



# Department of Defense INSTRUCTION

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*Incorporating Change 2, December 24, 2008*

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ASD(RA)

SUBJECT: Uniform Reserve, Training, and Retirement Categories

- References:
- (a) DoD Directive 1215.6, subject as above, March 14, 1997 (hereby canceled)
  - (b) ~~Acting Deputy Secretary of Defense Memorandum, "DoD Directives Review – Phase II," July 13, 2005~~ DoD Instruction 5025.01, "DoD Directives Program," October 28, 2007
  - (c) DoD Directive 5124.02, "Under Secretary of Defense for Personnel and Readiness (USD(P&R))," ~~October 17, 2006~~ June 23, 2008
  - (d) USD(P&R) Memorandum, "Operational Support Duty – Update," January 29, 2007 (hereby canceled)
  - (e) through (~~w~~y), see Enclosure 1

## 1. REISSUANCE AND PURPOSE

This Instruction reissues Reference (a) as an Instruction in accordance with the guidance in Reference (b) and the authority in Reference (c), *incorporates and cancels USD(P&R) Memorandum (Reference (d))* and cancels *DoD Instruction 1215.19* (Reference (~~d~~e)). This Instruction implements policy, assigns responsibilities, and prescribes procedures that pertain to:

1.1. Prescribing minimum training criteria for each category of the Reserve Components (RCs).

1.2. The use of RC duty for both training and mission and operational support purposes.

1.3. The use of RC duty to capitalize on RC capabilities and accomplish operational requirements while maintaining RC mission readiness for domestic and overseas operations.

1.4. Maintaining and reporting personnel data pursuant to DoD Directive 1205.17 (Reference (~~e~~f)) and DoD Instruction 7730.54 (Reference (~~f~~g)).

1.5. The use of uniform RC categories (RCCs) and training and retired categories (TRCs) for the Ready Reserve, Standby Reserve, and Retired Reserve of the Armed Forces provided for in

*Change 2, 12/24/2008*

sections 10141, 10142, 10147, 10149, 10151, 10154, and 12774 of 10 United States Code (U.S.C.) (Reference (gh)).

1.6. Categorizing, maintaining, and reporting personnel data pursuant to References (ef) and (fg).

1.7. Participation in Selective Service System (SSS) activities, civil defense activities, and Continental United States (CONUS) Defense programs by members of the Ready and Standby Reserve.

## 2. APPLICABILITY AND SCOPE

This Instruction applies to:

2.1. The Office of the Secretary of Defense, the Military Departments (including the Coast Guard at all times, including when it is a service in the Department of Homeland Security by agreement with that Department), the *Office of the* Chairman of the Joint Chiefs of Staff *and the Joint Staff*, the Combatant Commands, the Defense Agencies, *the Office of the Inspector General of the Department of Defense*, the DoD Field Activities, and all other organizational entities within the Department of Defense (hereafter referred to collectively as the “DoD Components”). The term “Military Departments,” as used herein, refers to the Departments of the Army, the Navy, and the Air Force. The term “Secretary concerned” refers to the Secretaries of the Military Departments and the Secretary of Homeland Security for the Coast Guard when it is not operating as a Service in the Navy. The term “Military Services” refers to the Army, the Navy, the Air Force, the Marine Corps, and the Coast Guard.

2.2. The use of all inactive duty (ID), inactive duty training (IDT), active duty (AD), and full-time National Guard duty (FTNGD) periods performed by all RC members not counted in Active component (AC) end strengths, or AD for Operational Support (ADOS), pursuant to Reference (gh).

2.3. The requirements for categorizing and recording of RC personnel, and the training requirements for those categories.

2.4. All members of the total RCs to include the Ready Reserve, the Standby Reserve, and the Retired Reserve.

2.5. The designation and official recording of all Reserve force personnel data in the Reserve Component Common Personnel Data System (RCCPDS) pursuant to References (ef) and (fg).

2.6. The participation of RC members in approved programs outside the Department of Defense.

### 3. DEFINITIONS

Terms used in this Instruction are defined in Enclosure 2.

### 4. POLICY

It is DoD policy that:

4.1. When performing training or support duty, all RC members shall be in an ID, AD, or FTNGD status.

4.2. All RC members not counted in AC end strengths, pursuant to Reference (gh), shall be placed in one of the RCCs and TRCs described in this Instruction. Individuals shall be assigned to RCCs and TRCs based on their obligations to meet mission requirements and training requirements. All RC members will be reported by Service in the RCCs and TRCs pursuant to References (ef) and (fg).

4.3. Terminology used in this Instruction to describe RC training and retirement categories and duty statuses shall apply to all Services.

### 5. RESPONSIBILITIES

5.1. The Assistant Secretary of Defense for Reserve Affairs, under the Under Secretary of Defense for Personnel and Readiness (USD(P&R)), shall:

5.1.1. Establish guidance for the minimum training criteria and the ID, AD, and FTNGD requirements associated with each personnel category.

5.1.2. Establish DoD guidance for RC training and retirement categories.

5.2. The Secretaries of the Military Departments and the Commandant of the Coast Guard shall:

5.2.1. Ensure all implementing directives or regulations are consistent with this Instruction.

5.2.2. Establish necessary criteria and procedures to ensure trained and qualified RC units and individuals are available for AD throughout the entire spectrum of requirements; including war or national emergency; contingency operations; military operations other than war; operational support; humanitarian operations; and at such other times as the national security

may require, and that funding for RC training and operations is programmed and budgeted to adequately support these requirements. Authorities and duty statuses, arrayed and defined at Enclosures 3 and 4, shall be utilized to facilitate this RC usage.

5.2.3. Approve any additional IDT periods, as necessary and consistent with law. Authorizing and using additional training is subject to the categories, limitations, and controls delineated in this Instruction.

5.2.4. Establish minimum standards for satisfactory participation at required training periods, which shall include the number and percentages of training periods for meeting the minimum standards. Individuals attending IDT periods are required to meet those minimum training standards. Those standards shall contain procedures for accounting for absences and excused IDT periods, as necessary. Individuals may voluntarily attend extra IDT periods for points.

5.2.5. Include in the budget for the AC both military personnel and operations and maintenance funds to provide AD tours for RC members on AD in support of AC programs and operational support.

5.2.6. Ensure, through coordination with supported organizations, that RC members who serve on AD tours funded by AC resources (i.e., ADOS - AC funded) receive full pay, allowances, and entitlements appropriate for the length of the AD tour.

5.2.7. Establish criteria for combining AD training and IDT to achieve desired readiness levels and to meet training requirements, as necessary.

5.2.8. Designate all RC members in a RCC and TRC according to criteria established in Enclosures 5 and 6.

5.2.9. Ensure that RC members perform duty according to the minimum criteria established for each RCC in Enclosure 6.

5.3. The Commanders of the Combatant Commands shall:

5.3.1. Exercise Combatant Command (COCOM) command authority over RC forces when mobilized or ordered to Active Duty Other than for Training (ADOT). Command authority consists of the authority specified in section 164(c) of Reference (~~g~~*h*) except that, unless otherwise directed by the Secretary of Defense, assigned RC forces on ADOT may not be deployed until validated by the parent Service for deployment.

5.3.2. Exercise Training Readiness Oversight (TRO) over assigned RC forces not on AD, or on Active Duty for Training (ADT) not provided under subparagraph 5.3.1. above. TRO is defined as the degree of authority Combatant Commanders have over assigned RC forces

when not on AD, and when on ADT, unless provided under paragraph 5.3.1. TRO includes specific authority to:

5.3.2.1. Provide guidance to Service component commanders on operational requirements and priorities to be addressed in Military Department training and readiness programs.

5.3.2.2. Comment on Service component program recommendations and budget requests.

5.3.2.3. Coordinate and approve participation by assigned RC forces in joint exercises and other joint training when on ADT or performing IDT.

5.3.2.4. Obtain and review readiness and inspection reports on assigned RC forces.

5.3.2.5. Coordinate and review mobilization plans (including post-mobilization training activities and deployability validation procedures) developed for assigned RC forces.

## 6. PROCEDURES

### 6.1. Guidelines for RC Duty Categories

6.1.1. Types of Duty. Table 1 at Enclosure 4 shows the legal authorities, in titles 10, 14, and 32 U.S.C. (References (gh) through (j)), under which RC members may perform military duty and the types of duty that can be performed. The types of duty and their prescribed purpose are provided below.

6.1.2. IDT. Authorized training performed by members of an RC not on AD, and performed in connection with the prescribed activities of the RC of which they are a member. It consists of regularly scheduled unit training periods, additional IDT periods, and equivalent training. The primary purpose of IDT is to provide individual and/or unit readiness training. IDT shall be used to provide structured individual and/or unit training, or educational courses, other than correspondence courses, to RC members. Support to mission requirements, i.e., operational support, may occur as a consequence of performing IDT.

6.1.2.1. Paid IDT periods shall not be less than 4 hours. No more than two IDT periods may be performed in any calendar day. Pursuant to section 206 of 37 U.S.C. (Reference (jk)) and within the guidelines prescribed below, the Secretary concerned may prescribe additional standards for IDT.

6.1.2.2. IDT periods for retirement points only (without pay) shall not be less than 2 hours, with a maximum of two points authorized in any one calendar day.

*Change 2, 12/24/2008*

6.1.2.3. One retirement point in any one calendar day may be granted for attendance at a professional or trade convention, with a minimum of 4 hours, pursuant to DoD Instruction 1215.7 (Reference (~~k~~)).

6.1.2.4. Where practical, multiple IDT periods over consecutive days shall be used to maximize training effectiveness.

6.1.2.5. IDT shall not be performed in designated Imminent Danger Area.

6.1.2.6. Additional IDT Periods. A sub-category of IDT.

6.1.2.6.1. Additional IDT periods improve readiness by providing for individuals and units the required and necessary training to attain and maintain designated readiness levels. The Secretary concerned shall establish guidance for and approve use of additional IDT periods pursuant to limits in paragraphs 6.1.2.6.3.1. through 6.1.2.6.3.3.

6.1.2.6.2. The RC shall identify additional IDT periods separately from normal unit or individual training periods in budget documents and in internal records so that training period costs and training support costs for each type of additional training may be clearly identified, justified, and audited.

6.1.2.6.3. Three categories of additional IDT periods are:

6.1.2.6.3.1. Additional training periods (ATPs). ATPs for units, components of units, and individuals are for accomplishing additional required training, as defined by post-mobilization mission requirements. The number of those training periods shall not exceed 36 each fiscal year (FY) for any member.

6.1.2.6.3.2. Additional flying and flight training periods (AFTPs). AFTPs are authorized for primary aircrew members for conducting aircrew training and combat crew qualification training to attain and maintain aircrew flying proficiency and sustain required readiness. These AFTPs shall not be in addition to the ATPs in paragraph 6.1.2.6.3.1. The number of these training periods shall not exceed 72 each FY for any aircrew member, unless specifically authorized by the Secretary concerned, and subject to the limitations in paragraph 6.1.2.6.4.

6.1.2.6.3.3. Readiness management periods (RMPs). RMPs are intended for use by drilling Reserve members who are not military technicians to support the following functions in preparing their unit for training: the ongoing day-to-day operation of the unit; accomplishing unit administration; training preparation; support activities; and maintenance

functions. The number of RMPs performed in a FY by any members shall not exceed 36, and not more than one RMP shall be performed by an individual in one calendar day. These training periods shall be used only where sufficient full-time support personnel are not available or

*Change 2, 12/24/2008*

specifically assigned to accomplish those duties. Priority for the performance of RMPs shall be given to unit members who are not military technicians. A military technician may not be placed in a leave status to enable him/her to perform duty in an RMP status. Additionally, a military technician may not perform duty in an RMP status to accomplish activities that are within the normal requirements and workload of the military technician's job description. Not more than one RMP shall be performed by an individual in one calendar day.

6.1.2.6.4. Except for aircrew members, the combination of ATPs and RMPs shall not exceed 72 in each FY for each person. Combinations of ATPs, AFTPs, and RMPs for aircrew members shall not exceed 84 in a FY, with the Secretary concerned authorized to provide a waiver to a maximum of 96 additional IDT periods for an aircrew member in a FY. Training periods authorized in excess of the units presented in paragraph 6.1.2.6.3.2. shall not be used for augmenting missions and must provide bona fide training opportunities required to meet readiness levels. This authority may not be delegated below the Secretary of the Military Department concerned.

