

Customer Communication Forum
Wednesday April 18, 2012, 10:00 am, Kiowa Conference Room
Agenda
Attendees: 31

Jamie Mansy: Earth Day Celebration in the Main Interior Building (MIB) Bison Bistro – The Bison Bistro will be celebrating Earth Day April 20th.

- Coffee grounds that can be used in your garden will be available at no charge. You may bag up as much as you like; the grounds can be used in your garden.
- Organic and local Chicken Marsalla will be featured in the hot line.
- All local produce will be identified with the farm name and location.
- A Cream of Mushroom soup with locally grown mushrooms will be offered.

Steve D’Antoni: Modernization Update (Showers, Green Roof, Landscaping, E Street Waterproofing, and Wing 1 “pointing”)

- The new showers in B200 are complete and opened on April 9th.
- Work will begin on the South penthouse after July 4, 2012 to improve mechanical heating & cooling, electrical and plumbing.
- The MIB green roof planters were delivered April 18, 2012, and planting will take place over the next 2 – 3 weeks.
- Ramp D bollard system installation is completed and the ramp is now opened for full operations.
- Ramp E construction (the Secretary’s ramp) has begun; it is currently in the middle of the demolition phase through the rest of the month. Estimated completion is mid July.
- The perimeter waterproofing at E Street entrance is being re-done; leaks were found after the original work was done.
- Façade pointing is approximately 70% complete. Courtyards A and E are currently being worked on.
- Landscaping on East side of E Street and north corner of 18th street is complete. The remaining landscaping of the sidewalk planters is scheduled for this fall.

Steve Hargrave: Parking enforcement at the MIB and SIB

- The Office of Law Enforcement and the Parking Office will soon implement a point system for all parking applicants to abide by.
- All Parking permits must be displayed in each vehicle.
- Serious violations (e.g., parking in handicap areas without an appropriate pass, not displaying the hang-tag, giving hang-tags to others, unsafe driving in the garage, hit-and-runs) will not be tolerated by OLES and may result in loss of parking privileges for up to one year

Bill Brannon: Installation and Process for the New Display Case Outside of the Bison Bistro

- The new display case has been ordered and will be installed in the next few weeks outside of the cafeteria. (Near the main hallway).
- The display case that DOI Bureaus / Offices used previously (in the old cafeteria) exhibited items that were important to the mission of a Bureau or Office. This new case (on a smaller scale) will allow offices to do so.
- A policy is currently being developed for the use of the display case. This will include the process for requesting use, and duration (thinking around 30 days). This will be vetted through Pam M, Andrew and possible the DOG.

Mariane Gately: July 4th Event

- The Department of Interior will host its Annual July 4th event.
- This year the MIB roof top will be available to the career employee participants and those who are winners of the drawing.
- Further details coming soon.

Rick Farr: MIB Office Space

- Will soon have wing 2 occupied. Organizations currently at 1801 Penn Ave (ONRR, PAM, CADR, OHTA) will be moving back into the building.
- The ultimate mission of the new space strategy is to maximize the utilization of space at the MIB and SIB. To realize these efficiencies, options include designating private offices for only GS-15's and above; eliminating double-bay offices (unless they are ceremonial offices); maximizing use of conference rooms, etc. One reason it is very important to maximize the use of office space is that while the cost of rent will continually increase in future years, funding of Bureau / Office programs may stay at current levels. Because of that, if we pursue maximizing office space (i.e., more people in offices, utilizing office mobility concepts, and/or using existing conference rooms for offices), the increase in rent expenses could be offset.
- We are currently working with GSA on a space consolidation plan and means for using our space more efficiently.

SHOUT OUTS!!

- No complaints or suggestions were raised.
- There were no suggested topics for the next CCF