

COMMISSION ON ACCREDITATION FOR CORRECTIONS  
AND THE  
AMERICAN CORRECTIONAL ASSOCIATION

**COMPLIANCE TALLY**

<b>Manual Type</b>	Adult Local Detention Facilities, third edition
<b>Supplement</b>	2002 Standards Supplement
<b>Facility/Program</b>	Florence Service Processing Center
<b>Audit Dates</b>	March 29-31, 2004
<b>Auditor(s)</b>	<div style="display: inline-block; background-color: #cccccc; padding: 2px;">b6</div> Chairperson; <div style="display: inline-block; background-color: #cccccc; padding: 2px;">b6</div> Member; <div style="display: inline-block; background-color: #cccccc; padding: 2px;">b6</div> <div style="display: inline-block; background-color: #cccccc; padding: 2px;">b6</div> ber

	MANDATORY	NON-MANDATORY
Number of Standards in Manual	41	399
Number Not Applicable	0	29
Number Applicable	41	370
Number Non-Compliance	0	7
Number in Compliance	41	363
Percentage (%) of Compliance	100%	98%
<ul style="list-style-type: none"> <li>● Number of Standards <i>minus</i> Number of Not Applicable <i>equals</i> Number Applicable</li> <li>● Number Applicable <i>minus</i> Number Non-Compliance <i>equals</i> Number Compliance</li> <li>● Number Compliance <i>divided by</i> Number Applicable <i>equals</i> Percentage of Compliance</li> </ul>		

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Department of Homeland Security  
Florence Service Processing Center  
Florence, Arizona

March 29-31, 2004

Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

**Standard #3-ALDF-2C-01**

SINGLE CELLS ARE REQUIRED FOR INMATES ASSIGNED TO MAXIMUM AND CLOSE CUSTODY. ALL CELLS IN WHICH INMATES ARE CONFINED CONFORM WITH THE FOLLOWING REQUIREMENTS:

- THERE MUST BE 35 SQUARE FEET OF UNENCUMBERED SPACE FOR THE SINGLE CELL OCCUPANT.
- WHEN CONFINEMENT EXCEEDS TEN HOURS PER DAY, THERE IS AT LEAST 70 SQUARE FEET OF TOTAL FLOOR SPACE FOR THE OCCUPANT.
- "UNENCUMBERED SPACE" IS USABLE SPACE THAT IS NOT ENCUMBERED BY FURNISHING OR FIXTURES. AT LEAST ONE DIMENSION OF THE UNENCUMBERED SPACE IS NO LESS THAN SEVEN FEET. IN DETERMINING THE UNENCUMBERED SPACE, ALL FIXTURES MUST BE IN OPERATIONAL POSITION AND MUST PROVIDE THE FOLLOWING MINIMUM AREAS PER PERSON: BED, PLUMBING FIXTURES, DESK, AND LOCKER.

FINDINGS

The Jail Unit has 14 cells with 48 square feet total in each cell. Thirty square feet of unencumbered space.

AGENCY RESPONSE

Waiver

Persons detained in the general population at the Service Processing Center, Florence are housed dorm-style. Any detainee who requires segregated housing will be placed in one of the facility's 13 single cells located in the Jail Special Housing Unit.

The Jail unit was constructed circa 1962. The construction met all building codes and housing standards in effect at that time. The Jail Special Housing Unit consists of 14 single cells with 48 square feet of floor space in each cell. Each cell has an above-floor bed, a toilet, sink, and writing surface. The quality of life for a person in the Jail Segregation Unit is still quite good. Each detainee is offered a minimum of seven hours of outside recreation each week. In addition, there is an indoor dayroom area adjacent to each block of cells. All of these dayrooms (except disciplinary segregation) have televisions. All of the dayrooms have tables and seats that are suitable for letter writing and similar leisure time activities. Detainees are permitted access to the dayrooms as much as possible commensurate with their security requirements and the facility's need to maintain a safe, clean and orderly segregation environment.

There are no current or pending complaints from detainees concerning the conditions of confinement in the segregation units. There have been no such complaints in recent memory and this, combined with the prohibitive cost of bringing the jail segregation cells into compliance, forms the basis of this request for a waiver to this standard.

#### AUDITOR'S RESPONSE

The visiting committee supports the waiver.

#### **Standard #3-ALDF-2C-04**

AT A MINIMUM, THE SYSTEM IS DESIGNED TO PROVIDE SINGLE-OCCUPANCY CELLS FOR ONE-THIRD OF THE POPULATION.

