



# Invitation for Bid

**Term Sale  
Sealed Bid**

**Sale Number  
33-2613**

## **Cooked Grease**

**NOTE: There are changes in the prepayment requirements  
addressed in Article B15.**

**Bid Opening Date and Time**

OCTOBER 5, 2012; 9:00 AM EST

**Inspection Period Begins  
SEPTEMBER 25, 2012**

No bid deposit required.  
Articles B15 & B17 address  
payment requirements.

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Department of Defense  
DLA Disposition Services  
National Sales Office

Invitation For Bid  
Sale Number  
**33-2613**

**Bid Opening Date**  
OCTOBER 5, 2012; 9:00 AM EST

Bids will be accepted until opening date and time set for Bid opening.  
Bids and all required documentation received after the bid opening date  
may be determined late and not considered.

The bid acceptance period must be at least 10 days from the bid opening  
or the bid will be considered nonresponsive.

**Mail bids to:**

SCO, Defense Reutilization and Marketing Service  
Bid Room, National Sales Office  
74 Washington Ave. N  
Battle Creek, MI 49037-3092

**Fax bids to:**  
**(269) 961-7568**

**Place bids electronically and view bid results at:**  
**<http://www.dispositionservices.dla.mil>**

Sales Contracting Officer (SCO) for this sale is:  
**Jodi Cullingford, (269) 961-4148**

Office Hours: 7:30a.m. to 3:30p.m. EST/EDST  
Monday - Friday

High Bid information will not be provided before award.  
For High Bid information after award, confirm credit of payment, or  
comments/recommendations, Please call 1-877-352-2255  
Unofficial abstracts are available for download/viewing at the DLA Disposition Services Web site:  
[www.dispositionservices.dla.mil](http://www.dispositionservices.dla.mil)

**Payments**

All payments must be made in guaranteed instrument payable in  
U.S. dollars to the Treasurer of the United States.

For additional information refer to the payment article in the Conditions of Sale in this catalog.

**Credit cards accepted: VISA, Discover, MasterCard and American Express**

For European sales assistance call +49(0)611-380-7908.

# Table of Contents

	<b>Page Number</b>
Property Location Index .....	3
Item Description Index .....	4
Contract Periods .....	6
List of Sale Items .....	7
Demilitarization Codes/Requirements .....	8
Additional General Information and Instructions (DRMS Form 82-3 May 89 EF) .....	9
Inspection Dates and Times .....	11
Conditions of Sale (DRMS Form 83 Jan 98 Computer Generated) .....	12
Articles .....	13
Loading Table .....	15
Sale of Government Property Item Bid and Award Page .....	20
Credit Card Information .....	24

## Property Location Index

FORT BRAGG, BLDG J1334, KNOX ST, FORT BRAGG, NC 28307-5025

ITEM 1

## Item Description Index

### Description

### Item Number

Used Cooked Grease .....	1
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## Contract Periods

ITEMS(S)	CONTRACT PERIODS
1 .....	NOV 1,2012 - OCT 31,2015

It has been determined that this property is no longer needed by the Federal Government.

## List of Sale Items

ESTIMATED ANNUAL  
GENERATION  
35,000 POUNDS

**ITEM 1 IS LOCATED AT FORT BRAGG, BLDG J1334, KNOX  
ST, FORT BRAGG, NC 28307-5025**

### 1. Used Cooked Grease

Cooked grease. Consists of clear and rough cooking oil to include frying fats.

DEMIL CODE A

CONTACT: EDDIE SANDERS PHONE: 910-432-9872

Stored in 55 gallon drums or 110 gallon square containers which are not included in the sale.

Various Locations on Ft. Bragg - SCRAP

THE FOLLOWING ARTICLES APPLY:

B06: Purchaser Furnished Containers and Conveyances.  
B15: Pre-payment And Payments on Term Contracts.  
B45: Sale and/or Consumption of Foodstuffs.  
B46: Sterilization and Inspection.  
B47: Failure to Remove Food Waste.  
B50: Export.

PURCHASER WILL BE NOTIFIED BY THE SALES CONTRACTING OFFICER OR HIS AUTHORIZED REPRESENTATIVE WHEN REMOVAL IS REQUIRED. PROPERTY MUST BE REMOVED WITHIN THREE (3) WORKDAYS AFTER ORAL NOTIFICATION OR FIVE (5) WORKDAYS AFTER WRITTEN NOTIFICATION.



