



The U.S. Department of Justice, Office of Justice Programs, National Institute of Justice is seeking applications for funding to establish five criminal justice Technology Centers of Excellence within the National Law Enforcement and Corrections Technology Center System (the "NLECTC System"). Each new center will provide—with respect to a specific technology area—testing, evaluation, technology assistance programs, and other services with regard to tools and technologies intended for use by law enforcement and other criminal justice agencies. This program furthers the Department's mission by improving the safety and effectiveness of criminal justice technology and the access of law enforcement and other criminal justice agencies to that technology.

Solicitation: Criminal Justice Technology Centers of Excellence

Eligibility

(See "Eligibility," page 4.)

Deadline

All applications are due **July 3, 2007, 11:59 p.m. eastern time.**

Contact Information

For assistance with the requirements of this solicitation, contact George Tillery, Deputy Assistant Director for Science and Technology, 202-305-9829 or George.Tillery@usdoj.gov.

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

Grants.gov Funding Opportunity No. 2007-NIJ-1630

SL# 000799

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Criminal Justice Technology Centers of Excellence

CFDA No. 16.560

Overview

The National Institute of Justice (NIJ) is the research, development, and evaluation agency of the U.S. Department of Justice (DOJ) and a component of the Office of Justice Programs (OJP). NIJ provides objective, independent, evidence-based knowledge and tools to enhance the administration of justice and public safety. NIJ solicits proposals to inform its search for the knowledge and tools to guide policy and practice.

NIJ seeks qualified applicants to establish and operate five criminal justice Technology Centers of Excellence in the areas of communications technologies; forensic technologies; information and geospatial technologies; sensors, surveillance, and biometric technologies; and weapons and protective systems technologies. As part of the NLECTC System, these Centers of Excellence will—with respect to their specific technology areas—support the NIJ research, development, testing, and evaluation (RDT&E) process by providing scientific and technical support to NIJ's research and development efforts; supporting the demonstration, transfer, and adoption of appropriate technology into practice by law enforcement and corrections agencies, courts, and public crime laboratories; assisting in the development and dissemination of technology guidelines and standards; and providing technology assistance, information, and support to law enforcement and other appropriate criminal justice agencies. NIJ anticipates that establishment of these Technology Centers of Excellence within the existing NLECTC System will further the mission of NIJ by better aligning the NLECTC System with NIJ's RDT&E activities, enhancing cost-effectiveness, and better serving the needs of State and local criminal justice practitioners. NIJ's constituency includes more than 19,000 law enforcement agencies, 4,500 corrections agencies, and 350 public crime laboratories throughout the United States and its territories.

Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. Start the registration process early to prevent delays that may cause you to miss the application deadline. You must complete these three steps before you are able to register: 1) Register with Central Contractor Registry (CCR), 2) Register yourself as an Authorized Organization Representative (AOR), and 3) Be authorized as an AOR by your organization. For more information, visit www.grants.gov. **Note: Your CCR Registration must be renewed once a year. Failure to renew your CCR registration may prohibit submission of a grant application through Grants.gov.**

Deadline: Application

The due date for applying for funding under this announcement is **July 3, 2007, 11:59 p.m. eastern time.**

Eligibility

In general, NIJ is authorized to make grants to, or enter into contracts or cooperative agreements with, States (including territories), local governments (including federally recognized Indian tribal governments that perform law enforcement functions), nonprofit organizations, profit organizations, institutions of higher education, and certain qualified individuals. Foreign governments, foreign organizations, and foreign institutions of higher education are not eligible to apply.

Applicants may propose to establish and operate one or more Technology Centers of Excellence. Partnering or teaming among potential applicants to maximize capabilities is strongly encouraged. Existing centers within the NLECTC System are eligible to apply.

Faith-Based and Other Community Organizations: Consistent with President George W. Bush's Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, it is DOJ policy that faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. Faith-based and other community organizations will be considered for awards on the same basis as other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., removing religious symbols) to receive assistance awards. DOJ grant funds, however, may not be used to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, such religious activity must be separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

Applicants are encouraged to review the Civil Rights Compliance section under "Additional Requirements" in this announcement.