#### FINDINGS

The facility needs over 100 single cells and has only 14.

#### AGENCY RESPONSE

#### Waiver

The Service Processing Center, Florence is designed to maintain its general population in open dorm housing units.

This best serves the mission of the facility, which involves the short-term administrative confinement of an ethnically diverse population with an extremely varied, and to a large degree, unknown range of criminal sophistication. The open dormitory style affords the greatest degree of detainee supervision and, therefore, provides the greatest amount of detainee safety in the unique DHS detention environment.

There are no current or pending complaints from detainees concerning the conditions of confinement in the dormitory housing units. There have been no such complaints in recent memory and this, combined with the prohibitive cost of bringing the facility into

compliance, forms the basis of this request for a waiver to this standard.

#### AUDITOR'S RESPONSE

The visiting committee supports the waiver.

#### **Standard #3-ALDF-2C-12**

ALL CELLS/ROOMS IN SEGREGATION PROVIDE A MINIMUM OF 70 SQUARE FEET, OF WHICH 35 SQUARE FEET IS UNENCUMBERED SPACE.

#### FINDINGS

The cells in the Segregation Jail Unit have 48 square feet of which 30 square feet is unencumbered space.

#### AGENCY RESPONSE

##### Waiver

Persons detained in the general population at the Service Processing Center, Florence are housed dorm-style. Any detainee who requires segregated housing will be placed in one of the facility's 14 single cells located in the Jail Unit. The Jail Unit was constructed circa 1962. The construction met all building codes and housing standards in effect at that time. The Jail Special Housing Unit consists of 14 single cells with 48 square feet of floor space in each cell. Each cell has an above-floor bed, a toilet and a sink.

The quality of life for a person in the Jail Segregation Unit is still quite good. Each detainee is offered a minimum of 7 hours of outside recreation each week. In addition, there is an indoor dayroom area adjacent to each block of Segregation Cells. All of these dayrooms (except jail Disciplinary Segregation) have televisions. All of the dayrooms have tables and seats that are suitable for letter writing and similar leisure time activities.

Detainees are permitted access to the dayroom as much as possible commensurate with their security requirements and the facility's need to maintain a safe, clean and orderly segregation environment.

There are no current or pending complaints from detainees concerning the conditions of confinement in the Segregation Units. There have been no such detainee complaints in recent memory and this, combined with the prohibitive cost of bringing the Jail Segregation Cells into compliance forms the basis for a waiver to Standard 3-ALDF 2C-12.

#### AUDITOR'S RESPONSE

The visiting committee supports the waiver.

**Standard #3-ALDF-4B-04**

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROHIBIT THE CONFINEMENT OF JUVENILES UNDER THE AGE OF 18 WITHIN THE FACILITY.

FINDINGS

Facility by statute will house juveniles adjudicated as adults and do so from time to time.

AGENCY RESPONSE

Waiver

Effective 2-24-97, the Immigration and Naturalization Service changed certain procedures relating to the detention, release and treatment of minors in its custody. These changes came out of a settlement agreement arising from a class action lawsuit (Flores v. Reno) that was ultimately adjudicated by the U.S. Supreme Court. Among other things, the settlement mandated that all juvenile aliens who have been convicted as adults in criminal court and are subsequently arrested for violations of U.S. Immigration laws, be detained at Immigration and Customs Enforcement facilities pending removal proceedings.

Any such juveniles detained at this facility will be placed in a Protective Custody status and housed in Administrative Segregation. This segregation will not be punitive, but solely for the purpose of keeping juveniles separate from the more sophisticated and often predatory, adult criminals. As a component on Immigration and Customs Enforcement, the Service Processing Center, Florence is bound by this mandate thus requiring this facility to request a waiver to Standard 3-ALDF-4B-04.

AUDITOR'S RESPONSE

The visiting committee supports the waiver.

**Standard #3-ALDF-4B-04-3**

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR CLASSIFICATION PLANS FOR YOUTHFUL OFFENDERS THAT DETERMINE LEVEL OF RISK AND PROGRAM NEEDS DEVELOPMENTALLY APPROPRIATE FOR ADOLESCENTS. CLASSIFICATION PLANS SHALL INCLUDE CONSIDERATION OF PHYSICAL, MENTAL, SOCIAL, AND EDUCATIONAL MATURITY OF THE YOUTHFUL OFFENDER.