## Demilitarization Codes/Requirements

A DEMIL customer service helpline at 1-877-352-2255 (U.S.) is available 8:00-5:00 EST/EDST to address any demilitarization problems or concerns.

Code	Explanation
A	Non-United States Munitions List (USML)/non Commerce Control List (CCL) Item. <b>No demilitarization required. No Trade Security Controls required.</b> Department of Commerce may impose licensing requirement to certain destinations.
B	USML Items - Mutilation to the point of scrap required worldwide.
C	USML Items - <b>DEMIL-required.</b> Demilitarize installed key point(s) as DEMIL Code "D."
D	USML Items - <b>DEMIL-required.</b> Destroy item and components to prevent restoration or repair to a usable condition.
E	DoD Demilitarization Program Office (DDPO) reserves this code for their exclusive-use only. DEMIL instructions shall be furnished by the DDPO.
F	USML Items - <b>DEMIL-required.</b> Item Managers, Equipment Specialists or Product Specialists shall furnish Special DEMIL instructions.
G	USML Items - <b>DEMIL-required.</b> Ammunition and Explosives (AE). This code applies to both unclassified and classified AE items.
P	USML Items - <b>DEMIL-required.</b> Security Classified Items.
Q	CCL Items - <b>Mutilation to the point of scrap required outside the United States. In the United States, mutilation requirement is determined by the DEMIL Integrity Code (IC). In the U.S., mutilation is required when the DEMIL IC is "3" (Critical FSC/FSG MLI or Sensitive CCLI. Requires mutilation worldwide). Trade Security Controls (TSC) required in the United States.</b>

A copy of the Defense Demilitarization Manual, DOD 4160.28-M may be obtained upon request from DLA Logistics Information Service, ATTN: DLIS/FOI, 74 Washington Avenue N, Battle Creek, MI 49037-3084. Demil Integrity Codes are contained in the DoD 4100.39-M and this manual is also available at the same address.

## Additional General Information and Instructions (DRMS Form 82-3 May 89 EF)

See DRMS pamphlet, *Sale by Reference, March 1994*, for General Information and Instructions 1 thru 17.

- 18. Submission of Bids.** Bids must be in the possession of the Sales Contracting Officer by the hour (exact time) specified for the bid opening. Bids must be submitted on the forms provided in this Invitation. Forms must be typewritten or prepared in ink or indelible pencil, and signed by the person submitting the bid. Envelopes containing the bids must be sealed and identified by the name and address of the bidder, the number of the sale, and the date and hour of the bid opening. (See following format.)

NAME <hr/> ADDRESS <hr/> CITY                      ST                      ZIP <hr/>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">           POSTAGE REQUIRED         </div>
SCO, DLA DISPOSITION SERVICES BID ROOM, NATIONAL SALES OFFICE 74 WASHINGTON AVE. N BATTLE CREEK, MI 49037-3092	
SALE NUMBER: 33-2613 BID OPENING DATE: OCTOBER 5, 2012; 9:00 AM EST BIDDER IDENTIFICATION NUMBER: 300-FILL-IN-YOUR-NUMBER	

**19. Bids may be submitted via:**

- A. U.S. Mail—Users of the U.S. Postal Service (including USPS Express Mail)
- B. Express Mail/Hand Carried Bids—Users of Express Mail Services and hand carried bids.
- C. Electronic Method—Instructions for on-line bidding at <http://www.drms.dla.mil>
- D. Telegraphic Methods (Telegram/Mailgram/Facsimile)—Bids submitted by telegraphic means must be specific and must include the following information:
  - Name and title of sender, Complete firm name (if corporation),
  - Complete address and telephone number,
  - Invitation For Bid Number,
  - Item Number(s) bid on,
  - Unit price and total price,
  - INCLUDE the following statement:  
"I agree to be bound by all the terms and conditions of this Invitation for Bid".