Specific Information—Criminal Justice Technology Centers of Excellence

NIJ, through its Office of Science and Technology (OST), is the national focal point for work on law enforcement technologies, including corrections, investigative, and forensic technologies, as well as technologies that support the judicial process. NIJ administers

programs that improve the safety and effectiveness of, and criminal justice agency access to, these technologies. NIJ's Science and Technology (S&T) program currently consists of the following 19 technology investment portfolios:

- Aviation
- Biometrics
- Body armor
- Communications
- Corrections (institutional and community)
- Courts
- DNA forensics
- Electronic crime
- General forensics
- Geospatial technology
- Improvised explosive device defeat
- Information-led policing
- Less lethal devices
- Modeling and simulation/training technology
- Operations research
- Personal protective equipment
- Pursuit management
- School safety
- Sensors and surveillance

The NLECTC System is an integral part of NIJ's S&T program. It provides scientific and technical support to NIJ's research and development efforts; supports the demonstration, transfer, and adoption of technology into practice by law enforcement and corrections agencies, courts, and crime laboratories; assists in the development and dissemination of technology guidelines and standards; and provides technology assistance, information, and support to law enforcement and corrections agencies, courts, and crime laboratories.

NIJ seeks applications to establish and operate, within the existing NLECTC system, the following five Centers of Excellence for criminal justice technologies:

- The Communications Technologies Center, to support the communications technology portfolio and related areas.
- The Forensic Technologies Center, to support the DNA and general forensics portfolios and related areas.
- The Information and Geospatial Technologies Center, to support the information-led policing, electronic crime/digital forensics, modeling and simulation technology, geospatial/crime mapping, operations research portfolios and related areas.
- The Sensors, Surveillance, and Biometric Technologies Center, to support the sensors and surveillance, and biometrics portfolios, and related areas.
- The Weapons and Protective Systems Technologies Center, to support the improvised explosive device defeat, less-lethal devices, personal protective

equipment, corrections, school safety and pursuit management investment portfolios, and related areas.

Each of these Technology Centers of Excellence will be expected to work with the NLECTC National and Regional Technology Centers and the Office of Law Enforcement Standards (OLES) at the National Institute of Standards and Technology as part of an integrated NLECTC System. Under the planned structure, the National Center will serve as the clearinghouse for technology information and will execute NIJ's compliance testing program. The Regional Centers will serve as the initial point of entry for law enforcement practitioners to the NLECTC System and will provide generalized technology assistance to law enforcement and corrections agencies, public crime laboratories, and judicial agencies in their regions. They will also forward requests for specialized assistance to the appropriate Technology Center of Excellence, and, as necessary, coordinate technology demonstrations and evaluations sponsored by a Technology Center of Excellence with agencies within their regions.

The Technology Centers of Excellence, by contrast, will be expected to serve as the authoritative resource within the NLECTC System for both practitioners and developers in their technology area(s) of focus. Such Centers should expect their primary role to be to assist in the transition of law enforcement technology from the laboratory into practice by first adopters within the criminal justice community. To that end, applicants must be knowledgeable of both practitioner requirements and potential technology solutions, including those developed through NIJ and other sources.

Each Technology Center of Excellence must possess the high level of knowledge and skills necessary to support NIJ's RDT&E process in the relevant technology investment portfolio area by—

- **Identifying technology requirements.** This is to be accomplished principally by hosting and supporting relevant technology working group (TWG) activities, conducting focused studies to support program development, and participating in relevant technical conferences and symposia.
- **Supporting NIJ's research and development programs.** Center scientists and engineers will be expected to help NIJ program managers define program objectives; assess ongoing research and development projects; scout relevant technology efforts for NIJ collaboration; and participate in national and regional groups that support the adoption of technology.
- **Testing, evaluating, and demonstrating technologies.** These efforts are to include comparative testing in controlled laboratory or field environments, and operational evaluation and demonstration of technology with practitioner agencies. Technology demonstrations may range from 2 hours to 12 months. Findings will be disseminated through reports, conferences, standards, and technology assistance activities.
- **Supporting the adoption of new technology.** The focus of these efforts will be to facilitate the effective transfer into practice of new tools and technologies, including those funded by NIJ and others. Efforts are to include introducing new tools and technologies to the practitioner; introducing practitioner requirements to developers;