FINDINGS

Facility only uses one classification plan that is applied to all detainees. Does not have a

specific classification plan for youthful offenders.

## AGENCY RESPONSE

### Plan of Action

Copies of classification plans have been received from various juvenile detention facilities. A specific classification plan for juveniles which will retain all requirements of current classification plan is being developed. As this plan will need to be approved at the headquarters level it may take several additional months. Until this goal is accomplished, juveniles will remain classified as protective custody and housed administrative segregation.

### Task

Develop classification plan

### Responsible Agency

FSPC

### Assigned Staff

b6

### Anticipated Completion Date

October 1, 2005

## AUDITOR'S RESPONSE

The visiting committee supports the plan of action.

### **Standard #3-ALDF-4B-04-6**

WRITTEN, POLICY, PROCEDURE, AND PRACTICE REQUIRE THAT PROGRAM PERSONNEL WHO WORK WITH YOUTHFUL OFFENDERS FROM THE SPECIALIZED UNIT BE TRAINED IN THE DEVELOPMENTAL, SAFETY, AND OTHER SPECIFIC NEEDS OF YOUTHFUL OFFENDERS. WRITTEN JOB DESCRIPTIONS AND QUALIFICATIONS REQUIRE TRAINING FOR STAFF SPECIFICALLY ASSIGNED TO THE UNIT OR STAFF WHO ARE RESPONSIBLE FOR PROGRAMMING OF YOUTHFUL OFFENDERS IN THE SPECIALIZED UNIT BEFORE BEING ASSIGNED TO WORK WITH YOUTHFUL OFFENDERS. THE TRAINING SHOULD INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING AREAS:

- ADOLESCENT DEVELOPMENT

- EDUCATIONAL PROGRAMMING
- CULTURAL AWARENESS
- CRISIS PREVENTION AND INTERVENTION
- LEGAL ISSUES
- HOUSING AND PHYSICAL PLANT
- POLICIES AND PROCEDURES
- THE MANAGEMENT OF, AND PROGRAMMING FOR, SEX OFFENDERS
- SUBSTANCE ABUSE SERVICES, COGNITIVE-BEHAVIORAL INTERVENTIONS, INCLUDING ANGER MANAGEMENT, SOCIALSKILLS TRAINING, PROBLEM SOLVING, AND RESISTING PEER PRESSURE, SUICIDE PREVENTION
- NUTRITION
- MENTAL-HEALTH ISSUES
- GENDER-SPECIFIC ISSUES
- CASE-MANAGEMENT PLANNING AND IMPLEMENTATION.

## FINDINGS

Facility personnel are not trained in required areas needed for youthful offenders.

## AGENCY RESPONSE

### Plan of Action

The Service Processing Center, Florence will have appropriate staff for the specific tasks attend training in the areas of adolescent development, educational programming, cultural awareness, crisis prevention and intervention, legal issues, housing and physical plant, policies and procedures, the management of, and programming for, sex offenders, substance abuse services, cognitive behavioral interventions, including anger management, social skills training, problem solving and resisting peer pressure, suicide prevention, nutrition, mental health issues, gender-specific issues, case management planning and implementation. This will enable the facility to address these issues with any youthful offenders which may be placed into our custody. A course of instruction will be developed by the training officer to cover these areas. Staff required to work with juvenile detainee will receive this training.

### Task

Training

### Responsible Agency

Immigration and Customs Enforcement

### Assigned Staff

Medical, Recreation, Detention

Anticipated Completion Date

October 30, 2004

AUDITOR'S RESPONSE

The visiting committee supports the plan of action.

**Standard #3-ALDF-4D-08**

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR THE ISSUE OF SUITABLE CLOTHING TO ALL INMATES. CLOTHING IS PROPERLY FITTED, CLIMACTICALLY SUITABLE, DURABLE, AND PRESENTABLE.

FINDINGS

Practice supports the needed cleaning but no policy and procedure directing needed cleaning to be done.

AGENCY RESPONSE

Plan of Action

Detainee notices were posted in each housing unit informing them of the availability of laundry services to clean their personal clothing. This information will also be added to the detainee handbook during it's annual review/update. This is scheduled to occur in September.

Task

Update Detainee Handbook

Responsible Agency

FSPC

Assigned Staff

b6

Anticipated Completion Date

Information was posted immediately in housing units. Will be added to handbook in



September.