\_\_\_\_\_  
Bidder's Signature

**20. Telephonic bids will not be accepted on this sale.**

**21. All bids must be addressed and mailed or delivered to:**

SCO, DLA Disposition Services  
 Bid Room, National Sales Office  
 74 Washington Ave. N  
 Battle Creek, MI 49037-3092  
 Facsimile Number: (269) 961-7568

**22. All payments must be addressed and mailed or delivered to:**

DLA Disposition Services  
 ATTN: Cashier  
 74 Washington Ave. N  
 Battle Creek, MI 49037-3092  
 Facsimile Number: (269) 961-7314

- 23. Personal Checks:** Personal checks will be accepted for payments of debts, interest, liquidated damages, overages and storage charges, for amounts of \$25.00 or less. Make checks payable to the U.S. Treasury.
- 24. Facsimile Notification Of Award:** The bidder may request facsimile notification or award by checking the appropriated block on the Item Bid Page. When requested by the bidder, facsimile notification will be sent simultaneously with the mailing of the contract and will include the contract number and item(s) awarded.
- 25. Disposal Notification to All Purchasers and Sub-Purchasers:** The use, disposition, export and reexport of this property is subject to all applicable U.S. laws and regulations, including the Arms Export Control Act (22 CFR 2751 et seq.); the Export Administration Act of 1979 (560 U.S.C. App. 2401 et seq.); International Traffic in Arms Regulations (22 CFR 120 et seq.); Export Administration Regulations (15 CFR 730 et seq.); Foreign Assets Control Regulations (31 CFR 500 et seq.); and the Espionage Act (37 U.S.C. 791 et seq.) which among other things, prohibits:
- a. The making of false statements and concealment of any material information regarding the use or disposition, export or reexport of the property, and
  - b. Any use or disposition, export or reexport of the property which is not authorized in accordance with the provisions of this agreement.
- Before any export or reexport of this property is attempted, contact the Office of Defense Trade Controls, Department of State and the Bureau of Export Administration, Department of Commerce for export licensing requirements.

ADDITIONAL GENERAL INFORMATION AND INSTRUCTIONS - SEALED BID - CONTINUED

## Inspection Dates and Times

### INSPECTION DATE (EXCLUDES SATURDAYS, SUNDAYS, AND FEDERAL/NATIONAL HOLIDAYS).

BEGINS: 09/25/12 8:00 A.M. TO 3:00 P.M., LOCAL TIME EXCEPT:

ITEMS(S):

HOURS:

1 8:00am-11:00am & 1:00pm-2:30pm

## Inspection Notes

ITEM(S): 1

Contact Eddie Sanders, Phone: (910)432-9872 or E-mail: eddie.sanders@dla.mil.

## Conditions of Sale (DRMS Form 83 Jan 98 Computer Generated)

The General Information and Instructions and General and Special Conditions of Sale are hereby incorporated by reference and become a part of this Invitation for Bids and any contract resulting from acceptance of bid submitted pursuant to this Invitation for Bids as fully as though such Instructions, Term and Conditions had been specifically set forth herein. The Instructions, Term and Conditions are contained in Defense Reutilization and Marketing Service pamphlet entitled *Sale by Reference - Instructions, Terms and Conditions Applicable to Department of Defense Personal Property Offered for sale by Defense Reutilization and Marketing Service dated March 1994*, and may be obtained from the DRMS Web site, [www.drms.com](http://www.drms.com) or upon request from the Defense Logistics Information Service Freedom of Information Office. Their address is DLIS/VSM, 74 Washington Avenue N, Suite 7, Battle Creek, MI 49037-3084.

The specific Instructions, Terms and Conditions applicable to this sale are as follows:

DRMS pamphlet *Sale by Reference, March 1994*:

- Part 1: **General Information and Instructions** (DRMS Form 81, Oct 93): Complete except: Paragraph 6 should read: Any sale or use tax imposed by any state, country or political subdivision will be paid by the Purchaser; Delete paragraph 3.
- Part 2: **General Sale Terms and Conditions** (Standard Form 114C, Jun 86 ed., and DRMS Form 84, Oct 93). All Conditions.
- Part 4: **Special Sealed Bid Term Conditions** (Standard Form 114C-2, Jan. 70 ed). All conditions, except Article A.
- Part 5: **Additional Special Circumstance Conditions - Miscellaneous** (DRMS Form 86, Oct 93). As specified in item description.
- Part 7: **Additional Special Circumstance Conditions - Hazardous and Dangerous Property** (DRMS Form 98, Oct 93). As specified in item description.

