

Vol 6, No 1

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SPOTLIGHT

**National Mentoring Month —
Share What You Know. Become
a Mentor.**

Spearheaded by the Harvard Mentoring Project, MENTOR, and the Corporation for National and Community Service, [National Mentoring Month](#) highlights mentoring and the positive impact it has on young lives.



Help focus national attention on the need for mentors, as well as how each of us — individuals, businesses, government agencies, schools, faith communities, and nonprofits — can work together to increase the number of mentors and ensure a brighter future for our nation's young people.

January 24, 2008, marks the fifth annual *Thank Your Mentor Day*. Take a few moments to thank the mentors in your life, whether it's a team coach, a teacher, a concerned neighbor, or other caring adult; and consider becoming a mentor yourself!



Visit the [MENTOR](#) site to stay up-to-date on mentoring activities in your state.



[Explore a variety of great mentoring resources from the LEARNS project.](#)

RESOURCES

**Start the New Year Fresh:
Focus, Prioritize, Organize!**



Do you spend too much time at your desk looking for forms or other documents? Is your e-mail box full and your computer desktop littered with to-do items or files? Start the New Year off right — get organized with help from [The Resource Center](#).

[Lending Library:](#)

[Getting Things Done: The Art of Stress-Free Productivity](#)

[\(Help!\) I-Don't-Have-Enough-Time Guide to Volunteer Management](#)

[Organizing from the Inside Out](#)

[25 Best Time Management Tools and Techniques: How to Get More Done Without Driving Yourself Crazy](#)

[Time Challenged](#)

[Effective Practices Collection:](#)

[Developing a training calendar and newsletter](#)

[Using a scheduling/goals worksheet to organize a tutoring session with multiple students](#)

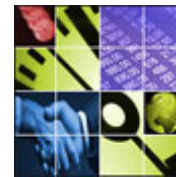
[Using a weblog to manage information and promote communication](#)

ANNOUNCEMENTS

**Financial and Grants
Management Institute**

March 18 – 20, 2008
San Diego, California

The Office of Leadership Development and Training at the Corporation for National and Community Service and its financial management training and technical assistance provider, Walker and Company LLP, are offering the Financial and Grants Management Institute for national service program/project staff. Topics include



financial reporting, fiscal monitoring, budgeting, and grant-specific sessions for Senior Corps, Learn and Serve America, and AmeriCorps programs.

Sessions accommodate varying levels of experience. See The Resource Center's [calendar listing](#) for this event.

New VISTA Tutorial from Project STAR



Learn how to report on your VISTA project plan in eGrants by viewing this new tutorial created by Project STAR. Watch the streaming video

titled *Reporting Results for AmeriCorps*VISTA*, now available in Project STAR's collection of [VISTA performance measurement resources at The Resource Center](#). This short tutorial provides detailed guidance, helpful tips, a reporting template, and a sample report.

Featured T/TA Provider

LEARNS:

[NW Regional Educational Laboratory](#)

T/TA Focus: Educational Success and Mentoring

Portland, OR

Providing research, development, and training to schools and community-based agencies, in collaboration with the Bank Street College of Education.

Online Learning Center

Online Courses

Free e-courses on a wide variety of topics are designed specifically to help strengthen national service programs.

Newest course: [Engaging College Students as Volunteer Leaders](#), created cooperatively by Hands On Network, the Corporation, and ETR Associates.

Featured Resource

Sample Forms Collection

Why start from scratch when you can create the form you need based on samples from other national service programs?

View many examples, and adapt templates to suit your purpose.

ABOUT THE RESOURCE CENTER

The Resource Center is a training and technical assistance provider funded by the [Corporation for National and Community Service](#) to support volunteer and service programs across the nation. Visit us today to search, browse, download, order, and borrow from among thousands of specialized resources. Click here to [subscribe](#) to this e-newsletter. To [unsubscribe](#), send an e-mail to lyris@lists.etr.org with ***unsubscribe nsrnews*** in the body of the message.

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