6.1.2.7. Reserve component members performing IDT who are covered for an injury, illness or disease incurred or aggravated in line of duty as provided under section 1074a (a)(2), (3) and (4) of Reference (~~gh~~) shall also be subject to:

6.1.2.7.1. Chapter 47 of Reference (~~gh~~) for members performing IDT pursuant to Reference (~~gh~~).

6.1.2.7.2. The applicable state code, if provided under such code, for members performing IDT pursuant to Reference (~~ij~~).

6.1.3. ID. Authorized duty, other than training, performed by members of a RC not on AD. It consists of Muster Duty (MD) and Funeral Honors Duty (FHD).

6.1.3.1. MD. A special category of ID used to meet the continuous screening requirement established by section 10149 of Reference (~~gh~~). A member of the Ready Reserve may be ordered without his consent to MD one time a year by an authority designated by the Secretary concerned pursuant to section 12319 of Reference (~~gh~~).

6.1.3.1.1. MD shall be considered equivalent to IDT, except for pay, and shall include a minimum of 2 hours at the muster site. MD shall not be performed for more than 1 day, including travel, each calendar year. An allowance for MD shall be paid in accordance with section 433 of Reference (~~jk~~) and Reference (~~kl~~) at the rate determined by the DoD Per Diem Committee and included in the DoD 7000.14-R (Reference (~~lm~~)).

6.1.3.1.2. In cases where a total of more than 1 day is required to meet the MD requirement, or in other specific circumstances approved under regulations issued by the Secretary concerned, ADT may be used in lieu of MD.

6.1.3.2. FHD. The rendering of military funeral honors is the ceremonial paying of respect and the final demonstration of the country's gratitude to those who, in times of war and peace, have faithfully defended our Nation. FHD includes both the preparation for and the actual performance of funeral honors functions at the funeral of a veteran as defined in section 1491 of Reference (*gh*).

6.1.3.2.1. Members of the Ready Reserve may perform FHD in a voluntary status pursuant to the provisions of section 12503 of Reference (*gh*) or section 115 of Reference (*ij*). No more than one FHD period shall be performed in a day. FHD shall include a minimum of 2 hours of duty during a day, including travel, for the performance of duty and/or preparation/training for duty. Service credit for this duty shall be pursuant to section 12732(a)(2)(E) of Reference (*gh*). This duty may be performed in either a pay or non-pay status. If in a pay status, an allowance for FHD shall be paid pursuant to either section 435 of Reference (*jk*) or compensation pursuant to section 206 of Reference (*jk*), as authorized by the Secretary concerned.

6.1.3.2.2. Though other AD categories may be used to provide funeral honors support, the duty category in which funeral honors and the preparation for funeral honors are performed shall be determined by the Secretary concerned, and in no case may the performance of funeral honors or the preparation for such honors be considered a period of IDT.

6.1.4. AD. Full-time duty in the active Military Service of the United States. It includes full-time training duty, annual training duty, and attendance, while in active Military Service, at a school designated as a Service school by law and the Secretary of the Military Department concerned. It does not include FTNGD. At any time, an authority designated by the Secretary concerned may order a member of the RC under his or her jurisdiction to AD or retain the member on AD with the consent of the member under the authority of sections 12301(d), 12301(h), and 12322 of Reference (*gh*). However, a member of the Army National Guard of the United States (ARNGUS) or Air National Guard of the United States (ANGUS) may not be ordered to AD under that authority without the consent of the Governor or other appropriate authority of the State or territory, the Commonwealth of Puerto Rico, or the District of Columbia. For the RC, AD is comprised of the categories ADT and ADOT. The respective authorities for AD for RC members are depicted at Enclosure 4, with specific duty categories described in paragraphs 6.1.4.1., 6.1.4.2., and 6.1.5.

6.1.4.1. ADT. A category of AD that shall be used to provide structured individual and/or unit training, including on-the-job-training, or educational courses to RC members. Included in the ADT category are annual training (AT), initial ADT (IADT), and other training duty (OTD). The primary purpose of ADT is to provide individual and/or unit readiness training. Support to mission requirements, i.e., operational support, may occur as a consequence of performing ADT.



6.1.4.1.1. IADT. A category of ADT which includes basic military training and technical skill training, is required for all enlisted accessions. Paragraph 6.6.4.1.4. provides specific guidance on IADT.

6.1.4.1.2. AT. The minimum period of ADT that Reserve members must perform each year to satisfy the training requirements associated with their RC assignment. The primary purpose of AT is to provide individual and/or unit readiness training. AT may provide support to AC missions and requirements. AT may be required for all members of the Ready Reserve. Members of the Selected Reserve shall perform AT. For all members of Selected Reserve units, except for those in the National Guard, AT shall be for not less than 14 days (exclusive of travel time) each year pursuant to section 10147 of Reference (*gh*), and not less than 12 days (exclusive of travel time) for the Coast Guard Reserve. Individual Mobilization Augmentees (IMAs) are members of the Selected Reserve, not assigned to a Reserve unit organized to serve as a unit. IMAs are required to perform a minimum of 12 days of AT each year pursuant to DoD ~~Directive Instruction~~ 1235.11 (Reference (*mn*)). Support to mission requirements, i.e., operational support, may occur as a consequence of performing AT.

6.1.4.1.3. OTD. Authorized ADT, other than IADT or AT, that provides all other structured training, to include on the job training, for individuals or units to enhance proficiency. OTD is authorized to provide for full-time attendance at organized and planned specialized skill training, refresher and proficiency training, and professional development education programs. It shall be used to support RC members in obtaining the necessary skills and disciplines to achieve required readiness standards. The primary purpose of OTD is to provide individual and/or unit readiness training. Authorization for ADT shall be managed pursuant to directives established by the Secretaries concerned. National Guard and Reserve personnel who are not employed as military technicians shall receive priority consideration for such training. Support to mission requirements, when it also provides individual and/or unit readiness training, may occur as a consequence of performing OTD.

6.1.4.2. ADOT. A category of AD used to provide RC support to either AC or RC missions. It includes the categories of ADOS (formerly active duty for special work (ADSW)), Active Guard and Reserve (AGR) duty, and involuntary AD pursuant to sections 12301, 12302, and 12304 of Reference (*gh*) and section 712 of Reference (*hi*). Training may occur as a consequence of performing ADOT.

6.1.4.2.1. ADOS. Authorized voluntary AD for RC personnel funded through applicable military or Reserve personnel appropriations (ADOS-AC funded or ADOS-RC funded) to support AC or RC programs, respectively. The purpose of ADOS is to provide the necessary skilled manpower assets to support existing or emerging requirements. Authorization of ADOS shall be managed pursuant to Issuances established by the Secretary concerned. To assist the Military Departments in managing ADOS tours, the following criteria are provided.

6.1.4.2.1.1. ADOS includes all voluntary AD performed pursuant to section 12301(d) of Reference (gh), other than AGR duty. This includes *all 1-year or multi-year voluntary tours of active service by RC members.*

6.1.4.2.1.2. ADOS includes active duty for training performed as a result of a request of an operational commander to provide support.

6.1.4.2.1.3. ADOS includes all AD and ADT performed as a result of reimbursable funding.

6.1.4.2.1.4. ADOS includes FHD performed not in an inactive duty status.

6.1.4.2.1.5. ADOS includes voluntary AD performed by recall of reserve retirees not receiving regular retired pay.

6.1.4.2.1.6. National Guard and Reserve personnel who are not employed as a military technician shall receive priority consideration for these tours.

6.1.4.2.1.7. The cumulative periods of AC and FTNGD performed by the member exceeding 1,095 days in the previous 1,460 days, are accountable against AD strengths (active component, or AGR end strength, consistent with pay appropriations) when the 1,095 day threshold is crossed, pursuant to section 115 of Reference (gh). A member whose order to AC or FTNGD that specifies a period of greater than 3 years shall be included in the strength authorized, as stated above, commencing on the first day of the orders. Additionally, these members will continue to count against the ceilings prescribed in section 115(b) of Reference (gh).

6.1.4.2.1.7.1. Each Reserve component is limited to a maximum number of personnel that may be performing Operational Support (OS) duty pursuant to section 115 (b) of Reference (gh) at any time.

6.1.4.2.1.7.2. General/Flag Officers are included in OS accountability, but are further controlled by section 526 of Reference (gh) regarding limitations and accountability.

*6.1.4.2.1.7.3. The limits of the period of active duty set out in section 115(b) of Reference (h) shall be calculated from October 28, 2004. Specifically, accountability will begin with orders issued after October 28, 2004.*

6.1.4.2.2. AGR Duty. AD performed by a member of an RC of the Army, the Navy, the Air Force, or the Marine Corps, the Coast Guard, or FTNGD performed by a member of the National Guard under an order to AD or FTNGD for a period of 180 consecutive days or more for organizing, administering, recruiting, instructing, or training the Reserve components, or to perform other duties as prescribed in sections 12310 and 10211 of Reference (gh).

*Change 2, 12/24/2008*

Personnel performing such duty are included in the FTS numbers for each RC under the collective title of AGR.

6.1.4.2.3. Funding for personnel in uniform Reserve, training, and retirement categories shall be pursuant to procedures established in this Instruction. The Secretary concerned is authorized to include in the budget for the AC both military personnel and operations and maintenance funds to provide AD tours for RC members on AD in support of AC programs.

6.1.5. FTNGD. “Full-time National Guard duty” means training or other duty, other than inactive duty, performed by a member of the Army National Guard of the United States or the Air National Guard of the United States in the member’s status as a member of the National Guard of a State or territory, the Commonwealth of Puerto Rico, or the District of Columbia pursuant to section 316, 502, 503, 504, or 505 of Reference (i) for which the member is entitled to pay from the United States or for which the member has waived pay from the United States.

6.1.5.1. FTNGD-AT. AT is the minimum period of full-time military training that National Guard members must perform each year to satisfy the training requirements associated with their RC assignment. The primary purpose of AT is to provide individual and/or unit readiness training. Support to mission requirements, i.e., operational support, may occur as a consequence of performing AT. National Guard units are required to perform full-time military training (in FTNGD status) for at least 15 days each year including travel time pursuant to section 502 Reference (i).

6.1.5.2. FTNGD-OTD. OTD is authorized full-time military training, other than IADT or AT, that provides all other structured training, to include on the job training, for individuals or units to enhance proficiency. OTD is authorized to provide for full-time attendance at organized and planned specialized skill training, refresher and proficiency training, and professional development education programs. It shall be used to support RC members in obtaining the necessary skills and disciplines to achieve required readiness standards. National Guard personnel who are not employed as military technicians shall receive priority consideration for such training.

6.1.5.3. FTNGD-OT. A category of FTNGD used to provide RC (National Guard) support to either AC or RC missions. It includes the categories of FTNGD for operational support (FTNGD-OS) (formerly FTNGD for special work (FTNGD-SW), AGR duty, and involuntary FTNGD pursuant to section 502(f)(1) of Reference (i). Training may occur as a consequence of performing FTNGD-OT.

6.1.5.3.1 FTNGD-for OS. The purpose of FTNGD-OS is to provide the necessary skilled manpower assets to support existing or emerging requirements pursuant to section 502(f) of Reference (i). Authorization of FTNGD-OS shall be managed pursuant to Directives established by the Secretaries of the Army and Air Force. To assist the Military Departments in managing these tours, the following criteria are provided.

*Change 2, 12/24/2008*

6.1.5.3.1.1. FTNGD-OS includes all voluntary FTNGD performed pursuant to section 502(f) of Reference (~~h~~), other than AGR duty.

6.1.5.3.1.2. FTNGD-OS includes FTNGD duty for training performed as a result of a request of an operational commander to provide support.

6.1.5.3.1.3. FTNGD-OS includes all FTNGD performed as a result of reimbursable funding.

6.1.5.3.1.4. FTNGD-OS includes FHD performed not in an inactive duty or active duty status.

6.1.5.3.1.5. National Guard personnel who are not employed as a military technician shall receive priority consideration for these tours.