#### AUDITOR'S RESPONSE

The visiting committee supports the plan of action.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Department of Homeland Security  
Florence Service Processing Center  
Florence, Arizona

March 29-31, 2004

Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

**Standard #3-ALDF-1A-07**

WHEN THE FACILITY ADMINISTRATOR POSITION IS FILLED BY APPOINTMENT, THE FACILITY ADMINISTRATOR IS APPOINTED BY THE CHIEF EXECUTIVE OFFICER OR GOVERNING BOARD OF THE PARENT AGENCY.

FINDINGS

The OIC is a competitive Federal Civil Service position filled through a merit system process.

**Standard #3-ALDF-1A-08**

THE QUALIFICATIONS, AUTHORITY, AND RESPONSIBILITIES OF THE FACILITY ADMINISTRATOR AND OTHER APPOINTED PERSONNEL WHO ARE NOT COVERED BY MERIT SYSTEMS, CIVIL SERVICE REGULATION, OR UNION CONTRACT ARE SPECIFIED IN WRITING BY STATUTE OR BY THE PARENT AGENCY.

FINDINGS

The OIC is covered by Merit System and Civil Service regulation.

**Standard #3-ALDF-1B-17**

COMMISSARY/CANTEEN FUNDS ARE AUDITED INDEPENDENTLY FOLLOWING STANDARD ACCOUNTING PROCEDURES, AND AN ANNUAL FINANCIAL STATUS REPORT IS AVAILABLE AS A PUBLIC DOCUMENT.

FINDINGS

The SPC awards a contract for vending machines and no funds accrue to the SPC and no on-site bookkeeping or audit responsibilities are generated by the contract. The profits are split with a designated public charity, by the contract. DES (Department of Economic Security) would be the auditing sourced of this contract.

**Standard #3-ALDF-1B-18**

WRITTEN POLICY AND PROCEDURE GOVERN THE OPERATION OF ANY FUND ESTABLISHED FOR INMATES. ANY INTEREST EARNED ON MONIES OTHER THAN OPERATING FUNDS ACCRUES TO THE BENEFIT OF THE INMATES.

FINDINGS

The SPC is an illegal alien detention center and the detainees are held for a short time. The funds of each detainee are held at the facility and at the time of departure of the detainees, cash in the amount the detainee had upon arrival is given at departure.

**Standard #3-ALDF-1E-03**

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATE TIME IS ACCURATELY COMPUTED AND RECORDED IN CONFORMANCE WITH APPLICABLE STATUTES AND REGULATIONS.

FINDINGS

Since no sentence is being served, no statutory or regulatory authority exists within Department of Homeland Security to provide for sentence computation.

**Standard #3-ALDF-2C-14**

INMATES PARTICIPATING IN WORK OR EDUCATIONAL RELEASE PROGRAMS ARE SEPARATED FROM INMATES IN THE GENERAL POPULATION.

FINDINGS

No statutory or regulatory authority exists within Department of Homeland Security to provide for work or educational release programs at the SPC.

**Standard #3-ALDF-2E-04**

IN FACILITIES OFFERING ACADEMIC AND VOCATIONAL TRAINING PROGRAMS, CLASSROOMS ARE DESIGNED IN CONSULTATION WITH SCHOOL AUTHORITIES. (RENOVATION, ADDITION, NEW CONSTRUCTION

ONLY)

#### FINDINGS

With the short length of stay of most of the illegal aliens before they are deported back to the country of origin, academic and vocational programs are not offered.

#### **Standard #3-ALDF-4B-02-1**

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROHIBIT DISCRIMINATION ON THE BASIS OF DISABILITY IN THE PROVISION OF SERVICES, PROGRAMS, AND ACTIVITIES ADMINISTERED FOR PROGRAM BENEFICIARIES AND PARTICIPANTS.

#### FINDINGS

Detainees with disabilities that preclude them from participation in services, because of physical plant limitations are housed in other appropriate facilities. This determination is made by the facility health care personnel.

#### **Standard #3-ALDF-4C-12**

WHEN REQUIRED BY STATUTE, FOOD PRODUCTS THAT ARE GROWN OR PRODUCED WITHIN THE SYSTEM ARE INSPECTED AND APPROVED BY THE APPROPRIATE GOVERNMENT AGENCY; THERE IS A DISTRIBUTION SYSTEM THAT ENSURES PROMPT DELIVERY OF FOODSTUFFS TO FACILITY KITCHENS.