and assisting developers in the commercialization of their products. Commercialization activities are to include providing feedback to technology developers in the criminal justice marketplace; describing criminal justice requirements and practices; providing opportunities for demonstration of technologies; and presenting strategies for the commercialization of developers' technologies. In this assistance to commercialization, centers will be expected to play a vital role in providing practitioner agencies access to new technologies and improved capabilities. NIJ will not provide direct financial assistance to companies to commercialize products. NIJ may, however, support pilot programs for first adopters of new technology, particularly those that evaluate the effectiveness of a technology or develop best practices for the use of a technology.

- **Developing technology guidelines.** Technology center efforts are to include the development of comprehensive guides for law enforcement and other appropriate criminal justice practitioners that describe how to plan for, select, and implement technology solutions based on actual experience with application of the technology in practice. Examples of existing guides include: *A Guide for Applying Information Technology for Law Enforcement*, *Guide for the Selection of Commercial Explosives Detection Systems for Law Enforcement Applications*, and *Understanding Wireless Communications in Public Safety*. Topics for additional guides include audio and video analysis and enhancement technologies, less lethal technologies, and electronic monitoring technologies.
- **Providing technology assistance and support to criminal justice agencies on a national basis.** Technology Centers of Excellence are expected to provide all of the NLECTC System's specialized technology assistance within their particular technology areas of responsibility. The focus of these efforts is to be science and engineering advice and support to assist first adopter law enforcement, corrections, and other criminal justice agencies with the use of new technologies or the adaptation of existing technologies to enhance their effectiveness, efficiency, and safety. Centers will be expected to provide national expertise for the criminal justice community's ongoing efforts to continuously improve operations through the adoption of new tools and methods. (Note that Technology Centers of Excellence will not be funded or expected to provide assistance to agencies that are adopting technologies that are well established in practice.) Appropriate assistance is to be provided to all facets of the criminal justice community, including small and rural law enforcement, corrections, forensic service providers, school resource officers, or other State and local practitioner communities.

In addition to the technology transition and assistance activities described above, the Forensic Technologies Center¹ is to—

- Support the Grants Progress Assessment (GPA) program by assessing the progress of grants awarded under various NIJ DNA-related grant programs and the Paul Coverdell Forensic Science Improvement grant program, which involve approximately 525 awards and 250 site visits annually. Information on this program may be found at <http://www.nfstc.org/programs/index.htm>.

¹ Forensic science training is outside the scope of this solicitation and the work of the proposed Forensic Technologies Center of Excellence.

- Support NIJ's efforts to assess the compliance of crime laboratories with the FBI national DNA quality assurance standards, by auditing approximately 110 laboratories annually.

While the Technology Centers of Excellence will to a certain extent perform ongoing work related to responding to calls for assistance forwarded from the Regional Centers, Technology Centers of Excellence should expect that the majority of their work will be on projects specifically defined by NIJ in support of the specific technology investment portfolio areas.² For this reason and others (such as the possibility of establishment, modification or elimination of particular technology investment portfolios by NIJ; changes in the availability of funds; or the desire to capitalize on technology opportunities), applicants should expect that the level of effort for each Center of Excellence may vary significantly during the project period (or from year to year, should supplemental funding be made available). Successful applicants therefore must demonstrate the ability to readily add or reduce capacity in relevant areas without adversely affecting the ability to provide services or incurring unacceptable additional costs. In this connection, NIJ is very interested in entertaining applications that propose to leverage existing programs, facilities, and personnel.

What will *not* be funded:

1. Provision of training or direct service.
2. Proposals primarily to purchase equipment, materials, or supplies. (Your budget may include these items if they are necessary to conduct applied research, development, demonstration, evaluation, or analysis, but NIJ does not fund proposals that are primarily to purchase equipment.)
3. Work that will be funded under another specific solicitation.
4. Applications that do not demonstrate the capability to perform the work proposed.
5. Applications to provide general technology assistance on a regional basis or to rural law enforcement agencies. This work will be supported within the existing structure of the NLECTC system.
6. Applications that propose the execution of research and development.