6.1.5.3.1.6. The cumulative periods of AC and FTNGD performed by the member exceeding 1,095 days in the previous 1,460 days, are accountable against AD strengths (active component, or AGR end strength, consistent with pay appropriations) when the 1,095 day threshold is crossed, pursuant to section 115 of Reference (~~g~~*h*). A member whose order to AC or FTNGD that specifies a period of greater than 3 years shall be included in the strength authorized, as stated above, commencing on the first day of the orders. Additionally, these members will continue to count against the ceilings prescribed in section 115(b) of Reference (~~g~~*h*). Each Reserve component is limited to a maximum number of personnel that may be performing OS duty pursuant to section 115(b) of Reference (~~g~~*h*) at any time.

6.2. Maximize RC Utilization. All training duty planned and performed by RC members shall capitalize on RC capabilities to accomplish operational requirements while maintaining their mission readiness for domestic and overseas operations. RC members may be employed to support AC mission requirements as part of conducting training duty.

### 6.3. RC Utilization Authorities

6.3.1. Enclosure 4 depicts the structure and relationships of RC duty categories for ID, AD, and FTNGD under specific authorities. The training and support categories provide the Secretaries concerned the flexibility of developing policies to maximize RC utilization as stated in paragraph 6.2.

6.3.1.1. Training. All RC members shall receive training pursuant to assignments and required readiness levels. Required training shall provide for the minimum training time or number of training periods required for attaining the prescribed unit readiness status and maintaining individual proficiency. The primary purpose of all training is the enhancement of individual skills and/or unit effectiveness. Training may be conducted in ID, AD, or FTNGD status. Mission support may be a key element in developing training programs, but training shall be the paramount consideration and documented for budgetary allocations. Mission and

*Change 2, 12/24/2008*

operational support may occur as a consequence of training. Required training is further delineated in section 6.6.

6.3.1.2. Support. Voluntary Duty (AD and FTNGD) may be used to achieve desired readiness levels and meet mission requirements.

6.3.1.3. Mobilization. Involuntary AD is used in support of military operations when the President or the Congress determines that RC forces are required to augment the AC. It is provided for within the provisions of sections 12301 and 12302 of Reference (gh) for full and partial mobilization, respectively, section 12304 of Reference (gh) for Presidential Reserve Call-Up authority, and section 712 of Reference (hi) for Secretary of Homeland Security Coast Guard Reserve call-ups for domestic emergencies. For other purposes, the Secretaries concerned may order members involuntarily to AD pursuant to provisions of sections 12301(b) or 12303 of Reference (gh) and section 712 of Reference (hi).

6.3.1.4. Other. Includes FHD, a voluntary status pursuant to the provisions of section 12503 of Reference (gh) or section 115 of Reference (ij), that shall be considered a special category of ID, and MD, established in section 12319 of Reference (gh). It also includes voluntary AD for the purposes of medical evaluation and treatment pursuant to sections 12301(h) and 12322 of Reference (gh); special circumstances to include: voluntary AD at National Guard Bureau pursuant to section 12402 of Reference (gh); members ordered to AD for unsatisfactory participation pursuant to sections 10148 and 12303 of Reference (gh); RC members in a captive status, pursuant to section 12301(g) of Reference (gh); members ordered to AD for disciplinary purposes pursuant to section 802(d) of Reference (gh); and for Federal service due to insurrection pursuant to sections 331, 332 and 12406 of Reference (gh).

#### 6.4. Assignment Restrictions Outside the United States

6.4.1. A member of the RCs shall not be assigned to AD on land outside the United States, its territories and possessions, until the member has completed the basic training requirements of the member's Armed Force pursuant to section 671(a) of Reference (gh).

6.4.2. FTNGD shall not be performed on land outside the United States, its territories or possessions, because a member of the RCs must be in a status provided for in Reference (gh).

#### 6.5. Placement of RC Members in RCCs and TRCs

6.5.1. The uniform reserve training and retirement categories are defined in Enclosure 6.

6.5.2. Pursuant to section 115(e) of Reference (gh), each unit and member of the RCs not counted in AD end strengths pursuant to section 115 of Reference (gh) shall be placed in one of the RCCs and TRCs identified. Individuals shall be assigned to RCCs and TRCs based on their RC obligations to meet mission requirements and training requirements.

6.5.3. Table 1 at Enclosure 6 establishes authorized RCCs and TRCs in the RCs for training and accountability purposes. Enclosure 5 describes those categories.

#### 6.6. Training Participation Requirements

6.6.1. The Secretaries concerned shall establish standards for satisfactory participation at required training periods, which shall include the number and percentages of training periods for meeting the minimum standards, pursuant to DoD Directive 1215.13 (Reference (fo)). Individuals attending IDT periods are required to meet those minimum training standards. Those standards shall contain procedures for accounting for absences and excused training periods, as necessary. Individuals may voluntarily attend additional IDT periods for points, if authorized by the Secretary concerned.

6.6.2. There is no statutory maximum annual limit on required training for members of the National Guard.

6.6.3. To ensure that trained and qualified RC units and individuals are available for AD throughout the entire spectrum of requirements, including war or national emergency, contingency operations, military operations other than war, operational support, and at such other times as the national security may require, and that funds appropriated annually for RC training and operations are adequate for meeting these requirements, the Secretary concerned shall establish necessary criteria and procedures to:

6.6.3.1. Approve any additional IDT as necessary and consistent with law. Authorizing and utilizing additional training is subject to the categories, limitations, and controls in paragraph 6.1.2.6.

6.6.3.2. Ensure that all RC members receive training according to assignments and required readiness levels. Minimum training requirements are provided for in section 10147 of Reference (gh), section 502(a) of Reference (hi), and further prescribed in paragraphs 6.1.2., 6.1.4., 6.1.5., and 6.6.4.

6.6.3.3. Provide for training for the Individual Ready Reserve (IRR), Standby Reserve, and Retired Reserve in a voluntarily status according to the procedures described below.

#### 6.6.4. Training Requirements by Personnel Category

##### 6.6.4.1. Selected Reserve

6.6.4.1.1. IDT. Except as specifically provided below, members of the Selected Reserve, excluding AGRs, shall participate in 48 scheduled drills or training periods each year. This requirement applies to all members of Selected Reserve units; however, the Secretary concerned may, except in the case of the ARNGUS or the ANGUS, reallocate the number of

*Change 2, 12/24/2008*

scheduled drills within a Reserve component where warranted to achieve readiness requirements. The Secretary concerned may reduce the number of scheduled drills of selected lower priority units and increase the scheduled drills of higher priority units by not more than 10 percent, rounded to the nearest whole number. The aggregate number of scheduled drills within a component shall not be reduced by this reallocation (section 10147 of Reference (gh) and section 502 of Reference (ij)). IDT requirements for individual Selected Reserve members not assigned to a unit organized to serve as a unit, or IMAs, shall be determined by the organization to which assigned and resourced by the appropriate Service component pursuant to Reference (mn).

6.6.4.1.2. AT. AT is required for all members of the Selected Reserve, excluding AGRs. For members of the Reserves, ADT for purposes of AT shall be for not less than 14 days, 12 days for the Coast Guard Reserve, (exclusive of travel time) each year, except as provided in paragraph 6.6.4.1.2.1. Units of the National Guard are required to perform full-time military training for at least 15 days each year (including travel) pursuant to section 502 of Reference (ij).

6.6.4.1.2.1. AT for IMAs or other Selected Reserve members not assigned to a unit organized to serve as a unit, and in training categories ordered to AD for AT at headquarters, support organizations, or to activities not operating on Saturday, Sunday, or Federal holidays, normally is limited to 12 days excluding travel time (i.e., from Monday of the first week through Friday of the second week). Such training may begin on any day of the week to maximize training opportunities, or to support a training event or activity.

6.6.4.1.2.2. When required, members may be ordered to AT for longer periods than those minimum periods established in paragraphs 6.6.4.1.2. and 6.6.4.1.2.1. up to a maximum of 30 days each FY, for activities that enhance readiness or provide support to operational missions that results from the required training. Training may begin on any day of the week to maximize training opportunities, or support a training event or activity.

6.6.4.1.2.3. Annual training normally is performed during one consecutive period. Split tours may be authorized for selected units or individuals, if required to meet training missions or enhance mission support associated with required training. Any additional costs must be fully justified. Authorization for variations in AT lengths shall be managed pursuant to Directives established by the Secretary concerned.

6.6.4.1.3. Periods of AD or FTNGD Performed by Members of the Selected Reserve. AD performed pursuant to sections 12301(d), 12302, 12304, and 12406 of Reference (gh), or FTNGD performed pursuant to section 502(f) of Reference (ij) may not be substituted for training required by section 10147 of Reference (gh) or section 502(a) of Reference (ij) and by paragraph 6.6.4.1.2. unless in the judgment of the Secretary concerned:

6.6.4.1.3.1. AD performed pursuant to sections 12301(d), 12302, 12304, or 12406 of Reference (gh) or FTNGD performed pursuant to section 502(f) is equivalent to the

training that might have been performed under the authority of section 10147 of Reference (gh) or section 502(a) of Reference (ij) and paragraph 6.6.4.1.2.

6.6.4.1.3.2. AD performed pursuant to sections 12301(d), 12302, 12304, or 12406 of Reference (gh) or FTNGD performed pursuant to section 502(f) when combined with training required by section 10147 of Reference (gh) or section 502(a) of Reference (ij) and paragraph 6.6.4.1.2. constitutes an undue personal hardship.

6.6.4.1.4. IADT. Initial AD training is a sub-category of ADT used to provide basic military training and technical skill training required for all enlisted accessions. For non-prior service (NPS) persons who are qualified for induction for active duty in an Armed Force (generally male citizens and resident aliens between the ages of 18 1/2 and 26 years of age) and who are not under orders to report for induction under the Military Selective Service Act (50 U.S.C. App 451 et seq., Reference (op)), IADT shall be for a period as provided in section 671 of Reference (gh), to commence, insofar as practical, within 270 days after the date of enlistment pursuant to section 12103 of Reference (gh). For all other enlistees and inductees, the period of IADT shall be prescribed by the Secretary concerned to commence, insofar as practical, within 360 days after entry into Service, except that in time of war or national emergency declared by Congress or the President, basic training (or its equivalent) shall be for a period of not less than 12 weeks pursuant to section 671(b) of Reference (gh). Periods of basic training or equivalent training shorter than 12 weeks may also be established by the Secretary concerned for members who have been credentialed in a medical profession or occupation and are serving in a healthcare occupational specialty pursuant to section 671(c) of Reference (gh). Enlisted members receiving stipends under the Armed Forces Health Professions Scholarship Program (AFHPSP) for Reserve Service are not required to participate in Ready Reserve training until they have completed their educational training pursuant to sections 671(b), 12103, and 16201 of Reference (gh).

6.6.4.1.5. The Secretaries concerned may require members enlisted for service in the Selected Reserve to participate in IDT periods before completing IADT. Those training periods shall be with pay. Voluntary participation in IDT before completing IADT may be authorized in either a pay or non-pay status.

6.6.4.1.6. Pursuant to section 10147(b) of Reference (gh), an individual Reservist may not be required to perform a period of ADT if the first day of that period falls during the last 120 days of the member's required membership in the Ready Reserve if the member has served on AD for one year or longer.

#### 6.6.4.2. Individual Ready Reserve and Inactive National Guard (IRR/ING)

6.6.4.2.1. Members of the IRR, not scheduled for mandatory or voluntary training, may be required to serve 1 day of MD each year to accomplish continuous screening requirements pursuant to sections 10149, 10204, 10205, 10206, 12319, and 12644 of Reference (gh). Exemptions from IRR screening during one FY are authorized for members who served on

*Change 2, 12/24/2008*



AD during the FY; who reside outside geographical limitations established by the Secretaries concerned or the Commandant of the Coast Guard when not operating as a Service in the Navy; who are in the grade of O-4 or higher, and have no remaining required period of membership in the Ready Reserve; or, who were successfully screened in the preceding FY. Under no circumstances should a member serve an initial period in the IRR of more than 18 months without participating in a screening either during an annual muster day, during a period of training, or through some other means. The Secretaries concerned are required to maintain records on the current status of each member's physical condition, dependency status, military qualifications, civilian occupational skills, availability for service, present address, and other necessary information to facilitate a call-up to active duty, as prescribed.

