



OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

FEB 13 2008

MEMORANDUM FOR SECRETARY OF THE ARMY  
SECRETARY OF THE NAVY  
SECRETARY OF THE AIR FORCE  
UNDER SECRETARY OF DEFENSE (COMPTROLLER)  
DEPUTY UNDER SECRETARY OF DEFENSE  
(ACQUISITION AND TECHNOLOGY)  
DEPUTY UNDER SECRETARY OF DEFENSE  
(LOGISTICS AND MATERIAL READINESS)  
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING  
ASSISTANT SECRETARY OF DEFENSE  
(NETWORKS AND INFORMATION INTEGRATION)  
GENERAL COUNSEL OF THE DEPARTMENT OF  
DEFENSE  
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: Implementing Executive Order 13423 Toxic and Hazardous Chemicals  
Reduction Plan

On February 1, 2008, the Department of Defense (DoD) submitted a toxic and hazardous chemicals reduction plan (the Plan) to the Office of the Federal Environmental Executive (OFEE), pursuant to Executive Order (EO) 13423, "Strengthening Federal Environmental, Energy and Transportation Management". The Plan was unanimously approved by the DoD EO 13423 Executive Committee (the Committee).

The Plan provides for the lifecycle management of chemicals focusing on three key phases for weapon systems and facilities: acquisition, operations and sustainment, and disposal. In order to carry out the Plan, the Committee approved the following next steps for which we are seeking your attention to assist in their execution:

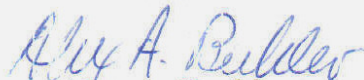
- Conduct a gap analysis. The Plan preliminarily identifies 'best practices' and barriers across eight major programs relevant to the management of ozone depleting substances (ODSs), volatile organic compounds (VOCs), emerging contaminants (ECs), greenhouse gases and other chemicals of regulatory or environmental interest. I have directed the EO 13423 Working Group to begin immediately further identification of deficiencies and duplications in leadership programs and policies. The anticipated date of completion is September 30, 2008.



- Centralize chemical management policy oversight at the Office of the Secretary of Defense.
  - By March 31, 2008 develop a charter for review and approval by the Committee, with the Deputy Under Secretary of Defense for Installations and Environment as the designated Chair.
  - By May 30, 2008 develop goals, roles and responsibilities via the Committee to reduce the procurement, use, release and disposal of toxic and hazardous chemicals. Involvement across the Enterprise is essential to successfully decreasing the Department's overall risks and liabilities related to its chemical usage and handling.
  - By August 29, 2008 issue a policy memo through the Committee which launches lifecycle chemical management at DoD. Your Office's involvement in this valuable institutional effort provides a significant opportunity to influence the creation and implementation of a more efficient, systems approach to chemical management, based on sound business practices that improve both information and accountability.
- Update OFEE on DoD's new chemical reduction goals. By November 28, 2008 complete the vetting procedure for these specific goals by the Components. This includes measures planned at the Installation level using existing environmental management systems (EMSs) as required by EO 13423.

Please inform and direct the members of your staff whose responsibilities dictate involvement in this Plan to contact Dr. Carole LeBlanc by February 29, 2008 at (703) 604-1934 or [Carole.LeBlanc@osd.mil](mailto:Carole.LeBlanc@osd.mil) so that we can initiate these efforts. The Plan is available on the Acquisition Technology and Logistics homepage (ATLnet) under the "My Communities" tab.

I thank you in advance for your participation and look forward to working with you and your staff on this important endeavor.



Alex A. Beehler

Acting Deputy Under Secretary of Defense  
(Installations and Environment)