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| Module - The Transfer of Command Briefing | | |
| Overview Module | | |
|  | Goal: The goal of this module is to put initial attack firefighters in the position of an IC where they will prepare documentation and the briefing for a transfer of command.  Target Audience  Line going firefighters  Time  Video 4 minutes, Exercise 25 minutes, Total 29 minutes  Exercise  Paired student TDG, Group discussion |  |
| Facilitator Quick Checklist | | |
|  | The following are the most important tasks that should be completed before implementing this module:   * Preview the video and exercise. |  |
| Time | Facilitator Tasks | Refer  To |
| 1 min | * Introduce goal listed above. |  |
| Time | Facilitator Tasks | Refer  To |
| 4 min | * Play video Module: Preparing the Transfer of Command Briefing | Video |
| 25 min | * **Exercise:** **Flagtail Fire Transfer Briefing** * **Break the class into groups of 4 or 6 and within the groups, pair up experienced and inexperienced students to prepare the briefing.** * **Have the students read the scenario and fill out the incident organizer in pairs and answer the questions in the student workbook. Use local incident organizers if available. Replay the video of the scenario if necessary, leave the last slide up, and use the medical plan in the following pages to answer any medical question.** * **Once the students are finished with the exercise allow five minutes to discuss the questions within the student groups. After the short discussion take questions about the organizer and propose some suggested answers if needed. Take 3-5 minutes.** * **Possible discussion points: Have you accounted for all your resources?** | SW |
| *Estimate*  *Total*  *Time:*  *29*  *min* | Facilitator’s Notes  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

Exercise

Fire Scenario:

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| Fire Name | Flagtail |
| Fire Location | Southwest of John Day, Oregon on the Malheur National Forest |
| Fire Cause | Lightning |
| Weather | 85 degrees, RH 15%, 20% cloud cover, winds 3-5 mph out of SW |
| Topography | Slope: Flat |
| Fuels | Open ponderosa pine stand with grass and brush understory |
| Resources on Scene | ICT4 - you 1 Type II Helicopter, 32BH, with bucket and 5 person crew, Exclusive Use out of John Day, litter capable.  1 Type 2 handcrew, Burly Regulars (with 1 EMTB and litter), another on the way  2 Type 6 engines, E294 and E358  2 Type 4 engines, E335 and E747, one has basic life support kit |
| Time of On Scene Arrival | 1400 on July 31 |

You are an Incident Commander Type 4 that has just arrived on scene of a new start, reported by the Flagtail Lookout, southwest of John Day Oregon. Dispatched with you and on scene are resources in the list above. You complete your size-up, report to dispatch, and are beginning to take suppression action at 1430 on what you named the Flagtail Fire.

* **The fire is currently, torching isolated pockets and making short runs.**
* **The weather is expected to become hotter and drier as the day goes on.**
* **As the fire continues to slowly grow, it is threatening Bear Valley Work Center, where there are 10 structures, it is now 10 acres in size**
* **It is also nearing Highway 63.**
* **Your objectives are to protect the work center, keep the fire north of road 982, and south of Hwy 63.**
* **You have ordered a SEAT and an engine for structure protection.**
* **As resources are spread thin, no further assistance is expected due to other fires burning in the area with higher priorities.**
* **The fire is approximately 25 acres at 2000 that night.**
* **You’ve established an anchor point and have begun work on the fireline with your resources.**
* **Your helicopter is working the head of the fire.**
* **You’ve paired up the Type 6 and 4 engines with each other and have each pair of engines working the flanks of the fire.**
* **You’ve split your handcrew up and have one squad working each flank with the engines, digging line and helping with a hoselay**.

You are preparing to transition with another ICT4 for the night shift. With a partner prepare a complete briefing for an incoming local ICT4.

Tools: IRPG, Incident Organizer

Your radio frequencies that you’re using are as follows:

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| Name | Frequency |
| Tac1 | *Tx* 168.675 |
| *Rx* 168.675 |
| Command | *Tx* 171.550 |
| *Rx* 163.575 |
| Air to Ground | *Tx* 168.050 |
| *Rx* 168.050 |
| Repeater | *Tx* 172.475 |
| *Rx* 165.250 |

 Exercise for student pairs.

• Fill out the following sections of the incident organizer in your student workbook as you prepare your transition with the incoming Type 4 incident commander.

Resource Summary

Size Up

Summary Unit Log

Communication plan

Map sketch,

Medical plan

Exercise questions

• What tools were most helpful to you to prepare your briefing?

• Is your district or unit incident organizer adequate for all the documentation necessary for a successful transition? Discuss with your local fire management staff.

Discuss your answers when you are done within your group.