#### FINDINGS

Food products are not grown or produced within system and not required by statute.

#### **Standard #3-ALDF-4E-13**

IN FACILITIES WITHOUT FULL-TIME, QUALIFIED HEALTH PERSONNEL, A HEALTH-TRAINED STAFF MEMBER COORDINATES THE HEALTH CARE DELIVERY IN THE FACILITY UNDER THE JOINT SUPERVISION OF THE RESPONSIBLE HEALTH AUTHORITY AND FACILITY ADMINISTRATOR.

#### FINDINGS

Florence Service Processing Center has full time medical personnel in charge of Medical/Health services.

#### **Standard #3-ALDF-4E-15**

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT ANY STUDENTS OR INTERNS DELIVERING HEALTH CARE IN THE FACILITY WORK UNDER DIRECT STAFF SUPERVISION, COMMENSURATE WITH THEIR LEVEL OF TRAINING.

FINDINGS

The Florence Service Processing Center does not use students or interns to deliver health care to detainees.

**Standard #3-ALDF-4E-19-1**

WRITTEN POLICY, PROCEDURE AND PRACTICE PROVIDE THAT PREGNANCY MANAGEMENT IS SPECIFIC AS IT RELATES TO THE FOLLOWING:

- PREGNANCY TESTING
- ROUTINE PRENATAL CARE
- HIGH-RISK PRENATAL CARE
- MANAGEMENT OF THE CHEMICALLY ADDICTED PREGNANT INMATE
- POSTPARTUM FOLLOW-UP

FINDINGS

Female detainees are not housed at this facility.

**Standard #3-ALDF-4F-04**

WRITTEN POLICY, PROCEDURE, AND PRACTICE REQUIRE THAT COMPREHENSIVE COUNSELING AND ASSISTANCE ARE PROVIDED TO PREGNANT INMATES IN KEEPING WITH THEIR EXPRESSED DESIRES IN PLANNING FOR THEIR UNBORN CHILDREN.

FINDINGS

The Florence Service Processing Center does not house pregnant females at this time.

**Standard #3-ALDF-4F-06**

WHERE A DRUG TREATMENT PROGRAM EXISTS, WRITTEN POLICY, PROCEDURE AND PRACTICE PROVIDE THAT THE ALCOHOL AND DRUG ABUSE TREATMENT PROGRAM HAS A WRITTEN TREATMENT PHILOSOPHY WITHIN THE CONTEXT OF THE TOTAL CORRECTIONAL SYSTEM, AS WELL AS, GOALS AND MEASURABLE OBJECTIVES. THESE DOCUMENTS ARE REVIEWED AT LEAST ANNUALLY AND UPDATED AS NEEDED.

## FINDINGS

There are no drug treatment programs offered.

### **Standard #3-ALDF-4F-07**

WHERE A DRUG TREATMENT PROGRAM EXISTS, WRITTEN POLICY, PROCEDURE AND PRACTICE PROVIDE FOR AN APPROPRIATE RANGE OF PRIMARY TREATMENT SERVICES FOR ALCOHOL AND OTHER DRUG ABUSING OFFENDERS THAT INCLUDE, AT A MINIMUM, THE FOLLOWING:

- OFFENDER DIAGNOSIS
- IDENTIFIED PROBLEM AREAS
- INDIVIDUAL TREATMENT OBJECTIVES
- TREATMENT GOALS
- COUNSELING NEEDS
- DRUG EDUCATION PLAN
- RELAPSE PREVENTION AND MANAGEMENT
- CULTURALLY SENSITIVE TREATMENT OBJECTIVES, AS APPROPRIATE
- THE PROVISION OF SELF-HELP GROUPS AS AN ADJUNCT TO TREATMENT
- PRE-RELEASE AND TRANSITIONAL SERVICE NEEDS
- COORDINATION EFFORTS WITH COMMUNITY SUPERVISION AND TREATMENT STAFF DURING THE PRE-RELEASE PHASE TO ENSURE A CONTINUUM OF SUPERVISION AND TREATMENT

## FINDINGS

There are no drug treatment programs offered.

### **Standard #3-ALDF-4F-08**

WHERE A DRUG TREATMENT PROGRAM EXISTS, WRITTEN POLICY, PROCEDURE AND PRACTICE PROVIDE THAT THE FACILITY USES A COORDINATED STAFF APPROACH TO DELIVER TREATMENT SERVICES. THIS APPROACH TO SERVICE DELIVERY SHALL BE DOCUMENTED IN TREATMENT PLANNING CONFERENCES AND IN INDIVIDUAL TREATMENT FILES.

