

Fact Sheet #78G: Disclosure of the Job Order and Notice of Worker Rights under the H-2B Program

This fact sheet provides general information concerning certain disclosure and notification requirements for employers under the H-2B program. An employer employing H-2B workers and/or workers in corresponding employment under a certified Application for Temporary Employment Certification (Application) must agree as part of the Application to comply with the following requirements. *This guidance is applicable to all Applications filed on or after April 23, 2012.*

What notification must an H-2B employer provide to its current and former U.S. workers or their representative?

During the recruitment process and in order to ensure that U.S. workers learn of and apply for available jobs, the employer is required to:

- Contact all former workers (except those dismissed for cause or who abandoned the job) who were employed in the previous year in the occupation at the place of employment, disclose the job order to them, and solicit their return to the job.
- Contact the bargaining representative for any of the employer's workers in the same occupation and area of intended employment as the occupation and area of intended employment identified in the Application, and provide the representative with a copy of the Application and job order.
- Post the availability of the job opportunity in two conspicuous locations for at least 15 consecutive business days at the intended worksite(s) if there is no bargaining representative. Alternatively, the employer can use another method that provides reasonable notification to all current employees in the same job classification at the intended worksite(s) as the job classification and intended worksite(s) identified in the Application.

Finally, no later than the day that work begins, the employer must provide a copy of the job order to all workers in corresponding employment (generally those non-H-2B workers performing substantially the same work certified in the Application or doing substantially the same work performed by the H-2B workers, with some specific exceptions; see 29 CFR 503.4).

What notification must an H-2B employer provide to its H-2B workers?

H-2B employers are required to provide a copy of the job order to all H-2B workers in a language understood by the worker, as necessary or reasonable.

- If the worker is outside the United States, the employer must provide the copy no later than when the worker applies for the visa.
- If the worker is already in the United States and changing employment, the employer must provide the copy no later than the time the H-2B employer makes the job offer.

What notice must an employer post at the job site?

The employer must post and maintain in a conspicuous place of employment a poster provided by the Department of Labor which sets out the rights and protections for H-2B and corresponding workers. The employer must post the poster in English. The employer must post additional posters in any other language common to a significant portion of the workers if they are not fluent in English, to the extent that posters translated into such languages are available from the Department of Labor.

Where to obtain additional information:

All the requirements listed above can be found in 29 CFR Part 503.

This publication is for general information and is not to be considered in the same light as official statements of position contained in the regulations.

For additional information, visit our Wage-Hour website: <http://www.wagehour.dol.gov> and/or call our Wage-Hour toll-free information and helpline, available 8am to 5pm in your time zone, 1-866-4USWAGE (1-866-487-9243).

U.S. Department of Labor
Frances Perkins Building
200 Constitution Avenue, NW
Washington, DC 20210

1-866-4-USWAGE
TTY: 1-866-487-9243
[Contact Us](#)