Incident Organizer

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| Initial Attack Fire Size-Up | | | |
| Fire Name: Flagtail | Legal  Location | | Town: |
| Range: | | | |
| IC Name: You | | Secs.: | |
| Descriptive Location: Bear Valley Work Center | | | |
| \*Coordinates:  Datum: WG 84 | | Deg/Min/Sec Latitude: 44 11 42.87N | |
| Longitude 119 10 45.6W | | | |
| UTM: | E: | | N: |
| Reported by: Flagtail lookout | | | |
| \*Cause: Human / Lightning: Lightning | | Ownership: U.S.F.S | |
| Fire Investigator Needed? No Yes on order? No | | | |
| \*Character of Fire: Torching, short runs  Smoldering Torching  Creeping Spotting  Running Crowning | | \*Adjacent Fuel Type: Timber, sage, grass  Grass/Sage Heavy Timber  Aspen Slash  Light Timber Other | |
| \*Spread Potential: Moderate  Low High  Moderate Extreme | | \*Slope at Head of Fire: 0-25%  0-25% 56-75%  26-40% 76+%  41-55% | |
| \*Estimated Size: 25 acres | | \*Aspect: flat | |
| Elevation: 4982 | | | |
| \*Estimated Windspeed: 3-5 SW | | Position on Slope: Bottom  Top Upper 1/3 Mid 1/3  Lower 1/3 Bottom | |
| \*Wind Direction: SW | | \*Special Information Structures, highway  Are any structures threatened?  Access: (Trail, road, helispot) Road access  Other: Helispot at workcenter | |
| Weather Conditions 20 % cover, 85F, 15%RH  Clear Scattered Clouds  Building Cumulus T-Storms  Lightning Overcast  Showers Heavy Showers | | Resource Needs: See resource sheet  On Scene  En Route  Additional? SEAT and engine ordered | |
| \*Fuel Type: Timber, grass, shrub  Grass Snag  Sage Aspen  Brush Log/Duff  Light Timber Other  Heavy Timber Slash | | Special Equipment Needs  Retardant Jumpers  Pumps Engines  Bucket work  Fallers  Is Water Available? YES | |
| Hazards Identified?: Yes | | Complexity Analysis “YES” Factors | |
| Estimated Containment | Date: Aug 1 | | Time 1800 |

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| SUMMARY OF ACTIONS (ICS 214) | |
| DATE/TIME | MAJOR EVENTS  (Important decisions, significant events, briefings, reports on conditions, etc…) |
| July 31, 1430 | Arrived at fire, split handcrew to line each flank of fire in conjunction with a hoselay being put in by a type 4 and 6 engine on each flank. The type 2 helicopter is dropping water on the head. |
|  | Ordered a SEAT and an engine to protect the ten structures of the Bear Valley Work Center. |
|  | Briefed objectives of structure protection keep it south of HWY 63, keep it north of road 982. |
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Communications Plan

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| *Radio Frequencies* | |
| *Net* | Frequency |
| *Command* | *Tx 171.550* |
| *Rx 163.575* |
| *Support/Dispatch* | *Tx 172.475* |
| *Rx 165.250* |
| *Air-to-Ground* | *Tx 168.050* |
| *Rx 168.050* |
| *Tac 1* | *Tx 168.675* |
| *Rx 168.675* |
| *Tac 2* | *Tx* |
| *Rx* |

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| MAP SKETCH | | | | | | | |
| Prepared by: IC | | Position: IC | | | | Date/Time July 31, 2000 | |
| Fire point/perimeter mapped? GPS Unit info (datum, filename) | | | | | | | |
| Wind  Rd 982  HWY 63  Work center | | | | | | | |
| Resource Tracking | | | | | | | |
| Time Ordered | Resource | | ETA | Time On Fireline | Location or Assignent | | Released |
| 1430 | 32BH, Type II helicopter | |  | 1430 | bucket drops | |  |
| 1430 | E294 and E358 | |  | 1430 | flanks | |  |
| 1430 | E335 and E747 | |  | 1430 | flanks | |  |
| 1430 | Burly Regulars T2 handcrew | |  | 1430 | flanks | |  |
| 1430 | SEAT, engine | | ? |  | structures | |  |
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| Incident Medical Plan  Incident\_Flagtail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_July 31\_\_\_\_\_\_\_\_\_\_  Medical Resources on Scene  Name Location | | | | | | | |
| D. Taylor, EMT-B | | | | Burly Regulars | | | |
| Ivan Sawman, Wilderness First Responder | | | | Engine 747 | | | |
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| Ambulance Services | | | | | | | |
| Name | Phone | | Address | | | | Paramedics |
| Blue Mountain | 555-575-1311 | | John Day, OR | | | | Yes |
| Mt. Vernon | 555-932-4688 | | Mt. Vernon, OR | | | | No |
| Helicopter 32BH | On scene | | Type 2, litter capable | | | | No |
| Hospitals | | | | | | | |
| Name | Phone | City | | | | Helipad | Burn unit |
| Blue Mountain (IV Trauma) | 555-575-1311 | John Day, OR | | | | Yes | No |
| Strawberry Wilderness Clinic | 555-575-0404 | John Day, OR | | | | Yes | No |
| Legacy (Burn Center) | 555-413-4232 | Portland, OR | | | | Yes | Yes |
| ALS Helicopter | | | | | | | |
| Name | Location | | | | Helicopter type | | |
| Air Life | Bend, Oregon | | | | EC-145 (Type 2) | | |
| Air Life | La Grande, Oregon | | | | EC-145 (Type 2) | | |