## FINDINGS

There are no drug treatment programs offered.

### **Standard #3-ALDF-4F-09**

WHERE A DRUG TREATMENT PROGRAM EXISTS, WRITTEN POLICY, PROCEDURE AND PRACTICE PROVIDE INCENTIVES FOR TARGETED TREATMENT PROGRAMS TO INCREASE AND MAINTAIN THE OFFENDER'S MOTIVATION FOR TREATMENT.

FINDINGS

There are no drug treatment programs offered.

**Standard #3-ALDF-4G-02**

WHEN THE FACILITY IS DESIGNATED TO OPERATE ANY TYPE OF PRETRIAL INTERVENTION SERVICE OR OTHER RELEASE PROGRAM, ITS AUTHORITY AND RESPONSIBILITY ARE STATED BY STATUTE OR ADMINISTRATIVE REGULATION

FINDINGS

No statutory or regulatory authority exists within ICE for Service Processing Center to provide release programs for detainees.

**Standard #3-ALDF-4G-03**

WHEN A PRETRIAL INTERVENTION PROGRAM, DIVERSION PROGRAM, PRETRIAL RELEASE PROGRAM, OR PAROLE PROGRAM IS CONDUCTED IN THE FACILITY, SUFFICIENT STAFF, SPACE, AND EQUIPMENT ARE PROVIDED TO SERVICE THE PROGRAM.

FINDINGS

The Florence Service Processing Center has no statutory regulating authority to provide release programming for detainees.

**Standard #3-ALDF-4G-04**

TEMPORARY RELEASE PROGRAMS ARE REQUIRED TO HAVE THE FOLLOWING ELEMENTS:

- WRITTEN OPERATIONAL PROCEDURES
- CAREFUL SCREENING AND SELECTION PROCEDURES
- WRITTEN RULES OF INMATE CONDUCT
- A SYSTEM OF SUPERVISION
- A SYSTEM FOR EVALUATING PROGRAM EFFECTIVENESS
- EFFORTS TO OBTAIN COMMUNITY COOPERATION AND SUPPORT

## FINDINGS

The Florence Service Processing Center cannot do temporary release programs for detainees due to the short time frame they are present at this facility.

### **Standard #3-ALDF-4G-05**

WHERE STATUTE PERMITS, WRITTEN POLICY AND PROCEDURE ALLOW FOR INMATE PARTICIPATION IN WORK OR EDUCATIONAL RELEASE PROGRAMS.

## FINDINGS

There is no Community Custody Level within ICE that would allow the Florence Service Processing Center to allow temporary work or educational release.

### **Standard #3-ALDF-5A-09**

WHERE STATUTE PERMITS, THE INMATE WORK PLAN PROVIDES FOR INMATE WORK ASSIGNMENT IN PUBLIC WORKS PROJECTS.

## FINDINGS

The Department of Homeland Security classification system does not include a Community Custody Level that would permit detainees to work in the community.

### **Standard #3-ALDF-5A-10**

WHERE STATUTE PERMITS, THE INMATE WORK PLAN INCLUDES PROVISION FOR INMATES TO WORK IN VARIOUS NONPROFIT AND COMMUNITY SERVICE PROJECTS.

## FINDINGS

The Department of Homeland Security classification system does not include a level for community work that would permit the Florence Service Processing Center to do community release work.

### **Standard #3-ALDF-5A-14**

THERE IS A STATUTE AND/OR WRITTEN POLICY AND PROCEDURE THAT AUTHORIZES THE ESTABLISHMENT OF AN INDUSTRIES PROGRAM AND DELINEATES THE AREAS OF AUTHORITY, RESPONSIBILITY, AND ACCOUNTABILITY FOR THE PROGRAM.

## FINDINGS



No statutory regulation exists with the Department of Homeland Security to permit industries programs at the Florence Service Processing Center.

**Standard #3-ALDF-5A-15**

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT THE NUMBER OF INMATES ASSIGNED TO INDUSTRIES OPERATIONS MEET THE REALISTIC WORKLOAD NEEDS OF EACH INDUSTRIES OPERATING UNIT.

FINDINGS

No statutory or regulating authority exists within the Department of Homeland Security to provide industries programs for detainees at the Florence Service Processing Center.

