

Berry, David P.

From: Berry, David P.
Sent: Tuesday, August 21, 2012 1:49 PM
To: Burnett, Bryan
Cc: Pearce, Mark G.; Hayes, Brian; Block, Sharon; Griffin, Richard F.; Solomon, Lafe E.; Brennan, Robert J.; George, Emil T.; Schiff, Robert; Abruzzo, Jennifer; Mattina, Celeste J.
Subject: Annual Federal Information Security Management Act Review
Attachments: image002.jpg

The below memorandum is notification that the OIG is initiating an inspection for the Federal Information Security Management Act (FISMA) yearly review. Except for the Office of the Chief Information Officer, no action is required.

Please let me know if you have any questions.

Dave

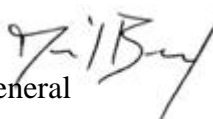
UNITED STATES GOVERNMENT
National Labor Relations Board
Office of Inspector General



Memorandum

August 21, 2012

To: Bryan Burnett
Chief Information Officer

From: David Berry 
Inspector General

Subject: Federal Information Security Management Act (FISMA)
(OIG-INS-66)

This is to advise you that we are initiating the subject inspection. The objective of this inspection is to report on the results of the Fiscal Year 2012 FISMA evaluation.

We will begin the inspection with an entrance conference tentatively scheduled for August 24, 2012, at 10:00 a.m. in the Office of Inspector General conference room, Room 9820. Fieldwork is scheduled to be completed in October 2012. Our efforts will culminate in a combined report signed by the Chairman and transmitted to the Office of Management and Budget (OMB) by November 15, 2012, and later to Congress and the Government Accountability Office.

The combined report will contain four items: (1) Transmittal letter from the Chairman; (2) Section B - Template completed by the Chief Information Officer (CIO) containing the results of annual IT security reviews of systems and programs; (3) Section C - Template completed by the Inspector General containing the results of our independent evaluation; and (4) Section D - Template completed by the Senior Agency Official for Privacy containing the status of Agency compliance with OMB privacy policies. As the CIO and the Senior Agency Official for Privacy, you are responsible for Sections B and D of the report.

8/24/2012

This memorandum will be posted on the OIG page of the NLRB Web site until the report is transmitted to OMB. Please contact me on 273-1960 if you have any questions.

cc: Board
Acting General Counsel