

.....
CBDPP I&M Committee Meeting Minutes

December 2, 2010

2430 Stevens / CR 297
.....

ATTENDEES:

Shawna Flood
Kirk Domina
Randy Phenneger
Michele Solano
Chuck Wildman
Mark Fisher
Jayme Kahne
Emily Millikin
James DeRoos
Mike Stoner

Scott Seydel
Mario Moreno
Jason Zaccaria
Larry Sherman
Leo Wickstrand
Joseph Samuels
Colby Smith
Robert Gilmore
Patricia Aldridge
Bob Legard

INTRODUCTIONS:

No new introductions.

SAFETY TOPIC:

- Happy 40th Birthday EPA! Reminder to recycle and to love earth.

OLD BUSINESS:

- Review of Meeting Minutes:
 - Meeting Minutes to be approved at the next meeting.

OPEN ACTION ITEMS:

- **Beryllium Website:**
 - No information was given during this meeting.
- **DOE-0342, Revision 1:**
 - No information was given during this meeting.
- **6.27.2 Counseling:**
 - No information was given during this meeting.
- **Issues with Legacy Components:**
 - No information was given during this meeting.
- **Definition of "work" in Section 6.14:**
 - No information was given during this meeting.

- **Beryllium Waste Disposal Resolution Form:**
 - No information was given during this meeting.
- **Dust Disturbing Activity Resolution Form:**
 - No information was given during this meeting.
- **Intrusive Work and Non-Intrusive Work Resolution Form:**
 - No information was given during this meeting.
- **Duct Labeling Resolution Form**
 - No information was given during this meeting.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
 - No information was given during this meeting.
- **Facilities Listing Maintenance, Section 6.6, Resolution Form:**
 - No information was given during this meeting.

NEW BUSINESS:

- **Training Development**
Risk Communication

Needs analysis is complete. The following objectives were verified by the CBDPP Committee:

- Terminal Objective - Upon completion of training, participants will successfully apply Risk Communication principles when interacting with workers regarding health hazards.
- Enabling Objectives - Upon completion of training participants will be able to:
 1. Define Risk Communication.
 2. Explain the importance of Risk Communication in regard to health hazards such as beryllium.
 3. Distinguish between a risk and a hazard and identify why this distinction is important.
 4. Recognize scenarios in which Risk Communication is desirable.
 5. Describe how perception and worldview affect Risk Communication.
 6. Identify characteristics of effective Risk Communicators.
 7. Recognize common obstacles to effective Risk Communication.
 8. Demonstrate effective application of Risk Communication principles.
 9. Recognize when additional resources are needed to achieve effective Risk Communication.

HR/IR/EC and Advocate

One more try to get HAMTC and the BAG together to complete the flow process— weather has not cooperated. The draft counseling packet and reference guide are out for review. Comments are due to Training by COB 12/3/2010.

All Hands Meeting

We continue to work the video and talking points for Frank Armijo. Dr. Rock suggested having booths in the lobby area for different groups so people could stop and talk with someone or obtain additional information without having to ask a question in the large group.

- **Beryllium Communications Subcommittee Process, Section 1.3, Resolution Form (OFI-5.3)**
 - The Resolution Form was not approved. The content of the Resolution Form is accepted but the outstanding issue is where to put the process (i.e. as an Attachment, in the CBDPP, etc.).
 - The intent of the Resolution Form is to develop a process that requires Be communications on site to be properly channeled and dispersed. Currently, each contractor has their own process for communication deliverance. This would be a separate process for all Be communications.
 - This new process would be a sub-committee, strictly for Beryllium, to the existing Hanford Site Communications Committee. Geoff Tyree, DOE Office of Communications and External Affairs, currently chairs the Communications Committee.
 - A sub-committee was formed to develop the process. The sub-committee members are: Bob Gilmore, Larry Sherman, Mike Stoner, Jayme Kahne, Geoff Tyree, Mark Fisher and Chuck Wildman.
 - The CBDPP Committee will review the revised Resolution Form at the next CBDPP meeting.
 - Additional suggestions/concerns that were addressed include:
 - This new process be added to the Charter
 - Section 6.3.1 is not addressed in this Resolution Form
 - Lessons Learned will be able to use this process to distribute information
 - Proposed that this Resolution Form satisfy Section 9.9
 - A Charter needs to be developed for the new sub-committee
 - What will be the turn-around for communication? With a sub-committee reporting to the communications committee, will there be a time delay?

- **Communication of Personal Air Monitoring Data, Section 6.11.8, Resolution Form (F-4.7)**
 - Resolution Form was not approved. The language in the proposed Resolution Form already exists in 10 CFR 850 and DOE-0342. Scott Seydel will revise the Resolution Form and present it to the Committee at the next meeting.
 - The unresolved issue surrounds the definition of “10 working days”. Are the 10 working days started using the preliminary results or final results after QC? Current practice is to start the 10 working days upon receipt of the final results.
 - BAG concern is that buildings are being posted when preliminary results reveal at or above trigger levels but the individual workers are not being notified until after the final results.

- **CAP Item F-4.4.2**
 - This is a still outstanding action item from the November 30, 2010 meeting regarding whether or not the Beryllium Work Permit (BWP) satisfies this open CAP item.
 - Mike Stoner has not had a chance to review the documents given to him by Bob Gilmore.
 - Per WCH, Roles and Responsibilities are not and cannot be covered in the BWP as it is in direct conflict with 10 CFR 851.

Around the Table

Due to time constraints, there was no Around the Table.