

OSM 60

1. Date of Report	<p>U.S. DEPARTMENT OF THE INTERIOR Office of Surface Mining Reclamation and Enforcement</p> <p>REPORT OF GOVERNMENT PROPERTY</p> <p>This form is to be submitted at the completion of a grant or cooperative agreement and is to provide a listing of inventoried expendable and non-expendable grant-purchased or Federally-owned property.</p> <p>This report covers <i>expendable</i> <i>nonexpendable</i> <i>grant-purchased</i> <i>Federally-owned</i> property.</p>											
2. Grant Number												
3. Recipient Name/Address												
4. Name/Title of Authorized Representative												
5. Signature												
6. List Below Each Item of Government Property												
Government ID No. and FSN (a)	Description of Item (b)	MFR (c)	MFR Serial Nos. (d)	Quantity (e)	Condition (f)	Location (g)	Cost (h)	Date Rec'd (i)	Recipient's Disposition Request (j)	Approval		For Use By OSM Only (m)
										Yes (k)	No (l)	

Instructions for Completing Form OSM-60

Grant-Purchased Equipment. Recipients are required to account for equipment* purchased with Federal funds for use under a specific grant program. Recipients may use the Form OSM-60, Report of Federal Property, or submit an alternative list or inventory record. If an alternative list is used, all information requested on the OSM-60 must be included.

* Equipment is defined as tangible, nonexpendable, personal property with a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A grantee may use its own definition of equipment provided that such definition at least includes all equipment defined above.

Government-Furnished Property. Recipients are also required to account for all property provided by the Federal Government for use under a specific grant program. Recipients may use the Form OSM-60 for this purpose. Computer-generated records also may be used, as long as all items on the OSM-60 are included.

Detailed Instructions

- Item 1 Enter the date of this report.
- Item 2. Enter the grant number.
- Item 3 Enter the recipient name and address.
- Item 4 Enter the name and title of the authorized official who approved this report.
- Item 5 The authorized official should sign the report in this box.
- Items 6(a) For grant-purchased equipment, enter the recipient ID number.
For government-owned property, enter the government property ID number.
- Item 6(b) Describe each item of equipment.
- Items 6(c) Enter the manufacturer's name.
- Item 6(d) Enter the manufacturer's serial number for each item.
- Item 6(e) Quantity of the equipment.
- Item 6(f) Describe the present condition of the equipment being reported.
- Item 6(g) List where each item of equipment is physically maintained.
- Item 6(h) List the purchase price of the equipment, less credits and rebates.
- Item 6(l) Enter the date purchased or received by the recipient.
- Item 6(j) Enter the suggested disposition of each item of equipment.
- 6(k), (l), (m) If property disposition is requested, OSM must provide specific disposition instructions to the recipient. If the recipient is not requesting to dispose of or trade-in the equipment, the equipment should be transferred to the next grant or cooperative agreement, and continue to be used to support the funded program.