In addition to the above, the following is also incorporated as part of this sale:

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**CONDITIONS OF SALE - SEALED BID - CONTINUED****Articles****Article B06: Containers And Conveyances For Items**

The Purchaser will furnish all containers, labor and equipment necessary for the accumulation and removal of material in a sanitary manner. All containers will be leak proof. A clean empty container will be provided to replace each container removed. Transfer of waste from container to container or container to truck will not be permitted at any removal point. Containers are not to be filled above four inches from the top to prevent spillage during handling and/or transit. Leakage and scattering of waste on roads and areas within the military installation will not be permitted. The purchaser will immediately clean up any spillage which may occur. Sufficient containers shall be furnished to provide for segregation of the items. Containers are subject to sanitary inspection at any time.

**Article B15: Pre-payment And Payments On Term Contracts**

(a) For each line item awarded, a pre-payment of 20% of the total price estimated for a 1 year's generation is required and must be made prior to or at the time of first removal. No property will be released to the purchaser or his duly authorized agent before pre-payment has been received by the Sale's Contracting Officer. The Pre-payment submitted by the Purchaser will be retained by the Government and applied against the last delivery effected under the contract.

(b) All payments, including those for storage charges, liquidated damages and interest must be in U.S. currency. Acceptable payments may be made by cashier's check, certified check, traveler's check, bank draft, money order, credit card (Master Card, Visa, Discover Card, American Express) or debit card (Master Card and Visa). When a credit/debit card is used as payment, the credit card number, the name as printed on the credit card, and the expiration date must be provided. If more than one credit card is used, the bidder must identify the exact monetary amount to be applied against each credit card. NOTE: The maximum dollar amount allowed for credit card transaction is \$49,999. You may not split individual transaction greater than \$49,999 into two or more transactions over one or multiple days. Any attempts to do multiple transactions on the same day with the same credit card that causes the total charge to exceed the limit of \$49,999 will be rejected. There is no maximum dollar amount for debit card transaction. Bidders whose payment is accompanied by a letter of credit or who have on file an approved bid bond (SF 24 or SF 34) may make their payments by uncertified personal or company checks, but only up to an amount equal to the penal sum of their bond or the amount of their letter of credit.

(c) If for any reason, a bidder's personal or company check is not honored for payment by the payer bank upon initial presentation for payment by the processing bank, the Government may, after notifying the bidder, require the bidder to make all future payments by cash, cashier's check, certified check, traveler's check, bank draft or money order.

**Article B45: Sale And/Or Consumption of Foodstuffs:**

In the event the Purchaser disposes of the foodstuffs directly to the general public for human consumption, he shall not do so until the material has been reprocessed to such an extent that it meets all Federal, state and local requirements governing the sale and/or consumption of foodstuffs. In the event the Purchaser disposes of the material to persons or organizations for resale to the general public, he shall require such persons or organizations to process the material to the same extent as required above prior to disposal thereof for human consumption. In the event such material is not sold for human consumption, the above restrictions do not apply so long as the disposal of the material conforms to all other Federal, state and local laws pertaining to the intended use thereof

**Article B47: Failure to Remove Waste**

Notwithstanding condition 9, entitled "Default", if the Purchaser, after notification in accordance with the terms of the contract, fails to effect removal of the property being sold herein, the Government may, at its option and without further notice to the Purchaser, dispose of such of the property as it determines endangers the public health or safety or constitutes a nuisance. The Purchaser shall be responsible for all costs occasioned by the Government for such disposal.

**Article B50: Export**

The foodstuffs advertised in this Invitation for Bids will not be exported from the United States.

### Loading Table

(See DRMS pamphlet, "Sale By Reference, March 1994", Part 2, Condition No. 8, Standard Form 114C)

### Removal Days

TIME FOR REMOVAL. The removal period is established on the basis that a written notice of award will be made within seven days after Bid Opening Date. Should the written notice of award on any item(s) not be made within that time an appropriate allowance will be made in the date of removal for such items.

Property must be removed by: TERM

### Loading Legend

- I - Government will load .....
  - (a) Rail
  - (b) Truck or Trailer
- II - Government will load - Open top conveyance only ....
  - (a) Rail
  - (b) Truck or Trailer
- III - Purchaser must load (no government assistance) ....
  - (a) Rail facilities available adjacent to property
  - (b) Rail facilities available on the installation but remote from property
  - (c) No rail facilities available
- IV - Other

ITEM	LOCATION	LOADING LEGEND
1	FORT BRAGG, NC	IIIc-Pur. load-no rail fac. avail.