6.6.4.2.2. Members of the IRR, including individuals enlisting directly into the IRR, may participate voluntarily in IDT, for points only, pursuant to the regulations of the Military Services. Those IRR members participating in approved programs outside the Department of Defense (Enclosure 7) may participate in IDT, with pay, if that pay is reimbursable from the supported non-DoD organization to the Department of Defense.

6.6.4.2.3. Members of the RCs, not subject to mandatory training, shall be encouraged to participate on a voluntary basis to maintain their mobilization readiness. However, the opportunity to participate voluntarily in training, with pay, is subject to manpower and other resource limitations as determined by the Secretary concerned.

6.6.4.2.4. Members of the ING shall muster with their assigned unit once a year to maintain their ING status and unit affiliation. They shall not participate in any training activities in either a pay or points only status, and are not eligible for promotion.

6.6.4.3. Standby Reserve. The Standby Reserve consists of personnel who maintain their military affiliation without being in the Ready Reserve pursuant to sections 10141, 10150, 10151, 10152, and 10153 of Reference (*gh*) and DoD ~~Directive~~ *Instruction* 1235.09 (Reference (*pq*)).

6.6.4.3.1. Active Status List. Members of the Standby Reserve in an active status may participate voluntarily without pay in RC training for retirement points only. This voluntary training shall not be performed in an imminent danger area. These members may be considered for promotion and, if selected, be promoted. The following members of the Standby Reserve are in an active status:

6.6.4.3.1.1. Personnel who have not fulfilled their statutory military service obligation (MSO).

6.6.4.3.1.2. Personnel temporarily assigned to the Standby Reserve because of hardship, or other cogent reason, who intend to return to the Ready Reserve.

6.6.4.3.1.3. Personnel retained in an active RC status pursuant to section 12646 of Reference (gh).

6.6.4.3.1.4. Members with a remaining service obligation shall be transferred from the Ready Reserve to the Standby Reserve Active Status List, after being designated as a "key employee" by the employer, and approved as such by the appropriate RC personnel management office. Members shall remain in that Standby Reserve status for the period of time they remain designated and approved as a "key employee." Employers who designate Ready Reserve members as "key employees" must request removal of those members from the Ready Reserve pursuant to DoD Directive 1200.7 (Reference (qr)).

6.6.4.3.2. Inactive Status List. Members of the Standby Reserve Inactive Status List may not participate for points, pay, or promotion credit and may not be considered for promotion, or be promoted. The following members of the Standby Reserve are in an inactive status:

6.6.4.3.2.1. Members transferred to the Inactive Status List instead of separating pursuant to section 1209 of Reference (gh).

6.6.4.3.2.2. All other members transferred to the Inactive Status List pursuant to Reference (pq). Personnel enrolled in a military school course, including correspondence courses, when transferred from the Ready Reserve to the Standby Reserve Inactive Status List may continue voluntary participation in the course until completion. Those personnel shall not be entitled to pay and allowances, travel and transportation, or earn retirement points for that training.

6.6.4.4. Retired Reserve. This category consists of all personnel transferred to the Retired Reserve and are subject to mobilization pursuant to DoD Directive 1352.1 (Reference (rs)). Retirees may voluntarily train with organizations to which they are properly pre-assigned by orders for recall to AD in a national emergency or declaration of war. Such training shall be limited to that training made available within the resources authorized by the Secretary concerned. The Retired Reserve consists of the following categories:

6.6.4.4.1. Reserve members receiving retired pay pursuant to Chapter 1223 of Reference (gh).

6.6.4.4.2. Reserve members who have transferred to the Retired Reserve after completing the requisite qualifying years creditable for retired pay pursuant to Chapter 1223 of Reference (gh), but who ~~are not yet 60 years of age, or are age 60~~ *have not yet reached their eligible retirement age*, and have not applied for retired pay.

6.6.4.4.3. Reserve members retired for physical disability pursuant to sections 1201, 1202, 1204, or 1205 of Reference (gh). Members who have completed the requisite years of Military Service creditable for non-regular retired pay pursuant to Chapter 1223 of Reference

*Change 2, 12/24/2008*

(gh) or are 30-percent or more disabled and otherwise qualified pursuant to section 1201 of (Reference (gh)).

6.6.4.4.4. Reserve officers and enlisted members who have retired after completion of 20 or more years of active Military Service. This does not include Regular enlisted members of the Navy or the Marine Corps, with 20 to 30 years of active Military Service, who are transferred to the Fleet Reserve (Navy) or the Fleet Marine Corps Reserve.

6.6.4.4.5. Reserve personnel drawing retired pay based on retirement for reasons other than age, service requirements, or physical disability. This category is restricted to those who are retired under special conditions, as authorized by the Assistant Secretary of Defense for Reserve Affairs under legislation.

6.7. Voluntary Training. Members of the RCs, not subject to mandatory training, shall be encouraged to participate in voluntary training to maintain their mobilization readiness. The opportunity to participate voluntarily without pay in training shall be limited by the manpower and resources authorized by the Secretary concerned.

6.8. Funds. Funds for personnel in uniform Reserve, training, and retirement categories shall be pursuant to DoD 7000.14-R (Reference (st)). The Secretary concerned should include in the military personnel and operations and maintenance budgets for the AC funds to provide AD tours for Reserves on AD, including temporary duty, in support of AC and RC programs.

*6.9. Management and Accountability. Controls ensuring the prudent and judicious use of RC members, as well as proper accountability, are the responsibility of the Military Departments.*

*6.9.1. Neither law nor DoD policy requires any RC member to leave voluntary active duty under section 12301(d) (Operational Support Duty) of Reference (h) after 1,095 days. However, consideration is to be given to documenting long-term tours as full-time requirement billets (AC, AGR, or Civilian).*

*6.9.2. For accountability purposes:*

*6.9.2.1. RC members performing Operational Support Duty shall count against the Operational Support ceilings, regardless of the duration of the duty/thresholds.*

*6.9.2.2. RC members who cross either Operational Support Duty threshold (either the 1,095 days out of the previous 1,460 days or at the beginning of a tour when the orders specify a period of active duty greater than 3 years) must be counted against Active Duty end strength (either AC or AGR – consistent with tour funding), and they also count against the Operational Support ceilings.*

*6.9.2.3. RC members performing Operational Support Duty shall not count against AD-controlled grades (E8, E9, O4, O5, O6) at any time.*

6.9.2.4. *RC members performing Operational Support Duty shall continue to be managed as Guard and Reserve members while performing Operational Support Duty. They remain RC members who are performing active duty under section 12301(d) of Reference (h) or full-time National Guard duty under section 502(f)(2) of Reference (j).*

6.9.2.5. *RC Officers and Warrant Officers performing Operational Support Duty shall not be placed on an Active Duty List (ADL), regardless of the duration of the active duty for operational support. They shall remain on the Reserve Active Status List (RASL) and compete for promotion with other RC officers/warrant officers.*

6.9.2.6. *RC enlisted members shall continue to execute their RC enlistment/reenlistment contracts.*

6.9.3. *Strength accounting against AD strengths is a Military Service personnel management function and should be transparent to both members and users.*

6.9.4. *AD (AC or AGR) strengths that exceed authorizations are waivable pursuant to the following:*

6.9.4.1. *Section 115 of Reference (h), active strength may be waived up to 3 percent for the AC and up to 2 percent for the AGR.*

6.9.4.2. *Section 123a of Reference (h), when applicable.*

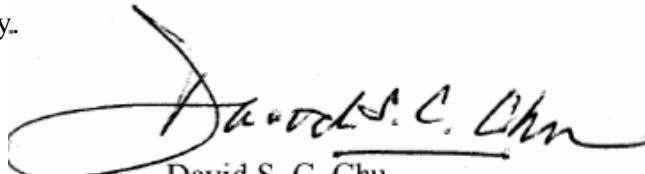
6.9.5. *Guidelines regarding the payment of per diem to RC members performing Operational Support Duty shall be based on adherence to section U7150 of the JFTR (Reference (t)).*

## 7. RELEASABILITY

UNLIMITED. This Instruction is approved for public release: *and is available on Copies may be obtained through* the Internet from the DoD Issuances Web Site at <http://www.dtic.mil/whs/directives>.

## 8. EFFECTIVE DATE

This Instruction is effective immediately.



David S. C. Chu  
Under Secretary of Defense for  
Personnel and Readiness

Enclosures - 7

- E1. References, continued
- E2. Definitions
- E3. Duty Statuses
- E4. Table 1, "Reserve Component Utilization Authorities"
- E5. Uniform Reserve, Training, and Retirement Categories
- E6. Table 2, "Authorized Reserve, Training and Retirement Categories"
- E7. Members Participating In Approved Programs Outside the Department of Defense

E1. ENCLOSURE 1

REFERENCES, continued

- (~~de~~) DoD Instruction 1215.19, "Uniform Reserve, Training and Retirement Category Administration," December 12, 2000 (hereby canceled)
- (~~ef~~) DoD Directive 1205.17, "Official National Guard and Reserve Component Personnel Data," April 30, 2004
- (~~fg~~) DoD Instruction 7730.54, "Reserve Components Common Personnel Data System (RCCPDS)," ~~August 6, 2004~~ *March 31, 2008*
- (~~gh~~) Title 10, United States Code, "Armed Forces"
- (~~hi~~) Section 712 of title 14, United States Code, "Coast Guard"
- (~~ij~~) Title 32, United States Code, "National Guard"
- (~~jk~~) Sections 206, 433, and 435 of title 37, United States Code, "Pay and Allowances of the Uniformed Services"
- (~~kl~~) DoD Instruction 1215.7, "Service Credit for Reserve Retirement," September 12, 2002
- (~~lm~~) DoD 7000.14-R, "Department of Defense Financial Management Regulation," Volume 7A, "Military Pay Policy and Procedures for Active Duty and Reserve Pay," February 2002
- (~~mn~~) DoD ~~Directive Instruction~~ 1235.11, "Management of Individual Mobilization Augmentees (IMAs)," May ~~6, 1996~~ *24, 2007*
- (~~no~~) DoD Directive 1215.13, "Reserve Component Member Participation Policy," December 14, 1995
- (~~op~~) Sections 451 to 500 and the Appendix of title 50, United States Code, "Military Selective Service Act"
- (~~pq~~) DoD ~~Directive Instruction~~ 1235.09, "Management of the Standby Reserve," ~~February 10, 1998~~ *April 2, 2007*
- (~~qr~~) DoD Directive 1200.7, "Screening the Ready Reserve," November 18, 1999
- (~~rs~~) DoD Directive 1352.1, "Management and Mobilization of Regular and Reserve Retired Military Members," July 16, 2005
- (~~st~~) DoD 7000.14-R, "Department of Defense Financial Management Regulation," Volume 2A, "Presentation and Formulation," June 2000
- (~~u~~) *Section U7150 of the "Joint Federal Travel Regulations"*
- (~~tv~~) Joint Publication 1-02, "Department of Defense Dictionary of Military and Associated Terms," 12 April 2001
- (~~uw~~) Section 3101 of title 5, United States Code, "Government Organization and Employees"
- (~~vx~~) DoD Directive 1000.17, "Detail of DoD Personnel to Duty Outside the Department of Defense," February 24, 1997
- (~~wy~~) DoD Directive 3025.1, "Military Support to Civil Authorities," January 15, 1993

E2. ENCLOSURE 2

DEFINITIONS

E2.1. Active Component (AC). That portion of the armed forces as identified in annual authorization acts as "active forces," and in section 115 of Reference (gh) as those active-duty personnel paid from funds appropriated for active-duty personnel.

E2.2. Active Status. For the purpose of this instruction, active status is defined as all National Guard and Reserve component members, except those members who are on an inactive status list, assigned to the Inactive National Guard, or in the Retired Reserve. Reserve members in an active status may train with or without pay, earn retirement points, and may earn credit and be considered for promotion, and promoted.

E2.3. Annual Screening. For the purpose of this instruction, annual screening is defined as one-day ADT or MD each year for certain IRR members that enables the Services to maintain the current status of each IRR member's physical condition, dependency status, military qualifications, civilian occupation skills, availability for service, and other information pursuant to section 10149 of Reference (gh).