Cost of proposed work: NIJ anticipates that up to a total of \$20 million may become available for awards made through this solicitation in fiscal year 2007. NIJ expects to make up to five (5) awards for fiscal year 2007, depending on the amount of funds available and the number of high-quality applications received. Based on NIJ's historical investment in the activities encompassed by this solicitation, NIJ anticipates that fiscal year 2007 awards for individual Technology Centers of Excellence may range from approximately \$3 million up to, in the case of the Forensic Technologies Center, approximately \$5 million, depending on the projects assigned and funds availability.

Supplemental awards may be made in subsequent years, subject to the availability of funds, level of performance, and other considerations.

All NIJ awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

An award made by NIJ under this solicitation may account for up to 100 percent of the total cost of the project. See "Cofunding," under "What an Application Must Include."

² NIJ intends to make awards under this solicitation through cooperative agreements.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Objective	Performance Measures	Data Grantee Provides
<p>To facilitate the adoption of new tools and technologies into practice by criminal justice agencies through testing, evaluation, and the provision of technology assistance.</p>	<ol style="list-style-type: none"> 1. Quality of the research/work performed as assessed by a peer review process involving relevant technical and practitioner experts and the NIJ program manager. 2. Quality of management as measured by whether significant interim project milestones were achieved, final deadlines were met, and costs remained within approved limits. 	<ol style="list-style-type: none"> 1. Individual project reports responding to the requirements of a specific project detailing the Center's activities including: the number of research, testing and evaluation, and demonstration activities conducted; the number of technologies successfully adopted into service; the number of technology guides published; the number of calls for assistance responded to; the number of grant progress assessments and DNA audits conducted. 2. Quarterly financial reports, semi-annual progress reports, and a final technical progress report providing a comprehensive overview of the Center's activities during the period of performance.

How to Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of Federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at http://www.grants.gov/applicants/get_registered.jsp. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at 1–800–518–4726.

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.560, titled “Criminal Justice Technology Centers of Excellence,” and the Grants.gov funding opportunity number is 2007–NIJ–1630.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for Federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1–866–705–5711 or by applying online at <http://www.dnb.com/us>. Individuals are exempt from this requirement.

What an Application Must Include

Standard Form 424

Program Narrative

Applicants should structure their narrative around a core program addressing both the ongoing technology assistance activities and the following anticipated projects for a twelve-month project period commencing November 1, 2007. The program narrative should also address the applicant's ability to scale during the project period to provide services in the six areas identified under "Specific Information," above (e.g., identifying technology requirements, supporting NIJ's research and development program).

Communications Technologies Center:

- Host and support the Communications Technology Working Group (TWG), including hosting two meetings for each.
- Host and manage the CAPRAD (Computer Assisted Pre-Coordination Resource and Database) System and provide administrative support to the Regional Planning Committees (please see <http://caprad.nlectc.du.edu/cp/index.jsp>).
- Establish and manage an advanced law enforcement wireless data pilot involving practitioner agencies.

- Evaluate and provide technology assistance to the ongoing Danville, VA Voice-Over-Internet Protocol (VOIP) pilot program.
- Establish and manage a P-25 pilot involving practitioner agencies.
- Evaluate and provide technology assistance to a non-terrestrial communications pilot for rural law enforcement agencies.
- Establish and manage a law enforcement software-defined radio pilot.
- Conduct a study to define the nature of the cellphone problem for law enforcement and corrections agencies and potential technology solutions.

Forensic Technologies Center:

- Host and support the General Forensics and DNA Forensics TWGs, including hosting two meetings for each.
- Support technology adoption activities through exhibits at national conferences, hosting technology transfer workshops and related activities.
- Execute the GPA and DNA quality assurance audit programs.
- Execute the Expert System Testbed project including demonstrations (see <http://forensics.marshall.edu/NEST/NEST-Intro.html>).
- Host and continue to populate the online National Clearinghouse on Science, Technology and the Law (www.ncstl.org).
- Host and manage the National Y-STR Database (see http://www.dna.gov/lab_services/ystrdatabase/).

