



### Important Information for Currently Registered Firearms

If this registration document evidences the current registration of the firearm(s) described on it, please note the following information.

**Estate Procedures:** For procedures regarding the transfer of firearms in an estate resulting from the death of the registrant identified in item 2, the executor should contact the NFA Branch, Bureau of Alcohol, Tobacco, Firearms and Explosives, 244 Needy Road, Martinsburg, WV 25405.

**Change of Address:** The registrant, if no longer a Federal firearms licensee, shall notify the NFA Branch, Bureau of Alcohol, Tobacco, Firearms and Explosives, 244 Needy Road, Martinsburg, WV 25405, in writing, of any change to the address in item 2.

**Interstate Movement:** If the registrant is no longer a Federal firearms licensee and any firearm identified in item 8 is a machinegun, short-barreled rifle, short-barreled shotgun, or destructive device, the registrant is required by 18 U.S.C. § 922(a)(4) to obtain permission from ATF prior to any transportation in interstate or foreign commerce.

**Change of Description:** The registrant shall notify the NFA Branch, Bureau of Alcohol, Tobacco, Firearms and Explosives, 244 Needy Road, Martinsburg, WV 25405, in writing, of any change to the description of the firearm(s) in item 8.

**Restrictions on Possession:** Any restriction (*stamped on the face of form*) on the possession of the firearm(s) identified in item 8 continues with the further transfer of the firearm(s). Any machinegun manufactured or imported on or after May 19, 1986, may not be retained when the registrant is no longer qualified to deal in NFA firearms.

**Persons Prohibited From Possessing Firearms:** If the registrant becomes prohibited by 18 U.S.C. § 922 from possessing a firearm, the registrant shall notify the NFA Branch, Bureau of Alcohol, Tobacco, Firearms and Explosives, 244 Needy Road, Martinsburg, WV 25405, in writing, immediately upon becoming prohibited for guidance on the disposal of the firearm.

**Proof of Registration:** This notice is the registrant's proof of registration and it shall be made available to any ATF officer upon request.

### Paperwork Reduction Act Notice

This request is in accordance with the Paperwork Reduction Act of 1995. The information you provide as a qualified licensed firearms manufacturer or importer is to register, as required by law, firearms within the jurisdiction of the National Firearms Act, which have been lawfully manufactured or imported. The data is used to determine applicant's eligibility to register the firearms described. The furnishing of the information is mandatory (26 U.S.C. 5841c).

The estimated average burden associated with this collection of information is 30 minutes per respondent or recordkeeper depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be addressed to Reports Management Officer, Document Services Branch, Bureau of Alcohol, Tobacco, Firearms and Explosives, Washington, DC 20226.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

## Instructions

### 1. Definitions

- a. **National Firearms Act (NFA).** Title 26, United States Code, Chapter 53. The implementing regulations are found in Title 27, Code of Federal Regulations, Part 479.
- b. **Gun Control Act (GCA).** Title 18, United States Code, Chapter 44. The implementing regulations are found in Title 27, Code of Federal Regulations, Part 478.
- c. **Firearm.** The term “firearm” means: (1) a shotgun having a barrel or barrels of less than 18 inches in length; (2) a weapon made from a shotgun if such weapon as modified has an overall length of less than 26 inches or a barrel or barrels of less than 18 inches in length; (3) a rifle having a barrel or barrels of less than 16 inches in length; (4) a weapon made from a rifle if such weapon as modified has an overall length of less than 26 inches or a barrel or barrels of less than 16 inches in length; (5) any other weapon as defined in 18 U.S.C. § 5845(e); (6) a machinegun (7) a muffler or silencer for any firearm whether or not such firearm is included within this definition; and (8) a destructive device.
- d. **Person.** The term “person” means a partnership, company, association, trust, estate, or corporation, as well as a natural person.
- e. **Employer Identification Number (EIN).** Required of taxpayer filing special (occupational) tax returns under 27 CFR § 479.35.
- f. **Special (Occupational) Tax.** Required by the NFA to be paid by a Federal firearms licensee engaged in the business of manufacturing, importing, or dealing in NFA firearms.
- g. **Federal Firearms License.** A license issued under the provisions of the GCA to manufacture, import or deal in firearms.
- h. **ATF Officer.** An officer or employee of the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) authorized to perform any function relating to the administration of the NFA.
- i. **Manufacturer.** A person who has a Federal firearms license to manufacture firearms (Type 07 or 10) and who has paid special (occupational) tax (Class 2) to manufacture NFA firearms.
- j. **Importer.** A person who has a Federal firearms license to import firearms (Type 08 or 11) and who has paid special (occupational) tax (Class 1) to import NFA firearms.
- k. **Manufacture.** The creation of an NFA firearm, whether by the modification of an existing firearm or from parts.
- l. **Reactivation.** The restoration of a registered unserviceable firearm to a functional condition.
- m. **Importation.** The bringing of a firearm into the United States after release from Customs custody.
- n. **Import Permit.** ATF Form 6 authorized by ATF for the importation of firearms under 27 CFR Part 478.
- o. **Unserviceable Firearm.** One which is incapable of discharging a shot by means of an explosive and incapable of being readily restored to firing condition. An acceptable method of rendering most firearms unserviceable is to fusion weld the chamber closed and fusion weld the barrel solidly to the frame.