### LOADING HOURS: 8:00 A.M. TO 3:00 P.M. LOCAL TIME EXCEPT:

ITEMS(S):	HOURS:
1	8:00am-11:00am & 1:00pm-2:30pm

### Loading Notes

ITEM(S): 1

A pump tank or the like will be needed for removal. Purchaser must provide all necessary equipment to remove grease from government provided containers. Government scales will be used for the purpose of weighing. Purchaser will be notified when the containers reach a maximum level of four inches from the top of the container. Removals will need to be done approximately once every two weeks at numerous locations throughout Ft Bragg, Simmons AAF, and Pope AAF. The purchaser will be required to clean up any spills arising from removals. Leakage and scattering of waste installation will not be permitted. A 24 hour notice is required prior to inspection and/or removal of property.



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## Change of Information Page

If you are a current bidder and any of the following information has changed, please indicate those changes below.

**Your Bidder Number:** 300 \_\_\_\_\_

**Old Information**                      PLEASE PRINT YOUR INFORMATION.

Last Name \_\_\_\_\_  
 First Name \_\_\_\_\_  
 Company Name \_\_\_\_\_  
 Attention \_\_\_\_\_  
Physical Address \_\_\_\_\_ (no P.O. Box)  
 City \_\_\_\_\_  
 State \_\_\_\_\_  
 ZIP Code \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_  
 ZIP Code \_\_\_\_\_  
 Phone Number \_(\_\_\_\_\_) \_\_\_\_\_  
 FAX Number \_(\_\_\_\_\_) \_\_\_\_\_

**New Information**                      PLEASE PRINT YOUR INFORMATION.

Last Name \_\_\_\_\_  
 First Name \_\_\_\_\_  
 Company Name \_\_\_\_\_  
 Attention \_\_\_\_\_  
Physical Address \_\_\_\_\_ (no P.O. Box)  
 City \_\_\_\_\_  
 State \_\_\_\_\_  
 ZIP Code \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_  
 ZIP Code \_\_\_\_\_  
 Phone Number \_(\_\_\_\_\_) \_\_\_\_\_  
 FAX Number \_(\_\_\_\_\_) \_\_\_\_\_

**Please submit this page with your bid.**

### **Limited Bid Acceptance Period**

Please be aware that if you indicated a limited bid acceptance period of less than 60 days, on the Sale of Government Property Item Bid and Award Page, and you are not a Trade Security Clearance (TSC) cleared bidder, your clearance may not be completed on time and you may lose any bids submitted in this sale.

# Sale of Government Property Item Bid and Award Page

Address your bid to:  DLA Disposition Services Bid Room, National Sales Office 74 Washington Ave. N Battle Creek, MI 49037-3092  Sale No: 33-2613	Bids will be opened at:  DLA Disposition Services National Sales Office 74 Washington Ave. N Battle Creek, MI 49037  Date: OCTOBER 5, 2012; 9:00 AM EST
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Bids will be publicly opened on the date and time specified, subject to:

1. TERMS AND CONDITIONS
  - General Sale Terms and Conditions, SF 114C, Jun. 86 ed.; and Special Sealed Bid Conditions, SF 114C-1, Jan. 1970 ed
  - Terms/conditions incorporated herein by reference;
  - Special terms/conditions incorporated into the Invitation for Bid;
2. PAYMENT REQUIREMENTS
  - Bidder is required to pay for any or all of the items listed on the Item Bid Page(s) at the price bid for each item, in accordance with Articles B15 & B17.

**BID (This section to be completed by the Bidder)**

In compliance with the above, the undersigned offers and agrees, if this Bid is accepted within \_\_\_\_\_ calendar days (60 calendar days if no period is specified by the Government or the Bidder, but not less than 10 calendar days) to pay for and remove the property. The total amount is \$ \_\_\_\_\_.