E2.4. Full-Time National Guard Duty (FTNGD). Training or other duty, other than inactive duty, performed by a member of the ARNGUS or the ANGUS in a member's status as a member of the National Guard of a state or territory, the Commonwealth or Puerto Rico, or the District of Columbia pursuant to sections. 316, 502, 503, 504, or 505 of Reference (hj) for which the member is entitled to pay from the United States, or for which the member has waived pay from the United States. FTNGD is active service pursuant to section 101(d)(3) of Reference (gh).

E2.5. Individual Mobilization Augmentee (IMA) Detachments. (See Reference (fv))

E2.6. Inactive Status. (See Reference (fv))

E2.7. Key Employee. (See Reference (fv))

E2.8. Key Position. For the purpose of this instruction, a key position is defined as a civilian position, public or private (designated by the employer pursuant to Reference (q)) that cannot be vacated during war or national emergency without seriously impairing the capability of the parent organization to function effectively.

E2.9. Non-Deployable Account. (See Reference (fv))

E2.10. Non-Prior Service (NPS) Personnel. For the purpose of this instruction, non-prior service personnel is defined as individuals who have no prior military service, who have not completed IADT or its equivalent, and enlist directly into a U.S. Armed Force.

E2.11. Operational Support (OS) Duty. A category of voluntary duty used to provide RC support to operations and mission requirements. It includes active duty, other than Active Guard and Reserve duty, pursuant to section 12301(d) of Reference (g/h); full-time National Guard duty, other than Active Guard and Reserve duty, pursuant to section 502(f) of Reference (h); and active duty for training performed at the request of an organizational or operational commander, or as a result of reimbursable funding. It does not include AD performed as an AGR, FTNGD performed as an AGR, or FTNGD performed in support of counter-drug operations.

E2.12. Qualifying Years of Creditable Service for Non-Regular Retired Pay. The time National Guard or Reserve members must serve to be eligible for non-regular retired pay at age 60 years. Individuals must have at least 20 years of service, or as otherwise provided for in law, in which they received at least 50 retirement points,

E2.13. Reserve Components (RCs). (See Reference (h))

E2.14. Trained Strength in Units. For the purpose of this instruction trained strength in units is defined as all personnel (Reserve or National Guard members, AGR and AC members) assigned to a National Guard or Reserve unit who, in the case of enlisted members, have completed IADT and are eligible for deployment overseas on land when mobilized under proper authority. Personnel in non-deployable accounts or a training pipeline are not part of a unit's trained strength.

E2.15. Training and Retired Categories (TRC). (See Reference (h))

E2.16. Training Period. For the purpose of this instruction training period is defined as an authorized and scheduled regular IDT period. A training period must be at least four hours. The term was previously used interchangeably with other common terms such as "drills," "drill period," "assemblies," "periods of instruction," etc.

E2.17. Training Unit. (See Reference (h))

E2.18. Unit. (See Reference (h))

E2.19. Voluntary Training. For the purpose of this instruction voluntary training is defined as training in a pay or non-pay status, especially applicable to RC members of the IRR, Standby Reserve active status list, and retirees. Participation in voluntary training may be achieved by training with Selected Reserve or voluntary training units; performing ADT; completing authorized military correspondence courses; attending designated courses of instruction; performing equivalent duty; participating in special military and professional events designated by the Military Department; or participating in authorized civil defense activities.

E2.20. Voluntary Training Unit. (See Reference (h))



E3. ENCLOSURE 3

DUTY STATUSES

E3.1. DUTY STATUSES

E3.1.1. AD. Full-time duty in the active military service of the United States. It includes full-time training duty, annual training duty, and attendance, while in active military service, at a school designated as a Service school by law and the Secretary of the Military Department concerned. It does not include FTNGD. For the RC, AD is comprised of the categories of ADT and ADOT.

E3.1.1.1. ADT. A category of AD that shall be used to provide structured individual and/or unit training, including on-the-job-training, or educational courses to RC members. Included in the ADT category are AT, IADT, OTD.

E3.1.1.1.1. AT. It is the minimum period of ADT that Reserve members must perform each year to satisfy the training requirements associated with their RCs assignment.

E3.1.1.1.2. IADT. A category of ADT which includes basic military training and technical skill training, is required for all enlisted accessions.

E3.1.1.1.3. OTD. Authorized ADT, other than IADT or AT, that provides all other structured training, to include on the job training, for individuals or units to enhance proficiency. OTD is authorized to provide for full-time attendance at organized and planned specialized skill training, refresher and proficiency training, and professional development education programs. It shall be used to support RC members in obtaining the necessary skills and disciplines to achieve required readiness standards.

E3.1.1.2. ADOT. A category of AD used to provide RC support to either AC or RC missions. It includes the categories of ADOS (formerly known as ADSW), AGR duty, and involuntary AD pursuant to sections 12301, 12302, and 12304 of Reference (*gh*) and section 712 of Reference (*hi*).

E3.1.1.2.1. ADOS. AD for Operational Support (ADOS) is an authorized voluntary tour of AD, other than AGR duty, performed pursuant to section 12301(d) of Reference (*gh*) and ADT performed at the request of an organizational or operational commander, or as a result of reimbursable funding. ADOS is funded through applicable military or Reserve personnel appropriations (ADOS-AC funded or ADOS-RC funded) to support AC or RC programs, respectively. The purpose of ADOS is to provide the necessary skilled manpower assets to support existing or emerging requirements.

E3.1.1.2.2. AGR Duty. AD performed by a member of an RC of the Army, the Navy, the Air Force, or the Marine Corps, the Coast Guard, or FTNGD performed by a member

of the National Guard under an order to AD or FTNGD for a period of 180 consecutive days or more for organizing, administering, recruiting, instructing, or training the Reserve components, or to perform other duties as prescribed in sections 12310 and 10211 of Reference (gh). Personnel performing such duty are included in the FTS numbers for each RC under the collective title of AGR.

E3.1.1.2.3 Involuntary Active Duty. AD used in support of military operations when it is determined by the President or the Congress that RC forces are required to augment the AC. It is provided for within the provisions of sections 12301 and 12302 of Reference (gh) for full and partial mobilization, respectively, section 12304 of Reference (gh) for Presidential Reserve Call-Up authority, and section 712 of Reference (hi) under which the Secretary of Homeland Security may call up the Coast Guard Reserve for domestic emergencies. For other purposes, Secretaries concerned may order members involuntarily to AD pursuant to provisions of sections 802(d), 12301(b), 10148, or 12303 of Reference (gh).

E3.1.2. FTNGD. Training or other duty, other than ID, performed by a member of the ARNGUS or the ANGUS in a member's status as a member of the National Guard of a state or territory, the Commonwealth or Puerto Rico, or the District of Columbia pursuant to sections 316, 502, 503, 504, or 505 of Reference (ij) for which the member is entitled to pay from the United States, or for which the member has waived pay from the United States. FTNGD is active service pursuant to section 101(d)(3) of Reference (gh).

E3.1.2.1. FTNGD for Operational Support (FTNGD(OS)). FTNGD(OS) is an authorized voluntary tour of FTNGD, other than AGR duty, performed pursuant to section 502(f)(2) of Reference (ij) and FTNGD for training performed at the request of an organizational or operational commander, or as a result of reimbursable funding. The purpose of FTNGD(OS) is to provide the necessary skilled manpower assets to support existing or emerging requirements pursuant to section 502(f)(2) of Reference (ij). Authorization of FTNGD(OS) shall be managed pursuant to Directives established by the Secretaries of the Army and Air Force.

### E3.1.3. ID

E3.1.3.1. IDT. Authorized training performed by members of an RC not on AD or FTNGD, and performed in connection with the prescribed activities of the RC, of which they are a member. It consists of regularly scheduled unit training periods, ATPs, and equivalent training as defined in this Instruction.

E3.1.3.1.1. Regularly Scheduled IDT. The regularly scheduled 48 annual periods of IDT authorized for National Guard members and RC members pursuant to section 10147 of Reference (gh) or section 502(a) of Reference (ij).

E3.1.3.1.2. Equivalent Training (ET). A sub-category of IDT. It is IDT performed instead of regularly scheduled IDT.

E3.1.3.1.3. Additional IDT Periods. There are three categories of additional IDT periods:

E3.1.3.1.3.1. Additional training periods (ATPs). ATPs for units, components of units, and individuals are for accomplishing additional required training, as defined by post-mobilization mission requirements.

E3.1.3.1.3.2. Additional flying and flight training periods (AFTPs). AFTPs are authorized for primary aircrew members for conducting aircrew training and combat crew qualification training to attain and maintain aircrew flying proficiency and sustain required readiness.

E3.1.3.1.3.3. Readiness management periods (RMPs). RMPs are used to support the following functions in preparing units for training: the ongoing day-to-day operation of the unit, accomplishing unit administration, training preparation, support activities, and maintenance functions.

E3.1.3.2. MD. A special category of ID used to meet the continuous screening requirement established by section 10149 of Reference (*gh*). A member of the Ready Reserve may be ordered without his consent to MD one time a year by an authority designated by the Secretary concerned pursuant to section 12319 of Reference (*gh*).

E3.1.3.3. FHD. A special category of ID used to prepare for, and provide honors at the funeral of military members and veterans. Members of the Ready Reserve may perform FHD in a voluntary status pursuant to the provisions of section 12503 of Reference (*gh*) or section. 115 of Reference (*ij*).

E4. ENCLOSURE 4TABLE E4.T1. RESERVE COMPONENT UTILIZATION AUTHORITIES

Utilization Categories	Legal Authority	Purpose of Duty	Applies To	Type of Duty	
<b>Training</b>					
	10 USC 10147	Annual Training (AT)/Drill Requirement	Reserve Only	AD/IDT	Involuntary
	10 USC 12301(b)	Annual Training	Reserve & National Guard	AD	Involuntary
	10 USC 12301(d)	Additional/Other Training Duty	Reserve & National Guard	AD	Voluntary
	32 USC 502(a)	Annual Training (AT)/Drill Requirement	National Guard Only	FTNGD/IDT	Involuntary
	32 USC 502(f)(1)	Additional Training Duty	National Guard Only	FTNGD	Involuntary
	32 USC 502(f)(2)	Additional/Other Training Duty	National Guard Only	FTNGD	Voluntary
<b>Support</b>					
	10 USC 12301(d)	AGR Duty/Operational Support/Additional Duty	Reserve & National Guard	AD	Voluntary
	32 USC 502(f)(2)	AGR Duty/Operational Support/Additional Duty	National Guard Only	FTNGD	Voluntary
	32 USC 502(f)(1)	Other Duty	National Guard Only	FTNGD	Involuntary
<b>Mobilization</b>					
	10 USC 12301(a)	Full Mobilization	Reserve & National Guard	AD	Involuntary
	10 USC 12302	Partial Mobilization	Reserve & National Guard	AD	Involuntary
	10 USC 12304	PRC	Reserve & National Guard	AD	Involuntary
	14 USC 712	Emergencies	USCGR Only	AD	Involuntary
<b>Other</b>					
	10 USC 12503	Funeral Honors	Reserve & National Guard	ID	Voluntary
	32 USC 115	Funeral Honors	National Guard Only	ID	Voluntary
	10 USC 12319	Muster Duty	Reserve & National Guard	ID	Involuntary
	10 USC 12301(h)	Medical Care	Reserve & National Guard	AD	Voluntary
	10 USC 12322	Medical Evaluation and Treatment	Reserve & National Guard	AD	Voluntary
	10 USC 802(d)	Disciplinary	Reserve & National Guard	AD	Involuntary
	10 USC 10148	Unsat Participation (up to 45 days)	Reserve & National Guard	AD	Involuntary
	10 USC 12301(g)	Captive Status	Reserve & National Guard	AD	Involuntary
	10 USC 12303	Unsat Participation (up to 24 months)	Reserve & National Guard	AD	Involuntary
	10 USC 12402	Duty at National Guard Bureau	National Guard Only	AD	Voluntary
	10 USC 331	Insurrection	National Guard Only	FS	Involuntary
	10 USC 332	Insurrection	National Guard Only	FS	Involuntary
	10 USC 12406	Insurrection	National Guard Only	FS	Involuntary

AD - Active Duty  
ID - Inactive Duty  
IDT - Inactive Duty Training  
FTNGD - Full Time National Guard Duty  
FS - Federal Service

## E5. ENCLOSURE 5

### UNIFORM RESERVE, TRAINING, AND RETIREMENT CATEGORIES

#### E5.1. RESERVE COMPONENT CATEGORIES (RCCs)

Categories identifying an individual's status in a RC. There are three RCCs: The Ready Reserve, the Standby Reserve, and the Retired Reserve. Each member of the National Guard and Reserve is assigned within one of those categories. (All National Guard members, including those in the ING, are in the Ready Reserve.)

