

## Installment Agreement Request

▶ **If you are filing this form with your tax return, attach it to the front of the return.**  
 ▶ **See separate instructions.**

**Caution:** Do not file this form if you are currently making payments on an installment agreement or can pay your balance in full within 120 days. Instead, call 1-800-829-1040. If you are in bankruptcy or we have accepted your offer-in-compromise, see **Bankruptcy or offer-in-compromise**, in the instructions.

This request is for Form(s) (for example, Form 1040 or Form 1040EZ) ▶ and for tax year(s) (for example, 2010 and 2011) ▶

<b>1</b> Your first name and initial	Last name	Your social security number
If a joint return, spouse's first name and initial	Last name	Spouse's social security number
Current address (number and street). If you have a P.O. box and no home delivery, enter your box number.		Apt. number
City, town or post office, state, and ZIP code. If a foreign address, enter city, province or state, and country. Follow the country's practice for entering the postal code.		

**2** If this address is new since you filed your last tax return, check here . . . . . ▶

<b>3</b>	<b>4</b>
_____ Your home phone number                      Best time for us to call	_____                      _____ Your work phone number                      Ext.                      Best time for us to call
<b>5</b> Name of your bank or other financial institution:  Address  City, state, and ZIP code	<b>6</b> Your employer's name:  Address  City, state, and ZIP code

<b>7</b> Enter the total amount you owe as shown on your tax return(s) (or notice(s)) . . . . .	<b>7</b>	
<b>8</b> Enter the amount of any payment you are making with your tax return(s) (or notice(s)). See instructions	<b>8</b>	
<b>9</b> Enter the amount you can pay each month. <b>Make your payments as large as possible to limit interest and penalty charges.</b> The charges will continue until you pay in full . . . . .	<b>9</b>	
<b>10</b> Enter the date you want to make your payment each month. <b>Do not</b> enter a date later than the 28th ▶		

**11** If you want to make your payments by electronic funds withdrawal from your checking account, see the instructions and fill in lines 11a and 11b. This is the most convenient way to make your payments and it will ensure that they are made on time.

- ▶ **a** Routing number
- ▶ **b** Account number

I authorize the U.S. Treasury and its designated Financial Agent to initiate a monthly ACH debit (electronic withdrawal) entry to the financial institution account indicated for payments of my Federal taxes owed, and the financial institution to debit the entry to this account. This authorization is to remain in full force and effect until I notify the U.S. Treasury Financial Agent to terminate the authorization. To revoke payment, I must contact the U.S. Treasury Financial Agent at **1-800-829-1040** no later than 14 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payments of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payments.

Your signature	Date	Spouse's signature. If a joint return, <b>both</b> must sign.	Date
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