### 2. Machineguns

- a. 18 U.S.C. § 922(o) provides that machineguns may be made only for government use or export.

### 3. Preparation of Notice

- a. **Authority.** As provided by 26 U.S.C. § 5841, each manufacturer or importer shall file a notice to effect the registration of all firearms manufactured or imported. **The notice shall be prepared in duplicate.** See instruction 4 for specific procedures. The original notice shall be filed with the NFA Branch and the copy retained for the manufacturer or importer's records.
- b. **Signatures.** All signatures required on ATF Form 2 must be original in ink.

- c. **Photocopies or Computer Generated Versions.** Form 2 may be photocopied or a computer-generated version (*in the same format and containing all required information*) may be used. Form 2 may also be downloaded from the ATF Internet website at [www.atf.gov](http://www.atf.gov).

### d. Serial Numbers and Other Markings

- (1) Each manufacturer or importer is required to legibly identify each firearm manufactured or imported (*see 27 CFR §§ 478.92 and 479.102*) with a serial number, **not duplicating any serial number placed by the manufacturer or importer on any other firearm**, model (if any), caliber or gauge, the name, city and state of the manufacturer or importer, and, for an imported firearm, the country of origin.
- (2) If an existing firearm is being modified into an NFA firearm or reactivated, the existing serial number of the firearm shall be entered into Item 8g and the name and address of the original manufacturer or importer shall be entered into Item 8b. **DO NOT ALTER OR MODIFY THE EXISTING SERIAL NUMBER IN THESE CIRCUMSTANCES.**
- (3) When more than one firearm of the same description is being registered and the serial numbers are in a consecutive series, the registrant may enter the beginning and ending numbers of the range in item 8g. If more than one firearm of the same description is being registered, but the serial numbers are non-consecutive, the registrant may note item 8g to “see attached list of xxx serial numbers.” Any attachment must be referenced to the notice.

- e. **Additional Description Field.** Use this field to further describe the firearm, such as the manufacture of an integral silencer, or to document that a firearm is classified as an “any other weapon” by stating that the firearm had never been configured with a shoulder stock.
- f. **Preparation.** All requested information must be entered in blue or black ink and must be legible. Illegible entries will be returned for correction. The return of the notice will delay the processing.

### 4. Submission

- a. The manufacturer shall file a separate notice for firearms manufactured or firearms reactivated during a single day by the close of the next business day.
- b. The importer shall file a separate notice for each permit on which firearms are imported during a single day no later than 15 days from the date the firearm was released from Customs custody.
- c. The notices shall be filed with the National Firearms Act Branch, Bureau of ATF, 244 Needy Road, Martinsburg, WV 25405

5. **Submission by Facsimile Transmission.** Form 2 may also be submitted for approval via facsimile transmission ((304) 616-4501) provided that the licensee has filed an affidavit with the NFA Branch in accordance with ATF Industry Circular 89-6.
6. **Receipt by NFA Branch.** Receipt of the notice by the NFA Branch will effectuate the registration of the firearms.
7. **Status Inquiries and Questions.** The NFA Branch telephone number is (202) 927-8330. Any inquiry relating to the status of a notice to register an NFA firearm or about procedures in general should be directed to the NFA. Please be aware that the information relating to the registration of firearms is defined as “return” or “return information” by 26 U.S.C. § 6103 and disclosure is generally prohibited to anyone other than the registrant. Information relating to the NFA and other firearms laws is also available at the ATF Internet website at [www.atf.gov](http://www.atf.gov).
8. **Penalties.** Any person who violates or fails to comply with any of the requirements of the NFA shall, upon conviction, be fined not more than \$10,000 or be imprisoned for not more than 10 years, or both. Any firearm involved in a violation of the NFA shall be subject to seizure and forfeiture. It is unlawful for any person to make or cause the making of a false entry on any application or record required by the NFA knowing such entry to be false.
9. **Compliance with the Gun Control Act.** All provisions of the GCA must be complied with, including the recordkeeping requirements for licensees.