E5.1.1. Ready Reserve Categories. The Ready Reserve is comprised of military members of the Reserve and National Guard, organized in units or as individuals, or both, and liable for involuntary order to AD in time of war or national emergency pursuant to sections 12301 and 12302 of Reference (*gh*) and section 712 of Reference (*hi*) in the case of members of the Coast Guard Reserve. The Ready Reserve consists of three sub-categories: the Selected Reserve, the IRR, and the ING.

E5.1.1.1. Selected Reserve. The Selected Reserve consists of those units and individuals in the Ready Reserve designated by their respective Service, and approved by the Chairman of the Joint Chiefs of Staff, as so essential to initial wartime missions that they have priority over all other Reserves. All Selected Reservists are in an active status. They are trained as prescribed in section 10147(a)(1) of Reference (*gh*) or section 502(a) of Reference (*hj*), as appropriate. In addition to the involuntary call up authorities set out in the previous paragraph, members of the Selected Reserve may also be involuntarily called to AD to augment the active forces for any operational mission pursuant to section 12304 of Reference (*gh*). The Selected Reserve includes the following:

E5.1.1.1.1. Selected Reserve Units. Units manned and equipped to serve and/or train either as operational or as augmentation units. Operational units train and serve as units. Augmentation units train together, but when mobilized, lose their unit identity and become part of an AC unit or activity. Selected Reserve units include:

E5.1.1.1.1.1. Drilling Unit Reservists. Trained unit members participating in unit training activities on a part-time basis shall have the RCC and TRC designator of "SA."

#### E5.1.1.1.1.2. Unit Full-Time Support (FTS) Personnel

E5.1.1.1.1.2.1. AGR. National Guard or Reserve members of the Selected Reserve serving on AGR duty assigned or attached to Selected Reserve units (to include full-time National Guard duty), as defined in section 101 of Reference (*gh*), for the purposes of organizing, administering, recruiting, instructing, or training the RCs, who may also perform other duties as prescribed in section 12310 of Reference (*gh*). All such AGR members must be assigned against, or attached to, an authorized mobilization position in the unit they support. They shall have the RCC and TRC designator of "SG."

E5.1.1.1.1.2.2. Military Technician (Dual Status) (MT). A civilian employee of the Military Department concerned who is required, as a condition of civilian employment, to maintain military membership in a Reserve component and who is assigned to a position as a technician in the administration and training of such Reserve component, or in the maintenance and repair of supplies or equipment issued to such Reserve component. The military and civilian position skills of MTs must be compatible. MTs are not accounted for separately in RCC/TRC categories. Accordingly, these MTs are accounted for in Reserve end strengths as Drilling Unit Reservists (E5.1.1.1.1. of this Enclosure), and, as such, are accountable under the TRC designator of "SA." NOTE: There are certain technicians providing unit FTS who are not required to maintain military membership (i.e., non-dual status technicians) and others who are not required to hold compatible military and civilian positions.

E5.1.1.1.1.2.3. Non-Dual Status Technician (NDST). NDSTs are not accounted for in RCC/TRC categories. A civilian employee employed as a technician before November 18, 1997, pursuant to any of the authorities specified in section 10217(b) of Reference (gh) and is not a member of the Selected Reserve or after that date has ceased to be a member of the Selected Reserve or is employed pursuant to section 709 of Reference (ij) in a position designated pursuant to subsection (c) of that section and when hired was not required to maintain membership in the Selected Reserve. NDST shall encumber only those technician positions identified by the Secretary concerned as NDST positions.

E5.1.1.1.1.2.4. AC. AC personnel are not accounted for in RCC/TRC categories. Members of the active forces of the Military Services, paid from AC military personnel appropriations, assigned or attached to National Guard or Reserve units to provide advice, liaison, management, administration, training, and/or maintenance support in the category of FTS pursuant to section 12501 of Reference (gh). These members are not part of the Selected Reserve, but may deploy with their assigned unit, should it mobilize. AC members performing FTS are counted as part of trained strength in units, but not in the Selected Reserve strengths.

E5.1.1.1.1.2.5. Civil Service Employees (CIV). CIVs are not accounted for in RCC/TRC categories. Such personnel are hired pursuant to section 3101 of 5 U.S.C. (Reference (hw)) to provide administrative support to RC units. They are in the category of FTS to the RCs, but are not part of the Selected Reserve. This category is exclusive of dual-status MTs and NDSTs.

E5.1.1.1.2. Full-Time Members (Special Category). Trained Selected Reserve members who are performing AD or FTNGD for more than 180 days in a fiscal year, but who are exempted from counting against the AD strengths pursuant to section 101(d)(6)(B)(ii) and (iii) of (Reference (gh)). Specifically, this includes U.S. Property and Fiscal Officers and members performing duty for the purpose of interdiction and counterdrug activities. These personnel shall have the RCC and TRC of "SV."

E5.1.1.1.3. Individual Mobilization Augmentees (IMAs). Individual members of the Selected Reserve assigned to an RC billet in an AC or non-DoD organization. They are trained

individuals pre-assigned to an AC or a Selected Service System (SSS) billet that must be filled to support mobilization (pre- and/or post-mobilization) requirements, contingency operations, operations other than war, or other specialized or technical requirements. IMAs participate in training activities on a part-time basis with an AC unit or SSS preparing for active service, as required. The amount of training required may vary from 0 to 48 IDT periods per year. All IMAs must perform a minimum of 12 days of AT each year. They have the RCC and TRC designator of "TB."

E5.1.1.1.4. Training Pipeline. An RCC designation "U" that identifies Selected Reserve enlisted members who have not yet completed IADT as provided in section 671 of Reference (*gh*) and officers who are in training for professional categories or in undergraduate flying training. Pursuant to section 671 of Reference (*gh*), all Ready Reservists shall receive training commensurate with their intended wartime assignments, and must complete the basic training requirements of the member's Service before assignment on land outside the United States, its territories or possessions. The training pipeline is synonymous with the term "non-deployable account." Personnel in the training pipeline may be mobilized, but may not always be available for deployment with their units. If otherwise eligible for mobilization and deployment, they shall be considered as mobilization assets. Training pipeline personnel are accounted for separately in the following training categories:

E5.1.1.1.4.1. Members Currently on IADT. Includes the second part of split IADT for enlisted members, which has the RCC and TRC designator of "UF."

E5.1.1.1.4.2. Enlisted Members Awaiting Second Part of Split IADT. Those members shall have the RCC and TRC designator of "UQ."

E5.1.1.1.4.3. Members Awaiting IADT Authorized to Perform IDT. Those members in the Selected Reserve serving with pay. Service performed by members while in that status is creditable toward computation of basic pay. Members in this category shall have the RCC TRC designator of "UP." This category also includes National Guard members awaiting IADT and not authorized to perform IDT. See paragraph 6.6.4.1.4. for specific criteria regarding this category.

E5.1.1.1.4.4. Other Selected Reserve Untrained Personnel in Training Programs. Includes chaplain candidates, health profession students, and early commissioning program participants with the RCC and TRC designator of "UX."

E5.1.1.1.4.5. AGR Enlisted Members Currently on, or Awaiting, IADT. Includes NPS AGR personnel and has the RCC and TRC designator of "US."

E5.1.1.1.4.6. Individuals in a Simultaneous Membership Program. Senior Reserve Officers' Training Corps (ROTC) Cadets, Selected Reserve enlisted members in officer candidate programs, and Marine Corps Platoon Leader Class students who are also permitted to be members of a Selected Reserve unit. These members have the RCC and TRC designator of "UT."

E5.1.1.1.5. AGR not in Selected Reserve Units. National Guard or Reserve members of the Selected Reserve, serving on AGR duty (to include full-time National Guard duty) as defined in Chapter 1 of Reference (gh), and Coast Guard Reserve AGRs, but who are not assigned or attached to Selected Reserve units. They occupy positions in organizations, other than Selected Reserve units, for the purposes of organizing, administering, recruiting, instructing, or training the RCs, and may also perform other duties as prescribed in section 12310 of Reference (gh). They shall have the same RCC and TRC designator as AGRs in units - "SG."

E5.1.1.1.6. Civil Service Employees (CIV) not in Selected Reserve Units. CIVs are not accounted for in RCC/TRC categories. Such personnel hired under section 3101 of Reference (hw) to provide administrative support to the RCs. They are in the category of FTS to the RCs, but are not part of the Selected Reserve.

E5.1.1.2. IRR The IRR consists of Reservists in the following categories:

E5.1.1.2.1. IRR is a manpower pool comprised principally of individuals who have had training, have previously served in the AC or in the Selected Reserve, and have some period of their military service obligation (MSO) or other contractual obligation remaining. Some individuals volunteer to remain in the IRR beyond their MSO or contractual obligation and participate in programs providing a variety of professional assignments and opportunities for earning retirement points and military benefits. Members may voluntarily participate in training for retirement points and promotion, with or without pay. IRR members are not required to meet the same AT and IDT training requirements as Selected Reserve members. Exceptions to this training requirement restriction shall be approved by the USD(P&R). Required training (involuntary) may not exceed 30 days a year pursuant to section 10147 of Reference (gh). IRR members may be required to perform MD as described in paragraph 6.6.4.2.1. of the main body of this Instruction. Trained members of the IRR have the RCC and TRC designator of "RE," with the exception of those members in the category described in paragraph E5.1.1.2.2.

E5.1.1.2.2. Within the IRR there is a category of members, as designated by the Secretary concerned, who have volunteered to be called to AD pursuant to the provisions of section 12304 of Reference (gh) when needed. This category of the IRR is provided for in section 10144(b) of Reference (gh). Members in this mobilization category shall be eligible for benefits (other than pay and training) as normally available to members of the Selected Reserve, as determined by the Secretary of Defense. IRR members in this category have the RCC and TRC designator of "RM."

E5.1.1.2.3. The IRR also includes some personnel participating in officer training programs or in the Armed Forces Health Professional Scholarship Program (AFHPSP). The RCC and TRC designator "PJ" is used for officers not in the Selected Reserve but participating in officer training programs. Included within this category are cadets of the Merchant Marine Academy. The RCC and TRC designator "PK" is used for officers not in the Selected Reserve, but participating in the AFHPSP. Members in that stipend program are required to perform 45 days of AD for training a year pursuant to section 2121(c) of Reference (gh).



E5.1.1.2.4. The IRR also includes enlisted members awaiting IADT (except for members of the National Guard), who are not authorized to perform IDT. These members are assigned to units and are serving without pay. Service performed by members in that status is not creditable toward computation of basic pay and shall have the RCC and TRC designator of "RU." NPS enlistees between the ages of 18 1/2 and 26 years enlisting pursuant to section 12103 of Reference (*gh*) shall commence IADT, insofar as practicable, within 270 days after the date of that enlistment. All other enlisted members shall perform IADT, insofar as practicable, within 360 days of their enlistment.

E5.1.1.2.5. The IRR also includes members of the Delayed Entry Program enlisted pursuant to section 513 of Reference (*gh*). Currently, there is no requirement to account for those untrained members of the IRR in the RCCPDS. However, these IRR members may be coded with the RCC and TRC designator of "RH."

E5.1.1.3. ING. The ING consists of National Guard personnel in an inactive status in the Ready Reserve, not in the Selected Reserve, attached to a specific National Guard unit. To remain ING members, members must muster once a year with their assigned unit, but they do not participate in training activities. On mobilization, ING members may mobilize with their units. Similar to IRR members, some ING members have legal and contractual obligations. ING members may not train for points or pay and are not eligible for promotion. Currently, the ING category is used only by the ARNG and has the RCC and TRC designator of "II."