Information and Geospatial Technologies Center

- Host and support for the Information-led Policing, Geospatial, Modeling and Simulation, and Electronic Crime TWGs, and the Courts and Operations Research technology focus groups, including hosting two meetings for each TWG and one meeting for the focus groups.
- Provide technical and administrative support to the Electronic Crime Partnership Initiative. (For more information, please see <http://www.ojp.usdoj.gov/nij/topics/ecrime/ecpi.htm>).
- Establish a program to build the capacity of electronic crime units and crime laboratories to collect and analyze digital evidence. This effort will include development of best practices as well as activities related to adoption of new and innovative technologies and tools.
- Establish and manage a crime mapping pilot involving practitioner agencies. Included in its activities are evaluation of the efficacy of CrimeStat and research and evaluation of new approaches to crime series analysis.

- Conduct a study of information sharing requirements among border jurisdictions to identify any unique technology needs.
- Establish and manage pilot programs involving practitioner agencies that respond to the needs of the GLOBAL Justice Information Sharing Initiative.

Sensors, Surveillance, and Biometric Technologies Center

- Host and support the Sensors and Surveillance and the Biometrics TWGs and the Aviation Technology focus group, including hosting two meetings for each TWG and one meeting for the focus group.
- Establish and manage law enforcement and corrections biometrics and sensor and surveillance technology pilots involving practitioner agencies.
- Establish and manage a concealed weapons detection and through-the-wall surveillance technology test and evaluation program.
- Establish and manage a law enforcement aviation pilot, with a particular focus on the needs of small and rural agencies.

Weapons and Protective Systems Technologies Center

- Host and support the Personal Protective Equipment, Less Lethal, Community and Institutional Corrections, School Safety and Pursuit Management TWGs, including hosting two meetings for each.
- Provide technical and administrative support to the National Bomb Squad Commander's Advisory Board.
- Establish and manage a bomb remediation technology test and evaluation program.
- Establish and manage a community corrections technology demonstration and evaluation program.

The program narrative also should demonstrate that the applicant has an active relationship with the practitioner community it will serve.

Applicants proposing to operate one or more of the technology centers must demonstrate expertise in the technology portfolios they seek to support, including knowledge of the NIJ program and related efforts in the scientific research community and commercial market.

The Program Narrative must include the following sections:

- a. Abstract (not to exceed 400 words).
- b. Table of contents.
- c. Main body, which includes:
 - Description of proposed work.
 - Approach to accomplishing the proposed work.
 - Qualifications to do the proposed work.
 - Management plan and organization to do the proposed work.

- d. Appendixes (not counted against program narrative page limit) include:
- Bibliography/References (if applicable).
 - List of key personnel (required).
 - Résumés of key personnel (required).
 - List of previous and current NIJ awards (required).
 - Letters of cooperation/support or administrative agreements from organizations collaborating in the project (if applicable).
 - Chart for timeline, research calendar, or milestones (required).
 - Other materials required by the solicitation.

Budget Detail Worksheet

Applicants' budget detail worksheet should reflect the cost of their proposed core program. In the "Other Costs" portion of the Budget Detail Worksheet, applicants may include a request for funding for additional projects to be defined by NIJ during the project period as the need for these projects arises. Applicants should assume a cost of no more than \$400,000 per project. (Recipients of awards will not be able to access these "special project" funds until NIJ defines the scope of work for a project, and an acceptable program plan and budget for the project are submitted by the recipient and approved by NIJ.)

Templates for filling out the Budget Detail Worksheet may be found online at http://www.ojp.usdoj.gov/Forms/budget_fillable.pdf, OJP Standard Forms & Instructions. If you have any questions, please contact the Office of the Comptroller's Customer Service Center at 1-800-458-0786.

Budget Narrative

Indirect Rate Agreement (if applicable)

Applicants that do not have a federally negotiated indirect cost rate and wish to establish one can submit a proposal to their "cognizant" Federal agency. Generally, the cognizant federal agency is the agency that provides the preponderance of direct federal funding. This can be determined by reviewing an organization's schedule of federal financial assistance. If DOJ is your cognizant federal agency, obtain information needed to submit an indirect cost rate proposal at <http://www.ojp.usdoj.gov/oc/indirectcosts.htm>.

