sites let her know if they are ready to test.

Training

ITSC is considering offering training to the area leads so they can train the sites on Implementation guides and other Business

Transaction items. Sandra asked if the participants would be interested in traveling or teleconferencing for training. ITSC would include training on the 837 format and how it is mapped to 3P RPMS. The training will include a section on taxonomy file. There was consensus on providing this training. Sandra would design a draft agenda to be sent out for comment.

QUESTIONS/CONCERNS

Is ITSC ready to test the 270/271 format? Yes, ITSC is working with Quovadx.

David Battese OR, WA, ID will accept 270/271. Sandra will send any implementation Patient Registration screen capture documentation to him.

NEXT WEEK'S CONFERENCE CALL

There will be a conference call next Thursday, 10/30/03, same time. ITSC will provide easier access into the (800) conference call-in number.

MEETING ADJOURNED AT 11:10 AM