**THE BIDDER (Check appropriate boxes)**

1.  has,  has not, inspected the property on which the bid is submitted.
- 2a.  is,  is not, an individual or a small business. (See CFR, Title 13, Chapter 1, Part 121, Sec. 121.3-9, for the definition of small business.)
- 2b.  25 employees or less;  100 employees or less

**Complete the following only if the total amount of the bid(s) exceeds \$25,000.**

- 3a.  has,  has not, employed or retained any company or person (other than a full-time, bona fide employee working solely for the Bidder) to solicit or secure this contract, and
- 3b.  has,  has not, paid or agreed to pay any company or person (other than a full-time, bona fide employee working solely for the Bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this contract; and agrees to furnish information relating to (a) and (b) above as requested by the Contracting officer, (For interpretation of the representation, including the term "bona fide employee", see CFR, TITLE 41, SUBPART 101-45.3.)

Name and address of bidder (Street, City, State, and Zip Code) (type or print) - (MUST be the same as on envelope)   Telephone number: Bidder identification no. (If applicable) 300 _____ Bidder's Tax ID or SSN _____	Signature of person authorized to sign this bid   <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Signers name and title (type or print)</td> <td style="width:30%;">Date of bid</td> </tr> </table>	Signers name and title (type or print)	Date of bid
Signers name and title (type or print)	Date of bid		

**Acceptance by the Government (This section for Government use only)**

Accepted as to item(s) numbered (For acceptance information see DRMS Form 1427 attached)	United States of America By:  (Contracting Officer)	Date of Acceptance
Total Amount	Contract Number(s)	Name and Title of Contracting Officer

**Sale of Government Property  
Item Bid Page**

**%Bid Page**

**Please use this page for the following items:**

Enter your percentage bid in the "Percent of Market Bid" column.

<b>Item Number</b>	<b>Percent of Market Bid</b>	<b>Item Number</b>	<b>Percent of Market Bid</b>	<b>Item Number</b>	<b>Percent of Market Bid</b>

**NOTICE:** Market bid prices received for items offered at "Unit Price Bid" will be considered "non-responsive".

Bidder may request facsimile notification of award by checking this block. Your facsimile number is: \_\_\_\_\_

Bid number : (To be filled in by sales office)		Name of bidder and identification number, if applicable (type or print)
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### Sale of Government Property Item Bid Page

Enter a price per unit in the "Unit Price" column and extend the total to the "Total Price Bid" column when bids are solicited in units of each, foot, pound, etc. Enter only a total price for the lot in the "Total Price Bid" column when bids are solicited by the lot.

**Price per lb.**  
**Please use this page for the following items:**

Item Number	Unit Price Bid	Total Price Bid	Item Number	Unit Price Bid	Total Price Bid	Item Number	Unit Price Bid	Total Price Bid

Bidder may request facsimile notification of award by checking this block. Your facsimile number is: \_\_\_\_\_

Bid number: (To be filled in by sales office)		Name of bidder and identification number, if applicable (type or print)
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## PRIVACY ACT NOTICE

In accordance with Privacy Act (5 U.S.C 552a), the following notice is provided: The information requested on this form is collected pursuant to section 31001 of the Debt Collection Improvement Act of 1996 (Pub.L. 104-134) for purposes of collecting and reporting on any delinquent amounts arising under or relating to any contract awarded to you as a result of this sale. The information collected is mandatory. Failure to provide the information prior to contract award will result in rejection of your bid or offer. Routine uses which may be made of the collected information are as follows:

1. Disclosure where pertinent in any legal proceeding to which GSA is a party before a court or administrative body.
2. Disclosure to the Department of Justice, U.S. Attorney, or the Department of Treasury, or the Department of Treasury in a proceeding when (a) the United States, GSA, a component of GSA, or when arising from his/her employment, an employee of GSA, is party to litigation or anticipated litigation or has an interest in such litigation, and (b) GSA determines that the disclosure is relevant or necessary in the litigation.
3. Disclosure to a Member of Congress or a congressional staff member in response to any inquiry from that congressional office made on behalf of and at the request of the individual about whom the record is maintained.
4. Disclosure to any Federal agency where the debtor is employed or receiving some sort remuneration for the purpose of enabling that agency to collect a debt owed the Federal government on GSA's behalf.
5. In the event a record indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or particular program statute or regulation, rule or order issued pursuant thereto, disclosure to the appropriate Federal agency and/or state or local agencies charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute, rule, regulation or order.
6. Disclosure to a Federal agency in response to a request in connection with hiring or retention, the letting of a contract, or the issuing a license, grant, or other benefit.
7. Disclosure to a debt collection contractor or to other Federal agencies for the purpose of collecting and reporting on delinquent debt.
8. Disclosure for purposes of debt collection, publication or public dissemination regarding the identity of delinquent non-tax debtors and the existence of non-tax debts.
9. Disclosure to credit reporting agencies/credit bureaus for the purpose of adding to a credit history file or obtaining a credit history file or comparable credit history information for use in the administration of debt collection.
10. Disclosure to the Internal Revenue Service to: (1) obtain mailing addresses to locate a taxpayer to collect a Federal claim against the taxpayer; or (2) offset a Federal claim against a taxpayer's income tax refund.
11. Disclosure to the Internal Revenue Service and applicable state and local governments for tax reporting purposes.
12. Disclosure to banks enrolled in the Treasury Credit Card Network to collect payment or debt when the individual has given his/her credit card number for this purpose.
13. Disclosure to Treasury or other Federal agencies with which GSA has entered an agreement for debt collection cross servicing operations to satisfy, in whole or in part, debts owed the U.S. Government.
14. Disclosure to Treasury, government corporations, state or local agencies, or other Federal agencies to conduct computer matching programs to identify and locate individuals who are receiving Federal salaries or benefit payments in order to collect the debts by voluntary repayment or administrative or salary offset.
15. Disclosure to the National Archives and Records Administration for records management inspections.
16. Disclosure for any other use specified by GSA in the system of records entitled "Credit Data on individual Debtors, PPFM-7," as published in the Federal Register periodically by GSA.



### Credit Card Information

#### Please Note

Credit Card authorization must be received before pick up of property will be allowed.

Fraudulent use of credit cards will result in your being recommended for debarment from the DRMS sales program.

If a credit card is to be used as a payment, complete the following information and return this sheet with your bid, or AFTER AWARD, facsimile this completed page to (269) 961-7314.

**(Please type or legibly print information)**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ - \_\_\_\_\_

Master Card ( )      Visa ( )      Discover ( )      American Express ( )

Credit Card Number: \_\_\_\_\_

Expiration Date: Month \_\_\_\_\_ Year \_\_\_\_\_

I (we) authorize the sales contracting officer to obtain payment by credit card for any items I am (we are) awarded on this sale.

Contract Number: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



**DEFENSE LOGISTICS AGENCY**  
DLA DISPOSITION SERVICES  
74 WASHINGTON AVENUE NORTH  
BATTLE CREEK MI 49037-3092

IN REPLY  
REFER TO

J-422

April 2, 2012

Dear Customers:

DLA Finance has advised DLA Disposition Services that the US Department of Treasury, Financial Management Service (FMS) has released policy statement A-2012-2 to announce upcoming changes pertaining to limitations on credit and debit card transactions.

Therefore, we are advising our sales customers of the policy changes regarding credit card payment limitations that will be effective on **June 30, 2012**. The new policy lowers the maximum dollar amount allowed for a credit card transaction to \$49,999.

Large dollar card transactions are costlier for the Federal Government than small dollar transactions. We incur a variety of fees for each transaction, the largest of which is an interchange fee based on a percentage of the dollar value of the transaction. Paying high fees for accepting credit card transactions is not in the Federal Government's best interest.

Agencies may not split individual transaction greater than \$49,999 into two or more transactions over one or multiple days. Splitting a transaction violates the credit card network and FMS rules. For a customer that attempts multiple transactions on the same day with the same credit card, those transactions that cause the total charge to exceed the limit of \$49,999 will be rejected.

This policy also eliminates the maximum dollar amount for debit card transactions. Therefore, DLA Finance will accept and process VISA/MasterCard branded Debit card for payments. Other acceptable forms of payments are cash, certified check, cashier's check, travelers check, bank draft, or money order.

Currently our DLA Finance is working with both the FMS and the Card Acquiring Service to see if any alternatives are available for our public sale buyers. In the meantime, the above policy will be implemented effective on **June 30, 2012** for the credit card transaction limitation to \$49,999.

A handwritten signature in cursive script that reads "Guy M. Stutzman".

GUY STUTZMAN  
Chief, Sales Branch  
Customer Support