Other Program Attachments

These include several forms, available on OJP's funding page at <http://www.ojp.usdoj.gov/forms.htm>.

Page limit: The program narrative section of your proposal must not exceed 30 double-spaced pages in 12-point font with 1-inch margins. Abstract, table of contents, charts, figures, appendixes, and government forms do not count toward the 30-page limit for the narrative section.

Cofunding: A grant made by NIJ under this solicitation may account for up to 100 percent of the total cost of the project. You must indicate whether you believe it is feasible for you to contribute cash, facilities, or services as non-Federal support for the project. Your proposal should identify generally any such contributions that you expect to

make and your proposed budget should indicate in detail which items, if any, will be supported with non-Federal contributions.

Selection Criteria

Successful applicants must demonstrate the following:

Understanding of the problem and its importance.

Applications must reflect an understanding of the unique challenges of the wide variety of different criminal justice practitioners throughout the nation, including large and small departments in urban, suburban, and rural settings.

Quality and technical merit.

1. Understanding of the unique challenges of criminal justice agencies and the role of technology in meeting those challenges.
2. Relevance of the proposed work to accomplishing the objectives of this solicitation.
3. Soundness of the approach to accomplishing the proposed work.
4. Innovation and creativity (when appropriate).

Capabilities, demonstrated productivity, and experience of applicants.

1. Qualifications and experience of proposed staff.
2. Demonstrated ability of proposed staff and organization to manage the effort.
3. Adequacy of the plan to manage the project, including how various tasks are subdivided and resources are used.
4. Ability to add or reduce capacity without incurring unacceptable costs.
5. Successful past performance on NIJ grants and contracts (when applicable).

Budget.

1. Total cost of the project relative to the perceived benefit.
2. Appropriateness of the budget relative to the level of effort.
3. Use of existing resources to conserve costs.

Review Process

NIJ is firmly committed to the competitive process in making awards. All proposals under this solicitation will be subjected to independent peer-review panel evaluations. External peer-review panelists consider both technical and programmatic merits. Panelists are selected based on their expertise in subject areas pertinent to the proposals.

Peer-review panelists will evaluate proposals using the criteria listed above. NIJ staff will then make recommendations to the NIJ Director. The Director makes award decisions.

Reasons for rejection: NIJ may reject applications that are incomplete, do not respond to the scope of the solicitation, do not comply with format requirements, or are submitted after the deadline. No additions to the original submission are allowed.

When awards will be made: All applicants, whether they are accepted or rejected, will be notified. The review and approval process takes about 6 months. You should not propose to begin work until at least 6 months after the proposal deadline on the cover of

this solicitation. Also, you should not expect to receive notification of a decision for at least 6 months after that date. Lists of awards are updated regularly on NIJ's Web site at <http://www.ojp.usdoj.gov/nij/funding.htm>.

Additional Requirements

- Civil Rights Compliance
- Confidentiality and Human Subjects Protections regulations
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) compliance
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-supplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of the Comptroller Financial Guide
- Suspension or Termination of Funding
- Non-profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at <http://www.ojp.usdoj.gov/funding/otherrequirements.htm>.

If your proposal is funded, you will be required to submit several reports and other materials, including:

Final substantive report: The final report should be a comprehensive overview of the Center's activities during the project period. It must contain an abstract of no more than 400 words and an executive summary of no more than 2,500 words.

A draft of the final report, abstract, and executive summary must be submitted 90 days before the end date of the award. The draft final report will be peer reviewed upon submission by relevant practitioners and, as appropriate, other organizations involved in NIJ-funded projects undertaken by the Center. The reviews will be forwarded to the

Center with suggestions for revisions. The author must then submit the revised final report, abstract, and executive summary by the end date of the award. The abstract, executive summary, and final report must be submitted in both paper and electronic formats.

Interim reports: Grantees must submit quarterly financial reports, semi-annual progress reports, a final progress report, and, if applicable, an annual audit report in accordance with Office of Management and Budget Circular A-133. Future awards and fund drawdowns may be withheld if reports are delinquent.