**Standard #3-ALDF-5A-16**

EACH INDUSTRIES OPERATING UNIT HAS A WRITTEN QUALITY CONTROL PROCEDURE THAT PROVIDES FOR RAW MATERIAL, IN-PROCESS, AND FINAL PRODUCT INSPECTION.

FINDINGS

No statutory or regulating authority exists within the Department of Homeland Security to establish an industries program at the Florence Service Processing Center.

**Standard #3-ALDF-5A-17**

A COST ACCOUNTING SYSTEM FOR EACH OPERATING INDUSTRIES UNIT IS DESIGNED, IMPLEMENTED, AND MAINTAINED IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

FINDINGS

No statutory or regulating authority exists within the Department of Homeland Security to establish an industries program at the Florence Service Processing Center.

**Standard #3-ALDF-5D-13**

WHERE STATUTE PERMITS, WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR EXTENDED VISITS BETWEEN INMATES AND THEIR FAMILIES.

FINDINGS

Federal regulation prohibits extended visit between a detainee and his/her family members.

**Standard #3-ALDF-5D-14**

WHERE STATUTE PERMITS, WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT INMATES WITH APPROPRIATE SECURITY CLASSIFICATIONS ARE ALLOWED FURLOUGHS TO THE COMMUNITY TO MAINTAIN COMMUNITY AND FAMILY TIES, SEEK EMPLOYMENT OPPORTUNITIES, AND FOR OTHER PURPOSES CONSISTENT WITH THE PUBLIC INTEREST.

**FINDINGS**

Federal regulations prohibit detainee's furloughs into the community.

### Significant Incident Summary

This summary is required to be provided to the chair of your audit team upon their arrival. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. It should contain data for the last 12 months; indicate those months in the boxes provided. Please type the data. If you have questions on how to complete the form, please contact your regional manager.

Facility Florence Processing Center

Year 2003-2004

Incidents		Months											
		3-03	4-03	5-03	6-03	7-03	8-03	9-03	10-03	11-03	12-03	1-04	2-04
<b>Assault: Offenders/ Offenders*</b>	Indicate types (sexual**, physical, etc.)	P	P	P	P	P	P	P	P	P	P	P	P
	# With Weapon	0	0	0	0	0	0	0	0	0	0	0	0
	# Without Weapon	1	2	3	2	1	4	2	1	0	1	3	1
<b>Assault: Offender/ Staff</b>	Indicate types (sexual**, physical, etc.)	P	0	0	0	P	0	P	P	P	0	0	0
	# With Weapon	0	0	0	0	0	0	0	0	0	0	0	0
	# Without Weapon	2	0	0	0	2	0	2	4	2	0	0	0
<b>Number of Forced Moves Used***</b>	(Cell extraction or other forced relocation of offenders)	3	4	1	1	1	1	0	0	2	0	0	0
<b>Disturbances****</b>		0	0	0	0	0	0	0	0	0	0	0	0
<b>Number of Times Chemical Agents Used</b>		0	0	0	0	0	1	0	0	0	0	0	0
<b>Number of Times Special Reaction Team Used</b>		0	0	0	0	0	0	0	0	0	0	0	0
<b>Four/Five Point Restraints</b>	Number	0	0	0	0	0	1	0	0	0	0	0	0
	Indicate type (chair, bed, board, etc.)	0	0	0	0	0	BED	0	0	0	0	0	0
<b>Offender Medical Referrals as a Result of Injuries Sustained</b>	#'s should reflect incidents on this form, not rec or other source	1	3	1	3	4	0	2	1	3	2	3	1
<b>Escapes</b>	# Attempted	0	0	0	0	0	0	0	0	0	0	0	0
	# Actual	0	0	0	0	0	0	0	0	0	0	0	0
<b>Substantiated Grievances (resolved in favor of offender)</b>	Reason (medical, food, religious, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
	Number	0	0	0	0	0	0	0	0	0	0	0	0
<b>Deaths</b>	Reason (violent, illness, suicide,	0	0	0	0	0	0	0	0	0	0	0	0
	Number	0	0	0	0	0	0	0	0	0	0	0	0

\*Any physical contact that involves two or more offenders



\*\*Oral, anal or vaginal copulation involving at least two parties  
\*\*\*Routine transportation of offenders is not considered "forced"  
\*\*\*Any incident that involves four or more offenders. Includes gang fights, organized multiple hunger strikes, work stoppages, hostage situations, major fires, or other large scale incidents