E5.1.2. Standby Reserve Categories. The Standby Reserve consists of those units or members, or both, of the Reserve components, other than those in the Ready Reserve or Retired Reserve, who are liable for active duty only as provided for in sections 12301 and 12306 of Reference (*gh*). The Standby Reserve consists of personnel who are maintaining their military affiliation without being in the Ready Reserve, but have been designated key civilian employees, or have a temporary hardship or disability. Those individuals are not required to perform training and are not part of units. The Standby Reserve is a pool of trained individuals who may be mobilized as needed to fill manpower needs in specific skills. The Standby Reserve consists of the active status list and the inactive status list categories.

E5.1.2.1. Active Status List. The following members of the Standby Reserve are in an active status:

E5.1.2.1.1. Members designated as key employees pursuant to Reference (*qr*) and transferred from the Ready Reserve to the Standby Reserve Active Status List for the period they remain designated as a key employee. Key employees may participate voluntarily without pay in RC training for retirement points only and may be considered for promotion. This voluntary training shall not be performed in an imminent danger area. While there is no statutory prohibition against paying active status Standby Reservists for IDT or AD, members of the Standby Reserve who have been screened out of the Ready Reserve as key employees shall not be paid for training. They have the RCC and TRC designator of "YC."

E5.1.2.1.2. Personnel not having fulfilled their statutory MSO, who are temporarily assigned for a hardship reason but intend to return to the Ready Reserve, or who are retained by a RC in an active status pursuant to section 12646 of Reference (*gh*). These members may participate voluntarily with or without pay and may receive credit for, and be considered for, promotion. They have the RCC and TRC designator of "YD."

E5.1.2.2. Inactive Status List. Members in the Standby Reserve who are not required to remain in an active program, but who retain Reserve affiliation in a non-participating status and whose skill may be of future use to the Armed Force concerned. These members cannot participate in prescribed training. While in an inactive status, Reserve members are not eligible for pay or promotion and do not accrue credit for years of service pursuant to provisions of Chapter 1223 of Reference (*gh*).

E5.1.2.2.1. Members transferred to the Standby Reserve Inactive Status List pursuant to section 1209 of Reference (*gh*) instead of separating. They have the RCC TRC designator of "YL."

E5.1.2.2.2. All other members transferred to the Standby Reserve Inactive Status List pursuant to Reference (*pq*). They have the RCC TRC designator of "YN."

### E5.1.3. Retired Reserve Categories

E5.1.3.1. All Reserve personnel transferred to the Retired Reserve. Retired Reservists voluntarily may train, with or without pay. The Retired Reserve consists of the following retired categories:

E5.1.3.1.1. Reserve members who have completed the requisite qualifying years creditable for non-regular retired pay pursuant to Chapter 1223 of Reference (*gh*), and who have reached the designated retirement age and are receiving retired pay. Those members shall be assigned the RCC and TRC designator of "V1."

E5.1.3.1.2. Reserve members who have completed the requisite qualifying years creditable for non-regular retired pay but are either not yet eligible to receive retired pay, or are eligible to receive retired pay but have not applied for such pay. Those members shall be assigned the RCC and TRC designator of "V2."

E5.1.3.1.3. Reserve members retired for physical disability pursuant to sections 1201, 1202, 1204, or 1205 of Reference (*gh*). Members have completed 20 years of service creditable for regular retired pay, or are 30-percent or more disabled and otherwise qualified pursuant to section 1201 of Reference (*gh*). These members shall be assigned the RCC and TRC designator of "V3."

E5.1.3.1.4. Reserve members who have completed the requisite years of active service and are receiving regular retired or retainer pay. These personnel shall be assigned the RCC and TRC designator of "V4." Excluded from this category are Regular (not RC) enlisted

personnel of the Navy and the Marine Corps with 20 or more, but less than 30, years of active military service who are transferred to the Fleet (Navy) Reserve or the Fleet Marine Corps Reserve upon retirement. They remain in the Fleet Reserve or Fleet Marine Corps Reserve until they have completed a combined total of 30 years of active and retired or retainer service.

E5.1.3.1.5. Reserve personnel drawing retired pay pursuant to other than age, service requirements, or physical disability. This category is restricted for retirement under special conditions, as authorized by the Office of the Assistant Secretary of Defense for Reserve Affairs under legislation. These personnel shall be assigned the RCC and TRC designator of "V5." Also included in this RCC and TRC will be Voluntary Separation Incentive recipients who become ineligible for retention in an active or inactive status in a Reserve component because of age, years of service, failure to select for promotion, or medical disability, and who request to be placed in this category. These individuals shall be tracked separately by the appropriate Reserve personnel management office.

E5.1.3.2. All members retired for having completed the requisite years of active duty service (Regular or Reserve), regardless of the retired list where assigned, may be ordered to AD when required by the Secretary of the Military Department concerned, pursuant to section 688 of Reference (gh).

E5.1.3.3. Retired Reserve members may be ordered to AD in their status as Retired Reserve members. It is not necessary to place the member in the Ready Reserve for that purpose.

E5.1.3.4. Former members having completed 20 satisfactory years of service creditable for non-regular retirement, but electing to be discharged from the RCs, are not a part of the Retired Reserve and have no military status.

E6. ENCLOSURE 6

TABLE E6.T1. AUTHORIZED RESERVE, TRAINING, AND RETIREMENT CATEGORIES

RCC	RC SUB-CATEGORY	RCC DESIGNATOR	TRC DESIGNATOR	COMPRISED OF	MINIMUM NUMBER OF IDT PERIODS REQUIRED ANNUALLY	MINIMUM NUMBER OF DAYS OF AT REQUIRED ANNUALLY	REMARKS	CURRENTLY USED BY							
								ARNG	USAR	USNR	USMCR	ANG	USAFR	USCGR	
READY RESERVE	SELECTED RESERVE	S TRAINED IN UNITS	A	INDIVIDUALS IN UNITS	48	RESERVE: 14 DAYS  USCGR: 12 DAYS  NATIONAL GUARD: 15 DAYS	10 U.S.C. 10147 (REFERENCE (gh)), REQUIRES 14 DAYS AT. (EXCLUDE TRAVEL)  32 U.S.C. 502 (REFERENCE (ij)), REQUIRES 15 DAYS AT. (INCLUDE TRAVEL)		X	X	X		X	X	
			G	AGR	N/A		AGR MAY BE REQUIRED TO ATTEND DRILLS. (INCLUDES USNR <del>TARs</del> AGRs, USCGR RPAs (14 U.S.C. 276 (REFERENCE (bi))), USMCR ARs, AND ALL STATUTORY TOURS).	X	X	X	X	X	X	X	
			V	USPFO & RC MEMBERS ON AD IN SUPPORT OF COUNTER-DRUG ACTIVITIES	N/A	N/A	MEMBERS ARE ON AD FOR MORE THAN 180 DAYS AND COUNT AGAINST SELRES STRENGTH, BUT DO NOT COUNT AGAINST AGR STRENGTH	X	X	X	X	X	X	X	
		T	TRAINED INDIVIDUALS NON-UNIT	IMA	IDT VARIES BETWEEN 0 AND 48 PERIODS EACH YEAR, AS DETERMINED BY DOD POLICY	RESERVE:- 12 TO 14 DAYS (EXCLUDE TRAVEL)	UNLESS TRAINING CAN BE ACCOMPLISHED ON WEEKENDS, AT IS LIMITED TO 12 DAYS BY POLICY.		X	X	X		X	X	
		U	TRAINING PIPELINE NON-DEPLOYABLE ACCOUNT	F	PERSONNEL CURRENTLY ON IADT	O	N/A	INCLUDES SECOND PART OF SPLIT TRAINING AND ARMY ONE-STATION UNIT TRAINING (APPLIES TO TRCs F, P, AND Q).	X	X	X	X	X	X	X
		P	PERSONNEL AWAITING IADT AND AUTHORIZED TO PERFORM IDT		MINIMUM IDT TO BE DETERMINED BY DoD COMPONENT POLICY	N/A	INCLUDES PERSONNEL WITH OR WITHOUT PAY.	X	X	X	X	X	X	X	
		Q	PERSONNEL AWAITING SECOND PART OF IADT			48	N/A		X	X	X	X	X	X	

TABLE E6.T1. AUTHORIZED RESERVE, TRAINING, AND RETIREMENT CATEGORIES, Cont.

RCC	RC SUB-CATEGORY	RCC DESIGNATOR	TRC DESIGNATOR	COMPRISED OF	MINIMUM NUMBER OF IDT PERIODS REQUIRED ANNUALLY	MINIMUM NUMBER OF DAYS OF AT REQUIRED ANNUALLY	REMARKS	CURRENTLY USED BY							
								ARNG	USAR	USNR	USMCR	ANG	USAFR	USCGR	
READY RESERVE	SELECTED RESERVE	U TRAINING PIPELINE,  NON-DEPLOYABLE ACCOUNT	S	AGR CURRENTLY ON, OR AWAITING IADT	DETERMINED BY DoD COMPONENT POLICY	N/A	INCLUDES NPS AGR (NAVY FAR) PERSONNEL.			X					
			T	INDIVIDUALS IN A SIMULTANEOUS MEMBERSHIP	48	SAME AS TRC A	SENIOR ROTC CADETS OR MARINE CORPS PLATOON LEADER CLASS MEMBERS WHO ARE ALSO PERMITTED BE MEMBERS OF A SELECTED RESERVE UNIT.	X	X		X	X	X		
			X	PERSONNEL IN OTHER TRAINING PROGRAMS	48	SAME AS TRC A	SELECTED RESERVE UNTRAINED MEMBER IN OTHER TRAINING PROGRAMS INCLUDING CHAPLAINS, MEDICAL, HEALTH PROFESSIONAL STIPEND, AND EARLY COMMISSIONING. MUST MEET THE SAME TRAINING REQUIREMENTS. AS TRC A RESERVISTS.	X	X		X				
	IRR and ING	R  IRR	E	INDIVIDUAL MEMBERS OF THE READY RESERVE NOT IN SELECTED RESERVE (INCLUDES OFFICERS AWAITING AD OR SELECTED RESERVE ASSIGNMENT)	N/A	1	IRR MEMBERS MAY VOLUNTARILY PARTICIPATE IN TRAINING FOR RETIREMENT POINTS AND PROMOTION WITH OR WITHOUT PAY. REQUIRED TRAINING MAY NOT EXCEED 30 DAYS EACH YEAR. (10 U.S.C. 10147, REFERENCE (g/h)).		X	X	X		X	X	
			M	SPECIAL CATEGORY WITHIN THE IRR SUBJECT TO INVOLUNTARY CALL TO AD IAW 10 USC 12304 (REFERENCE (g/h)).	N/A	N/A	MEMBERS MUST VOLUNTEER FOR THIS CATEGORY, AND MAY ONLY REMAIN IN THIS CATEGORY FOR 48 MONTHS AFTER LEAVING ACTIVE SERVICE.		X	X	X		X	X	
			H	UNTRAINED MEMBERS OF THE IRR. (DEP) 10 U.S.C. 513, REFERENCE (g/h)				X	X	X		X	X		
			U	PERSONNEL AWAITING IADT	NOT AUTHORIZED TO PERFORM IDT	N/A		X	X	X	X	X	X		

TABLE E6.T1. AUTHORIZED RESERVE, TRAINING, AND RETIREMENT CATEGORIES, Cont.

RCC	RC SUB-CATEGORY	RCC DESIGNATOR	TRC DESIGNATOR	COMPRISED OF	MINIMUM NUMBER OF IDT PERIODS REQUIRED ANNUALLY	MINIMUM NUMBER OF DAYS OF AT REQUIRED ANNUALLY	REMARKS	CURRENTLY USED BY						
								ARNG	USAR	USNR	USMCR	ANG	USAFR	USCGR
READY RESERVE	IRR And ING	P	J	PERSONNEL NOT IN THE SELECTED RESERVE - PARTICIPATING IN OFFICER TRAINING PROGRAMS	0	AS REQUIRED BY SPECIFIC PROGRAM	CHAPLAIN AND JUDGE ADVOCATE GENERAL (JAG) SCHOOLING, EDUCATION DELAY, ROTC ASSIGNMENT DELAY, ARMY EARLY COMMISSIONING PROGRAM, COAST GUARD DIRECT COMMISSION CANDIDATES, MARINE PLATOON LEADER CLASS, MERCHANT MARINE CADETS (USNR).		X	X	X		X	X
		P	K	PERSONNEL NOT IN THE SELECTED RESERVE - PARTICIPATING IN THE AFHPSP	0	45 DAYS	AFHPSP REQUIRES 45 DAYS AD ANNUALLY. 10 U.S.C. 2121(C) (REFERENCE (gh)).		X	X			X	
		I	I	ING	0	1	MUST MEET ANNUAL MUSTER WITH ASSIGNED UNIT. MAY NOT TRAIN FOR POINTS OR PAY AND ARE NOT ELIGIBLE FOR PROMOTION.	X						
STANDBY RESERVE		Y STANDBY	C	ACTIVE STATUS LIST	0	0	KEY EMPLOYEES, ONLY, PER DoD DIRECTIVE 1200.7 (REFERENCE (qr)). ACTIVE STANDBY MEMBERS MAY VOLUNTARILY TRAIN FOR POINTS WITHOUT PAY AND ARE ELIGIBLE FOR PROMOTION.		X	X	X		X	X
			D	ACTIVE STATUS LIST PROGRAMS	0	0	OTHER ACTIVE STATUS MEMBERS.		X	X	X		X	X
			L	INACTIVE STATUS LIST	0	0	MEMBERS TRANSFERRED TO INACTIVE STATUS LIST INSTEAD OF SEPARATION UNDER 10 U.S.C. 1209, CHAPTER 61 (REFERENCE (gh)). INACTIVE STANDBY MEMBERS MAY NOT TRAIN FOR POINTS WITH OR WITHOUT PAY AND ARE NOT ELIGIBLE FOR PROMOTION.		X	X	X		X	X
			N	INACTIVE STATUS LIST	0	0	OTHER INACTIVE STATUS MEMBERS.		X	X	X		X	

TABLE E6.T1. AUTHORIZED RESERVE, TRAINING, AND RETIREMENT CATEGORIES, Cont.

RCC	RC SUB-CATEGORY	RCC DESIGNATOR	TRC DESIGNATOR	COMPRISED OF	MINIMUM NUMBER OF IDT PERIODS REQUIRED ANNUALLY	MINIMUM NUMBER OF DAYS OF AT REQUIRED ANNUALLY	REMARKS	CURRENTLY USED BY						
								ARNG	USAR	USNR	USMCR	ANG	USAFR	USCGR
RETIRED RESERVE		V RETIRED	1	DRAWING NON-REGULAR RETIRED PAY UNDER 10 U.S.C. 12731 (REFERENCE (gh))	N/A	N/A	RESERVE MEMBERS WHO HAVE COMPLETED 20 QUALIFYING YEARS CREDITABLE FOR NON-REGULAR RETIRED PAY <del>ARE 60 YEARS, OR MORE, OF AGE, HAVE REACHED THEIR ELIGIBLE RETIREMENT AGE,</del> AND ARE DRAWING NON-REGULAR RETIRED PAY		X	X	X		X	X
			2	NOT DRAWING NON-REGULAR RETIRED PAY, BUT ELIGIBLE <del>AT AGE 60 HAVING REACHED THEIR ELIGIBLE RETIREMENT AGE,</del> UNDER SECTION 10 U.S.C. 12731 (REFERENCE (gh))	N/A	N/A	RESERVE MEMBERS WHO HAVE COMPLETED 20 QUALIFYING YEARS CREDITABLE FOR NON-REGULAR RETIRED PAY, BUT <del>ARE NOT YET 60 YEARS OF AGE, OR ARE AGE 60 HAVE NOT YET REACHED THEIR ELIGIBLE RETIREMENT AGE,</del> AND HAVE NOT APPLIED FOR NON-REGULAR RETIRED PAY		X	X	X		X	X
			3	RESERVE MEMBERS RETIRED FOR PHYSICAL DISABILITY	N/A	N/A	RESERVE MEMBERS RETIRED FOR PHYSICAL DISABILITY UNDER 10 U.S.C. 1201, 1202, 1204, OR 1205 (REFERENCE (gh)). MEMBERS WHO HAVE 20 YEARS OF SERVICE CREDITABLE FOR NON-REGULAR RETIRED PAY OR ARE 30-PERCENT OR MORE DISABLED.		X	X	X		X	X
			4	RESERVE MEMBERS WHO HAVE COMPLETED 20, OR MORE, YEARS OF AD	N/A	N/A	RESERVE MEMBERS WHO HAVE COMPLETED 20, OR MORE, YEARS OF AD SERVICE AND RETIRED UNDER 10 U.S.C. 3911, 3914, 6323, 6330, 8911, OR 8914 (REFERENCE (gh)). DOES NOT INCLUDE REGULAR ARMY AND AIR FORCE ENLISTED PERSONNEL WITH BETWEEN 20 AND 30 YEARS OF MILITARY SERVICE; AND REGULAR AND RESERVE NAVY AND MARINE CORPS ENLISTED PERSONNEL IN THE FLEET RESERVE (NAVY) AND FLEET MARINE CORPS RESERVE WITH BETWEEN 20 AND 30 YEARS OF SERVICE.		X	X	X		X	X
			5	DRAWING NON-REGULAR RETIRED PAY UNDER OTHER THAN 10 U.S.C. 12731 (REFERENCE (gh)), OR OTHER THAN REASONS OF PHYSICAL DISABILITY	N/A	N/A	RESERVE PERSONNEL RETIREMENT PAY BASED ON RETIREMENT FOR REASONS OTHER THAN AGE, SERVICE REQUIREMENTS OR PHYSICAL DISABILITY, AS AUTHORIZED BY THE ASD(RA). CERTAIN VSI RECIPIENTS INELIGIBLE FOR RETENTION IN ACTIVE OR INACTIVE RESERVE STATUS.		X	X	X		X	X

E7. ENCLOSURE 7

MEMBERS PARTICIPATING IN APPROVED PROGRAMS

OUTSIDE THE DEPARTMENT OF DEFENSE

E7.1. SELECTIVE SERVICE SYSTEM (SSS)

E7.1.1. The SSS administers the Military Selective Service Act (MSSA) (Reference (~~ep~~)). The MSSA authorizes the Director of Selective Service, by delegation from the President, "...to order to active duty with their consent and to assign to the Selective Service System such officers of the selective-service section of the state headquarters and headquarters detachments and such other officers of the federally recognized National Guard of the United States or other armed forces personnel (including personnel of the reserve components thereof), as may be necessary for the administration of the national and of the several state headquarters of the Selective Service System."

E7.1.2. The Department of Defense and the Office of the Director of Selective Service shall agree on the number of RC members assigned as IMAs to the SSS. The SSS shall reimburse the Department of Defense for total personnel costs for IDT and AT for those members.

E7.1.3. Additionally, agreements between the Department of Defense and the Office of the Director of Selective Service may provide for the use of IRR members of the RCs in an IDT or AD status; with or without pay. The SSS shall reimburse the Department of Defense for all associated costs, including IDT and AT pay, for those members.

E7.1.4. Request for assignment to the SSS in a full-time AD status must be approved pursuant to DoD Directive 1000.17 (Reference (~~vx~~)). Costs for those members shall be reimbursed to the Department of Defense. Members shall not be assigned to a RCC or TRC, shall not be counted against RC strengths, and shall not be included in the RCCPDS files.

E7.2. NATIONAL SECURITY EMERGENCY PREPAREDNESS PROGRAMS

E7.2.1. The National Emergency Preparedness Program (all hazards) is an integral part of U.S. national security. Support of emergency preparedness may be provided through RC members participating with Federal, State, and local civil agencies only when clearly furthering specifically identifiable DoD interests. Participation shall be in an IDT, ADT, or FTNGD status. The primary basis for RC participation is to meet DoD program requirements and therefore costs of the program are paid by the DoD Component, except when the RC members are supporting a presidentially declared emergency or disaster. In those cases, costs are usually on a reimbursable basis from the Federal Emergency Management Agency (FEMA). Subject to priorities and guidance in DoD 3025.1 (Reference (~~wy~~)), military support of those activities is a proper mission for DoD Components. Military planning and liaison may be provided by RC



members at selected civil government and military headquarters, and includes such tasks and responsibilities as military support to civil authorities for CONUS defense, coordinating DoD response to domestic emergencies, and physical security of key assets.

E7.2.2. Assigning Emergency Preparedness Liaison Officers (EPLOs) in a full-time AD (other than for training) or FTNGD status in support of Emergency Preparedness Programs outside the Department of Defense must be approved pursuant to Reference (vx). The following programs are approved for such participation:

E7.2.2.1. Federal EPLOs. Reserve officers performing planning and liaison responsibilities between DoD Components and Federal Agencies, including interface with the civil sector, as directed by their DoD Component through the Military Service planning agent. Federal EPLOs function primarily in support of DoD missions. All costs are paid by the DoD Component. Each Military Department is authorized to assign one or more Federal EPLOs (below flag or general officer rank) at FEMA national headquarters, at the DoD Director of Military Support, and at military headquarters that serve as the DoD, Military Service, or Regional Planning Agents for domestic emergency support. Federal EPLOs:

E7.2.2.1.1. Provide DoD and Service liaison with Federal Agencies and organizations, and between the Military Services.

E7.2.2.1.2. Facilitate planning, coordination, and training for military support to civil authorities and national security emergency preparedness.

E7.2.2.1.3. Advise Federal Agencies and organizations on DoD and Service capabilities and resources.

E7.2.2.1.4. Advocate mutual support required by the Department of Defense.

E7.2.2.1.5. On order, augment DoD response to domestic emergency operations.

E7.2.2.2. Regional EPLOs. Reserve officers performing planning and liaison responsibilities between DoD Components and Federal regional headquarters, including interface with the civil sector, as directed by their DoD Component through the Military Service planning agent. Regional EPLOs function primarily in support of DoD missions. All costs are paid by the DoD Component. Each Military Department is authorized to assign one or more EPLOs (below flag or general officer rank) at each FEMA region and at military headquarters and locations with key functions as Department of Defense, Military Service, and Regional Planning Agents for domestic emergency support. Regional EPLOs perform the same functions described in paragraphs E7.2.2.1.1. through E7.2.2.1.5. only at the regional level.

E7.2.2.3. State EPLOs. Reserve officers performing planning and liaison responsibilities between their DoD Components and State or U.S. Territory emergency service headquarters including interface with the civil sector, as directed by their DoD Component through the Military Service planning agent. State EPLOs function primarily in support of DoD missions.

All costs are paid by the DoD Component. Each Military Department is authorized to assign one or more EPLOs (below flag or general officer rank) at each State or U.S. territorial headquarters and shall assign such officers to functions supervised by the State Area Command. State EPLOs provide Service representation and liaison to the military and civil authorities within the State, commonwealth, U.S. possession, and other eligible jurisdiction. State EPLOs perform the same functions described in paragraphs E7.2.2.1.1. through E7.2.2.1.5. only at the State level.

E7.2.3. All EPLOs should attend the DoD Emergency Preparedness Course presented at the FEMA Mount Weather Emergency Assistance Center as soon as possible after assignment. This will help to ensure that DoD representatives performing these vital functions are properly trained in this complex environment.

### E7.3. VOLUNTARY PARTICIPATION IN PROGRAMS OUTSIDE THE DEPARTMENT OF DEFENSE

Members of the IRR may participate voluntarily in programs outside the Department of Defense in an AD or IDT status, with pay or without pay. Any pay provided shall be reimbursed to the Department of Defense by the supported Agency. Members of the Standby Reserve on the Active Status List may voluntarily participate, without pay, in approved civil defense activities and receive retirement points pursuant to Reference (~~k~~).

### E7.4. IRR MEMBERS PARTICIPATING IN DEFENSE SUPPORT TO CIVIL AUTHORITIES

IRR members participating in Defense Support to Civil Authorities (DSCA) training activities may request ADT to attend DSCA courses. If so ordered, those Reservists shall be entitled to pay and allowances including travel allowances for such training.